



KIDS HOPE ALLIANCE

The Jacksonville Partnership
for Children, Youth & Families

HYBRID FINANCE COMMITTEE MEETING AGENDA

Wednesday, February 10th, 2021

9:30 AM

Jacksonville Public Library / <https://zoom.us/j/94464671815>

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2.	APPROVAL OF THE MINUTES	02
3.	FINANCE REPORT	Tyra Tutor
	• December Financial Report	April Hart 05
4.	NEW BUSINESS	
	Action Items: <i>(open for public comments prior to vote)</i>	
	• S.A.M.I.S. Contract Revisions	Rodger Belcher 23
	• Gap Analysis and Needs Assessment RFP	Tyrica Young 25
	• Extended Day Services RFP	Kenneth Darity 26
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	• Organizational Structure	Rose Conry Mike Weinstein
6.	CEO REPORT	Mike Weinstein
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FINANCE COMMITTEE MEETING SUMMARY
October 14, 2020
9:30 AM – 11:00 AM

Zoom Meeting: 1-646-558-8656, ID 962 4875 1591
Open to the Public

Voting Board Member Attendees:

Tyra Tutor
Rose Conry
Dr. Marvin Wells

Staff:

Mike Weinstein, Saralyn Grass, Delores Williams, Travis Williams, Cory Armstrong, Joyce Watson, April Hart, Katoia Wilkins, LaRaya Strong, Lenora Wilson, Dae Lynn Helm, John Everett, Rodger Belcher, Sylvester Pinckney and Lissette Maldonado

COJ Staff:

Julia Davis, Office of General Counsel

Guests:

Leon Baxton, Jerome Baltazar, Parker Leary, Dennis Stone, Jenifer Jerles, Keto Porter, Bob Tedeschi, Twillia Washington, Kristin Carter, Terri Florio, A. Landry, Ebony Payne and Erin Mangan

Call to Order

The Finance Committee Meeting was called to order at 9:31 a.m. by Tyra Tutor, Finance Chair. Ms. Tutor thanked everyone for calling and went over the Zoom meeting instruction and contact information for anyone experiences communication problems.

Approval of the Minutes

Ms. Tutor asked for approval of the September 16th finance summary. Rose Conry made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for discussion and public comments. Mrs. Tutor asked all in favor of passing the summary signify by the sign of “aye”. All were in favor and the motion was passed.

Finance Report

April Hart, Assistant Director of Finance, went over the finance report ending on August 31, 2020 and gave updates on the KHA combined report and operating funds.

Ms. Hart went through each grant listed below and allowed time for any questions during her review. Ms. Hart mentioned that KHA was able to encumber the roll over fund that Mr.



Weinstein talked about at the last meeting and that Mr. Weinstein will discussed in later during the meeting.

Afterschool Food Program 2019 - 2020

Healthy Families Grant

Wallace Foundation Grant

21st CCLC Program Impact Grant 2020, will be closing out once all revenue has been received.

21st CCLC Program Team Up Excel 2019 - 2020, will be closing out once all revenue has been received.

Criminal Justice, Mental Health & Substance Abuse Reinvestment Grant, approved for the no cost extension.

SAMHSA High Fidelity Wrap Around Grant, grant will continue until all funds have be dispensed.

SAMHSA Jax System Collaborative Care funds have been encumbered and continue to spend down the funds.

Youth Travel Trust Fund

Kids Hope Alliance Trust Fund- Stop the Violence

Kids Hope Alliance Trust Fund- Mini Grants Program

Jax Kids Book Club Trust Fund

Dr. Grass explained that the SAMHSA High Fidelity Wrap Around Grant did end on September 30th and that the extension allows us time to continue to spend down the remaining funds. Mr. Weinstein talked about the help from City Council, Ms. Hart and staff to encumber funds from fiscal year 18/19 and 19/20 that will allow KHA to fund more programs.

New Business

Action Items

Dr. Saralyn Grass introduced One- month extension on seven contracts. The Finance Committee is asked to approve the extension of these contracts by one month and authorize the CEO to execute the necessary documents. Dr. Grass explained how funds became available for use and why these seven programs were selected to receive the additional funding. Ms. Tutor asked for a motion to approve the request. Dr. Marvin Wells made the motion and Rose Conry seconded it. Ms. Tutor opened the floor for discussion and public comments. With no discussion or public comments, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

Dr. Saralyn Grass introduced Criminal Justice Mental Health and Substance Abuse Grant no cost extension. The Finance Committee is asked to approve the extension of the contract and authorize the CEO to execute the necessary documents. If approved by the Department of Children and Families, then KHA is asked to approve the extension of the contract with Managed Access to Child Health Inc. as they provide the services for this contract for a six-month period. Dr. Grass mentioned that the Governance and Programs Committee had questions about the program goals and why some were not being met. Dr. Grass said that the definition used in the contract is being redefined to algin with the services and that those number should improve. Ms. Tutor asked for a motion to approve the request. Dr. Wells made the motion and Mrs. Conry seconded it. With no other discussions or public comments, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.



Staff Updates

Mr. Weinstein went over the plan for the November meetings and maybe having one meeting as some members have expressed their concerns due to COVID19. Mr. Weinstein will be reaching out to each Board member to discuss the decision on the Sunshine Law as it comes from the Office of General Counsel. Mr. Weinstein gave an update on staff that have applied for appeals due to COVID19. These items are being worked out on an individual basis with employee services. Ms. Tutor asked if Board Members have the option to attend the meetings via Zoom. Julia Davis stated that her office is working on the Sunshine law guideline and will be getting back to members as soon possible. Right now, there must be at least four members physically present to have a quorum. Dr. Wells asked about staff that were awaiting a decision on their appeals and what options do they have to continue working from home. Mr. Weinstein said if they have personal leave, they can use that otherwise it will be time off without pay or report back to work. With no other business, the meeting was adjourned.

Public Comment

None

Adjourn

The meeting was adjourned at 10:55 a.m.

DRAFT



Financial Report

Period Ending:

December 31st 2020

KIDS HOPE ALLIANCE
Combined City Fund, Grants & Trust Funds
Period: City Fiscal Year and Varying Grant Periods
December 31, 2020

