



KIDS HOPE ALLIANCE

The Jacksonville Partnership
for Children, Youth & Families

BOARD MEETING AGENDA

Wednesday, May 20th 2020

10:00 AM

Zoom Meeting:

<https://zoom.us/j/99497911267>

Dial-in: (646) 558-8656; Meeting ID: 994 9791 1267

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1. INTRODUCTIONS AND INSTRUCTIONS	Kevin Gay	
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• Financial Report – March 31, 2020		
6. STAFF UPDATE		
• Kenneth Darity – Out of School Time	• Lenora Wilson – Early Learning	
• Mary Nash – Special Needs	• Tyrica Young – Out of School Time Grants	
• Katoia Wilkins – Juvenile Justice	• Rodger Belcher – Data Systems	
• John Everett – Pre-Teen/Teen	• Travis Williams – Communications	
7. CONSENT AGENDA <i>(open for public comment prior to vote)</i>	Dr. Saralyn Grass	
*All items can be pulled for discussion		
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8. ACTION ITEMS <i>(open for public comment prior to vote)</i>		
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11. REOPENING KHA BUILDING	Joyce Watson	
12. CEO NEXT STEPS	Kevin Gay	
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Kids Hope Alliance
The Jacksonville Partnership for Children, Youth and Families
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

Board Meeting Minutes

Meeting Information

Date: February 19, 2020
Location: Kids Hope Alliance
Multipurpose Room, 2nd Floor

Board Member Attendance

Y	Kevin Gay- Chair	Y	Tyra Tutor
Y	Dr. Barbara Darby	N	Dr. Marvin Wells
Y	Rebekah Davis	Y	Donna Orender
Y	Rose Conry		

Advisory: Rob Mason, Office of the Public Defender; Laura Lothman, State Attorney Office; Dana Kriznar, DCPS

City Staff: Julia Davis, Office of General Counsel; Johnny Gaffney, Mayor’s Administration; Dawn Lockhart, Mayor’s Administration

KHA Staff: Donnie Horner, Dr. Saralyn Grass, Delores Williams, Travis Williams, Cory Armstrong, Joyce Watson, April Hart, Lenora Wilson, Rodger Belcher, Lissette Maldonado, Tia Keitt, Tousha Allen, Sylvester Pinckney, Mary Nash, John Everett, Kenneth Darity, Katoia Wilkins, Julia Davis, Chandra Brown

Guest: [2.19.2020 Guest sign in.pdf](#)

Agenda Items

Action/Outcome

CALL TO ORDER

Kevin Gay called the meeting to order at 10:06 am. Chairman Gay thanked everyone for coming and said the agenda will be shifted to accommodate important items today. Chairman Gay went over the emergency exit plan and explained that comment cards are available for anyone wishing to speak to any action item or for general comments at the conclusion of the meeting.

APPROVAL OF THE MINUTES

Chairman Gay asked for a motion to approve the January 15, 2020 Board Summary. Dr. Barbara Darby made the motion to approve with minor changes and that the minutes reflect that Donald Horner was not present at that meeting. Tyra Tutor seconded it with changes. Chairman Gay asked for discussion and public comments. With none being heard, the motion to approve the summary was passed.

FINANCE COMMITTEE REPORT	<p>Mrs. Tutor gave the Finance Report from the meeting that took place on February 12, 2020. The Committee reviewed the first quarter report that ended on December 29th. Mrs. Tutor thanked April Hart and Daniel Nasr for their hard work and the development of a Financial Summary report. Mrs. Tutor said that Cynthia Nixon’s job has been posted and there is no completion date for the Financial Audit being done on KHA grants policies and procedures. The Finance Committee reviewed the Out of School Time RFP which will be discussed later.</p>
GOVERNANCE COMMITTEE REPORT	<p>Dr. Darby gave the Governance Report from the meeting that took place on February 3, 2020. The Committee approved all the action items on the agenda. Dr. Darby asked to pull the Summer Camp Continuation Funding to discuss in more detail. The Committee has finalized the Governance workplan and discussed the protocol for small providers.</p>
CONSENT AGENDA	<p>Chairman Gay asked for a motion to approve the consent agenda. Dr. Darby made the motion to approve items below on the consent agenda with discussion on the Summer Camp Continuation funding. Mrs. Tutor seconded the items below with discussion on the Summer Camp Continuation Funding.</p> <ul style="list-style-type: none"> • Boys & Girls Club Seat Transfer • Communities in School Seat Transfer • Douglas Anderson Youth Travel Trust Request • First Baptist Church of Oakland Travel Trust Request <p>Chairman Gay opened the floor for discussion and public comments.</p> <p>Dr. Saralyn Grass and Kenneth Darity gave updates on the additional information that was requested by Dr. Darby in reference to the Summer Camp Continuation funding. Those items were:</p> <ol style="list-style-type: none"> 1. Map showing the location of program sites 2. Quality compliance of the programs to be able to continue to receive funding. 3. Are the providers meeting the average daily attendance that they said they would? <p>Dr. Darby wanted board discussion since the same providers will be receiving funding. Dr. Grass mentioned that the Summer Camp and Afterschool RFP will not be released in time to offer summer camps this year but would be available</p>

	<p>for this year’s afterschool programs.</p> <p>Donna Orender asked how do we make this more user friendly. The Board had discussion on the delay of the RFP and how will other providers be able to get funding for summer, contract requirements and any other changes. The board discussed timelines so that providers have enough time and preparation to start on time if they are awarded funding. Dates discussed for the afterschool RFP were to inform providers by March if they are awarded and to all contracts executed by May. For 2021 Summer Camp, RFP is to have everything done by August of this year and have contracts executed.</p> <p>Public Comment were made by Leon Baxton thanking staff for listening to the providers.</p> <p>With all discussion and public comments being heard, Chairman Gay asked for a motion to approve the Out of School Time RFP. Dr. Darby made the motion and Rose Conry seconded it. Chairman Gay asked all in favor to signify by the sign of “aye.” All were in favor and the motion was passed.</p> <p>Dr. Grass took a moment to go over the updates to the OST Draft. Items discussed were the 25% advance, Chapter 118 requirements, parent surveys, family engagement, application process, providers’ finance report and audit requirements. Dr. Grass said she would continue to work with procurement and risk and will send the most updated version to Board Members.</p>
<p>ACTING CEO APPOINTMENT</p>	<p>Chairman Gay reviewed the Board’s Bylaws and talked about providing leadership until a permanent CEO is determined. Chairman Gay talked about qualities the Board would like to have in a CEO and then went over a few guidelines he would like to incorporate for this position.</p> <ol style="list-style-type: none"> 1. Acting CEO will not apply for the permanent CEO position. 2. The Acting CEO will not be allowed to change any position within KHA without Board approval. 3. No Board Member will be allowed to apply for the CEO or acting CEO position. 4. Acting CEO will not be allowed to remove, promote or demote any position in KHA without Board approval. <p>Dr. Darby said she agreed with three of the items.</p>

	<p>Board members expressed their thoughts on this process and made recommendations for the acting CEO position. Mr. Mike Weinstein's name was mentioned and Ms. Gibbs. Mrs. Conry asked for clarity on the roles of an acting, interim and permanent CEO.</p> <p>Dr. Darby mentioned that KHA has a CEO who is on paid admin leave that the Board should take no further action until the Office of Inspector General releases its report. After all input from the Board Members, the Board decided to extend the offer of acting CEO to Mike Weinstein. The Board Members discussed salary and responsibilities of the acting CEO.</p> <p>Laura Lothman made comments.</p> <p>Rebekah Davis made comments.</p> <p>Dr. Darby made the motion to extend the offer to Mike Weinstein and Mrs. Tutor seconded it. Chairman Gay opened the floor for further discussion and public comments. The Board deferred to the HR Department to work out the details of the offer with Mr. Weinstein.</p> <p>Michelle Braun made public comments.</p> <p>Mrs. Conry said there needs to be a person in the office now, that staff can go to until Mr. Weinstein arrives. Dr. Grass was selected as a point of contact for staff.</p>
<p>ADJOURN</p>	<p>Chairman Gay acknowledged Julia Riggins for 30 years of service with the City of Jacksonville.</p> <p>Chairman Gay thanked everyone for coming today and said the remaining items on the agenda will be held until next month's meeting.</p> <p>Meeting adjourned at 12 p.m.</p>



**Special Board Meeting
Summary
February 5, 2020
8:00 AM – 10:00 AM**

Voting Board Attendees:

Kevin Gay Chair
Dr. Barbara Darby, Co-Chair
Donna Orender
Rebekah Davis
Rose Conry
Tyra Tutor (Call in)
Dr. Marvin Wells (Call in)

Staff:

Donnie Horner, Cynthia Nixon, Dr. Saralyn Grass, Delores Williams, Travis Williams, Cory Armstrong, Katoia Wilkins, Mary Nash, Kenneth Darity, Lenora Wilson, Tyrica Young, and Rodger Belcher, Joyce Watson

COJ Staff:

Julia Davis, Office of General Counsel; Mary Staffopoulos, Office of General Counsel; Dawn Lockhart, Mayor's Administration; Rob Mason, Office of the Public Defender

Call to Order

Chairman Gay called the meeting to order at 8:08 am. Chairman Gay thanked everyone for coming and talked about items that the Board would be discussing today.

