



KIDS HOPE ALLIANCE

The Jacksonville Partnership
for Children, Youth & Families

HYBRID BOARD MEETING AGENDA

Wednesday, March 17th, 2021

10:00 AM

Jacksonville Public Library / <https://zoom.us/j/94858344807>

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1.	INTRODUCTIONS AND INSTRUCTIONS	Kevin Gay
2.	APPROVAL OF THE MINUTES	02
3.	JANUARY FINANCE REPORT	Tyra Tutor 07
4.	NEW BUSINESS	
	<i>Action Items: (open for public comments prior to vote)</i>	
	• Children Exposed to Violence Grant Application	Tyrica Young 25
	• C.E.O. Delegation to C.A.O.	Mike Weinstein 28
	• KHA Policy: C.E.O. Contract Delegation Authority	Mike Weinstein 29
5.	BOARD DISCUSSION	
	• 2021 Board Presentation Topics Schedule	Travis Williams
6.	CEO REPORT	Mike Weinstein
	• Organizational Structure	
	• FY21/22 Budget	
7.	PUBLIC COMMENTS	
8.	ADJOURN	

Kids Hope Alliance
The Jacksonville Partnership for Children, Youth and Families
 1095 A. Philip Randolph Blvd.
 Jacksonville, FL 32206

Board Meeting Minutes

Meeting Information Date: February 17, 2021 Location: Zoom Meeting	Board Member Attendance			
	Y	Kevin Gay- Chair	Y	Tyra Tutor
	Y	Dr. Barbara Darby, virtual	Y	Dr. Marvin Wells
	Y	Rebekah Davis	Y	Donna Orender, virtual
	Y	Rose Conry		

ZOOM Meeting: (616) 558-8656 Meeting ID 999 4726 0169

Advisory Staff: Dana Kriznar, DCPS

City Staff: Julia Davis, Office of General Counsel

KHA Staff: Mike Weinstein, Dr. Saralyn Grass, Delores Williams, Travis Williams, Cory Armstrong, Joyce Watson, April Hart, Lenora Wilson, Rodger Belcher, Mary Nash, John Everett, Kenneth Darity, Katoia Wilkins, Tyrica Young, Dae Lynn Helm, LaRaya Strong, Julia Riggins, Sylvester Pinckney Dae Lynn Helm and other staff members

Guests: Leon Baxton, Jerome Baltazar, Jennifer Jerles, Mary Bishop, Pace Center for Girls

Agenda Items	Action/Outcome
CALL TO ORDER	Chairman Kevin Gay called the meeting to order at 10:02 a.m. and thanked everyone for their attendance. Chairman introduced the members that were in attendance virtually.
APPROVAL OF THE MINUTES	Chairman Gay asked for a motion to approve the November 19, 2020 Board summary. Dr. Darby asked about the members attending virtually. Chairman Gay said a vote will be taken once the summary has been approved. Tyra Tutor made the motion to approve and Rose Conry seconded it. Chairman Gay asked for discussion and public comments. With no comments being heard the motion to approve the summary was passed.
CHAIRMAN'S REPORT	Chairman Gay asked for an emergency vote to allow the Board members to vote virtually due to COVID-19 related issues. Tyra Tutor made the motion and Rose Conry seconded it. The floor was opened for discussion and public comments. With none being heard, Chairman Gay asked all in favor to signify

	<p>by the sign of “aye”. All were in favor and the motion was passed.</p> <p>Chairman Gay introduced Diane Moser, Director of Employee Services. Ms. Moser did a quick presentation on the city’s protocol. Ms. Moser spoke about the Inspector General Report and the chain of command to report an issue. Dr. Darby asked that each Board member be sent a hard copy of that information.</p>
	<p>Chairman Gay talked about KHA newsletter and the celebration of Black History month. A number of youths will be featured from the community. Chairman Gay talked about United Way and their new Navigator’s Services and the Juvenile Justice transition from the State Attorney’s office to Kids Hope Alliance. Chairman Gay thank Tim Rogers, Jax Library Director and his staff for hosting KHA board meetings at the library.</p> <p>Chairman Gay acknowledge Delores Williams for 15 years of service with the City of Jacksonville.</p>
<p>FINANCE COMMITTEE REPORT</p>	<p>Ms. Tutor shared the Finance Report from the meeting which took place on February 10, 2021. Ms. Tutor stated that the Finance Committee reviewed the report that ended on September 30, 2020. We are three months into the new fiscal year. The 2020 year-end report is delayed due to system changes in the city and should be closed out soon. Ms. Tutor indicated that KHA finances are in line with expectations with no unexpected results.</p>
<p>CONSENT AGENDA</p>	<p>Dr. Grass provided a brief summary of the action items listed below that were approved by the Finance Committee:</p> <ul style="list-style-type: none"> • SAMIS Contract Revisions • Gap Analysis and Needs Assessment RFP • Extended Day Services RFP • School-based After School & Summer Programming RFP • Criminal Justice Reinvestment Grant Application • Summer Food Service Program Grant Application • Resiliency in Communities After Stress and Trauma Grant Application <p>Chairman Gay then asked for approval of the consent agenda. Rose Conry made the motion and Tyra Tutor seconded it. Chairman Gay opened the floor for discussion and public comments. Dr. Wells had a question about the Resiliency grant and Dr. Grass will provide him with more information. Mr. Weinstein informed the board that staff will send a grants history to members. With no other comments being heard, Chairman Gay asked all in favor of passing the consent agenda to signify by saying “aye”. All were in favor and the motion was passed.</p>