	Current Budget	City Funds	AfterSchool FY21	Summer Lunch FY 20	Healthy Families FY20	Wallace	21st Impact FY20	21st Teamup Excel FY20	Criminal Justice Reinvestment FY20	SAMHSA High Fidelity FY19	SAMHSA Jax System Collaborative Care FY20	SAMHSA Jax System Collaborative Care FY21	Youth Travel Trust	KHA Stop the Violence	KHA Mini Grants	Book Club	Total	Total Encumbered	Remaining Budget
REVENUES:																			
Intergovernmental Revenue	9,601,394		78,055	165,099	247,273		48,311	110,003		818,939	522,417						2,375,097		(7,226,297)
Contributions from Private Sources	1,887,249					915,000									701,941	275,789	1,892,730		5,481
Contributions from Other Funds	1,828,477		10,000		940,500	419,465	157,718		60,000				140,794				1,728,477		(100,000)
Department of Children & Families	400,000								385,000								385,000		(15,000)
Intrafund Transfer	1,205,082			61,214						146,000		75,000		764,550	158,318		1,205,082		-
Revenue Fwd from Prior Year Funding	-																-		-
Earnings on Investment	160,408														2,420		2,420		(157,988)
Rental of City Facilities	40,920	10,230															10,230		(30,690)
Gain/Loss	2,420																-		(2,420)
Miscellaneous	-																-		-
Contributions from General Fund	34,887,528	8,721,882															8,721,882		(26,165,646)
Debt & Other ERP CleanUp	490														490				-
NC Transfers	249,650													15,866			15,866		(233,784)
Total Revenues	50,263,618	8,732,113	88,055	226,313	1,187,773	1,334,465	206,029	110,003	445,000	964,939	522,417	75,000	140,794	780,416	863,169	275,789	16,336,784	-	(33,926,344)
EXPENDITURES:																			
Salaries - Permanent and Probationary	3,639,236	576,969	-	25,596	48,891	301,980	43,922	46,906		71,863		1,992	-	-			1,118,119	-	2,521,117
Salaries - Part Time	1,220,624	44,937	-	71,637		16,965	212,300	262,711									608,550	-	612,074
Employee Benefits	1,403,546	240,362	-	11,860	23,638	119,457	3,069	20,742		29,715		277	-	-	49		449,169	-	954,377
After-School Team Up & SL - Food Cost	1,056,380		157,235														157,235	-	899,145
Summer Lunch - Food Cost	881,437			323,698													323,698	-	557,739
Trust Fund Authority	954,869													14,366	819,081		833,447	-	121,422
Internal Service Charges	895,740	143,000				1,075			4,810							9	148,894	-	746,846
Other Operating Expenses	2,298,968	86,367	1,000	11,758	1,011	809,082	6,675	36,536	13,425	4,013						272,112	1,241,979	260,421	796,568
Food	1,000															680	680	-	320
Grants and Aids	46,238,263	3,449,750			500,368				340,379	1,536,491	749,978		53,823	311,251			6,942,040	17,830,876	21,465,347
Indirect Costs	87,288					52,926									6,060		58,986	-	28,302
Capital Outlay	14,995	4,591				5,052											9,643	-	5,352
Transfers	1,798,324	147,500													75,000		222,500	-	1,575,824
Administrative Support	4,202							102										-	-
Reserves	-																	-	-
Total Expenditures	60,494,872	4,693,476	158,235	444,549	573,908	1,306,537	265,966	366,895	353,906	1,646,892	749,978	2,269	53,823	325,617	900,190	272,801	12,114,940	18,091,297	30,284,433
Total Revenues Less Expenditures	(10,231,254)	4,038,637	(70,180)	(218,236)	613,865	27,928	(59,937)	(256,892)	91,094	(681,953)	(227,561)	72,731	86,971	454,799	(37,021)	2,988	4,221,844	(18,091,297)	(3,641,911)
Reserve - Prior Year Encumbrances	10,102,056																		
Budget Difference	(129,198)																		

This report combines City and Grant Funds for presentation purposes only.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE
All Operating Fund Indexes
December 31, 2020

	Original Budget	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:					
Earnings on Investment	160,408	160,408	-	-	(160,408)
Rental of City Facilities	40,920	40,920	10,230	-	(30,690)
NC Transfers	233,784	233,784	-	-	(233,784)
Contributions from General Fund	34,887,528	34,887,528	8,721,882	-	(26,165,646)
Total Revenues	\$ 35,322,640	\$ 35,322,640	\$ 8,732,112	\$ -	\$ (26,590,528)
EXPENDITURES:					
Salaries - Permanent and Probationary	\$ 2,707,846	\$ 2,707,846	\$ 576,969	\$ -	\$ 2,130,877
Salaries - Part Time	585,101	585,101	44,937	-	540,164
Employee Benefits	1,044,172	1,044,172	240,362	-	803,810
Internal Service Charges	812,500	812,656	143,000	-	669,656
Other Operating Expenses	805,243	805,087	86,367	211,542	507,178
Capital Outlay	335	335	4,591	(4,257)	1
Grants and Aids	37,746,175	37,746,175	3,449,750	17,429,092	16,867,333
Transfers	1,723,324	1,723,324	147,500	-	1,575,824
Reserves	-	-	-	-	-
Total Expenditures	\$ 45,424,696	\$ 45,424,696	\$ 4,693,476	\$ 17,636,377	\$ 23,094,843
Total Revenues Less Expend.	\$ (10,102,056)	\$ (10,102,056)	\$ 4,038,636	\$ (17,636,377)	\$ (3,495,685)
Reserve - Prior Year Encumbrances		10,102,056			
Budget Difference		-			