Acting CEO Resignation

Chairman Gay thanked Donald Horner for his leadership and thanked staff for all the hard work. The meeting today is to discuss who will be acting CEO as Mr. Horner has given his resignation letter. Chairman Gay talked about a team meeting with the Directors and then meeting with staff later that day to discuss the vacant acting CEO position and his recommendations.

Update on the OIG Report

Chairman Gay talked about waiting for the OIG report and coming up with a strategy for hiring a CEO if needed. Mr. Horner introduced who represents the senior leadership team for Kids Hope Alliance at the request of the Board.

Strategies for short term success

Acting CEO Appointment

Board Comments

Board members discussed

Adjourn

The meeting adjourned at 10:30 a.m.



Financial Report
Period Ending:
March 2020

KIDS HOPE ALLIANCE
Combined City Fund, Grants & Trust Funds
Period: City Fiscal Year and Varying Grant Periods
March 31, 2020

	Current Budget	City Funds	AfterSchool FY20	Healthy Families FY19	Wallace	Mental Health FY20	21st Impact FY20	21st Teamup Excel FY20	Criminal Justice Reinvestment FY20	SAMHSA High Fidelity FY19	SAMHSA Jax System Collaborative Care FY20	Youth Travel Trust	KHA Stop the Violence	KHA Mini Grants	Book Club	Total	Total Encumbered	Remaining Budget
REVENUES:																		
Intergovernmental Revenue	5,931,580		321,751	480,197			-	-		818,939	-					1,620,887		(4,310,693)
Contributions from Private Sources	1,848,249				915,000									701,941	237,289	1,854,230		5,981
Contributions from Other Funds	1,778,477			1,040,500	419,465	60,000	157,718	-	60,000							1,737,683		(40,794)
Department of Children & Families	400,000															-		(400,000)
Intrafund Transfer	868,868									146,000						146,000		(722,868)
Revenue Fwd from Prior Year Funding	-															-		-
Earnings on Investment	96,219	73,050												2,420		75,470		(20,749)
Rental of City Facilities	40,920	20,460														20,460		(20,460)
Gain/Loss	2,420	-														-		(2,420)
Miscellaneous	-	-														-		-
Contributions from General Fund	34,658,863	17,329,432														17,329,432		(17,329,431)
Debt & Other ERP CleanUp	490													490		-		-
NC Transfers	331,250	315,384											15,866			331,250		-
Total Revenues	45,957,336	17,738,327	321,751	1,520,697	1,334,465	60,000	157,718	-	60,000	964,939	-	-	15,866	704,851	237,289	23,115,412	-	(22,841,434)
EXPENDITURES:																		
Salaries - Permanent and Probationary	3,538,484	1,263,800	59,152	105,541	301,980		26,256	27,675		71,863						1,856,267		1,682,217
Salaries - Part Time	1,460,643	109,489	10,986	-	16,965		75,978	95,711								309,129		1,151,514
Employee Benefits	1,265,422	443,648	17,490	44,193	119,457		9,854	8,715		29,715				49		673,121		592,301
After-School Team Up & SL - Food Cost	1,285,630	-	377,694		-					-						377,694		907,936
Summer Lunch - Food Cost	-	-	-		-					-						-		-
Trust Fund Authority	954,869												11,248	819,081		830,329	3,752	120,788
Internal Service Charges	958,830	336,489	2,387	20,677	1,075					4,810	65				9	365,512		593,318
Other Operating Expenses	2,430,494	324,719	2,012	12,706	791,011	102	5,442	2,850		4,011					207,319	1,350,172	294,253	786,069
Food	1,000	-	-		-					-					680	680		320
Grants and Aids	35,713,003	6,566,352	-	829,124	-	93,146			93,146	995,694		29,316	282,867			8,889,645	18,074,510	8,748,848
Indirect Costs	84,040	-	-	7,194	52,926					-				6,060		66,180		17,860
Capital Outlay	13,154	-	-	-	5,052					-						5,052		8,102
Transfers	1,883,404	1,334,186	-	-	-					-				75,000		1,409,186		474,218
Administrative Support	4,202								102							-		-
Reserves	233,784	-	-	-	-					-						-		233,784
Total Expenditures	49,826,959	10,378,683	469,721	1,019,435	1,288,466	93,248	117,530	134,951	93,248	1,106,093	65	29,316	294,115	900,190	208,008	16,132,967	18,372,515	15,317,275
Total Revenues Less Expenditures	(3,869,623)	7,359,644	(147,970)	501,262	45,999	(33,248)	40,188	(134,951)	(33,248)	(141,154)	(65)	(29,316)	(278,249)	(195,339)	29,281	6,982,445	(18,372,515)	(7,524,159)
Reserve - Prior Year Encumbrances	3,707,200																	
Budget Difference																		(162,423)

This report combines City and Grant Funds for presentation purposes only.

Difference in Mini Grants

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE
All Operating Fund Indexes
March 31, 2020

	Original Budget	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:					
Earnings on Investment	96,219	96,219	73,050	-	(23,169)
Rental of City Facilities	40,920	40,920	20,460	-	(20,460)
NC Transfers	315,384	315,384	315,384	-	-
Contributions from General Fund	34,658,863	34,658,863	17,329,432	-	(17,329,431)
Total Revenues	\$ 35,111,386	\$ 35,111,386	\$ 17,738,326	\$ -	\$ (17,373,060)
EXPENDITURES:					
Salaries - Permanent and Probationary	\$ 2,758,092	\$ 2,758,092	\$ 1,263,800	\$ -	\$ 1,494,292
Salaries - Part Time	870,521	870,521	109,489	-	761,032
Employee Benefits	969,263	969,263	443,648	-	525,615
Internal Service Charges	892,254	893,696	336,489	-	557,207
Other Operating Expenses	644,797	996,965	324,719	274,372	397,874
Capital Outlay	1	1	-	-	1
Grants and Aids	28,278,554	30,287,860	6,566,352	15,982,499	7,739,009
Transfers	697,904	1,808,404	1,334,186	-	474,218
Reserves	-	233,784	-	-	233,784
Total Expenditures	\$ 35,111,386	\$ 38,818,586	\$ 10,378,683	\$ 16,256,871	\$ 12,183,032
Total Revenues Less Expend.	\$ -	\$ (3,707,200)	\$ 7,359,643	\$ (16,256,871)	\$ (5,190,028)
Reserve - Prior Year Encumbrances		3,707,200			
Budget Difference		(0)			

Additional Information:

Budgetary Fund Balance	(1,666,297)
Reserve Approp for Prior Year Encumbrances	5,373,497
Net (Reserve Prior Year Encumbrances)	<u>3,707,200</u>