<p>New Business Action Items</p>	<p>Mike Weinstein introduced KHA Policy, CEO Contract Delegation Authority. The Board is asked to authorize the Chief Executive Officer of the Kids Hope Alliance to execute the following contracts and documents on behalf of the Board. Mr. Weinstein mentioned that this item will be revisited in July of 2021 as voted on by the Finance Committee. By giving the CEO delegation authority it will free up time for the Board to hear from the providers, examine funding gaps and how best to serve the community to fill help close those gaps. It will also allow KHA staff to be more effective and efficient on the operations side. Mr. Weinstein indicated that the Board is recommend changes to any of the nine delegations listed. Chairman Gay asked for a motion to approve the Delegation Authority. Dr. Darby made the motion and Ms. Tutor seconded it. Donna Orender expressed concerns about the CEO authority to approve a contract extension for 6-months to programs that are not meeting their required goals. Ms. Orender went on to say that before the CEO approves the extension that the program has been examined thoroughly. Dr. Darby asked staff for a monthly report of programs up for renewals and contract extended along with their program’s performances. Ms. Tutor spoke about the \$65, 000 funding limit and how does it apply to contracts that exceed that. The Board talked about the impact of the dollars spent and how does affect our kids and setting funding limits. Discussion continued around the language to capture the Board’s request. Dr. Darby and Ms. Tutor withdrew their motion to approve this item. The Board continued discussion and asked staff to work with Julia Davis to incorporate the changes that were discussed.</p> <ol style="list-style-type: none"> 1. Funding limitations be set on both 7 and 8. 2. Careful consideration of the program performance by leadership before a contract extension/renewal is granted. 3. Monthly report provided to the Board of all renewals and extensions provided as soon as possible that include the programs performance. <p>This item has been tabled until the next meeting.</p> <p>Mike Weinstein introduced KHA Policy, Grant Application Policy. The Board is asked to authorize the CEO to submit grant applications on behalf of Kids Hope Alliance when the following criteria are met.</p> <ol style="list-style-type: none"> A. When the CEO deems the grant advisable. B. The CEO seeks Board approval or immediately following the submission of the application.
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	<p>And to submit renewal applications for existing grants when the following criteria are met.</p> <ul style="list-style-type: none"> A. The original grant was authorized by the Board. B. The grant renewal does not change the terms of the grant in any material respect and does not increase the financial obligations of KHA. <p>Chairman Gay asked for a motion to approve the request. Ms. Tutor made the motion and Dr. Darby seconded it. Chairman Gay opened the floor for discussion and public comments. Dr. Darby asked that the grant matrix be updated to reflect the number of youths that will be served by this grant and if there are any contracts that we currently have that are similar to this grant. Mr. Weinstein added that the Board will be provided a list of all grants that KHA applied for and the results. Mr. Weinstein went on to say that KHA cannot accept any funding awarded without the city’s approval and that it is highly unlikely that an award will be offered before the Board has an opportunity to determine if a grant aligns with their priorities.</p>
	<p>Stanley Scott made public comments about program that KHA fund and wanting to refer agencies.</p> <p>Shawn Nixon made public comments about nonprofits and the distribution of a community survey. The survey revealed three major concerns for families in the community. Death and dying, income levels, and students’ grades. Mr. Nixon also talked about contract reimbursements and it not being the best option for small businesses. With no other comments, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p>
<p>Board Discussion</p>	<p>Dr. Darby mentioned that she had received the new reorganization chart for KHA staff and had a few questions. At February 2020 meeting, Board members had placed limitations on the authority for the interim CEO position. Dr. Darby understood that no changes would be made to staff without the Board’s approval. There was discussion on Mr. Weinstein no longer being an interim CEO but the permanent CEO Kids Hope Alliance. Cory Armstrong read the Board summary from the May 2020 board meeting at which time the Board confirmed Mr. Mike Weinstein as the permanent CEO of Kids Hope Alliance. Chairman Gay spoke about the role of the CEO and indicated that he supports Mr. Weinstein and the changes to the organization structure. Dr. Darby asked for a presentation at the next board meeting to explain the staff changes and how it will work for the betterment of KHA. Mr. Weinstein mentioned that he will appear before the Mayor’s Budget Review Committee (MBRC), on February 22, 2021 with the reorganization chart for the approval to proceed.</p>

	<p>Travis Williams reviewed potential agenda items that will be presented to the Board at upcoming meetings and asked members if there were any other topics they would like added.</p> <p>Essential Service Category Topics:</p> <ul style="list-style-type: none"> • Juvenile Justice Diversion Program • BLI Early Learning Partnership • Post-secondary barriers to careers (National League of Cities work) • Trauma Informed Community Results (Hope Street work) <p>Other Potential Topics and Presentations:</p> <ul style="list-style-type: none"> • Board Liaison/Partner Agency presentations i.e.: <ul style="list-style-type: none"> ○ JSO ○ DCPS ○ State Attorney’s Office/Juvenile Justice ○ City Council ○ United Way • Needs Assessment/Gap Analysis results • Florida Children Services Council Subject Matter Expert presentations • Two Generation Model Impact on KHA programming (Family Engagement) • Needs Assessment/Gap Analysis results <p>Dr. Darby asked if members can just email the items to Mr. Williams and he replied yes.</p>
<p>ADJOURNMENT</p>	<p>The Board discussed small providers and the receipt of annual reports from other city departments. Mr. Weinstein is working to connect with those departments as required by the ordinance. Ms. Tutor asked about the Essential Services categories and how will they fit into the new reorganization. Mr. Weinstein said he is working with staff to update the ordinance. Mr. Weinstein went on to say that the changes will allow KHA to expand services to reach more families and to provide services in ways that we could not have before. Mr. Weinstein will provide more information to the Board to get feedback as the ordinance is reviewed for changes.</p> <p>Rebekah Davis thanked the KHA staff for all the work and Mr. Weinstein for his leadership. Chairman Gay acknowledged Council Member, Kevin Carrico and Council Member Sam Newby for zooming into the meeting today.</p> <p>Stanley Scott made comments about programs and services he would like to share with staff.</p> <p>Meeting adjourned at 11:46 am</p>



Financial Report

Period Ending:

January 31st 2021

KIDS HOPE ALLIANCE
Combined City Fund, Grants & Trust Funds
Period: City Fiscal Year and Varying Grant Periods
January 31, 2021