Kids Hope Alliance
Operating Fund - Expenditure Detail
December 31, 2020

	Original Budget	Current Budget	Expenditures Year-to-Date	Encumbered Year-to-Date	Remaining Budget
EXPENDITURES					
REGULAR SALARIES AND WAGES:					
Permanent and Probationary Salaries	\$ 2,760,239	\$ 2,760,239	\$ 568,370	\$ -	\$ 2,191,869
Terminal Leave	\$ -	\$ -	\$ 1,673	\$ -	\$ (1,673)
Salaries Part Time	\$ 585,101	\$ 585,101	\$ 44,937	\$ -	\$ 540,164
Salaries/Benefits Lapse	\$ (75,263)	\$ (75,263)	\$ -	\$ -	\$ (75,263)
Overtime	\$ -	\$ -	\$ 2,219	\$ -	\$ (2,219)
Shift Differential	\$ -	\$ -	\$ (3)	\$ -	\$ 3
Special Pay	\$ 22,870	\$ 22,870	\$ 4,710	\$ -	\$ 18,160
Lump Sum Payment	\$ -	\$ -	\$ -	\$ -	\$ -
BENEFITS:					
FICA & Medicare	\$ 47,629	\$ 47,629	\$ 8,836	\$ -	\$ 38,793
Pension, Unfunded Liability & Disability & FRS Pension	\$ 428,537	\$ 428,537	\$ 118,255	\$ -	\$ 310,282
GEPP Define Contribution Pension	\$ 220,396	\$ 220,396	\$ 33,282	\$ -	\$ 187,114
Dental, Life & Health Insurance	\$ 328,958	\$ 328,958	\$ 75,326	\$ -	\$ 253,632
Worker's Compensation	\$ 18,652	\$ 18,652	\$ 4,663	\$ -	\$ 13,989
Unemployment Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
PROFESSIONAL SERVICES:					
Professional Services (Incl. 3rd party evaluator)	\$ 466,168	\$ 466,168	\$ 53,353	\$ 159,613	\$ 253,202
Background Checks/DR	\$ 18,011	\$ 18,011	\$ -	\$ -	\$ 18,011
OTHER CONTRACTUAL SERVICES:					
Contractual Services	\$ 6,030	\$ 6,030	\$ -	\$ -	\$ 6,030
Training Workshops	\$ 8,399	\$ 8,399	\$ -	\$ 600	\$ 7,799
TRAVEL AND PER DIEM:					
Travel Expenses (Out of County)	\$ 21,877	\$ 21,877	\$ -	\$ -	\$ 21,877
Local Mileage & Parking & Tolls	\$ 22,000	\$ 22,000	\$ 75	\$ -	\$ 21,925
INTERNAL SERVICE CHARGES					
ITD Allocations	\$ 367,584	\$ 367,740	\$ 55,330	\$ -	\$ 312,410
OGC Legal - IS Allocation	\$ 110,748	\$ 110,748	\$ 16,845	\$ -	\$ 93,903
Copier Consolidation & Copy Center - IS Allocation	\$ 48,381	\$ 48,381	\$ 523	\$ -	\$ 47,858
FLEET - Van Maintenance	\$ 4,475	\$ 4,475	\$ -	\$ -	\$ 4,475
Mailroom - IS Allocation	\$ 104	\$ 104	\$ -	\$ -	\$ 104
Utilities Allocation - Public Works - IS Allocation	\$ 122,015	\$ 122,015	\$ 30,504	\$ -	\$ 91,511
Building Maintenance - City Wide - IS Allocation	\$ 92,092	\$ 92,092	\$ 23,023	\$ -	\$ 69,069
Guard Service & ADT - IS Allocation	\$ 67,101	\$ 67,101	\$ 16,775	\$ -	\$ 50,326
Ergonomic Assessment	\$ -	\$ -	\$ -	\$ -	\$ -
RENTAL AND LEASES:					
Rentals & Other Rent	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Rentals (Land & Buildings)	\$ -	\$ -	\$ -	\$ -	\$ -
INSURANCE:					
General Liability & Miscellaneous Insurance	\$ 35,182	\$ 35,182	\$ 23,634	\$ -	\$ 11,548
REPAIRS AND MAINTENANCE SERVICE:					
Repairs and Maintenance	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 2,000
Hardware/Software Maintenance or Licensing Agreement	\$ 66,800	\$ 66,800	\$ 1,600	\$ 42,082	\$ 23,118
PRINTING AND BINDING/PROMOTIONAL ACTIVITIES:					
Printing and Binding	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Advertising and Promotion	\$ 15,927	\$ 15,927	\$ -	\$ -	\$ 15,927
OTHER CURRENT CHARGES AND OBLIGATIONS:					
Miscellaneous Services and Charges	\$ 1,750	\$ 1,750	\$ -	\$ -	\$ 1,750
Stipends	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000
Welfare - Burials	\$ -	\$ -	\$ -	\$ -	\$ -
OFFICE AND OPERATING SUPPLIES:					
Postage	\$ 200	\$ 200	\$ 57	\$ -	\$ 143
Office Supplies	\$ 14,793	\$ 14,793	\$ 49	\$ 3,343	\$ 11,401
Food	\$ 9,065	\$ 9,065	\$ -	\$ 90	\$ 8,975
Furniture and Equipment under \$1,000	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Supplies (Incl. Literacy supplies/books)	\$ 46,170	\$ 46,014	\$ 3,819	\$ 5,814	\$ 36,381
Software. Computer Items Under \$1,000	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Training	\$ 8,798	\$ 8,798	\$ -	\$ -	\$ 8,798
Dues, Subscriptions	\$ 57,070	\$ 57,070	\$ 3,780	\$ -	\$ 53,290
Office Furniture	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Computer Equipment	\$ 335	\$ 335	\$ 4,591	\$ (4,257)	\$ 1
AIDS TO PRIVATE ORGANIZATIONS:					
Subsidies/Contributions (Agencies & Match \$\$)	\$ 37,746,175	\$ 37,746,175	\$ 3,449,750	\$ 17,429,092	\$ 16,867,333
INTRAFUND TRANSFERS					
Interfund Transfer - Debt Service Interest	\$ 194,824	\$ 194,824	\$ -	\$ -	\$ 194,824
Interfund Transfer - Debt Service Principle	\$ 253,000	\$ 253,000	\$ -	\$ -	\$ 253,000
Interfund Transfers Out	\$ 250,000	\$ 250,000	\$ 62,500	\$ -	\$ 187,500
Intrafund Transfers Out (HF, SAMHSA & Nutrition)	\$ 1,025,500	\$ 1,025,500	\$ 85,000	\$ -	\$ 940,500
Reserves	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING FUND INDEXES	\$ 45,424,696	\$ 45,424,696	\$ 4,693,476	\$ 17,636,377	\$ 23,094,843

KIDS HOPE ALLIANCE

After-School Food Program Grant

Grant Period: October 1, 2020 to September 30, 2021

December 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,135,281	\$ 78,055	\$ -	\$ (1,057,226)
Contributions from Other Funds	10,000	10,000	-	-
Total Revenues	\$ 1,145,281	\$ 88,055	\$ -	\$ (1,057,226)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 63,008	\$ -	\$ -	\$ 63,008
Salaries - Part Time	-	-	-	-
Employee Benefits	18,667	-	-	18,667
After-School Team Up - Food/Food Transp	1,056,380	157,235	899,145	-
Internal Service Charges	4,209	-	-	4,209
Other Operating Expenses	3,017	1,000	108	1,909
Capital Outlay	-	-	-	-
Indirect Costs	-	\$ -	-	-
Total Expenditures	\$ 1,145,281	\$ 158,235	\$ 899,253	\$ 87,793
Total Revenues Less Expenditures	\$ -	\$ (70,180)	\$ (899,253)	\$ (969,433)

Purpose of Grant:

Provide snacks and suppers to children in afterschool programs.

Additional Information:

November reimbursement revenue received in the amount of \$60,981 in January 2021.

KIDS HOPE ALLIANCE
Summer Food Program Grant
Grant Period: April 1, 2020 to August 31, 2020
December 31, 2020

	Actual Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 973,725	\$ 165,099	\$ -	(808,626)
Intrafund Transfer	\$ 61,214	\$ 61,214	\$ -	-
Total Revenues	\$ 1,034,939	\$ 226,313	\$ -	\$ (808,626)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 40,282	\$ 25,596	\$ -	14,686
Salaries - Part Time	84,000	71,637	-	12,363
Employee Benefits	14,144	11,860	-	2,284
Internal Service Charges	3,825	-	-	3,825
Contractual Services (food contract)	881,437	323,698	557,739	-
Other Operating Expenses	11,251	11,758	-	(507)
Capital Outlay	-	-	-	-
Indirect Cost	-	-	-	-
Total Expenditures	\$ 1,034,939	\$ 444,549	\$ 557,739	\$ 32,651
Total Revenues Less Expenditures	\$ -	\$ (218,236)	\$ (557,739)	\$ (775,975)

Additional Information:

July reimbursement revenue received in the amount of \$131,876 in January 2021.