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

Kids Hope Alliance
Operating Fund - Expenditure Detail
March 31, 2020

	Original Budget	Current Budget	Expenditures Year-to-Date	Encumbered Year-to-Date	Remaining Budget
EXPENDITURES					
REGULAR SALARIES AND WAGES:					
Permanent and Probationary Salaries	\$ 2,817,262	\$ 2,817,262	\$ 1,228,799	\$ -	\$ 1,588,463
Terminal Leave	\$ -	\$ -	\$ 24,440	\$ -	\$ (24,440)
Salaries Part Time	\$ 870,521	\$ 870,521	\$ 109,489	\$ -	\$ 761,032
Salaries/Benefits Lapse	\$ (82,205)	\$ (82,205)	\$ -	\$ -	\$ (82,205)
Overtime	\$ -	\$ -	\$ 157	\$ -	\$ (157)
Shift Differential	\$ -	\$ -	\$ 195	\$ -	\$ (195)
Special Pay	\$ 23,035	\$ 23,035	\$ 10,209	\$ -	\$ 12,826
Lump Sum Payment	\$ -	\$ -	\$ -	\$ -	\$ -
BENEFITS:					
FICA & Medicare	\$ 52,764	\$ 52,764	\$ 19,324	\$ -	\$ 33,440
Pension, Unfunded Liability & Disability & FRS Pension	\$ 400,794	\$ 400,794	\$ 192,006	\$ -	\$ 208,788
GEPP Define Contribution Pension	\$ 169,914	\$ 169,914	\$ 67,491	\$ -	\$ 102,423
Dental, Life & Health Insurance	\$ 330,704	\$ 330,704	\$ 156,932	\$ -	\$ 173,772
Worker's Compensation	\$ 15,087	\$ 15,087	\$ 7,544	\$ -	\$ 7,543
Unemployment Insurance	\$ -	\$ -	\$ 351	\$ -	\$ (351)
PROFESSIONAL SERVICES:					
Professional Services (Incl. 3rd party evaluator)	\$ 305,718	\$ 580,260	\$ 160,521	\$ 206,414	\$ 213,325
Background Checks/DR	\$ 23,011	\$ 23,011	\$ 888	\$ -	\$ 22,123
OTHER CONTRACTUAL SERVICES:					
Contractual Services	\$ 6,030	\$ 10,254	\$ 4,224	\$ -	\$ 6,030
Training Workshops	\$ 7,799	\$ 6,649	\$ -	\$ 800	\$ 5,849
TRAVEL AND PER DIEM:					
Travel Expenses (Out of County)	\$ 21,877	\$ 21,877	\$ 11,766	\$ -	\$ 10,111
Local Mileage & Parking & Tolls	\$ 22,000	\$ 22,000	\$ 2,166	\$ -	\$ 19,834
INTERNAL SERVICE CHARGES					
ITD Allocations	\$ 418,997	\$ 420,439	\$ 155,532	\$ -	\$ 264,907
OGC Legal - IS Allocation	\$ 112,991	\$ 112,991	\$ 17,669	\$ -	\$ 95,322
Copier Consolidation & Copy Center - IS Allocation	\$ 50,329	\$ 50,329	\$ 11,057	\$ -	\$ 39,272
FLEET - Van Maintenance	\$ 5,281	\$ 5,281	\$ -	\$ -	\$ 5,281
Mailroom - IS Allocation	\$ 195	\$ 195	\$ 1	\$ -	\$ 194
Utilities Allocation - Public Works - IS Allocation	\$ 120,691	\$ 120,691	\$ 60,345	\$ -	\$ 60,346
Building Maintenance - City Wide - IS Allocation	\$ 117,819	\$ 117,819	\$ 58,910	\$ -	\$ 58,909
Guard Service & ADT - IS Allocation	\$ 65,951	\$ 65,951	\$ 32,975	\$ -	\$ 32,976
Ergonomic Assessment	\$ -	\$ -	\$ -	\$ -	\$ -
RENTAL AND LEASES:					
Rentals & Other Rent	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Rentals (Land & Buildings)	\$ -	\$ -	\$ 696	\$ -	\$ (696)
INSURANCE:					
General Liability & Miscellaneous Insurance	\$ 30,318	\$ 30,318	\$ 21,172	\$ -	\$ 9,146
REPAIRS AND MAINTENANCE SERVICE:					
Repairs and Maintenance	\$ 2,000	\$ 2,000	\$ 1,999	\$ -	\$ 1
Hardware/Software Maintenance or Licensing Agreement	\$ 40,000	\$ 44,384	\$ -	\$ 39,111	\$ 5,273
PRINTING AND BINDING/PROMOTIONAL ACTIVITIES:					
Printing and Binding	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Advertising and Promotion	\$ 20,927	\$ 20,927	\$ 10,900	\$ 3,046	\$ 6,981
OTHER CURRENT CHARGES AND OBLIGATIONS:					
Miscellaneous Services and Charges	\$ 1,750	\$ 1,750	\$ -	\$ -	\$ 1,750
Stipends	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000
Welfare - Burials	\$ 21,366	\$ 35,512	\$ 18,810	\$ 16,702	\$ -
OFFICE AND OPERATING SUPPLIES:					
Postage	\$ 400	\$ 500	\$ 50	\$ -	\$ 450
Office Supplies	\$ 14,400	\$ 14,400	\$ 5,264	\$ 735	\$ 8,401
Food	\$ 8,975	\$ 8,975	\$ 1,552	\$ -	\$ 7,423
Furniture and Equipment under \$1,000	\$ -	\$ 7,506	\$ 7,218	\$ 288	\$ -
Other Operating Supplies (Incl. Literacy supplies/books)	\$ 43,867	\$ 39,837	\$ 4,834	\$ 6,445	\$ 28,558
Software. Computer Items Under \$1,000	\$ -	\$ 22,385	\$ 21,949	\$ 831	\$ (395)
Employee Training	\$ 8,798	\$ 9,948	\$ 4,554	\$ -	\$ 5,394
Dues, Subscriptions	\$ 60,559	\$ 60,559	\$ 17,595	\$ -	\$ 42,964
Office Furniture	\$ -	\$ 28,911	\$ 28,561	\$ -	\$ 350
Computer Equipment	\$ 1	\$ 1	\$ -	\$ -	\$ 1
AIDS TO PRIVATE ORGANIZATIONS:					
Subsidies/Contributions (Agencies & Match \$\$)	\$ 28,278,554	\$ 30,287,860	\$ 6,566,352	\$ 15,982,499	\$ 7,739,009
INTRAFUND TRANSFERS					
Interfund Transfer - Debt Service Interest	\$ 206,904	\$ 206,904	\$ 48,436	\$ -	\$ 158,468
Interfund Transfer - Debt Service Principle	\$ 241,000	\$ 241,000	\$ 60,250	\$ -	\$ 180,750
Interfund Transfers Out	\$ 250,000	\$ 250,000	\$ 125,000	\$ -	\$ 125,000
Intrafund Transfers Out (HF, SAMHSA & Nutrition)	\$ -	\$ 1,110,500	\$ 1,100,500	\$ -	\$ 10,000
Reserves	\$ -	\$ 233,784	\$ -	\$ -	\$ 233,784
TOTAL OPERATING FUND INDEXES	\$ 35,111,386	\$ 38,818,586	\$ 10,378,683	\$ 16,256,871	\$ 12,183,032

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

After-School Food Program Grant

Grant Period: October 1, 2019 to September 30, 2020

March 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 1,507,417	\$ 321,751	\$ -	\$ (1,185,666)
Contributions from Other Funds	10,000	-	-	(10,000)
Total Revenues	\$ 1,517,417	\$ 321,751	\$ -	\$ (1,195,666)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 105,041	\$ 59,152	\$ -	\$ 45,889
Salaries - Part Time	9,240	10,986	-	(1,746)
Employee Benefits	34,537	17,490	-	17,047
After-School Team Up - Food/Food Transp	1,285,630	377,694	-	907,936
Internal Service Charges	7,581	2,387	-	5,194
Other Operating Expenses	65,022	2,012	244	62,766
Capital Outlay	2,493	-	-	2,493
Indirect Costs	7,873	\$ -	-	7,873
Total Expenditures	\$ 1,517,417	\$ 469,721	\$ 244	\$ 1,047,452
Total Revenues Less Expenditures	\$ -	\$ (147,970)	\$ (244)	\$ (148,214)

Purpose of Grant:

Provide snacks and suppers to children in afterschool programs.

Additional Information:

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

Healthy Families Grant

Grant Period: July 1, 2019 to June 30, 2020

March 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 1,094,500	\$ 480,197	\$ -	\$ (614,303)
Contributions from Other Funds	1,040,500	1,040,500	-	-
Total Revenues	\$ 2,135,000	\$ 1,520,697	\$ -	\$ (614,303)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 148,935	\$ 105,541	\$ -	\$ 43,394
Salaries - Part Time	1	-	-	1
Employee Benefits	62,442	44,193	-	18,249
Internal Service Charges	49,501	20,677	-	28,824
Other Operating Expenses	57,079	12,706	1,573	42,800
Capital Outlay	3,500	-	-	3,500
Grants and Aids	1,797,914	829,124	76,046	892,744
Indirect Costs	15,628	7,194	-	8,434
Total Expenditures	\$ 2,135,000	\$ 1,019,435	\$ 77,619	\$ 1,037,946
Total Revenues Less Expenditures	\$ -	\$ 501,262	\$ (77,619)	\$ 423,643

Purpose of Grant:

An evidence-based, voluntary home visitation program proven to prevent child abuse/neglect for Jacksonville's highest at-risk families.

