



**FINANCE COMMITTEE MEETING SUMMARY**  
**February 13, 2019**  
**9:00 AM – 10:30 AM**

**Voting Board Member Attendees:**

Tyra Tutor

**Staff:**

Joe Peppers, Cynthia Nixon, Delores Williams, Adam Miller, Mary Tobin, Dr. Jennifer Blalock, , Mary Nash, Jerelyn Allen, Kenneth Darity, Katoia Wilkins, Joyce Watson

**COJ Staff:**

Julia Davis, Office of General Counsel.

**Guests:** Kristin Carter, Take Stock in Children; Dr. Robin Rose, Girls Inc.; Bryan Jones, Communities in Schools; Leon Baxton, Communities in Schools; Jerome Baltazar, Communities in Schools.

**Call to Order**

The Finance Committee Meeting was called to order at 9:32 a.m. by Tyra Tutor, Finance Chair. Ms. Tutor thanked everyone for coming and stated that the January Finance Summary will be held until the next meeting since there is not a quorum. Ms. Tutor stated that no action will be taken up today due to the lack of quorum. Ms. Tutor asked Cynthia Nixon, Director of Finance for Kids Hope Alliance to give the report.

**Finance Report**

Cynthia Nixon stated the report runs through December 31, 2018. The first report is a combined report that showed City funded and grant funded accounts into one report. Ms. Nixon went through each grant and line item in detail. Ms. Nixon stated there are grants in which we operate in arrears but then we submit for reimbursement. Ms. Nixon reviewed the detail expense report and line items which everything is on target.

**Other items discussed:**

All Operation Funds Indexes

Afterschool Food Program Grant

SAMHSA Grant

Youth Travel Trust Fund

Criminal Justice, Mental Health &

Substance Abuse Reinvestment Grant

21<sup>st</sup> Century Community Learning Center Grant

Healthy Families Grant

Wallace Foundation Grant

Jax Kids Book Club



Youth Travel Trust is open for accepting application. One has been received and being reviewed by Mr. Everett and three are pending additional information.

Ms. Nixon talked about the Stop the Violence Mini Grants and the Beaches Community Fund Early Learning Grant that were added to the report.

Mr. Peppers talked about the Book Club and the literacy campaign going on, Books with Barbers. Dr. Blalock is working on task force groups for every age group and gave updates on the Book with Barbers event.

### **New Business**

Kenneth Darity introduced seat transfer request action item. The Board is asked to allow Communities in Schools and Boys & Girls Club to move seat within their programs. Mr. Darity explained that this is nothing new and that requests like this has been received and approved in the past. Mr. Darity stated he is working with the Office of General Counsel and staff to write a policy that will allow Kids Hope Alliance the authority to move seats within an agency programs without having to come to the board. Ms. Tobin elaborated that a change in policy is much needed in order to accommodate our partners. No committee action was taken.

### **Public Comment**

Leon Baxton stated the Books with Barbers was a very good event and would like to keep it going.

Mr. Peppers talked about mini grants opportunity for the community, request for additional program funding and the Youth Travel Trust Fund.

Mary Tobin talked about a process for the mini grants.

Mr. Peppers would like to have the staff to present their Quarterly Business Review to the Board hopefully in July.

### **ADJOURN**

The meeting was adjourned at 10:14 a.m.