

**Kids Hope Alliance**  
**The Jacksonville Partnership for Children, Youth and Families**  
 1095 A. Philip Randolph Blvd.  
 Jacksonville, FL 32206

**Board Meeting Minutes**

<b>Meeting Information</b>  <b>Date: November 19, 2020</b> <b>Location: Zoom Meeting</b>	<b>Board Member Attendance:</b>			
	Y	Kevin Gay- Chair	Y	Tyra Tutor
	Y	Dr. Barbara Darby	Y	Dr. Marvin Wells-Virtual
	Y	Rebekah Davis	Y	Donna Orender-Virtual
	Y	Rose Conry		

ZOOM Meeting: (616) 558-8656 Meeting ID 917 733 566026

**Advisory Staff:** Dana Kriznar, DCPS; The Honorable LeAnna Cumber, City Council

**City Staff:** Julia Davis, Office of General Counsel

**KHA Staff:** Mike Weinstein, Dr. Saralyn Grass, Delores Williams, Travis Williams, Cory Armstrong, April Hart, Lenora Wilson, Rodger Belcher, Mary Nash, John Everett, Kenneth Darity, Katoia Wilkins, Tyrica Young, Mari Ganues, Shari Shuman, Sylvester Pinckney, Deborah Sibley and other staff members

**Guests:** Jackie Simmons, DCPS

<b>Agenda Items</b>	<b>Action/Outcome</b>
<b>CALL TO ORDER</b>	Kevin Gay called the meeting to order at 10:03 a.m. and thanked everyone for their attendance. Chairman Gay introduced the Board Members and liaisons present for recording purposes. Chairman Gay talked about having a quorum and that the Board members present will have to vote to allow the virtual Board members the ability to vote on any items today. Chairman Gay said this process will be done before every Board meeting going forward as long as it is legal and there is still a risk of COVID19 pandemic. Tyra Tutor made the motion and Dr. Darby seconded it. Dr. Wells asked for clarification of this process. Julia Davis said that there has to be a quorum physically present at each meeting in order for business to take place and allow the virtual Board members voting authority. With no other discussion or public comments, Chairman Gay asked all in favor to signify by the sign of "aye". All were in favor and this motion was passed.

	<p>Chairman Gay thanked Tim Rodger and his staff for allowing the use of the Library’s conference room and the organization of today’s meeting. Chairman Gay said a lot of effort went into making sure that the Board members in attendance felt safe and comfortable given the circumstances.</p>
<p><b>APPROVAL OF THE MINUTES</b></p>	<p>Chairman Gay asked for a motion to approve the October 21, 2020 Board summary. Dr. Darby made the motion to approve the summary and Rose Conry seconded it. Chairman Gay opened the floor for discussion and public comments. With none being heard the motion to approve the summary was passed.</p>
<p><b>ACTION ITEMS</b></p>	<p><b>Dr. Saralyn Grass introduced the Memorandum of Understanding, (MOU) to transfer Operations of the Jax Kids Book Club to Jacksonville Public Library.</b> Dr. Grass said that KHA staff have been working closely with the Jax Library staff to facilitate the transfer. KHA will still be involved but the program will be led by the Jax Library. In the MOU, Jax Library has agreed to provide books to 9,000 Jacksonville’s’ 4-year old children and provide a summer enrichment program reaching 11,000 students. Chairman Gay asked for a motion to approve the request. Rebekah Davis made the motion and Tyra Tutor seconded it. Chairman Gay opened the floor for discussion and public comments. Dr. Darby said she had submitted questions prior to the meeting and that all her questions had been answered. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion to approve the Jacksonville Public Library was passed.</p> <p><b>Katoia Wilkins introduced the Criminal Justice Mental Health and Substance Abuse Grant, no cost extension spanning from 11/1/2020- 4/30/2021.</b> Ms. Wilkins reminded the Board that they had approved a request at the last Board meeting for a contract extension and that Jewish Families and Community Services who is a subcontractor, had been omitted from that prior request. Chairman Gay asked for a motion to approve the extension. Dr. Darby made the motion and Tyra Tutor seconded it. Chairman Gay opened the floor for discussion and public comments. With no comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion to approve was passed.</p>

<b>ACTIO ITEMS</b>	<p><b>John Everett introduced the Mayor’s Youth at Work Partnership, Request for Proposal (RFP).</b> The Board is asked to approve the issuance of a Request for Proposal and authorize the CEO to execute all necessary documents. KHA anticipates funding a model that will strengthen Jacksonville’s workforce development system and help young people gain the support, educational credentials and skills needed to succeed in today’s economies. Mr. Everett said that the number of youth served should reflect 300 not 500. Chairman Gay asked for a motion to approve this request. Dr. Darby made the motion and Rose Conry seconded it. Chairman Gay opened the floor for discussion and public comments. Chairman Gay asked how this compares to previous years. Mr. Everett said this will expand the reach to youth and provide wider internship and employment opportunities. Mr. Weinstein said this will provide more job opportunities for youth and move them into a productive lifestyle by removing some of the obstacles. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p> <p><b>Mari Ganues introduced Youth Travel Trust Fund application from Jacksonville Children’s Chorus.</b> The Board is asked to approve funding to the Jacksonville Children’s Chorus and authorize the CEO to execute all necessary documents. The Children’s Chorus had a pending application but was not able to utilize the request due to COVID19 pandemic. The provider is now retroactively applying for funding in the amount of \$3,721.98 to help cover the costs that were incurred for travel earlier in the season. Chairman Gay asked for a motion to approve the request. Tyra Tutor made the motion and Donna Orender seconded it. Chairman Gay opened the floor for discussion and public comments. Ms. Tutor and Dr. Darby made comments about being happy these funds were being used. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p> <p><b>Mary Nash introduced Nation Crime Victim’s Rights Week community awareness project.</b> Ms. Nash said this item is informational only. Ms. Nash has been collaborating with Behavioral Health and Human Services, a city agency that helps victims of crime and their families. She stated they have been connecting resources and sharing information to better serve the community. Ms. Nash further stated that Behavioral Health and Human Services is applying for this grant and therefore she has withdrawn the request. By working together, they can provide more resources to the community and make referrals to get families the help that they need.</p>
--------------------	--