Additional Information:

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

Wallace Foundation Grant

Grant Period: March 15, 2012 to September 30, 2020

March 31, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Sources	\$ 915,000	\$ 915,000	\$ -	\$ -
Contributions from Other Funds	419,465	419,465	-	-
Total Revenues	\$ 1,334,465	\$ 1,334,465	\$ -	\$ -
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 301,980	\$ 301,980	\$ -	\$ -
Salaries - Part Time	46,324	16,965	-	29,359
Employee Benefits	119,883	119,457	-	426
Internal Service Charges	4,552	1,075	-	3,477
Other Operating Expenses	802,195	791,011	3,250	7,934
Capital Outlay	5,052	5,052	-	-
Indirect Costs	54,479	52,926	-	1,553
Total Expenditures	\$ 1,334,465	\$ 1,288,466	\$ 3,250	\$ 42,749
Total Revenues Less Expenditures	\$ -	\$ 45,999	\$ (3,250)	\$ 42,749

Purpose of Grant:

Develop a uniformly high quality seamless and coordinated system of out-of-school time, with shared goals for children in Jacksonville.

Additional Information:

Budget appropriated for life of the grant.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

21st CCLC Program - Impact Grant

Grant Period: October 1, 2019 to September 30, 2020

March 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 225,939	\$ -	\$ -	\$ (225,939)
Contributions from Other Funds	157,718	157,718	-	-
Total Revenues	\$ 383,657	\$ 157,718	\$ -	\$ (225,939)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 48,633	\$ 26,256	\$ -	\$ 22,377
Salaries - Part Time	198,223	75,978	-	122,245
Employee Benefits	18,254	9,854	-	8,400
Internal Service Charges	-	-	-	-
Other Operating Expenses	117,539	5,442	8,487	103,610
Capital Outlay	1,008	-	-	1,008
Indirect Costs	-	-	-	-
Total Expenditures	\$ 383,657	\$ 117,530	\$ 8,487	\$ 257,640
Total Revenues Less Expenditures	\$ -	\$ 40,188	\$ (8,487)	\$ 31,701

Purpose of Grant:

Provide afterschool program at San Jose and Hyde Park elementary schools.

Additional Information:

Programs are City operated.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

21st CCLC Program - Teamup Excel

Grant Period: September 1, 2019 to September 30, 2020

March 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 559,999	\$ -	\$ -	\$ (559,999)
Contributions from Other Funds	-	-	-	-
Total Revenues	\$ 559,999	\$ -	\$ -	\$ (559,999)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 92,308	\$ 27,675	\$ -	\$ 64,633
Salaries - Part Time	336,334	95,711		240,623
Employee Benefits	28,797	8,715	-	20,082
Internal Service Charges	-	-	-	-
Other Operating Expenses	102,560	2,850	6,317	93,393
Capital Outlay	-	-	-	-
Indirect Costs	-	-	-	-
Total Expenditures	\$ 559,999	\$ 134,951	\$ 6,317	\$ 418,731
Total Revenues Less Expenditures	\$ -	\$ (134,951)	\$ (6,317)	\$ (141,268)

Purpose of Grant:

Provide afterschool program at Cedar Hills and Gregory Drive

Additional Information:

Programs are City operated.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

Criminal Justice, Mental Health & Substance Abuse Reinvestment Grant

Grant Period: November 1, 2019 to October 31, 2020

March 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Department of Children & Families	\$ 400,000	\$ -	\$ -	\$ (400,000)
Contributions from Other Funds	60,000	60,000	-	-
Revenue Fwd from Prior Year Funding	-	-	-	-
Total Revenues	\$ 460,000	\$ 60,000	\$ -	\$ (400,000)
<u>EXPENDITURES:</u>				
Salaries Part Time	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	27,637	-	-	27,637
Internal Service Charges	1	-	-	1
Capital Outlay	-	-	-	-
Grants and Aids	428,160	93,146	384,274	(49,260)
Administrative Support	4,202	102	-	4,100
Total Expenditures	\$ 460,000	\$ 93,248	\$ 384,274	\$ (17,522)
Total Revenues Less Expenditures	\$ -	\$ (33,248)	\$ (384,274)	\$ (417,522)

Purpose of Grant:

Identify and refer youth with a mental health or substance use problems to services in an effort to prevent them from going deeper into the juvenile justice system.

Additional Information:

This is the third year of a three year grant.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

SAMHSA - High Fidelity Wrap Around Grant

Grant Period: September 30, 2018 to September 29, 2020

March 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,543,725	\$ 818,939	\$ -	\$ (724,786)
Intrafund Transfer	146,000	146,000	-	-
Total Revenues	\$ 1,689,725	\$ 964,939	\$ -	\$ (724,786)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 83,495	\$ 71,863	\$ -	\$ 11,632
Employee Benefits	32,246	29,715	-	2,531
Internal Service Charges	2,500	4,810	-	(2,310)
Other Operating Expenses	26,659	4,011	-	22,648
Capital Outlay	1,100	-	-	1,100
Grants and Aids	1,543,725	995,694	548,031	-
Indirect Costs	-	-	-	-
Total Expenditures	\$ 1,689,725	\$ 1,106,093	\$ 548,031	\$ 35,601
Total Revenues Less Expenditures	\$ -	\$ (141,154)	\$ (548,031)	\$ (689,185)

Purpose of Grant:

This grant is to identify children who are admitted to crisis stabilization in NE Florida (Baker Act), refer them upon discharge to a mental health center; and respond to their immediate physical and mental health needs.

Additional Information:

Year 4 grant; received "no cost" extension for another year through September 30, 2020.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

SAMHSA - Jax System Collaborative Care

Grant Period: September 30, 2019 to September 29, 2020

March 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 1,000,000	\$ -	\$ -	\$ (1,000,000)
	-	-	-	-
Total Revenues	\$ 1,000,000	\$ -	\$ -	\$ (1,000,000)
<u>EXPENDITURES:</u>				
Internal Service Charges	-	65	-	(65)
Grants and Aids	1,000,000	-	1,000,000	-
Total Expenditures	\$ 1,000,000	\$ 65	\$ 1,000,000	\$ (65)
Total Revenues Less Expenditures	\$ -	\$ (65)	\$ (1,000,000)	\$ (1,000,065)

Purpose of Grant:

The purpose of this grant is to improve the mental health outcomes for children and youth with serious emotional disturbance (SED) and their families.

Additional Information:

The Internal Service Charges of \$65 is an error in posting and City Accounting corrected in April.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE
Youth Travel Trust Fund
March 31, 2020

	<u>Original Budget</u>	<u>Current Budget</u>	<u>Actual Year to Date</u>	<u>Encumbered Year to Date</u>	<u>Remaining Budget</u>
REVENUES:					
Transfer from Other Funds	\$ 50,000	\$ 90,794	\$ 90,794	\$ -	\$ -
Total Revenues	\$ 50,000	\$ 90,794	\$ 90,794	\$ -	\$ -
EXPENDITURES:					
Grants and Aids	\$ 50,000	\$ 90,794	\$ 29,316	\$ 1,983	\$ 59,495
Total Expenditures	\$ 50,000	\$ 90,794	\$ 29,316	\$ 1,983	\$ 59,495
Total Revenues Less Expenditures	\$ -	\$ -	\$ 61,478	\$ (1,983)	\$ 59,495

Purpose of Program:

Assist youth and chaperones with the cost of travel expenses to events when selected to represent Jacksonville.

Additional information:

Prior year balance in the amount of \$11,996 was carried over to the 19/20 fiscal year for this fund.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Stop the Violence

March 31, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Interfund Transfer In	\$ 564,550	\$ 564,550	\$ -	\$ -
NC-Transfers	15,866	15,866	-	-
Total Revenues	\$ 580,416	\$ 580,416	\$ -	\$ -
<u>EXPENDITURES:</u>				
Trust Fund Authority	\$ 15,866	\$ 11,248	\$ 3,752	\$ 866
Grants and Aids	564,550	282,867	81,677	200,006
Total Expenditures	\$ 580,416	\$ 294,115	\$ 85,429	\$ 200,872
Total Revenues Less Expenditures	\$ -	\$ 286,301	\$ (85,429)	\$ 200,872

Purpose of Program:

Approved in FY18-19 budget for grants up to \$10,000 to be awarded to address youth violence in the community.