KIDS HOPE ALLIANCE

Healthy Families Grant

Grant Period: July 1, 2020 to June 30, 2021

December 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,094,500	\$ 247,273	\$ -	\$ (847,227)
Contributions from Other Funds	940,500	940,500	-	-
Total Revenues	\$ 2,035,000	\$ 1,187,773	\$ -	\$ (847,227)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 102,749	\$ 48,891	\$ -	\$ 53,858
Salaries - Part Time	-	-	-	-
Employee Benefits	51,486	23,638	-	27,848
Internal Service Charges	16,797	-	-	16,797
Other Operating Expenses	31,902	1,011	987	29,904
Capital Outlay	4,000	-	-	4,000
Grants and Aids	1,816,945	500,368	594,131	722,446
Indirect Costs	11,121	-	-	11,121
Total Expenditures	\$ 2,035,000	\$ 573,908	\$ 595,118	\$ 865,974
Total Revenues Less Expenditures	\$ -	\$ 613,865	\$ (595,118)	\$ 18,747

Purpose of Grant:

An evidence-based, voluntary home visitation program proven to prevent child abuse/neglect for Jacksonville's highest at-risk families.

Additional Information:

October and November reimbursement revenue received in the amount of \$173,350 in January 2021.

KIDS HOPE ALLIANCE

Wallace Foundation Grant

Grant Period: March 15, 2012 to September 30, 2020

December 31, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Sources	\$ 915,000	\$ 915,000	\$ -	\$ -
Contributions from Other Funds	419,465	419,465	-	-
Total Revenues	\$ 1,334,465	\$ 1,334,465	\$ -	\$ -
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 301,980	\$ 301,980	\$ -	\$ -
Salaries - Part Time	16,965	16,965	-	-
Employee Benefits	119,457	119,457	-	-
Internal Service Charges	4,552	1,075	-	3,477
Other Operating Expenses	831,980	809,082	22,869	29
Capital Outlay	5,052	5,052	-	-
Indirect Costs	54,479	52,926	-	1,553
Total Expenditures	\$ 1,334,465	\$ 1,306,537	\$ 22,869	\$ 5,059
Total Revenues Less Expenditures	\$ -	\$ 27,928	\$ (22,869)	\$ 5,059

Purpose of Grant:

Develop a uniformly high quality seamless and coordinated system of out-of-school time, with shared goals for children in Jacksonville.

Additional Information:

Budget appropriated for life of the grant.

KIDS HOPE ALLIANCE

21st CCLC Program - Impact Grant

Grant Period: October 1, 2019 to September 30, 2020

December 31, 2020

	<u>Current Budget</u>	<u>Actual Year to Date</u>	<u>Encumbered Year to Date</u>	<u>Remaining Budget</u>
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 225,939	\$ 48,311	\$ -	\$ (177,628)
Contributions from Other Funds	157,718	157,718	-	-
Total Revenues	\$ 383,657	\$ 206,029	\$ -	\$ (177,628)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 48,633	\$ 43,922	\$ -	\$ 4,711
Salaries - Part Time	198,223	212,300	-	(14,077)
Employee Benefits	18,254	3,069	-	15,185
Internal Service Charges	-	-	-	-
Other Operating Expenses	117,539	6,675	8,487	102,377
Capital Outlay	1,008	-	-	1,008
Indirect Costs	-	-	-	-
Total Expenditures	\$ 383,657	\$ 265,966	\$ 8,487	\$ 109,204
Total Revenues Less Expenditures	\$ -	\$ (59,937)	\$ (8,487)	\$ (68,424)

Purpose of Grant:

Provide afterschool program at San Jose and Hyde Park elementary schools.

Additional Information:

Programs are City operated.

Pending State reimbursements amount to \$173,733.

KIDS HOPE ALLIANCE

21st CCLC Program - Teamup Excel

Grant Period: September 1, 2019 to September 30, 2020

December 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 559,999	\$ 110,003	\$ -	\$ (449,996)
Contributions from Other Funds	-	-	-	-
Total Revenues	\$ 559,999	\$ 110,003	\$ -	\$ (449,996)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 92,308	\$ 46,906	\$ -	\$ 45,402
Salaries - Part Time	336,334	262,711	-	73,623
Employee Benefits	28,797	20,742	-	8,055
Internal Service Charges	-	-	-	-
Other Operating Expenses	102,560	36,536	6,400	59,624
Capital Outlay	-	-	-	-
Indirect Costs	-	-	-	-
Total Expenditures	\$ 559,999	\$ 366,895	\$ 6,400	\$ 186,704
Total Revenues Less Expenditures	\$ -	\$ (256,892)	\$ (6,400)	\$ (263,292)

Purpose of Grant:

Provide afterschool program at Cedar Hills and Gregory Drive

Additional Information:

Programs are City operated.

Pending State reimbursements amount to \$253,080.

KIDS HOPE ALLIANCE

Criminal Justice, Mental Health & Substance Abuse Reinvestment Grant

Grant Period: November 1, 2019 to October 31, 2020

December 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Department of Children & Families	\$ 400,000	\$ 385,000	\$ -	\$ (15,000)
Contributions from Other Funds	60,000	60,000	-	-
Revenue Fwd from Prior Year Funding	-	-	-	-
Total Revenues	\$ 460,000	\$ 445,000	\$ -	\$ (15,000)
EXPENDITURES:				
Salaries Part Time	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	27,637	13,425	5,663	8,549
Internal Service Charges	1	-	-	1
Capital Outlay	-	-	-	-
Grants and Aids	428,160	340,379	87,781	-
Administrative Support	4,202	102	-	4,100
Total Expenditures	\$ 460,000	\$ 353,906	\$ 93,444	\$ 12,650
Total Revenues Less Expenditures	\$ -	\$ 91,094	\$ (93,444)	\$ (2,350)

Purpose of Grant:

Identify and refer youth with a mental health or substance use problems to services in an effort to prevent them from going deeper into the juvenile justice system.

Additional Information:

This is the third year of a three year grant.

KIDS HOPE ALLIANCE

SAMHSA - High Fidelity Wrap Around Grant

Grant Period: September 30, 2018 to September 29, 2020

December 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,543,725	\$ 818,939	\$ -	\$ (724,786)
Intrafund Transfer	146,000	146,000	-	-
Total Revenues	\$ 1,689,725	\$ 964,939	\$ -	\$ (724,786)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 83,495	\$ 71,863	\$ -	\$ 11,632
Employee Benefits	32,246	29,715	-	2,531
Internal Service Charges	2,500	4,810	-	(2,310)
Other Operating Expenses	26,659	4,013	-	22,646
Capital Outlay	1,100	-	-	1,100
Grants and Aids	1,543,725	1,536,491	7,234	-
Indirect Costs	-	-	-	-
Total Expenditures	\$ 1,689,725	\$ 1,646,892	\$ 7,234	\$ 35,599
Total Revenues Less Expenditures	\$ -	\$ (681,953)	\$ (7,234)	\$ (689,187)

Purpose of Grant:

This grant is to identify children who are admitted to crisis stabilization in NE Florida (Baker Act), refer them upon discharge to a mental health center; and respond to their immediate physical and mental health needs.

Additional Information:

Year 4 grant; received "no cost" extension for another year through September 30, 2020.