	Current Budget	City Funds	AfterSchool FY21	Summer Lunch FY 20	Healthy Families FY20	Wallace	21st Impact FY20	21st Teamup Excel FY20	Criminal Justice Reinvestment FY20	SAMHSA High Fidelity FY19	SAMHSA Jax System Collaborative Care FY20	SAMHSA Jax System Collaborative Care FY21	Youth Travel Trust	KHA Stop the Violence	KHA Mini Grants	Book Club	Total	Total Encumbered	Remaining Budget
REVENUES:																			
Intergovernmental Revenue	9,601,394		139,036	296,975	420,623		48,311	110,003		818,939	522,417						2,741,304		(6,860,090)
Contributions from Private Sources	1,887,249					915,000									701,941	275,789	1,892,730		5,481
Contributions from Other Funds	1,828,477		10,000		940,500	419,465	157,718	-	60,000				140,794				1,728,477		(100,000)
Department of Children & Families	400,000								385,000								385,000		(15,000)
Intrafund Transfer	1,205,082			61,214						146,000		75,000		764,550	158,318		1,205,082		-
Revenue Fwd from Prior Year Funding																			-
Earnings on Investment	160,408														2,420		2,420		(157,988)
Rental of City Facilities	40,920	13,640															13,640		(27,280)
Gain/Loss	2,420																		(2,420)
Miscellaneous																			-
Contributions from General Fund	34,887,528	17,443,764															17,443,764		(17,443,764)
Debt & Other ERP CleanUp	490														490				-
NC Transfers	249,650													15,866			15,866		(233,784)
Total Revenues	50,263,618	17,457,405	149,036	358,189	1,361,123	1,334,465	206,029	110,003	445,000	964,939	522,417	75,000	140,794	780,416	863,169	275,789	25,428,283	-	(24,834,845)
EXPENDITURES:																			
Salaries - Permanent and Probationary	3,639,236	780,139	15,584	25,596	56,842	301,980	43,922	46,906		71,863		13,530					1,356,362		2,282,874
Salaries - Part Time	1,220,624	59,690		71,637		16,965	212,300	262,711									623,303		597,321
Employee Benefits	1,403,546	316,936	6,083	11,860	27,608	119,457	3,069	20,742		29,715		3,645			49		539,164		864,382
After-School Team Up & SL - Food Cost	1,056,380		157,235														157,235		899,145
Summer Lunch - Food Cost	881,437			323,698													323,698		557,739
Trust Fund Authority	954,869																833,447		121,422
Internal Service Charges	896,020	219,451				1,075				4,810				14,366	819,081		225,345		670,675
Other Operating Expenses	2,298,688	123,828	1,000	11,758	1,300	809,082	6,675	36,536	13,425	4,013						272,112	1,279,729	233,885	785,074
Food	1,000																680		320
Grants and Aids	46,173,263	587,363			619,865												4,199,150	18,256,879	23,717,234
Indirect Costs	87,288					52,926			340,379	1,536,491	749,978		53,823	311,251			58,986		28,302
Capital Outlay	14,995	4,591				5,052											9,643		5,352
Transfers	1,863,324	210,000													75,000		285,000		1,578,324
Administrative Support	4,202								102										-
Reserves																			-
Total Expenditures	60,494,872	2,301,998	179,902	444,549	705,615	1,306,537	265,966	366,895	353,906	1,646,892	749,978	17,175	53,823	325,617	900,190	272,801	9,891,742	18,490,764	32,108,164
Total Revenues Less Expenditures	(10,231,254)	15,155,407	(30,866)	(86,360)	655,508	27,928	(59,937)	(256,892)	91,094	(681,953)	(227,561)	57,825	86,971	454,799	(37,021)	2,988	15,536,541	(18,490,764)	7,273,319
Reserve - Prior Year Encumbrances	10,102,056																		
Budget Difference	(129,198)																		

This report combines City and Grant Funds for presentation purposes only.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE
All Operating Fund Indexes
January 31, 2021

	Original Budget	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:					
Earnings on Investment	160,408	160,408	-	-	(160,408)
Rental of City Facilities	40,920	40,920	13,640	-	(27,280)
NC Transfers	233,784	233,784	-	-	(233,784)
Contributions from General Fund	34,887,528	34,887,528	17,443,764	-	(17,443,764)
Total Revenues	\$ 35,322,640	\$ 35,322,640	\$ 17,457,404	\$ -	\$ (17,865,236)
EXPENDITURES:					
Salaries - Permanent and Probationary	\$ 2,707,846	\$ 2,707,846	\$ 780,139	\$ -	\$ 1,927,707
Salaries - Part Time	585,101	585,101	59,690	-	525,411
Employee Benefits	1,044,172	1,044,172	316,936	-	727,236
Internal Service Charges	812,500	812,936	219,451	-	593,485
Other Operating Expenses	805,243	804,807	123,828	185,006	495,973
Capital Outlay	335	335	4,591	(4,257)	1
Grants and Aids	37,746,175	37,681,175	587,363	17,855,095	19,238,717
Transfers	1,723,324	1,788,324	210,000	-	1,578,324
Reserves	-	-	-	-	-
Total Expenditures	\$ 45,424,696	\$ 45,424,696	\$ 2,301,998	\$ 18,035,844	\$ 25,086,854
Total Revenues Less Expend.	\$ (10,102,056)	\$ (10,102,056)	\$ 15,155,406	\$ (18,035,844)	\$ 7,221,618
Reserve - Prior Year Encumbrances		10,102,056			
Budget Difference		-			