Additional information:

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Mini Grants Program

March 31, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Gain/Loss	\$ 2,420	\$ 2,420	\$ -	\$ -
Contributions from Private Sources	696,460	701,941	-	5,481
Interfund Transfer In	158,318	158,318	-	-
Debt & Other ERP CleanUp	490	490	-	-
Total Revenues	\$ 857,688	\$ 863,169	\$ -	\$ 5,481
 <u>EXPENDITURES:</u>				
Other Operating Expenses	\$ 49	\$ 49	\$ -	\$ -
Trust Fund Authority	939,003	819,081	-	119,922
Interfund Transfer Out	75,000	75,000	-	-
Indirect Cost	6,060	6,060	-	-
Total Expenditures	\$ 1,020,112	\$ 900,190	\$ -	\$ 119,922
 Total Revenues Less Expenditures	\$ (162,424)	\$ (37,021)	\$ -	\$ 125,403

Purpose of Program:

Mini Grants up to \$25,000 per KHA Trust Sec 111.850 Part A

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE
Jax Kids Book Club Trust Fund
March 31, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Sources	\$ 236,789	\$ 237,289	\$ -	\$ 500
Total Revenues	\$ 236,789	\$ 237,289	\$ -	\$ 500
<u>EXPENDITURES:</u>				
Operating Expenses	\$ 234,789	\$ 207,319	\$ 10	\$ 27,460
Food	1,000	680	-	320
Internal Service Charges	1,000	9	-	991
Total Expenditures	\$ 236,789	\$ 208,008	\$ 10	\$ 28,771
Total Revenues Less Expenditures	\$ -	\$ 29,281	\$ (10)	\$ 29,271

Purpose of Program:

Provide books to children at the end of their VPK year as they transition to kindergarten to help encourage reading over the summer.

Additional information:

Self-appropriating Trust Fund

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

BOARD ACTION ITEM: GRANT APPLICATION – AUTISM SPEAKS

ESSENTIAL SERVICES CATEGORY: OUT OF SCHOOL TIME

GOVERNANCE MEETING: N/A

FINANCE MEETING: N/A

BOARD MEETING: MAY 20, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to authorize the following actions:

1. Ratify and approve the submission of a grant application to Autism Speaks for increased training in understanding Autism Spectrum Disorders (ASD) for out of school time providers, other KHA children's services providers and interested community members.
2. Authorize the CEO to execute a grant contract on behalf of the Kids Hope Alliance and any other documents necessary and appropriate to comply with grant requirements.

NARRATIVE:

Name of the grant: Listen When Autism Speaks Project.

Grant Amount Requested: \$10,000.

Does this align with the Kids Hope Alliance Ordinance and Essential Services Plan? Yes, the grant relates to all of the Essential Service categories because any service provider may attend the trainings. The emphasis will be directed towards afterschool program staff.

Does this address a requirement of an existing grant? No.

How many children will be served/ impacted? The estimated number of children/youth impacted is estimated at 150-200 (estimated 2% of the afterschool youth population) per school year.

Is this associated with an existing contract or program? The grant is not related to another grant or contract funded by KHA.

Is there Kids Hope Alliance funding (cash or in-kind) required? If so, provide details. KHA requested \$10,000 in grant funding. No additional funding needed. Match dollars are not required.

What partners or partnerships are involved? The audiences for this course will be primarily Out of School Time service providers (approximately 400-600) who have been identified to have or could potentially serve youth living with autism (estimated 2% of the afterschool youth population) in their programs. Additional service providers that will be reached are direct staff members (Job Coaches, etc.) that work with teens, early learning educators (birth to school age), parents, caregivers, and guardians who work with autistic youth and other youth servicing community members.

Status: KHA has already applied for this grant. The grantor has notified KHA that the award of grants will be delayed due to COVID-19.

FISCAL IMPACT:

KHA requested \$10,000 in grant funding. No additional funding needed. Match dollars are not required.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: GRANT APPLICATION – SUMMER JOBS CONNECT PLANNING

ESSENTIAL SERVICES CATEGORY: PRE-TEEN/TEEN
GOVERNANCE MEETING: N/A
FINANCE MEETING: N/A
BOARD MEETING: MAY 20, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to authorize the following actions:

1. Ratify and approve the submission of a grant application to Citi Foundation, the Cities for financial Empowerment Fund (CFE Fund) for Summer Jobs Connect which will support programming to help participants open safe financial institution accounts and receive financial education services.
2. Authorize the CEO to execute a grant contract on behalf of the Kids Hope Alliance and any other documents necessary and appropriate to comply with grant requirements.

NARRATIVE: SUMMER JOBS CONNECT PLANNING

Name of the grant: Summer Jobs Connect Planning.

Grant Amount Requested: The application did not provide an opportunity to request a funding amount. The funding amount is decided by the funder which may include \$20,000 for integration of a financial system, technical assistance, training and participation for staff to attend a national conference with other cities supported by Citi Foundation, the Cities for financial Empowerment Fund (CFE Fund) for Summer Jobs Connect.

Does this align with the Kids Hope Alliance Ordinance and Essential Services Plan? The grant aligns with the Pre-Teen/Teen Essential Services plan. The grant outcomes are:

- Increase in financial education (knowledge gain)
- Increase in bank account opening and
- Increase usage of direct deposit

Does this address a requirement of an existing grant? No.

How many children will be served/ impacted? At least 1,000 youth are expected to be served in the 2020/21 MYAWP program and will benefit from the grant funding and banking integration process.

Is this associated with an existing contract or program? The planning grant will directly benefit the MYAWP participants to improve the financial literacy and banking behaviors of teens.

Is there Kids Hope Alliance funding (cash or in-kind) required? If so, provide details.

No additional funding is needed. Match dollars are not required.

What partners or partnerships are involved? The MYAWP has engaged many partners over the years including several banks that help provide financial literacy training. Through this planning grant, KHA plans to competitively bid a local banking partner to provide the education, banking service and tracking of long-term use and outcomes. KHA will utilize the guidelines of the grant to release a Request for Proposal through the City of Jacksonville to obtain the best service partner for the program.

Status: KHA was awarded and has received \$20,000.

FISCAL IMPACT:

The grant application did not have a funding request but grant awardees will receive at least \$20,000 to support a banking integration planning process. Additional resources are offered including:

- Technical assistance, including both telephone support and at least one site visit from CFE Fund staff;
- Membership in the Summer Jobs Connect National Learning Community; and
- Additional financial support to attend a mandatory Summer Jobs Connect Convening in Fall 2020.

No additional funding is needed. Match dollars are not required.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: OFFICE OF JUVENILE JUSTICE AND DELIQUENCY PREVENTION – COMPREHENSIVE ANTI-GANG PROGRAM FOR YOUTH GRANT APPLICATION

ESSENTIAL SERVICES CATEGORY: JUVENILE JUSTICE

GOVERNANCE MEETING: N/A

FINANCE MEETING: N/A

BOARD MEETING: MAY 20, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to authorize the following actions:

1. Authorize KHA to submit a grant application to the Office of Juvenile Justice and Delinquency Prevention (OJJDP) for Comprehensive Anti-Gang Programs for Youth.
2. Approve the use of \$50,000 from the Juvenile Justice Essential Services Category to support a KHA staff position to manage the grant.
3. Authorize the CEO to execute a grant contract on behalf of the Kids Hope Alliance and any other documents necessary and appropriate to comply with grant requirements.

NARRATIVE:

Name of the grant: Comprehensive Anti-Gang Programs for Youth

Grant Amount Requested: \$500,000.

Does this align with the Kids Hope Alliance Ordinance and Essential Services Plan? Yes, the grant is for Anti-Gang Programing under the Juvenile Justice Essential Services Category which will provide intervention in three areas:

- Community Mobilization
- Opportunities Provisions and
- Social Interventions

Does this address a requirement of an existing grant? No. This grant is not directly related to an existing grant but the work of the grant will work with other grant programs located in the area of Juvenile Justice, Mental Health, Pre-Teen/Teen programs and other resources throughout the City of Jacksonville. The grant outcomes and goals align with the goals of the KHA’s Juvenile Justice Essential services.