KIDS HOPE ALLIANCE

SAMHSA - Jax System Collaborative Care

Grant Period: September 30, 2019 to September 29, 2020

December 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,000,000	\$ 522,417	\$ -	\$ (477,583)
	-	-	-	-
Total Revenues	\$ 1,000,000	\$ 522,417	\$ -	\$ (477,583)
EXPENDITURES:				
Internal Service Charges	-	-	-	-
Grants and Aids	1,000,000	749,978	250,022	-
Total Expenditures	\$ 1,000,000	\$ 749,978	\$ 250,022	\$ -
Total Revenues Less Expenditures	\$ -	\$ (227,561)	\$ (250,022)	\$ (477,583)

Purpose of Grant:

The purpose of this grant is to improve the mental health outcomes for children and youth with serious emotional disturbance (SED) and their families.

Additional Information:

Pending revenue draw down in the amount of \$227,561. Amount encumbered but not spent will be carried over to year 2 of this grant.

KIDS HOPE ALLIANCE

SAMHSA - Jax System Collaborative Care

Grant Period: September 30, 2020 to September 29, 2021

December 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,000,000	\$ -	\$ -	\$ (1,000,000)
Intrafund Transfer	75,000	75,000	-	-
Total Revenues	\$ 1,075,000	\$ 75,000	\$ -	\$ (1,000,000)
EXPENDITURES:				
Salaries - Permanent and Probationary	50,000	1,992	-	48,008
Employee Benefits	13,881	277	-	13,604
Internal Service Charges	700	-	-	700
Other Operating Expenses	10,419	-	-	10,419
Grants and Aids	1,000,000	-	-	1,000,000
Total Expenditures	\$ 1,075,000	\$ 2,269	\$ -	\$ 1,072,731
Total Revenues Less Expenditures	\$ -	\$ 72,731	\$ -	\$ 72,731

Purpose of Grant:

The purpose of this grant is to improve the mental health outcomes for children and youth with serious emotional disturbance (SED) and their families.

Additional Information:

This is year 2 of a 4 year grant.

KIDS HOPE ALLIANCE
Youth Travel Trust Fund
December 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Transfer from Other Funds	\$ 140,794	\$ 140,794	\$ -	\$ -
Total Revenues	\$ 140,794	\$ 140,794	\$ -	\$ -
<u>EXPENDITURES:</u>				
Grants and Aids	\$ 140,794	\$ 53,823	\$ 932	\$ 86,039
Total Expenditures	\$ 140,794	\$ 53,823	\$ 932	\$ 86,039
Total Revenues Less Expenditures	\$ -	\$ 86,971	\$ (932)	\$ 86,039

Purpose of Program:

Assist youth and chaperones with the cost of travel expenses to events when selected to represent Jacksonville.

Additional information:

\$50,000 was appropriated to this trust fund with the beginning of the new fiscal year 20/21 per City Ordinance.

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Stop the Violence

December 31, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
REVENUES:				
Interfund Transfer In	\$ 764,550	\$ 764,550	\$ -	\$ -
NC-Transfers	15,866	15,866	-	-
Total Revenues	\$ 780,416	\$ 780,416	\$ -	\$ -
EXPENDITURES:				
Trust Fund Authority	\$ 15,866	\$ 14,366	\$ -	\$ 1,500
Grants and Aids	764,550	311,251	-	453,299
Total Expenditures	\$ 780,416	\$ 325,617	\$ -	\$ 454,799
Total Revenues Less Expenditures	\$ -	\$ 454,799	\$ -	\$ 454,799

Purpose of Program:

Approved in FY18-19 budget for grants up to \$10,000 to be awarded to address youth violence in the community.

Additional information:

\$200,000 was appropriated to this trust fund with the beginning of the new fiscal year 20/21 per City Ordinance.

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Mini Grants Program

December 31, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
REVENUES:				
Gain/Loss	\$ 2,420	\$ 2,420	\$ -	\$ -
Contributions from Private Sources	696,460	701,941	-	5,481
Interfund Transfer In	158,318	158,318	-	-
Debt & Other ERP CleanUp	490	490	-	-
Total Revenues	\$ 857,688	\$ 863,169	\$ -	\$ 5,481
EXPENDITURES:				
Other Operating Expenses	\$ 49	\$ 49	\$ -	\$ -
Trust Fund Authority	939,003	819,081	-	119,922
Interfund Transfer Out	75,000	75,000	-	-
Indirect Cost	6,060	6,060	-	-
Total Expenditures	\$ 1,020,112	\$ 900,190	\$ -	\$ 119,922
Total Revenues Less Expenditures	\$ (162,424)	\$ (37,021)	\$ -	\$ 125,403

Purpose of Program:

Mini Grants up to \$25,000 per KHA Trust Sec 111.850 Part A

KIDS HOPE ALLIANCE
Jax Kids Book Club Trust Fund
December 31, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Sources	\$ 275,789	\$ 275,789	\$ -	\$ -
Total Revenues	\$ 275,789	\$ 275,789	\$ -	\$ -
<u>EXPENDITURES:</u>				
Operating Expenses	\$ 273,789	\$ 272,112	\$ -	\$ 1,677
Food	1,000	680	-	320
Internal Service Charges	1,000	9	-	991
Total Expenditures	\$ 275,789	\$ 272,801	\$ -	\$ 2,988
Total Revenues Less Expenditures	\$ -	\$ 2,988	\$ -	\$ 2,988

Purpose of Program:

Provide books to children at the end of their VPK year as they transition to kindergarten to help encourage reading over the summer.

Additional information:

Self-appropriating Trust Fund

BOARD ACTION ITEM: SAMIS CONTRACT AMENDMENT

BOARD MEETING: FEBRUARY 17, 2021

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

1. Approve the renewal of the Statewide SAMIS Management Committee Agreement (the “SAMIS Agreement”) for the year October 1, 2020 through September 30, 2021 and ratify the execution by the CEO of an Amendment to the SAMIS Agreement providing for this renewal and the payment of an annual fee in the amount of \$34,557.00.
2. Approve the addition of St. Lucie County as a new member of the SAMIS Management Committee and authorize the CEO to execute an Amendment to the SAMIS Agreement providing for this addition.

NARRATIVE:

The SAMIS collaborative is a dynamic and growing cooperative of Children’s Service Councils (CSCs) throughout Florida, dedicated to engaging and enhancing the strengths of participating members to support Florida’s children and families. Member organizations benefit not only from peer-to-peer collaboration among the many subject matter experts of the participating CSCs, but also through the shared development and use of a modern and rapidly evolving cloud-based information system known as SAMIS.

Our membership in the collaborative and utilization of the original SAMIS system began in the year 2000. During the 2016/2017 school year, the SAMIS collaborative with support from the Florida Children’s Council initiated a multi-phased modernization project to replace the original statewide information system with a Software as a Service (SaaS) solution, greatly reducing annual costs associated with maintaining the software and infrastructure. Moreover, this new information system brought added efficiencies, ease of use and the potential for many significant and needed innovations.

During the 2021 calendar year, we will reach the final phase of this multi-year modernization that will provide KHA and other CSC members throughout the state with a radically re-designed system known as SAMIS 3.0. This new system along with a re-organized Florida Children’s Council is fundamentally changing the collaborative and how we conduct business to help members better serve children, youth and families. In part, due to these changes, Children’s Services Councils are again actively seeking to join the collaborative for the first time in 20 years. We can expect to see many new technical and process improvements that will support both our providers and our need for data driven decisions well into the future based on a dynamic collaborative and a modern information system that is stable, scalable and extremely adaptable.

