



**GOVERNANCE & PROGRAM COMMITTEE  
MEETING SUMMARY  
August 10, 2020  
1:30 PM – 2:30 PM**

**Zoom Meeting: 1-646-558-8656, ID 966 0189 5351**  
**Open to the Public**

**Voting Board Attendees:**

Dr. Barbara Darby, Committee Chair  
Rebekah Davis  
Donna Orender

**Non-Voting**

Tyra Tutor

**Staff:**

Mike Weinstein, Travis Williams, Cory Armstrong, Delores Williams, Dr. Saralyn Grass, April Hart, Katoia Wilkins, John Everett, Kenneth Darity, Lenora Wilson, Tia Keitt, Tyrica Young, Dae Lynn Helm, Mary Nash, Jerelyn Allen, Deborah Sibley, LaRaya Strong, Rodger Belcher and other staff members

**Guest:**

Leon Baxton, Jerome Baltazar, Kristin Murray, Byron Jones and others

**COJ Staff:**

Julia Davis, Office of General Counsel; Charlie Coffey, Office of the Public Defender

**Call to Order**

The Governance & Programs Committee meeting was called to order at 1:30 p.m. by Dr. Barbara Darby. Dr. Darby thanked everyone for calling in and went over the Zoom instructions. Dr. Darby asked for approval of the minutes from July 7<sup>th</sup> Governance and Program Committee meeting. Donna Orender made the motion and Rebekah Davis seconded it. The motion to approve the minutes was passed.

**Action Items**

**Mary Nash introduced a No Cost Extension for I. M. Sulzbacher.** The Governance and Program Committee is asked to approve the extension so that the providers are able to spend their remaining funds. Due to COVID 19, the agency received funds from the Payroll Protection Program and as a result will experience a surplus in funding and would require more time. Rebekah Davis made the motion and Donna Orender seconded it. Dr. Darby opened the floor for discussion and public comments. Dr. Darby said she had submitted questions prior and Mrs. Nash had responded. With no other discussion or public comments, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

**Dae Lynn Helm introduced National League of Cities Post-Secondary Student Success Technical Assistance Grant.** The Governance and Program Committee is asked to give Kids Hope Alliance authorization to apply for a grant that will help city leaders gain knowledge about their residents’



postsecondary completion challenges, identify a basic need barrier to tackle and connect with peers to share and refine approaches. Twelve cities will be chosen for a one-year grant and no match will be required. Rebekah Davis made the motion and Donna Orender seconded it. Dr. Darby opened the floor for discussion and public comments. Julia Davis clarified the age of the students and Dr. Darby requested that even though there is no cash match, she would like staff time quantified. With no other discussion or public comments being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

**Dae Lynn Helm introduced Diversity, Racial Equity, Advancing the Mission Jax Grant Application.**

The Governance and Program Committee is asked to approve the request to submit a grant application from TD Bank to connect communities. The grant period will be from December of 2020 through November of 2021. The grant recipient will provide youth with free events/programming including activities that will build community cohesion. The recipient will also provide evaluations and measure the process and impact of the program. Ms. Helm went over some of the activities that will be included and the need to hire a contract manager who has experience in event planning. Donna Orender made the motion and Rebekah Davis seconded it. Dr. Darby opened the floor for discussion and public comments. The Committee asked about the roles of the community providers and the cost associated with hiring a project manager. Leon Baxton asked about partnering with Jax Sheriff and businesses around town to help with meeting the needs of the youth. With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

**Katoia Wilkins introduced Extension of Time and Funding for Florida State College of Jacksonville for the Teen Violence Prevention Academy.**

Ms. Wilkins said that due to the delay in the program start up and COVID19 the Governance and Programs Committee is asked to extend the term of the contract and increase funding in the amount of \$32,314.00. The program can serve 80 participants of which 46 have completed the GED program and the program manager is encouraging those youth to complete the certification training. Dr. Darby asked for a motion to move this item to discussion. Rebekah Davis made the motion and Donna Orender seconded it. Dr. Darby had questions about the budget that was submitted for the program and the components of the participants. Kristin Murray, program manager, said that a lot of the youth came in at a lower level which took longer to complete the GED program causing the delay with the projected timeline. With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

**Katoia Wilkins introduced Small Providers Grants RFP.**

Travis Williams gave an update on the KHA small providers academy that was offered and the next phase of the plan before Katoia Wilkins introduced this item. Mr. Williams said the academy was very well attended and that they have received very good feedback from the participants. Leon Baxton thanked Mr. Williams and staff and talked about his agency providing mentorship to the smaller providers. The Small Providers RFP will be open to all participants in the KHA academy who meet the minimum qualifications, scope of services, evaluation criteria and performance metrics substantially in the form presented. The purpose of the funding is to help the smaller agencies build capacity while serving at hope children, youth and families of Jacksonville. Dr. Darby asked for a motion to move this item for discussion. Rebekah Davis made the motion and Donna Orender seconded it. Dr. Darby asked about target goals, outcomes, literacy and college readiness piece. Ms. Wilkins said she would make sure that the wording in the RFP is inclusive of this request. With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

**Governance Workplan**

Mr. Williams went over the timeline of the items listed on the plan of work highlighted.



Mr. Weinstein gave updates of KHA staff and informed the Committee of the passing of Rob Mason, KHA Board member.

Kenneth Darity gave a presentation on 2020 Summer Programs.



Summer Camp  
Presentation (002).p

**Public Comments**

The Committee discussed moving the September meeting due to Labor Day. It was decided to move it to September 14<sup>th</sup> at 1:30 pm.

**Adjourn**

The meeting was adjourned at 2:45 p.m.

DRAFT