How many children will be served/ impacted? The intended outcome of the grant is to expand high-quality violence prevention and intervention services to at least 90 children who are at-risk (as defined by the grantor) for youth under age 18.

Is this associated with an existing contract or program?? No. This grant is not directly related to an existing grant but the work of the grant will work with other grant programs located in the area of Juvenile Justice, Mental Health, Pre-Teen/Teen programs and other resources throughout the City of Jacksonville.

Is there Kids Hope Alliance funding (cash or in-kind) required? If so, provide details. No additional funding/match is required for the grant. KHA Staff requests that the Board approve \$50,000 for each year of the grant to support a position to manage the grant to come from funds available in the Juvenile Justice Essential Services Category.

What partners or partnerships are involved? The grant will include many partnerships including Project Safe Neighborhoods, the Mayor's office, the KHA Juvenile Justice Task Force, the State's Attorney's office, Criminal Justice, Jacksonville Sherriff's Office, Juvenile Justice, schools, business community, faith community, job training partners, grassroots organization, public housing neighborhood associations, community members, youth, community resource agencies and federal and state agencies as appropriate.

Status: KHA has not applied for this grant yet. The application deadline is May 26, 2020.

FISCAL IMPACT:

The funding of this grant would come from the Office of Juvenile Justice and Delinquency Prevention (OJJDP) for Comprehensive Anti-Gang Programs for Youth. KHA could potentially receive a total of \$500,000 over the course of three years. No additional match dollars are required. KHA Staff requests that the Board approve \$50,000 for each year of the grant to support a position to manage the grant to come from funds available in the Juvenile Justice Essential Services Category.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval. If the grant is awarded, legislation will be presented to accept and appropriate the funding. This would add services for anti-gang programming for the Juvenile Justice Essential Service Category. With the targeted staff programming, we would be able to build capacity both at KHA and within the community around services for preventing violence in the target community.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: EXTENSION OF CONTRACT WITH I'M A STAR FOUNDATION FOR TEEN VIOLENCE PREVENTION ACADEMY

ESSENTIAL SERVICE CATEGORY: JUVENILE JUSTICE
GOVERNANCE MEETING: MARCH 2, 2020
FINANCE MEETING: MARCH 11, 2020
BOARD MEETING: MAY 20, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Authorize a three month extension of KHA's contract with I'm a Star Foundation, Inc. for a Teen Violence Prevention Academy; and
- 2) Authorize the CEO to execute a contract amendment and any other documents necessary to fulfill the intent of the action authorized in (1) above.

NARRATIVE:

The contract with I'm a Star Foundation for a Teen Violence Prevention Academy currently has a contract period of 4/1/2019 through 3/31/2020. The program is funded for \$100,000; it is projected that about \$35,000 will be unexpended by 3/31/20; therefore, a three-month extension is requested which would extend this program through 6/30/2020.

Its goals include:

- **To Prevent Involvement in Delinquent Behaviors** – to be accomplished by: Collaborating with DCPS Middle and High Schools and DJJ to recruit 300 participants for gender-specific sessions. Students are recruited from enrollees in the GEAR-UP Program at: Mattie V. Rutherford Alternative School, Grand Park Alternative School, Juvenile Justice Schools/programs, Juvenile Justice Schools/Programs: Middle and High Schools with large numbers of incidences of violence (i.e., fights, bullying, etc.); Develop baseline of participants' knowledge through pre- / post-tests; Increase participants' knowledge of violence prevention strategies through: a) Summits (4 - during summer of 2019), b) Seminars (20 - May through September 2019); c) Gang Intervention Workbooks; and an End of Year Graduation.
- **Increasing Youth Desistance** – by developing a student-created and student-led business; encouraging continuous participation by youth to help allow certifications in areas of self-efficacy, leadership, entrepreneurship, resilience, and engaging college students and formerly incarcerated youths to provide motivational chats.
- **Improve Literacy for Teen Violence Prevention Academy Participants** – by developing a cadre of 6 youth trainers (ages 16-18) to serve as peer trainers/facilitators with area focuses on: Anti-Bullying, Peaceful Resolution; and Decision Making.

- **Increasing Participant’s Civic Engagement** – by hosting sessions and creating opportunities for positive engagements with law enforcement personnel; participation with city-wide agencies to have professionals provide workshops on: Restorative Justice; Mental Health/Trauma (informed); College, Career, Workforce Integration.

An extended time is necessary to fully implement this program, which has generated great success.

FISCAL IMPACT:

None; no additional funding is requested.

PROGRAMMATIC IMPACT:

This program provides for optimization of behavioral and violence prevention for our community.

GOVERNANCE/PROGRAM IMPACT:

1. This request requires KHA Board Approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: RECAPTURE OF KHA 2018-2019 FUNDS
ESSENTIAL SERVICES CATEGORIES: JUVENILE JUSTICE
OUT OF SCHOOL TIME
PRE-TEEN/TEEN
GOVERNANCE MEETING: N/A
FINANCE MEETING: N/A
BOARD MEETING: MAY 20, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

1) Ratify and approve the filing of legislation by the Kids Hope Alliance (KHA) staff asking City Council to appropriate \$1,880,120 from the KHA Operating Subfund Fund Balance to KHA's 2019-2020 Budget to fund programs and services as follows:

a) \$402,308 to provide additional funds for KHA's Preteen/Teen Success: Afterschool and Summer Programs RFP ESC-0212-20;

b) \$421,389 to provide additional funds for KHA's Special Needs Programs and Services RFP ESC-0218-20;

c) \$577,664 to provide additional funds for KHA's Juvenile Justice Prevention and Intervention Programs RFP ESC-0210-20; and

d) \$478,759 to direct fund summer programs that were direct funded from KHA's and the Jacksonville Journey's Fund Balances in 2019 as shown in the table below.

(2) Authorize the CEO to execute contracts for the programs receiving additional funding and all other documents necessary to carry out the intent of the above action.

NARRATIVE:

KHA was notified on February 14, 2020 that there were \$1,880,120 in unspent funds from FY2019 that could potentially be recaptured through legislation. KHA would like to file legislation through City Council to recapture funds for the following purposes:

\$1,401,361 of the funds will go towards funding programs that applied for the Special Needs, Juvenile Justice and Pre-Teen/Teen RFPs that were issued in early fall of 2019. All programs met the requirements of the RFP as well as the minimum score to receive funding but were either not funded at all or only partially funded due to a depletion of funds in the 2019-20 budgets of each essential service category. The funds will be distributed through the regular procurement process and will be allocated as follows: \$421,389 to Special Needs, \$577,664 to Juvenile Justice and \$402,308 to Pre-Teen/Teen.

\$478,759 of the funds will go towards direct funding summer programs in the categories of out-of-school time (\$112,000), pre-teen/teen (\$297,839) and juvenile justice (\$68,920) that operated last year (2019) to continue the same programming this summer (2020). These programs were funded through recapture of funds from KHA's and Jacksonville Journey's Fund Balances in Ordinance 2019-23. KHA is in the final stages of releasing a new RFP for out-of-school time services including both after-school and summer programming, which will go out in early March. In order to allow for adequate time for programs to respond, this RFP will be too late to have a May 15, 2020 start date for the summer programs. By continuing the funding of the current providers one more summer, KHA will have adequate time to procure and enter into contracts with a July 15, 2020 start date for all awarded applicants. These programs are being notified that they should apply through the RFP for programming next summer if they wish to continue. This portion of the request includes a waiver of the requirement in KHA's Ordinance (77.111(a)) to competitively procure children's services via an evaluated bid process and a waiver of Part 2, Chapter 126, Ordinance Code. The entities and amounts that we are requesting to be direct funded are as follows:

Program	Amount	
U-Turns Teen Leaders of America	\$ 16,000	
Communities in Schools	\$ 32,000	
Renaissance Jax	\$ 52,000	Out-of-School Time
First Coast Tae Kwon Do	\$ 12,000	\$ 112,000
		Juvenile Justice
I'm a Star Foundation Inc.	\$ 68,920	\$ 68,920
Read USA Inc.	\$ 60,000	
Police Athletic League of Jacksonville	\$ 20,000	
100 Black Men of Jacksonville, FL Inc.	\$ 68,920	
West Jacksonville Restoration Center Inc.	\$ 68,919	
Boys & Girls Club of Northeast Florida Inc.	\$ 30,000	Pre-Teen/Teen
YMCA of Florida's First Coast Inc.	\$ 50,000	\$ 297,839
	Total	\$ 478,759

This legislation was approved by three City Council Committees on May 18 and May 19 and will be presented to the full Council for approval at its meeting on May 26.