Kids Hope Alliance
Operating Fund - Expenditure Detail
January 31, 2021

	Original Budget	Current Budget	Expenditures Year-to-Date	Encumbered Year-to-Date	Remaining Budget
EXPENDITURES					
REGULAR SALARIES AND WAGES:					
Permanent and Probationary Salaries	\$ 2,760,239	\$ 2,760,239	\$ 769,755	\$ -	\$ 1,990,484
Terminal Leave	\$ -	\$ -	\$ 1,673	\$ -	\$ (1,673)
Salaries Part Time	\$ 585,101	\$ 585,101	\$ 59,690	\$ -	\$ 525,411
Salaries/Benefits Lapse	\$ (75,263)	\$ (75,263)	\$ -	\$ -	\$ (75,263)
Overtime	\$ -	\$ -	\$ 2,335	\$ -	\$ (2,335)
Shift Differential	\$ -	\$ -	\$ (3)	\$ -	\$ 3
Special Pay	\$ 22,870	\$ 22,870	\$ 6,379	\$ -	\$ 16,491
Lump Sum Payment	\$ -	\$ -	\$ -	\$ -	\$ -
BENEFITS:					
FICA & Medicare	\$ 47,629	\$ 47,629	\$ 11,904	\$ -	\$ 35,725
Pension, Unfunded Liability & Disability & FRS Pension	\$ 428,537	\$ 428,537	\$ 152,480	\$ -	\$ 276,057
GEPP Define Contribution Pension	\$ 220,396	\$ 220,396	\$ 44,902	\$ -	\$ 175,494
Dental, Life & Health Insurance	\$ 328,958	\$ 328,958	\$ 100,578	\$ -	\$ 228,380
Worker's Compensation	\$ 18,652	\$ 18,652	\$ 6,217	\$ -	\$ 12,435
Unemployment Insurance	\$ -	\$ -	\$ 855	\$ -	\$ (855)
PROFESSIONAL SERVICES:					
Professional Services (Incl. 3rd party evaluator)	\$ 466,168	\$ 466,168	\$ 81,028	\$ 132,318	\$ 252,822
Background Checks/DR	\$ 18,011	\$ 18,011	\$ -	\$ -	\$ 18,011
OTHER CONTRACTUAL SERVICES:					
Contractual Services	\$ 6,030	\$ 6,030	\$ -	\$ -	\$ 6,030
Training Workshops	\$ 8,399	\$ 8,399	\$ -	\$ 600	\$ 7,799
TRAVEL AND PER DIEM:					
Travel Expenses (Out of County)	\$ 21,877	\$ 21,877	\$ -	\$ -	\$ 21,877
Local Mileage & Parking & Tolls	\$ 22,000	\$ 22,000	\$ 118	\$ -	\$ 21,882
INTERNAL SERVICE CHARGES					
ITD Allocations	\$ 367,584	\$ 368,020	\$ 106,812	\$ -	\$ 261,208
OGC Legal - IS Allocation	\$ 110,748	\$ 110,748	\$ 22,015	\$ -	\$ 88,733
Copier Consolidation & Copy Center - IS Allocation	\$ 48,381	\$ 48,381	\$ 4,562	\$ -	\$ 43,819
FLEET - Van Maintenance	\$ 4,475	\$ 4,475	\$ -	\$ -	\$ 4,475
Mailroom - IS Allocation	\$ 104	\$ 104	\$ -	\$ -	\$ 104
Utilities Allocation - Public Works - IS Allocation	\$ 122,015	\$ 122,015	\$ 40,672	\$ -	\$ 81,343
Building Maintenance - City Wide - IS Allocation	\$ 92,092	\$ 92,092	\$ 23,023	\$ -	\$ 69,069
Guard Service & ADT - IS Allocation	\$ 67,101	\$ 67,101	\$ 22,367	\$ -	\$ 44,734
Ergonomic Assessment	\$ -	\$ -	\$ -	\$ -	\$ -
RENTAL AND LEASES:					
Rentals & Other Rent	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Rentals (Land & Buildings)	\$ -	\$ -	\$ -	\$ -	\$ -
INSURANCE:					
General Liability & Miscellaneous Insurance	\$ 35,182	\$ 35,182	\$ 24,917	\$ -	\$ 10,265
REPAIRS AND MAINTENANCE SERVICE:					
Repairs and Maintenance	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 2,000
Hardware/Software Maintenance or Licensing Agreement	\$ 66,800	\$ 66,800	\$ 2,400	\$ 41,282	\$ 23,118
PRINTING AND BINDING/PROMOTIONAL ACTIVITIES:					
Printing and Binding	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Advertising and Promotion	\$ 15,927	\$ 15,927	\$ -	\$ -	\$ 15,927
OTHER CURRENT CHARGES AND OBLIGATIONS:					
Miscellaneous Services and Charges	\$ 1,750	\$ 1,750	\$ -	\$ -	\$ 1,750
Stipends	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000
Welfare - Burials	\$ -	\$ -	\$ -	\$ -	\$ -
OFFICE AND OPERATING SUPPLIES:					
Postage	\$ 200	\$ 200	\$ 57	\$ -	\$ 143
Office Supplies	\$ 14,793	\$ 14,793	\$ 185	\$ 4,242	\$ 10,366
Food	\$ 9,065	\$ 9,065	\$ 90	\$ -	\$ 8,975
Furniture and Equipment under \$1,000	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Supplies (Incl. Literacy supplies/books)	\$ 46,170	\$ 45,734	\$ 5,919	\$ 6,564	\$ 33,251
Software, Computer Items Under \$1,000	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Training	\$ 8,798	\$ 8,798	\$ -	\$ -	\$ 8,798
Dues, Subscriptions	\$ 57,070	\$ 57,070	\$ 9,114	\$ -	\$ 47,956
Office Furniture	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Computer Equipment	\$ 335	\$ 335	\$ 4,591	\$ (4,257)	\$ 1
AIDS TO PRIVATE ORGANIZATIONS:					
Subsidies/Contributions (Agencies & Match \$\$)	\$ 37,746,175	\$ 37,681,175	\$ 587,363	\$ 17,855,095	\$ 19,238,717
INTRAFUND TRANSFERS					
Interfund Transfer - Debt Service Interest	\$ 194,824	\$ 194,824	\$ -	\$ -	\$ 194,824
Interfund Transfer - Debt Service Principle	\$ 253,000	\$ 253,000	\$ -	\$ -	\$ 253,000
Interfund Transfers Out	\$ 250,000	\$ 315,000	\$ 125,000	\$ -	\$ 190,000
Intrafund Transfers Out (HF, SAMHSA & Nutrition)	\$ 1,025,500	\$ 1,025,500	\$ 85,000	\$ -	\$ 940,500
Reserves	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING FUND INDEXES	\$ 45,424,696	\$ 45,424,696	\$ 2,301,998	\$ 18,035,844	\$ 25,086,854