FISCAL IMPACT:

For the past two years our annual SAMIS cost has been constant at \$34,557. This translates to just over 10% of the total system cost of \$332,000. The collaborative will be developing a new Fee Structure for the next fiscal year to reflect the new technological and organizational changes of the system and the

Florida Children’s Council. While future costs will be subject to change due to usage and new members, we do not anticipate significant increases as the collaborative is committed to a fair cost distribution for all members.

GOVERNANCE/PROGRAM IMPACT:

Impacts all programs that utilize the SAMIS system for data collection.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: REQUEST FOR PROPOSAL: NEEDS ASSESSMENT & GAP ANALYSIS

BOARD MEETING: FEBRUARY 17, 2021

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to authorize the following actions:

1. Approve the issuance of a Request for Proposal (RFP) for a Needs Assessment and Gap Analysis with the minimum qualifications, scope of services, evaluation criteria, and performance metrics substantially in the form presented to the Board.
2. Authorize the CEO of Kids Hope Alliance to execute a contract with the selected bidder(s) under the RFP as awarded in accordance with the City of Jacksonville's Procurement Code.

NARRATIVE:

Successful applicants under this RFP will conduct a needs assessment, gap analysis, and develop a final report detailing the assessment findings and recommendations.

FISCAL IMPACT:

Budget for this project will come out of professional services, included within our administrative budget and will not deduct any funding from programming.

GOVERNANCE/PROGRAM IMPACT:

This action requires Board approval. The RFP and the Award of the contract are also subject to approval of the City's Competitive Sealed Evaluation Committee.

OPTIONS:

1. Vote to approve.
2. Decline to approve.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: REQUEST FOR PROPOSAL: SCHOOL-BASED EXTENDED DAY SERVICES

ESSENTIAL SERVICES CATEGORY

OUT-OF-SCHOOL TIME

FINANCE MEETING DATE:

FEBRUARY 10, 2021

BOARD OF DIRECTORS MEETING:

FEBRUARY 17, 2021

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

1) Approve the issuance of a Request for Proposal (RFP) for School-based Extended Day Services with the minimum qualifications, scope of services, evaluation criteria and performance metrics substantially in the form presented to the Board with such changes as are deemed appropriate by KHA staff and the Office of General Counsel.

2) Authorize the CEO of Kids Hope Alliance to execute contracts with the highest scoring responsible and responsive proposers consistent with the terms of the RFP and the City's procurement code and in a form approved by the Office of General Counsel.

NARRATIVE:

The Jacksonville Alliance for KIPP Schools was approved for direct funding by City Council per Ordinance 2020-0369-E for the 2020-2021 school year. This approval included a waiver of the provision in Chapter 77 requiring KHA to competitively procure children's services through an evaluated bid process.

At the time that the bill was before City Council, KHA's CEO informed City Council that KHA planned to put these services out for competitive bid for the following school year.

Successful applicants under this RFP will be non-profit entities affiliated with schools that have regular school hours beyond the state requirements. The program dollars are for academic, supplemental, and family engagement enhancements during those regularly scheduled additional hours.

The term of contracts awarded under the RFP will be August 1, 2021 through July 31, 2022 for the 2021-2022 school year, with an option to renew, at the discretion of KHA, for two additional one-year terms.

FISCAL IMPACT:

Funding is being made available for School-based Extended Day Services Programming from the Out-Of-School Time Essential Services Category.

PROGRAMMATIC IMPACT:

The Kids Hope Alliance is bidding out services for school-based extended day services.

GOVERNANCE IMPACT:

Needs Kids Hope Alliance Board approval

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: REQUEST FOR PROPOSAL: AFTERSCHOOL AND SUMMER PROGRAMMING

ESSENTIAL SERVICES CATEGORY: OUT-OF-SCHOOL TIME
FINANCE MEETING DATE: FEBRUARY 10, 2021
BOARD OF DIRECTORS MEETING: FEBRUARY 17, 2021

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Approve the issuance of a Request for Proposal (RFP) for Afterschool and Summer Programming with the minimum qualifications, scope of services, evaluation criteria and performance metrics substantially in the form presented to the Board with such changes as are deemed appropriate by KHA staff and the Office of General Counsel.

- 2) Authorize the CEO of Kids Hope Alliance to execute contracts with the highest scoring responsible and responsive proposers consistent with the terms of the RFP and the City’s procurement code and in a form approved by the Office of General Counsel.

NARRATIVE:

Carter G. Woodson Elementary was approved for direct funding by City Council per Ordinance 2020-492-E for the 2020-2021 school year. This included a waiver of the provision in Chapter 77 requiring KHA to competitively procure children’s services through an evaluated bid process.

At the time that the bill was before City Council, KHA’s CEO informed City Council that KHA planned to put these services out for competitive bid for the remaining two years. As of January 1, 2021, Carter G. Woodson Elementary is now closed and students will be attending Northwestern Elementary where KHA currently funds an afterschool program. Duval County Schools has proposed Southside Estates Elementary as an alternative location in an underserved area. In addition to the Southside Estates location, KHA is working with DCPS to identify additional schools as priority locations for services which will be awarded under this RFP to the extent funding is available.

Successful applicants under this RFP will provide programming in the following areas at a minimum: Literacy, Career Readiness, Family Engagement, College Readiness, Service Learning, and Character Development.

The effective date of contracts awarded under the RFP will be August 1, 2021 for afterschool and summer programming for the 2021-2022 school year, with an option to renew, at the discretion of KHA for an additional one-year term.

FISCAL IMPACT:

\$200,640.00 in funding previously allocated to Carter G. Woodson is being made available for Afterschool and Summer Learning Programming at Southside Estates Elementary from the Out-of-School Time

Essential Service Category. Additional locations will be funded through unspent afterschool dollars from the Out-Of-School Time Essential Services Category for FY2020-21.

PROGRAMMATIC IMPACT:

The Kids Hope Alliance is bidding out services for afterschool and summer programming.

GOVERNANCE IMPACT:

This item requires Kids Hope Alliance Board approval

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: DELEGATION OF EXECUTION AUTHORITY TO THE CHIEF EXECUTIVE OFFICER

BOARD MEETING: FEBRUARY 17, 2021

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board authorizes the Chief Executive Officer of the Kids Hope Alliance (“KHA”) to execute the following contracts and documents on behalf of the Board:

1. All agreements and contracts, including, but not limited to, contracts for services for children and youth, professional services contracts, grant contracts, interlocal agreements, memorandums of understanding, intergovernmental contracts, and joint and cooperative purchasing contracts with other governmental agencies (“Contracts”) which do not involve the receipt or payment by KHA of more than \$65,000 in a fiscal year;
2. Amendments, extensions, renewals or assignments of existing Contracts (“Amendments”), including changes in price, terms and conditions, that do not involve a change in the financial obligations of either party of more than \$65,000 in a fiscal year;
3. Ancillary documents related to existing Contracts that are consistent with the terms of the Contracts and do not involve any financial obligation;
4. Contracts approved by the Board;
5. Contracts awarded under a Request for Proposal approved by the Board;
6. Amendments that do not exceed 10% of the annual budget under the Contract;
7. Amendments renewing existing Contracts as long as the terms and conditions essentially remain the same as the original contract;
8. Amendments extending existing Contracts for a period of not more than 6 months as long as the terms and conditions essentially remain the same as the original contract;
9. Contracts and Amendments during any period that a quorum of the Board is unable to meet to take action in accordance with applicable laws due to extraordinary circumstances, including, but not limited to, a natural disaster, epidemic or pandemic, City or State declared state of emergency, or other circumstances deemed by the Chair of the Board and the CEO to prevent the Board from safely meeting and taking action in accordance with applicable laws.