FISCAL IMPACT:

Upon approval, the Kids Hope Alliance 2020 budget will be increased by \$1,880,120. \$1,401,361 will go to fund programs through the typical procurement process. \$478,759 will go to direct fund summer programs for 2020 that operated in 2019. The aggregate increase of funding for KHA's Essential Services Categories follows:

Juvenile Justice Prevention and Intervention	\$646,584
Out of School Time	\$112,000
Preteen and Teen	\$700,147

Special Needs

\$421,389

GOVERNANCE/PROGRAM IMPACT:

With the funds that will go towards funding the programs that applied through KHA's RFP process in the areas of Juvenile Justice, Pre-Teen/Teen and Special Needs, seven new programs will be funded, and 14 existing programs will be fully funded.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: AMENDMENT TO CONTINUATION OF FUNDING AND CONTRACTS FOR SUMMER 2020

ESSENTIAL SERVICE CATEGORY: OUT OF SCHOOL TIME
GOVERNANCE MEETING: MARCH 2, 2020
FINANCE MEETING: MARCH 11, 2020
BOARD MEETING: MAY 20, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Ratify and approve the amendment of the Board’s February 19, 2020 Action Item to make the following changes to 2020 summer camp programming funding:
 - i. Fund the Young Men’s Christian Association of Florida’s First Coast, Inc. (the “YMCA”) at Windy Hill (80 seats), Jacksonville Heights (60 seats), and Ramona Boulevard (60 seats) Elementary Schools.
 - ii. Reduce funding for all Summer SAIL sites from seven weeks to six weeks.
 - iii. Reduce funding for the YMCA’s Southside Middle School location from 100 to 60 seats.
- 2) Ratify and approve the execution by the CEO of contract(s) with the YMCA for such summer camp programming at Windy Hill, Jacksonville Heights and Ramona Boulevard Elementary Schools on substantially the same terms and conditions as the YMCA’s summer camp contract for Southside Middle School.
- 3) Ratify and approve the amendment of the summer camp funding legislation previously filed with City Council to accomplish the intent of the action item in (1) above.

NARRATIVE:

Windy Hill, Jacksonville Heights, and Ramona Boulevard Elementary locations are former 21st Century Community Learning Center sites run by the Young Men’s Christian Association and funded by federal grants through the state of Florida. The federal funding for these sites expired on July 30, 2019 and the KHA board voted approval to direct fund afterschool programming at the sites at the June 19, 2019 board meeting. KHA staff recommends authorizing funding for summer camps at these locations so that the children who participated in KHA funded afterschool programs are able to participate in KHA funded summer camp programs.

Summer camp 2019 funding for the above sites was paid for through the remaining federal grant dollars and not by the Kids Hope Alliance.

Exhibit I shows the updated list of summer camp funding with the recommended changes based on the above request.

City Council has approved the summer camp legislation as amended.

FISCAL IMPACT:

No additional funding needed.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval and must also be approved by the Jacksonville City Council and Mayor.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

**BOARD ACTION ITEM: HOPE STREET TRAUMA TRAINING CONTRACT –
INCREASE IN FUNDING**

ESSENTIAL SERVICE CATEGORY: SPECIAL NEEDS
GOVERNANCE MEETING: N/A
FINANCE MEETING: N/A
BOARD MEETING: MAY 20, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

- 1) Approve an increase in the following contract for the remainder of 2020.

<i>BID</i>	<i>AGENCY</i>	<i>PROGRAM</i>	<i>FUNDING</i>
ESC-0549-19	Hope Street, Inc.	Trauma Training	\$50,000.00

- 2) Approve an amendment to the contract changing the payment terms as further described below.
- 3) Authorize the CEO of KHA to execute a contract amendment and all other documents necessary or appropriate to carry out the intent of the action approved in 1) above.

NARRATIVE:

Hope Street, Inc. became the subcontractor for the Trauma Training initiative after a competitive bid process on August, 21, 2019. This original contract term ends until September 30, 2020. The funds originated with recaptured dollars in February, 2019 and an RFP was released for this effort. There was an additional \$50,000.00 for this contract included in the 2019/2020 budget, but we have waited to increase the contract until we saw that the training model was well received and effective with our community. Since inception, Hope Street, Inc. has trained 90+ Full Service School therapists, countless staff in KHA funded programs across all essential service categories, all KHA staff and has provided multiple webinars with enrollments of at or near 100 attendees each. Based on this impact, we would like to increase the contract by \$50,000.00 to continue and expand current training and coaching efforts during the initial term of the contract.

Effective with this amendment, this contract will be paid on a cost reimbursement basis and will include additional line items that will allow the purchase of materials to support an expansion of services to include virtual trainings.

FISCAL IMPACT:

Hope Street, Inc. will receive additional funding in the amount of \$50,000.00, bringing the total funding for trauma training provided by this agency to \$100,000.00 to date.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: HEALTHY FAMILIES JACKSONVILLE REQUEST FOR PROPOSALS

ESSENTIAL SERVICE CATEGORY: SPECIAL NEEDS
GOVERNANCE MEETING: N/A
FINANCE MEETING: N/A
BOARD MEETING: MAY 20, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to authorize the following actions:

- 1) Ratify and approve the issuance of a Request for Proposals (RFP) for Healthy Families Jacksonville with the minimum qualifications, the scope of services, evaluation criteria and performance metrics substantially in the form presented to the Board, with such changes as are deemed appropriate by KHA staff and the Office of General Counsel.
- 2) Authorize the CEO of Kids Hope Alliance to execute a contract(s) with the successful proposer as awarded by the City of Jacksonville's Competitive Sealed Procurement Committee.

NARRATIVE:

Healthy Families is an evidenced based, voluntary home visiting program that is proven to prevent child abuse/neglect and other poor childhood outcomes by promoting positive parent-child relationships and child health and development.

The Healthy Families Jacksonville Program was put out for competitive bid in 2016 after several years of performance issues. The Northeast Florida Healthy Start Coalition, Inc. was awarded the funds and has been the service provider since October 1, 2016. In reviewing the outcome data of the program, it is noted that performance issues still exist with several contract requirements not being met. In addition, all renewal options have been utilized under this contract and it is due to be released for competitive bid, with a starting date of 7/1/20.

As discussed with the Board at prior meetings, at this point, it is recommended that a competitive bid process begin to determine the agency best suited to provide Healthy Families Jacksonville services for the next program year, 2020-2021.

In order to accomplish the mission of the KHA and the requirements of the Healthy Families America Best Practice Standards, \$1,810,414,00 in funding has been made available for Healthy Families Jacksonville programming.

At meetings held in March, KHA Staff updated the Governance and Finance Committees of the Board on the status of the development of the RFP and had planned to bring the final RFP to the Board for approval at the March meeting of the full Board. Due to COVID-19 restrictions, the Board did not meet in March or April. KHA Staff moved forward with development of the RFP in order not to delay implementation of these services. The RFP was released on May 14, 2020. The Board is now being asked to ratify and approve the issuance of the RFP with the minimum qualifications, the scope of services, evaluation criteria and performance metrics substantially in the form presented to the Board. Changes to the RFP may be made prior to the deadline for proposals by way of an Addendum.

FISCAL IMPACT:

\$1,810,414.00 in funding is being made available for the Healthy Families Jacksonville RFP. The source of these funds is as follows:

- City of Jacksonville funds: \$1,038,600.00
- Ounce of Prevention grant funds: \$771,814.00

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: DIRECT FUNDING OF JACKSONVILLE ALLIANCE FOR KIPP SCHOOLS, INC.

ESSENTIAL SERVICE CATEGORY: PRE-TEEN/ TEEN

BOARD MEETING: MAY 20, 2020

OFFICE OF GENERAL COUNSEL REVIEW: MAY 7, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Authorize the direct funding to the Jacksonville Alliance for KIPP Schools, Inc., KIPP Impact Middle, KIPP Voice Elementary and KIPP Jacksonville Elementary programs in the amount of \$631,018.00 for the 2020-21 school year.
- 2) Authorize the CEO to file legislation and execute contracts to fulfill the intent of the action authorized in (1) above.