KIDS HOPE ALLIANCE

After-School Food Program Grant

Grant Period: October 1, 2020 to September 30, 2021

January 31, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,135,281	\$ 139,036	\$ -	\$ (996,245)
Contributions from Other Funds	10,000	10,000	-	-
Total Revenues	\$ 1,145,281	\$ 149,036	\$ -	\$ (996,245)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 63,008	\$ 15,584	\$ -	\$ 47,424
Salaries - Part Time	-	-	-	-
Employee Benefits	18,667	6,083	-	12,584
After-School Team Up - Food/Food Transp	1,056,380	157,235	899,145	-
Internal Service Charges	4,209	-	-	4,209
Other Operating Expenses	3,017	1,000	108	1,909
Capital Outlay	-	-	-	-
Indirect Costs	-	\$ -	-	-
Total Expenditures	\$ 1,145,281	\$ 179,902	\$ 899,253	\$ 66,126
Total Revenues Less Expenditures	\$ -	\$ (30,866)	\$ (899,253)	\$ (930,119)

Purpose of Grant:

Provide snacks and suppers to children in afterschool programs.

Additional Information:

December reimbursement received in February in the amount of \$53,798.

KIDS HOPE ALLIANCE
Summer Food Program Grant
Grant Period: April 1, 2020 to August 31, 2020
January 31, 2021

	Actual Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 973,725	\$ 296,975	\$ -	(676,750)
Intrafund Transfer	\$ 61,214	\$ 61,214	\$ -	-
Total Revenues	\$ 1,034,939	\$ 358,189	\$ -	\$ (676,750)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 40,282	\$ 25,596	\$ -	14,686
Salaries - Part Time	84,000	71,637	-	12,363
Employee Benefits	14,144	11,860	-	2,284
Internal Service Charges	3,825	-	-	3,825
Contractual Services (food contract)	881,437	323,698	557,739	-
Other Operating Expenses	11,251	11,758	-	(507)
Capital Outlay	-	-	-	-
Indirect Cost	-	-	-	-
Total Expenditures	\$ 1,034,939	\$ 444,549	\$ 557,739	\$ 32,651
Total Revenues Less Expenditures	\$ -	\$ (86,360)	\$ (557,739)	\$ (644,099)

Additional Information:

Pending receipt of August reimbursement.

KIDS HOPE ALLIANCE

Healthy Families Grant

Grant Period: July 1, 2020 to June 30, 2021

January 31, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,094,500	\$ 420,623	\$ -	\$ (673,877)
Contributions from Other Funds	940,500	940,500	-	-
Total Revenues	\$ 2,035,000	\$ 1,361,123	\$ -	\$ (673,877)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 102,749	\$ 56,842	\$ -	\$ 45,907
Salaries - Part Time	-	-	-	-
Employee Benefits	51,486	27,608	-	23,878
Internal Service Charges	16,797	-	-	16,797
Other Operating Expenses	31,902	1,300	1,320	29,282
Capital Outlay	4,000	-	-	4,000
Grants and Aids	1,816,945	619,865	474,635	722,445
Indirect Costs	11,121	-	-	11,121
Total Expenditures	\$ 2,035,000	\$ 705,615	\$ 475,955	\$ 853,430
Total Revenues Less Expenditures	\$ -	\$ 655,508	\$ (475,955)	\$ 179,553

Purpose of Grant:

An evidence-based, voluntary home visitation program proven to prevent child abuse/neglect for Jacksonville's highest at-risk families.

Additional Information:

December 2020 and January 2021 reimbursements received in February in the amount of \$167,961.

KIDS HOPE ALLIANCE

Wallace Foundation Grant

Grant Period: March 15, 2012 to September 30, 2020

January 31, 2021

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Sources	\$ 915,000	\$ 915,000	\$ -	\$ -
Contributions from Other Funds	419,465	419,465	-	-
Total Revenues	\$ 1,334,465	\$ 1,334,465	\$ -	\$ -
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 301,980	\$ 301,980	\$ -	\$ -
Salaries - Part Time	16,965	16,965	-	-
Employee Benefits	119,457	119,457	-	-
Internal Service Charges	4,552	1,075	-	3,477
Other Operating Expenses	831,980	809,082	22,869	29
Capital Outlay	5,052	5,052	-	-
Indirect Costs	54,479	52,926	-	1,553
Total Expenditures	\$ 1,334,465	\$ 1,306,537	\$ 22,869	\$ 5,059
Total Revenues Less Expenditures	\$ -	\$ 27,928	\$ (22,869)	\$ 5,059

Purpose of Grant:

Develop a uniformly high quality seamless and coordinated system of out-of-school time, with shared goals for children in Jacksonville.

Additional Information:

Budget appropriated for life of the grant.

KIDS HOPE ALLIANCE

21st CCLC Program - Impact Grant

Grant Period: October 1, 2019 to September 30, 2020

January 31, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 225,939	\$ 48,311	\$ -	\$ (177,628)
Contributions from Other Funds	157,718	157,718	-	-
Total Revenues	\$ 383,657	\$ 206,029	\$ -	\$ (177,628)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 48,633	\$ 43,922	\$ -	\$ 4,711
Salaries - Part Time	198,223	212,300	-	(14,077)
Employee Benefits	18,254	3,069	-	15,185
Internal Service Charges	-	-	-	-
Other Operating Expenses	117,539	6,675	8,487	102,377
Capital Outlay	1,008	-	-	1,008
Indirect Costs	-	-	-	-
Total Expenditures	\$ 383,657	\$ 265,966	\$ 8,487	\$ 109,204
Total Revenues Less Expenditures	\$ -	\$ (59,937)	\$ (8,487)	\$ (68,424)

Purpose of Grant:

Provide afterschool program at San Jose and Hyde Park elementary schools.

Additional Information:

Programs are City operated.

Reimbursements received in the month of February amount to \$132,927.

