**June Board Meeting**

June 5, 2024 9:30am – 11:30am

1. **Introductions**

Marsha Oliver, Board Chair

Marsha Oliver called the meeting to order at 9:30 a.m. She introduced herself and asked the

Board members and liaisons to do the same. Ms. Oliver explained that today’s workshop format

would allow the Board to make informed decisions and become better stewards of the

city’s resources.

Members Present – Marsha Oliver, Cynthia Nixon, Connie Hodges, Carson Tranquille, Lawrence

Dennis, Kevin Gay

Members Absent – Meredith Chartrand-Frisch

2. **Public Comments Related to Action Items**

Ms. Oliver asked if there were public comments and there were none.

3. **Presentations**

1. Mayor’s Office Priorities

Mr. Joe Inderhees, Assistant to the Chief of Staff, stated that Mayor Deegan believes love is deeds(did he say this as it does not make sense) and the Board’s devotion and commitment to KHA is the embodiment of this sentiment. He provided an overview of one of the Mayor’s success stories which is the River City Reader’s initiative. This program is important because statistics show that 70% of our nation’s inmates cannot read at a 4th-grade level. Targeting early learning improves literacy development in children and will change that trajectory. Improving literacy will reduce crime, raise literacy rates, improve graduation rates, and create a career-ready workforce.

Melissa Ross, Director of Strategic Initiatives, thanked KHA’s staff for the incredible support they have lent to the Mayor’s River City Reader’s initiative. She provided an update on this program which began in January with an initial city-wide reading goal of 300,000 minutes for the year. A few weeks later, the city exceeded that goal and it was increased to 1 million minutes which the city is on track to exceed. She also announced that new Mayoral initiatives include the development of a Bookmobile and the Summer Reader’s kickoff event.

1. Duval County Public Schools Update

Paula Renfro, Chief Academic Officer, provided an overview of DCPS’ strategic plan which includes mental health, literacy, and workforce development. She announced that state assessment testing results have been received and literacy gains were made on every grade level. DCPS is helping students develop workforce readiness skills through the Duval Ready program. The Career Technical Education program is also a priority and master-level CTE programming has doubled in 1 year from 26% to 52%. The graduation rate has also increased from 87.2% last year to 88% this year. Ms. Renfro completed her comments by explaining the importance of afterschool and summer programs that focus on literacy including Communities in Schools and Read USA.

1. Needs Assessment/Gap Analysis and Services Plan Overview

Rodger Belcher, Chief Strategy Officer, provided an overview of the Needs Assessment and Gap Analysis which was conducted in FY 22/23. This report was produced in conjunction with The Nonprofit Center of Northeast Florida and NLP Logix. The authors of this report commissioned two advisory committees to provide feedback about community engagement. These committees were charged with ensuring that the analysis would adequately represent the community. As a result, KHA conducted listening sessions and surveys with community members to obtain feedback.

The Needs Assessment documented established needs and resources by health zone. The recommended priorities for additional funding were early intervention programming, mental health resources and Holistic services at community hope centers. This data was used to develop KHA’s Services Plan which contains 5 strategic goals including physical and mental health and safety, success in schools, successful transition to adulthood, access to services, support and training for providers.

Kevin Gay explained the importance of developing dashboards which highlight KHA’s progress made in accomplishing these 5 goals. Ms. Oliver shared that budget priorities should be based on the gaps that were identified during the Gap Analysis. Mrs. Nixon emphasized the importance of school safety and being able to track progress in this area. Mr. Tranquille stated how vital it is that the Board make budget decisions based on the gaps and needs of the community. Ms. Oliver wrapped up the discussion by sharing the importance of hearing from the providers and being able to determine the number of people who request services vs the number of people who receive them. Dr. Grass explained that data will be available in July which will provide a snapshot of every program and their outcomes for the first year of programming.

d. Presentation of Budget Proposal

Shari Shuman provided a summary of the Operational Budget which she explained is flat and

contains no requests for additional increases in operating lines. The budget is based on actual

expenditures and is currently about $6.9 million. The city provided KHA with two types

of funding last year which includes funds from the American Rescue Plan and the General Fund.

This funding is based on current service levels. Ms. Shuman shared that she is working with the

city’s Budget Office and Council Auditors to determine which funds should be considered current

level funding vs non-recurring funds. KHA’s staffing level will remain the same, which is 42. A

discussion was then held which included funding for security and the Organization Chart.

Dr. Grass provided an overview of the base budget for all of the essential service categories.

Mr. Darity explained the proposed enhancements for each essential service category. After much

discussion, the budget priorities were ranked in the following order:

1. Out-of-School Time (with an enhancement for the extra 0.91 rate)

2. Special Needs

3. Early Learning

4. Juvenile Justice

5. KHA Trust Fund

6. Youth Travel Trust Fund

7. Summer Camp Trust Fund

8. Grief and Burials

9. Contractual Services

10. County-wide Quality Assessments

Ms. Oliver asked for a motion to approve the KHA budget.

Motion: Kevin Gay

Second: Cynthia Nixon

Approved: 6-0

4. **General Public Comments**

Dr. Grass mentioned that Deborah Sibley provided a calendar to Board members containing

upcoming meeting dates for Committee and Board meetings, workshops and site visits. Ms. Sibley

will send invitations to Board members/liaisons for each of these meetings.

5. **Adjourn**

Ms. Oliver adjourned the meeting at 12:00 p.m.