	<p><b>Dr. Saralyn Grass introduced the Memorandum of Understanding, (MOU) with Duval County Public Schools.</b> This MOU will allow data sharing which will help produce a longitudinal study about the efficacy of KHA’s Out of School Time programs. This agreement will be for one year with the automatic renewals for an additional three years. Rodger Belcher explained that the study will address performance and quality of the afterschool programs. Data will be collected by an outside firm which will provide a detail analysis of their findings. Ms. Orender asked how KHA defines progress. Mr. Belcher said it will be attendance and academic performance of the students in the afterschool programs. They will have control groups that compare students in afterschool programs to students who are not in afterschool programs. DCPS will provide the students who will participate in the study to ensure confidentiality of their information. Mr. Belcher said that the only way the MOU would not be renewed is if there was any gross negligence of students’ personal files. Dr. Grass talked about staff participating in Results Base Accountability Training, (RBA) and using this tool to evaluate their programs. NLP Logix will be analyzing the data included in the MOU. Mr. Belcher wanted to thank everyone on the task force which made this MOU happen. Chairman Gay asked for a motion to approve this request. Dr. Darby made the motion and Ms. Tutor seconded it. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p>
<p><b>Staff Updates</b></p>	<p>Tyra Tutor gave a finance update. The report ended on September 30<sup>th</sup> and is preliminary as items are still being closed out and received. Ms. Tutor indicated that KHA was able to successfully encumber \$7.8 million of unused funding. KHA has plans to utilize a portion of those funds for future use. Everything is on track and there are no surprises with grants. The final finance report should be ready and will be presented at the February Board meeting. Dr. Darby asked that the board be sent a preview of how the encumbered funds will be utilized. Mr. Weinstein said that KHA will not use all the funds and had the ability to use those funds year after year.</p> <p>John Everett asked the Governance Committee to think about streamlining the Youth Travel Trust Fund Application in order to improve the process. Mr. Everett said that the application is online but there are still delays when it comes to the approval process.</p> <p>Dr. Grass talked about the leased space to Managed Access to a Child’s Health and Lutheran Social Services and the ability to provide this at no cost with renewable options.</p>

	<p>Dr. Darby talked about Youth Travel Trust Fund and asked that staff be prepared to discuss how they are getting the word out to the community that these funds are available. This will be taken up at the next Governance meeting.</p>
<p><b>Board Discussion</b></p>	<p>Dr. Wells gave an update on the DREAM’s Work group meetings and what has taken place in the community with KHA staff. The meetings have been ongoing with a youth workshop provided on November 2<sup>nd</sup> and a provider meeting to be held on December 15<sup>th</sup>. Internal staff have been meeting with C. Robinson and Associates and Selena Webster Bass. Chairman Gay asked for youth and staff to share their experiences, so far at the next Board meeting. Chairman Gay indicated that it is time to elect new officers to the Board and that due to COVID19 the process has been delayed. If the Board elects new officers today, they will serve for 4 months and a new election will occur in June. The other option is for the Board to keep the officers that are in place now and have elections in June. The new officers will serve for 2 years. All members were in agreement to wait until June to make their selections for officers. There was discussion on the bylaws and making sure that the Board was following protocol. Mr. Weinstein indicated that he had spoke with Julia Davis and that those were the options that Chairman Gay spoke of. Dr. Darby made the motion to continue with the officers in place and Dr. Wells seconded it. Chairman Gay opened the floor for discussion and public comments. With no other comments being heard, this motion was approved. Mr. Weinstein reviewed Board members appointments and how they are staggered so that there is never a vacant seat. Dr. Darby and Donna Orender are up for reappointment in December but can continue to serve until such time. Dr. Darby said that is interested in being reappointed and Ms. Orender stated she would like to have a conversation with Mr. Weinstein about the reappointment and what that looks like. Mr. Weinstein said that since the Board had requested to have an Ethics training that could be delivered in December in lieu of the board meeting. There is no pressing Board business, so all members agreed to the Ethics training in December instead of the regular board meeting.</p>
<p><b>PUBLIC COMENTS</b></p>	<p>Donna Orender made comments about Board members safety and the quality of the Zoom meeting today. Ms. Orender stated she could not clearly hear board members. Ms. Orender also spoke about members being informed that they did not have to attend the meeting in person. Mr. Weinstein stated that the Board has the right to meet when possible and can change the schedule whenever necessary. They can choose to meet quarterly or when</p>

	<p>items require Board approval. Dr. Darby talked about accessing the area and safety protocols.</p> <p>With no other discussion items or comments being made, the meeting was adjourned.</p>
<b>ADJOURNMENT</b>	<p>The meeting was adjourned by Chairman Gay at 11:34 a.m.</p>