KIDS HOPE ALLIANCE

21st CCLC Program - Teamup Excel

Grant Period: September 1, 2019 to September 30, 2020

January 31, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 559,999	\$ 110,003	\$ -	\$ (449,996)
Contributions from Other Funds	-	-	-	-
Total Revenues	\$ 559,999	\$ 110,003	\$ -	\$ (449,996)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 92,308	\$ 46,906	\$ -	\$ 45,402
Salaries - Part Time	336,334	262,711		73,623
Employee Benefits	28,797	20,742	-	8,055
Internal Service Charges	-	-	-	-
Other Operating Expenses	102,560	36,536	6,400	59,624
Capital Outlay	-	-	-	-
Indirect Costs	-	-	-	-
Total Expenditures	\$ 559,999	\$ 366,895	\$ 6,400	\$ 186,704
Total Revenues Less Expenditures	\$ -	\$ (256,892)	\$ (6,400)	\$ (263,292)

Purpose of Grant:

Provide afterschool program at Cedar Hills and Gregory Drive

Additional Information:

Programs are City operated.

Reimbursements received in the month of February amount to \$208,520.

KIDS HOPE ALLIANCE

Criminal Justice, Mental Health & Substance Abuse Reinvestment Grant

Grant Period: November 1, 2019 to April 30, 2021

January 31, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Department of Children & Families	\$ 400,000	\$ 385,000	\$ -	\$ (15,000)
Contributions from Other Funds	60,000	60,000	-	-
Revenue Fwd from Prior Year Funding	-	-	-	-
Total Revenues	\$ 460,000	\$ 445,000	\$ -	\$ (15,000)
EXPENDITURES:				
Salaries Part Time	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	27,637	13,425	5,663	8,549
Internal Service Charges	1	-	-	1
Capital Outlay	-	-	-	-
Grants and Aids	428,160	340,379	87,781	-
Administrative Support	4,202	102	-	4,100
Total Expenditures	\$ 460,000	\$ 353,906	\$ 93,444	\$ 12,650
Total Revenues Less Expenditures	\$ -	\$ 91,094	\$ (93,444)	\$ (2,350)

Purpose of Grant:

Identify and refer youth with a mental health or substance use problems to services in an effort to prevent them from going deeper into the juvenile justice system.

Additional Information:

This is the third year of a three year grant.

KIDS HOPE ALLIANCE

SAMHSA - High Fidelity Wrap Around Grant

Grant Period: September 30, 2018 to September 29, 2020

January 31, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 1,543,725	\$ 818,939	\$ -	\$ (724,786)
Intrafund Transfer	146,000	146,000	-	-
Total Revenues	\$ 1,689,725	\$ 964,939	\$ -	\$ (724,786)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 83,495	\$ 71,863	\$ -	\$ 11,632
Employee Benefits	32,246	29,715	-	2,531
Internal Service Charges	2,500	4,810	-	(2,310)
Other Operating Expenses	26,659	4,013	-	22,646
Capital Outlay	1,100	-	-	1,100
Grants and Aids	1,543,725	1,536,491	7,234	-
Indirect Costs	-	-	-	-
Total Expenditures	\$ 1,689,725	\$ 1,646,892	\$ 7,234	\$ 35,599
Total Revenues Less Expenditures	\$ -	\$ (681,953)	\$ (7,234)	\$ (689,187)

Purpose of Grant:

This grant is to identify children who are admitted to crisis stabilization in NE Florida (Baker Act), refer them upon discharge to a mental health center; and respond to their immediate physical and mental health needs.

Additional Information:

Year 4 grant; received "no cost" extension for another year through September 30, 2020.

KIDS HOPE ALLIANCE

SAMHSA - Jax System Collaborative Care

Grant Period: September 30, 2019 to September 29, 2020

January 31, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,000,000	\$ 522,417	\$ -	\$ (477,583)
	-	-	-	-
Total Revenues	\$ 1,000,000	\$ 522,417	\$ -	\$ (477,583)
EXPENDITURES:				
Internal Service Charges	-	-	-	-
Grants and Aids	1,000,000	749,978	250,022	-
Total Expenditures	\$ 1,000,000	\$ 749,978	\$ 250,022	\$ -
Total Revenues Less Expenditures	\$ -	\$ (227,561)	\$ (250,022)	\$ (477,583)

Purpose of Grant:

The purpose of this grant is to improve the mental health outcomes for children and youth with serious emotional disturbance (SED) and their families.

Additional Information:

Pending revenue draw down in the amount of \$227,561. Amount encumbered but not spent will be carried over to year 2 of this grant.

KIDS HOPE ALLIANCE

SAMHSA - Jax System Collaborative Care

Grant Period: September 30, 2020 to September 29, 2021

January 31, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 1,000,000	\$ -	\$ -	\$ (1,000,000)
Intrafund Transfer	75,000	75,000	-	-
Total Revenues	\$ 1,075,000	\$ 75,000	\$ -	\$ (1,000,000)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	50,000	13,530	-	36,470
Employee Benefits	13,881	3,645	-	10,236
Internal Service Charges	700	-	-	700
Other Operating Expenses	10,419	-	-	10,419
Grants and Aids	1,000,000	847,863	152,137	(0)
Total Expenditures	\$ 1,075,000	\$ 865,038	\$ 152,137	\$ 57,825
Total Revenues Less Expenditures	\$ -	\$ (790,038)	\$ (152,137)	\$ (942,175)

Purpose of Grant:

The purpose of this grant is to improve the mental health outcomes for children and youth with serious emotional disturbance (SED) and their families.

Additional Information:

This is year 2 of a 4 year grant.

KIDS HOPE ALLIANCE
Youth Travel Trust Fund
January 31, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Transfer from Other Funds	\$ 140,794	\$ 140,794	\$ -	\$ -
Total Revenues	\$ 140,794	\$ 140,794	\$ -	\$ -
<u>EXPENDITURES:</u>				
Grants and Aids	\$ 140,794	\$ 53,823	\$ 932	\$ 86,039
Total Expenditures	\$ 140,794	\$ 53,823	\$ 932	\$ 86,039
Total Revenues Less Expenditures	\$ -	\$ 86,971	\$ (932)	\$ 86,039

Purpose of Program:

Assist youth and chaperones with the cost of travel expenses to events when selected to represent Jacksonville.