All Contracts executed by the CEO under this Authorization must be in compliance with the City of Jacksonville’s Municipal Code, including, but not limited to, Chapters 77 and 126 thereof, and all other applicable laws.

All Contracts executed by the CEO under this Authorization must be consistent with KHA’s Essential Services Plan.

The CEO shall provide the Board with a report on all Contracts and Amendments executed under this Authorization at the Board meeting immediately following execution of the Contract or Amendment.

NARRATIVE:

Section 77.110(a) of the Kids Hope Alliance enabling Ordinance Code states that the “Board may authorize the CEO to execute contracts and other documents on the Board's behalf.”

This Authorization will increase the efficiency of KHA’s operations and allow the Board of Directors to spend more time on strategic items and oversight.

FISCAL IMPACT:

This item does not have any fiscal impact.

GOVERNANCE/PROGRAM IMPACT:

This action requires Board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: APPROVAL OF GRANT APPLICATIONS

FINANCE MEETING: FEBRUARY 10, 2021

BOARD MEETING: FEBRUARY 17, 2021

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

(1) The Board authorizes the Chief Executive Officer of the Kids Hope Alliance (the “CEO”) to submit grant applications on behalf of the Kids Hope Alliance when the following criteria are met:

- a. The CEO deems the grant advisable using the logic applied in the attached Grant Funding Application Decision Matrix.
- b. The CEO seeks Board approval before filing the application or at the Board meeting immediately following submission of the application.

(2) The Board authorizes the CEO to submit renewal applications for existing grants when the following criteria are met:

- a. The original grant was authorized by the Board.
- b. The renewal application does not change the terms of the grant in any material respect and does not increase the financial obligations of KHA.

(For the sake of clarity, no separate Board approval is required for renewal applications if the criteria in (a) and (b) above are met.)

(3) The Board authorizes the CEO to execute all documents, including final grant agreements, necessary to fulfill grant application requirements in connection with grant applications and renewal applications authorized under (1) and (2) above.

NARRATIVE:

Section 77.109(a)(8) of the Kids Hope Alliance enabling Ordinance states that KHA has the power to “File applications for federal, state and privately funded grants in order to obtain funding for programs and services that are consistent with the Plan and execute documents, including final grant agreements, necessary to fulfill grant application requirements.”

The procedure for Board approval within KHA’s internal procedures manual will state as follows:

The KHA grant development department will provide a summary of the grant opportunity, the completed grant matrix, and any financial obligations to the Board for approval at the next scheduled Board meeting. The goal is to gain approval before submission, however, dependent on the deadline, it may be after. If after, and the Board does not provide authority for submission, the granting agency will be notified to pull the proposal from competition.

This Authorization will increase the efficiency of KHA's grant department and allow them to apply for grants even if the deadline is such that Board approval may not be gained before submission.

FISCAL IMPACT:

This item does not have any fiscal impact.

GOVERNANCE/PROGRAM IMPACT:

This action requires Board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

Kids Hope Alliance Grant Funding Application Decision Matrix

Funding Opportunity Name: _____ Date: _____

Deadline: _____ Size of Award: _____ per year for _____ years

Matching Funding Needed? Y/N If yes, what amount and from where?

Prioritized Checklist for Reviewing a Grant Application				
Category	Assessment Question	Yes	No	Unsure
Purpose	Is there a close match between KHA’s mission and experience and the funding agency’s purpose for providing this grant?			
	Is the grant consistent with KHA’s Essential Services Plan?			
Eligibility	Is KHA (a government entity) eligible to apply for this opportunity?			
	Is applying for this grant within the authority given to KHA in Chapter 77 of the City of Jacksonville’s Ordinance Code?			
Competing Community Partners	Is there a community organization that is applying for this grant or eligible for this opportunity that would be a better fit than KHA?			
Deadline	Is the time between now and the deadline sufficient for KHA to prepare the grant proposal?			
Funding Amount/ ROI	Can KHA fit the budget for the proposed program between the funding floor (minimum grant allowed) and the funding ceiling (maximum award)?			
	Is the grant award adequate for the investment?			
Matching Requirements	Can KHA meet any matching funds requirement?			
	May in-kind contributions count toward the match?			
Number of Awards	Is the number of anticipated awards high enough that KHA is likely to be competitive?			
Partnering Requirements	Does KHA have time to establish relationships or do we have existing relationships with required partners or are we members of an eligible coalition?			
Level of Staffing Available	Does KHA have the resources and expertise (and are there sufficient funds allowed in the grant budget) to manage the grant program expected by the funding agency?			
	If not, does the grant <u>allow-provide funding</u> for <u>#additional resources</u> ?			
Regularity of Competition	Will KHA have another opportunity to apply for this program in the future if we decide not to pursue it now?			
Technical Assistance	Will there be a workshop or webinar offered by the funding agency to help applicants know how to apply?			
Prior Experience	Will a new applicant receive as many points as applicants with previous grants or prior experience?			
Priority/Bonus Points	Can we meet any required or optional competitive preference priorities or otherwise earn bonus points?			

Decision to Write This Proposal: _____ Yes, pursue _____ No, do not Pursue

Notes: _____

BOARD ACTION ITEM: APPLICATION FOR CRIMINAL JUSTICE REINVESTMENT GRANT

ESSENTIAL SERVICE CATEGORY: JUVENILE JUSTICE
FINANCE MEETING: FEBRUARY 10, 2021
BOARD MEETING: FEBRUARY 17, 2021

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Authorize the CEO to apply for the Criminal Justice Reinvestment Grant (CJRG) funded by the Florida Department of Children and Families.
- 2) Authorize the CEO of Kids Hope Alliance to execute a grant contract with the funder, if awarded, and all other documents necessary to comply with grant requirements.

NARRATIVE:

The Criminal Justice, Mental Health, and Substance Abuse (CJMHS) Reinvestment Grant Program was created by section 394.656, Florida Statutes (F.S.), and is housed within the Department of Children and Families (Department). The purpose of the funding is to plan, implement, or expand initiatives that increase public safety, avert increased spending on criminal and juvenile justice systems, and improve the accessibility and effectiveness of treatment services for juveniles who have a mental illness, substance use disorder, or co-occurring mental health and substance use disorders, and who are in, or at risk of entering, the criminal or juvenile justice systems.

This grant submission will seek to serve youth that are identified Youth who are “at-risk” of involvement in the juvenile justice system have factors associated with possible delinquent behaviors that can lead to involvement in the juvenile justice system, including individual factors, family factors, peer group factors, school-related factors, or community environmental factors.