NARRATIVE:

The Jacksonville Alliance for KIPP Schools, Inc. (JAKS) was funded for the past three (3) years through ESC # 0465-17 under the Out of School Time Category. Under the guidelines of the new OST RFP released in March 2020, the KIPP program model does not meet the definition of out-of-school time. Funding will ensure 860 students will continue to receive additional services. Additionally, the action would place JAKS under the Pre-Teen/Teen essential services category, which specializes in non-traditional OST programs.

FISCAL IMPACT:

Funding will come from various areas where KHA is currently underspent, including salaries, part-time wages allocations and unspent grant matching funds. Ultimately, we will be conducting a “recapture” of funds within our current fiscal year, limiting the need for doing so in the next fiscal year.

GOVERNANCE/PROGRAM IMPACT:

1. This request requires KHA Board Approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.



Budget Request Summary FY20-21

Kids Hope Alliance
FY20-21 Requested Budget
City Funds
Subfund191

		Current Level FY19-20	Requested FY20-21	Change
36203	Rental of City Facilities	\$ 40,920	\$ 40,920	-
REGULAR SALARIES AND WAGES:				
01306	Salaries Part Time	788,921	585,101	(203,820) *
PROFESSIONAL & CONTRACTUAL SERVICES:				
03109	Professional Services	305,718	350,000	44,282
03110A	Background Checks/DR	23,011	18,011	(5,000) *
03410	Contractual Services	6,030	6,030	-
03424	Training Workshops	7,799	7,799	-
TRAVEL AND PER DIEM:				
04002	Travel Expenses (Out of County)	21,877	21,877	-
04021	Local Mileage & Parking & Tolls	22,000	22,000	-
OTHER OPERATING EXPENSES & SUPPLIES				
04603	Repairs and Maintenance	2,000	2,000	-
04662	Hardware/Software Maintenance or Licensing Agreement	40,000	58,000	18,000
04801	Advertising and Promotion	20,927	15,927	(5,000)
04938	Miscellaneous Services and Charges	1,750	1,750	-
04950	Stipends	5,000	5,000	-
04101	Postage	1	400	399
05101	Office Supplies	14,400	14,401	1
05206	Food	8,975	8,975	-
05216	Other Operating Supplies	43,867	43,867	-
05229	Software. Computer Items Under \$1,000	-	22,385	22,385
05401	Employee Training	8,798	8,798	-
05402	Dues, Subscriptions	60,559	60,559	-
06424	Office Furniture & Equip Including Fax	-	24,077	24,077
AIDS TO PRIVATE ORGANIZATIONS:				
08201	Subsidies & Contributions Out of School	16,206,620	15,987,449	(219,171) **
08201	Subsidies & Contributions Juvenile Justice	1,261,625	2,075,836	814,211
08201	Subsidies & Contributions Early Learning	2,806,694	3,208,420	401,726
08201	Subsidies & Contributions PreTeen/Teen	1,783,370	2,414,370	631,000
08201	Subsidies & Contributions Special Needs	5,965,095	6,300,760	335,665
08201	Subsidies & Contributions Grief Counseling & Burials	42,732	64,098	21,366
08201	Youth Travel Trust Fund	50,000	50,000	-
		-		
	Total	\$ 29,538,692	\$ 31,418,812	\$ 1,880,120
	City funds via Ordinance:			
	Stop the Violence (FY19-20 New Funds)	\$ 200,000	\$ 200,000	\$ -

*Decrease in requested funding for Part Time salaries and Background Checks is due to program adjustments anticipated for the Mayor's Youth at Work Partnership Program.

**Decrease in Subsidies & Contributions Out of School is due to reduced requirements for grant matching dollars.



Kids Hope Alliance Executive Team Action Plan

Goal 1: Execute a Family Engagement Plan			
Task(s)	Owner	Initially Established Completion Date	Status
Present Family Engagement Plan	T Williams	2/19/2020	Plan complete but presentation delayed due to other business – could present in June
Recruiting Family Advisory Task Force Members	T Williams	2/19/2020	Will due once plan approved (see above)
Orientation for the Family Advisory Task Force Members	T Williams	3/30/2020	
Launch Family Advisory Task Force	T Williams	4/15/2020	
Research requirements for adding board members	T Williams	4/15/2020	
Share research findings and timeline with board	T Williams	4/15/2020	
Incorporate “youth” and “parent” members to the board	T Williams	6/30/2020	
Goal 2: Small Providers			
Task(s)	Owner	Initially Established Completion Date	Status
Develop “small provider” definition	T Williams	2/29/2020	Complete
Present draft definition and Small Provider Academy plan to governance committee	T Williams	3/2/2020	Complete
Present draft definition and Small Provider Academy Plan to the KHA board	T Williams	3/18/2020	Delayed due to other business – could present in June
Solicit applications	T Williams	4/3/2020	Will due once plan approved (see above)
Launch Small Provider Academy (April 30, 2020)	T Williams	5/4/2020	
Goal 3: “At Hope” Definitions for Essential Services Plan Categories.			
Task(s)	Owner	Initially Established Completion Date	Status
Communication to Directors	S Grass	2/10/2020	Completed
Discuss at Directors meeting	S Grass	2/25/2020	Completed
Finalize Definitions	S Grass	3/6/2020	In Process
Develop board presentations	S Grass	3/12/2020	In Process
Present recommended definitions to board	S Grass	3/18/2020	Will present in June



KIDS HOPE ALLIANCE
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Kids Hope Alliance Executive Team Action Plan

Goal 4: Current Essential Service Plan Metrics			
Task(s)	Owner	Completion Date	Status
Communication to R. Belcher	S Grass	2/5/2020	Completed
Prepare package	S Grass	2/12/2020	Completed
Present metrics to Board	S Grass	2/19/2020	Will present in June
Goal 5: Out of School Time RFP			
Task(s)	Owner	Completion Date	Status
Present overview of RFP	S Grass	1/15/2020	Completed
Finalize RFP	S Grass	2/19/2020	Completed
Release RFP	S Grass	3/13/2020	Completed
Goal 6: Diversion RFP			
Task(s)	Owner	Completion Date	Status
Present overview of RFP	S Grass	1/15/2020	Completed
Stakeholder Meeting	S Grass	1/31/2020	Completed
Finalize RFP	S Grass	3/18/2020	Completed
Release RFP	S Grass	4/10/2020	Will be reviewed at June Board meeting and released on 7/1
Goal 7: Decision on COA Accreditation			
Task(s)	Owner	Completion Date	Status
Research Accreditation Process	S Grass	2/27/2020	Completed
Present Council on Accreditation process findings to the Governance Committee for discussion -Steps -Costs -Benefits -Resource Requirements -Recommendation	S Grass	3/2/2020	Completed
Bring to Board for Discussion	S Grass	3/18/2020	Completed
Goal 8: Essential Services Plan (ESP) Update			
Task(s)	Owner	Completion Date	Status
Release Bid for RBA training	S Grass	1/31/2020	Completed
Finalize RBA training Contract	S Grass	3/13/2020	Completed
Conduct staff RBA training	S Grass	3/27/2020	Training happening first week in June
Conduct planning sessions for each of the ESP	S Grass	5/15/2020	This will happen in June



KIDS HOPE ALLIANCE
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Kids Hope Alliance Executive Team Action Plan

areas (measures/metrics)			
Develop 1st draft of ESP	T Williams	6/19/2020	New date of September 2020
Board Retreat (Vision, Mission & Core Value)	T Williams	7/10/2020	Possible October 2020
Submit resolution for Ordinance change	T Williams	7/31/2020	New date of November 2020
Finalize ESP	T Williams	8/19/2020	New date of December 2020
Launch ESP in before new fiscal-year	T Williams	10/1/2020	New date of January 2021
Goal 9: Children & Youth Assets & GAP analysis			
Task(s)	Owner	Completion Date	Status
Define the scope of work	S Grass	3/20/2020	In process
Select research partners	S Grass	4/17/2020	In process
Project team launch meeting	S Grass	5/4/2020	Moved to July
Research <i>(Leadership staff will monitor and guide team progress monthly June, July, August & September)</i>	S Grass	9/30/2020	On Track
Presentation Development	S Grass	10/14/2020	On Track
Board	S Grass	10/31/2020	On Track