Additional information:

\$50,000 was appropriated to this trust fund with the beginning of the new fiscal year 20/21 per City Ordinance.

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Stop the Violence

January 31, 2021

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
REVENUES:				
Interfund Transfer In	\$ 764,550	\$ 764,550	\$ -	\$ -
NC-Transfers	15,866	15,866	-	-
Total Revenues	\$ 780,416	\$ 780,416	\$ -	\$ -
EXPENDITURES:				
Trust Fund Authority	\$ 15,866	\$ 14,366	\$ -	\$ 1,500
Grants and Aids	764,550	311,251	-	453,299
Total Expenditures	\$ 780,416	\$ 325,617	\$ -	\$ 454,799
Total Revenues Less Expenditures	\$ -	\$ 454,799	\$ -	\$ 454,799

Purpose of Program:

Approved in FY18-19 budget for grants up to \$10,000 to be awarded to address youth violence in the community.

Additional information:

\$200,000 was appropriated to this trust fund with the beginning of the new fiscal year 20/21 per City Ordinance.

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Mini Grants Program

January 31, 2021

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
REVENUES:				
Gain/Loss	\$ 2,420	\$ 2,420	\$ -	\$ -
Contributions from Private Sources	696,460	701,941	-	5,481
Interfund Transfer In	158,318	158,318	-	-
Debt & Other ERP CleanUp	490	490	-	-
Total Revenues	\$ 857,688	\$ 863,169	\$ -	\$ 5,481
EXPENDITURES:				
Other Operating Expenses	\$ 49	\$ 49	\$ -	\$ -
Trust Fund Authority	939,003	819,081	-	119,922
Interfund Transfer Out	75,000	75,000	-	-
Indirect Cost	6,060	6,060	-	-
Total Expenditures	\$ 1,020,112	\$ 900,190	\$ -	\$ 119,922
Total Revenues Less Expenditures	\$ (162,424)	\$ (37,021)	\$ -	\$ 125,403

Purpose of Program:

Mini Grants up to \$25,000 per KHA Trust Sec 111.850 Part A

KIDS HOPE ALLIANCE
Jax Kids Book Club Trust Fund
January 31, 2021

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Sources	\$ 275,789	\$ 275,789	\$ -	\$ -
Total Revenues	\$ 275,789	\$ 275,789	\$ -	\$ -
<u>EXPENDITURES:</u>				
Operating Expenses	\$ 273,789	\$ 272,112	\$ -	\$ 1,677
Food	1,000	680	-	320
Internal Service Charges	1,000	9	-	991
Total Expenditures	\$ 275,789	\$ 272,801	\$ -	\$ 2,988
Total Revenues Less Expenditures	\$ -	\$ 2,988	\$ -	\$ 2,988

Purpose of Program:

Provide books to children at the end of their VPK year as they transition to kindergarten to help encourage reading over the summer.

Additional information:

Self-appropriating Trust Fund

BOARD ACTION ITEM: APPLICATION FOR STRATEGIES TO SUPPORT CHILDREN EXPOSED BY VIOLENCY GRANT

ESSENTIAL SERVICE CATEGORY: SPECIAL NEEDS

BOARD MEETING: MARCH 17, 2021

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Approve the application for the Strategies to Support Children Exposed to Violence Grant funded by the Office of Juvenile Justice and Delinquency Prevention (OJJDP) O-OJJDP-2021-47013.
- 2) Authorize the CEO of Kids Hope Alliance to execute a grant contract with the funder, if awarded, and all other documents necessary to comply with grant requirements.

NARRATIVE:

The Office of Juvenile Justice and Delinquency Prevention (OJJDP) is accepting applications for fiscal year (FY) 2021 Strategies to Support Children Exposed to Violence. The purpose of this program is to provide funding for communities to develop and provide support services for children exposed to violence in their homes, schools and communities; develop community-based approaches and crime-reduction strategies that focus on prevention and intervention of violent crime and accountability for youth offenders; and provide outreach strategies to increase awareness and build the capacity of families and communities to help children exposed to violence.

Objectives for the grant are:

- Reduce the incidence of violence through accountability efforts for juvenile offenders.
- Improve family and community responses to children exposed to violence.
- Increase protective factors to prevent juvenile violence, delinquency, and victimization.
- Support communities to develop, design and deliver strategies to support children exposed to violence.

Current partners including the City of Jacksonville, the Jacksonville Sheriff's office, Duval County Public Schools, Lutheran Social Services and Department of Children and Families are creating the response, due April 5, 2021.

FISCAL IMPACT:

\$1,000,000.00 funding for three years. No cash match is required.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

Kids Hope Alliance Grant Funding Application Decision Matrix

Funding Opportunity Name: Strategies to Support Children Exposed to Violence Date: 2-18-21