The following performance measures will be included:

- Percent who are arrested or rearrested while receiving services.
- Percent assisted by the Applicant in applying for social security or other benefits for which they may be eligible but were not receiving at their Program start date.
- Percent diverted from a State Mental Health Treatment Facility.
- Percent who successfully complete Program services.

This grant will provide funds to allow KHA to continue the work being done under prior CJRG grants. Current providers under the existing CJRG grant are assisting with preparation of the application which is due March 9, 2021. The City of Jacksonville intends to provide KHA with the letter of support for the grant which is required, per Dawn Lockhart.

FISCAL IMPACT:

\$1,200,000.00 over three years (\$400,000 per year). Local matching funds of 100% are required under the Reinvestment Grant Program and can include in-kind. No cash match is required.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: **GRANT RENEWAL-SUMMER FOOD SERVICE PROGRAM 2021**

ESSENTIAL SERVICES CATEGORY: **OUT-OF-SCHOOL TIME**

FINANCE COMMITTEE: **FEBRUARY 10, 2021**

BOARD MEETING DATE: **FEBRUARY 17, 2021**

TO: **KIDS HOPE ALLIANCE BOARD OF DIRECTORS**

FROM: **MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

REQUESTED ACTION:

The Board is asked to approve:

- 1) The grant renewal for the Florida Department of Agriculture and Consumer Services/ Division of Food, Nutrition, and Wellness grant for Summer 2021.
- 2) Authorize the CEO of Kids Hope Alliance to execute the grant contract and all other documents necessary to fulfill grant requirements.

NARRATIVE:

The Summer Food Service Program (SFSP) is a federally funded, state-administrated program. The SFSP reimburses providers who serve free healthy meals to children and youth in low-income areas during the summer months when school is not in session. The Program will operate Monday through Friday providing healthy snacks and/or lunches to an estimated 120 sites throughout Duval County.

The program requirements are as follows:

- Program must keep attendance records, daily meal counts, menus, and expenditure records
- Meals must meet specific USDA meal pattern requirements
- Meals must contain a fluid milk, fruits, and vegetables, grains and breads, and meat/meat alternates.

FISCAL IMPACT:

The funding of this program is from federal dollars through the State of Florida up to \$1,000,000

GOVERNANCE/PROGRAM IMPACT:

This action requires Board approval. Approval of this Board Action Item is inclusive of any necessary waivers and other administrative actions as determined by the Office of General Counsel.

OPTIONS:

1. Vote to approve.
2. Decline to approve.

STAFF RECOMMENDATION: Staff recommends approval.

BOARD ACTION ITEM: APPLICATION FOR RESILIENCY IN COMMUNITIES AFTER STRESS AND TRAUMA GRANT

ESSENTIAL SERVICE CATEGORY: SPECIAL NEEDS
FINANCE MEETING: FEBRUARY 10, 2021
BOARD MEETING: FEBRUARY 17, 2021

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Authorize the CEO to apply for the Resiliency in Communities After Stress and Trauma (ReCAST) Grant funded by the Department of Health and Human Services, Substance and Mental Health Administration.
- 2) Authorize the CEO of Kids Hope Alliance to execute a grant contract with the funder, if awarded, and all other documents necessary to meet grant requirements.

NARRATIVE:

The Substance Abuse and Mental Health Services Administration (SAMHSA), Center for Center for Mental Health Services (CMHS), is accepting applications for fiscal year (FY) 2021 Resiliency in Communities After Stress and Trauma (Short Title: ReCAST Program) grants. The purpose of this program is to assist high-risk youth and their families and promote resilience and equity in communities that have recently faced civil unrest through implementation of evidence-based violence prevention, and community youth engagement programs, as well as linkages to trauma-informed behavioral health services. The goal of the ReCAST Program is for local community entities to work together in ways that lead to improved behavioral health, empowered community residents, reductions in trauma, and sustained community change.

This grant submission will seek to:

- Assist high-risk youth and their families
- Promote resilience and equity in communities that have recently faced civil unrest
- For local community entities to work together in ways that lead to improved behavioral health, empowered community residents, reductions in trauma, and sustained community change.

Deliverables for the grant are:

- Creation of a Public Health System Impact Statement
- Convene and engage a diverse coalition of stakeholders

- Conduct a Community Needs and Resources Assessment
- Develop and implement a community strategic plan
- Implement behavioral health services
- Provide training in trauma-informed approaches
- Provide peer support services for high-risk youth and their families
- Facilitate the health insurance application and enrollment process for eligible uninsured clients
- Data Collection
- Develop Data Collection Instruments and Protocols
- Creation of a timeline for five years

KHA is partnering with the City of Jacksonville, Partnership for Child Health and Duval County Public Schools on the application which is due February 15, 2021.

FISCAL IMPACT:

\$5,000,000.00 funding for five years (\$1,000,000 per year). No cash match is required.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

Kids Hope Alliance Grant Funding Matrix

Funding Opportunity Name: Resiliency in Communities After Stress and Trauma funded by SAMHSA Today's Date: 2-1-21

Deadline: 2-15-21 Size of Award: \$5,000,000 per year for 5 years

Funding Needed? Y/N If yes, what amount and from where? ___N___

Prioritized Checklist for Reviewing an RFA			
Category	Assessment Question	Yes	No
Purpose	Is there a close match between KHA's mission and experience and the funding agency's purpose for providing this grant? Is the grant consistent with KHA's Essential Services Plan?	X	
Eligibility	Is KHA (a government entity) eligible to apply for this opportunity? Is applying for this grant within the authority given to KHA in Chapter 77 of the City of Jacksonville's Ordinance Code?	X	
Competing Community Partners	Is there a community organization that is applying for this grant or eligible for this opportunity that would be a better fit than KHA?		X
Deadline	Is the time between now and the deadline sufficient for KHA to prepare the grant proposal?	X	
Funding Amount / ROI	Can KHA fit the budget for the proposed program between the funding floor (minimum grant allowed) and the funding ceiling (maximum award)? Is the grant award adequate for the investment?	X	
Matching Requirements	Can KHA meet any matching funds requirement? May in-kind contributions count toward the match?	N/A	
Number of Awards	Is the number of anticipated awards high enough that KHA is likely to be competitive?	X	
Partnering Requirements	Does KHA have time to establish relationships or do we have existing relationships with required partners or are we members of an eligible coalition?	X	
Level of Staffing Available	Does KHA have the resources and expertise (and are there sufficient funds allowed in the grant budget) to manage the grant program expected by the funding agency? If not, does the grant allow for it?	X	
Regularity of Competition	Will KHA have another opportunity to apply for this program in the future if we decide not to pursue it now?	X	
Technical Assistance	Will there be a workshop or webinar offered by the funding agency to help applicants know how to apply?	X	
Prior Experience	Will a new applicant receive as many points as applicants with previous grants or prior experience?	X	
Priority/Bonus Points	Can we meet any required or optional competitive preference priorities or otherwise earn bonus points?	X	

Decision to Write This Proposal: __X__ Yes, pursue _____ No, do not Pursue
 Notes: _____

Approved by: Saralyn Grass Date: 2-1-21