Deadline(s): 4-5-21 /4-19-21 Size of Award: \$1,000,000 for 3 years

Funding Needed? Y/N If yes, what amount and from where? N

Prioritized Checklist for Reviewing a Grant Application				
Category	Assessment Question	Yes	No	Unsure
Purpose	Is there a close match between KHA's mission and experience and the funding agency's purpose for providing this grant?	X		
	Is the grant consistent with KHA's Essential Services Plan?	X		
Eligibility	Is KHA (a government entity) eligible to apply for this opportunity? Is applying for this grant within the authority given to KHA in Chapter 77 of the City of Jacksonville's Ordinance Code?	X		
		X		
Competing Community Partners	Is there a community organization that is applying for this grant or eligible for this opportunity that would be a better fit than KHA?		X	
Deadline	Is the time between now and the deadline sufficient for KHA to prepare the grant proposal?	X		
Funding Amount/ ROI	Can KHA fit the budget for the proposed program between the funding floor (minimum grant allowed) and the funding ceiling (maximum award)?	X		
	Is the grant award adequate for the investment?	X		
Matching Requirements	Can KHA meet any matching funds requirement?	N/A		
	May in-kind contributions count toward the match?			
Number of Awards	Is the number of anticipated awards high enough that KHA is likely to be competitive?	X		
Partnering Requirements	Does KHA have time to establish relationships or do we have existing relationships with required partners or are we members of an eligible coalition?	X		
Level of Staffing Available	Does KHA have the resources and expertise (and are there sufficient funds allowed in the grant budget) to manage the grant program expected by the funding agency?	X		
	If not, does the grant allow for it?	X		
Regularity of Competition	Will KHA have another opportunity to apply for this program in the future if we decide not to pursue it now?			X
Technical Assistance	Will there be a workshop or webinar offered by the funding agency to help applicants know how to apply?	X		
Prior Experience	Will a new applicant receive as many points as applicants with previous grants or prior experience?	X		
Priority/Bonus Points	Can we meet any required or optional competitive preference priorities or otherwise earn bonus points?	X		
Agencies/Providers	Are there any other agencies/ providers currently offering these services?		X	
Youth Served	How many children and/or youth will be served?	All Duval County Public School students are eligible.		

Decision to Write This Proposal: X Yes, pursue No, do not Pursue

Notes: _____

Approved by: Saralyn Grass Date: 2-19-21 Page 27

BOARD ACTION ITEM:

DELEGATION OF CEO AUTHORITY

BOARD MEETING:

MARCH 17, 2021

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MICHAEL WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to approve the following:

During such times as the Chief Executive Officer (CEO) of the Kids Hope Alliance in on leave from work or out of town for Kids Hope Alliance business, the Board:

1. Authorizes the Chief Administrative Officer to execute, on behalf of the Board, all contracts, and other documents which the Board has authorized the CEO to execute.
2. Authorizes the Chief Administrative Officer to take all other actions consistent with the responsibilities delegated to the CEO by the Board to the extent necessary to allow the Kids Hope Alliance to continue operations and programming during the CEO's absence.

The action of the Board taken in a Delegation of CEO Authority Action Item adopted by the Board on September 23, 2020 is rescinded and replaced by the authorizations contained in this Action Item.

NARRATIVE:

This action allows the business of the Kids Hope Alliance to continue uninterrupted during the times that the CEO is unavailable because the CEO is on leave from work or out of town for Kids Hope Alliance business. Previous Boards of Kids Hope Alliance and the Jacksonville Children's Commission adopted similar resolutions.

In September of 2020, the Kids Hope Alliance Board approved a similar item allowing the Chief Program Officer to execute daily activities of the Chief Executive Officer when the CEO is unavailable for defined reasons. With the Kids Hope Alliance re-organization and the title change of Dr. Saralyn Grass to Chief Administrative Officer; this item would allow the signing authority to continue to be used when the CEO is unavailable from leave from work or out of town.

FISCAL IMPACT:

No Fiscal Impact.

GOVERNANCE/PROGRAM IMPACT:

This action allows KHA programs and operations to continue to operate in the absence of the CEO. This action requires Board approval.

OPTIONS:

1. Vote to approve.
2. Decline to approve.

STAFF RECOMMENDATION: Staff recommends approval.

BOARD ACTION ITEM: DELEGATION OF EXECUTION AUTHORITY TO THE CHIEF EXECUTIVE OFFICER

BOARD MEETING: MARCH 17, 2021

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board authorizes the Chief Executive Officer of the Kids Hope Alliance (“KHA”) to execute the following contracts and documents on behalf of the Board:

1. All agreements and contracts, including, but not limited to, contracts for services for children and youth, professional services contracts, grant contracts, interlocal agreements, memorandums of understanding, intergovernmental contracts, and joint and cooperative purchasing contracts with other governmental agencies (“Contracts”) which do not involve the receipt or payment by KHA of more than \$65,000 in a fiscal year;
2. Ancillary documents related to existing Contracts that are consistent with the terms of the Contracts and do not involve any financial obligation;
3. Contracts approved by the Board;
4. Contracts awarded under a Request for Proposal approved by the Board;
5. Amendments to the terms and conditions of existing Contracts as long as the scope of services and performance metrics under the Contract remain substantially the same and the Amendment does not increase or decrease the annual amount payable under the Contract by more than 10%;
6. Amendments renewing existing Contracts as long as the terms and conditions remain substantially the same and the Contractor has substantially met the minimum performance metrics as established in the Contract;
7. Amendments extending existing Contracts for a period of not more than 6 months as long as the terms and conditions remain substantially the same and the Contractor has substantially met the minimum performance metrics as established in the Contract;
8. Contracts and Amendments during any period that a quorum of the Board is unable to meet to take action in accordance with applicable laws due to extraordinary circumstances, including, but not limited to, a natural disaster, epidemic or pandemic, City or State declared state of emergency, or other circumstances deemed by the Chair of the Board and the CEO to prevent the Board from safely meeting and taking action in accordance with applicable laws.

All Contracts executed by the CEO under this Authorization must be in compliance with the City of Jacksonville’s Municipal Code, including, but not limited to, Chapters 77 and 126 thereof, and all other applicable laws.

All Contracts executed by the CEO under this Authorization must be consistent with KHA’s Essential Services Plan.

The CEO shall provide the Board with a report on all Contracts and Amendments executed under this Authorization at the Board meeting immediately following execution of the Contract or Amendment. This report will include information related to performance metrics, including whether the Contractor has met any existing performance metrics, if applicable.

This Authorization shall expire on July 31, 2022, unless sooner terminated by the Board. Beginning at its regularly scheduled meeting held in July, 2022, the Board shall review this Authorization annually and consider whether to extend and/or make any changes to the authority given under this Action Item.

NARRATIVE:

Section 77.110(a) of the Kids Hope Alliance enabling Ordinance Code states that the “Board may authorize the CEO to execute contracts and other documents on the Board's behalf.”

This Authorization will increase the efficiency of KHA’s operations and allow the Board of Directors to spend more time on strategic items and oversight.

FISCAL IMPACT:

This item does not have any fiscal impact.

GOVERNANCE/PROGRAM IMPACT:

This action requires Board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.