



**FINANCE COMMITTEE MEETING
AGENDA**

Wednesday, August 12th, 2020

9:30 AM - 11:00 AM

Zoom Meeting:

<https://zoom.us/j/94323610780>

Meeting ID: 943 2361 0780

		<u>Page #</u>
1. CALL TO ORDER AND INTRUCTIONS	Tyra Tutor	
2. APPROVAL OF THE MINUTES	Tyra Tutor	03
3. FINANCE REPORT	April Hart	06
• Financial Report – June 30 th 2020		
4. NEW BUSINESS		
Action Items: <i>(open for public comments prior to vote)</i>		
• No cost extension for I.M. Sulzbacher (Special Needs)	Mary Nash	23
• National League of Cities Post-Secondary Student Success Technical Assistance Grant (Pre-Teen/Teen)	John Everett	25
• Diversity, Racial Equity, Advancing the Mission (DREAM) Jax Grant Application (All Essential Service Categories)	Dae Lynn Helm	28
• Extension of Time and Funding for Florida State College of Jacksonville for the Teen Violence Prevention Academy (Juvenile Justice)	Katoia Wilkins	31
• Small Grants RFP (Juvenile Justice)	Katoia Wilkins	33
5. CEO REPORT		
6. PUBLIC COMMENTS		

7. ADJOURN



FINANCE COMMITTEE MEETING SUMMARY
July 8, 2020
9:30 AM – 11:00 AM

Zoom Meeting: 1-646-558-8656, ID 99525331918
Open to the Public

Voting Board Member Attendees:

Tyra Tutor
Rose Conry
Dr. Marvin Wells

Staff:

Mike Weinstein, Saralyn Grass, Delores Williams, Travis Williams, Cory Armstrong, Joyce Watson, April Hart, Tyrica Young, Mary Nash, Kenneth Darity, Katoia Wilkins, Ruth Waters, Tia Keitt, LaRaya Strong, Lenora Wilson, Dae Lynn Helm, John Everett, Rodger Belcher

COJ Staff:

Julia Davis and Mary Staffopoulos, Office of General Counsel

Guests:

Leon Baxton, Jerome Baltazar, Julie Solomon, Terri Florio, Erin Mangan, Kimberly Hyatt, Terri Glover, Jennifer Jerles, Vicki Waytowich, Bod Tedeschi,

Call to Order

The Finance Committee Meeting was called to order at 9:36 a.m. by Tyra Tutor, Finance Chair. Ms. Tutor thanked everyone for coming and went over the Zoom meeting instruction.

Approval of the Minutes

Mrs. Tutor asked for approval of the June 10th finance summary. Dr. Marvin Wells made the motion and Rose Conry seconded it. Mrs. Tutor opened the floor for discussion and public comments. Mrs. Tutor asked all in favor of passing the summary signify by the sign of “aye”. All were in favor and the motion was passed.

Finance Report

April Hart, Assistant Director of Finance, went over the finance report ending on May 31, 2020 and gave updates on the KHA combined report and operating funds. Ms. Hart went through each grant listed below and allowed time for any questions during her review.

Afterschool Food Program 2019 - 2020

Healthy Families Grant

Wallace Foundation Grant

21st CCLC Program Impact Grant 2020

21st CCLC Program Team Up Excel 2019 - 2020

Criminal Justice, Mental Health & Substance Abuse Reinvestment Grant

SAMHSA High Fidelity Wrap Around Grant



SAMHSA Jax System Collaborative Care
Youth Travel Trust Fund
Kids Hope Alliance Trust Fund- Stop the Violence
Kids Hope Alliance Trust Fund- Mini Grants Program
Jax Kids Book Club Trust Fund

There was discussion on the utilizations of funds that will possibly carry over due to COVID19 and contract extensions.

New Business

Mary Nash introduced No Cost Extension for Grief Counseling. Ms. Nash said that due to COVID19 the agency requested more time to spend the remaining funds. The contract extension will go through the end of December of 2020. Dr. Wells asked if services are being offered to children and youth being affected by the racial unrest. Terri Glover, with Northwest Behavioral Health, said these services are being offered. They have a hotline in place that operates 24/7 and are conducting site visit when possible. Dr. Wells made the motion to approve and Rose Conry seconded it. Ms. Tutor asked if there were any other public comments. With none being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion passed.

Tyrica Young introduced Transfer of 21st Century Community Learning Centers Grant to Duval County Public Schools. The Finance Committee is asked to approve the transfer of the 21st Century Grant from KHA to Duval County Public Schools, (DCPS). Mrs. Young said that KHA has been working in collaboration with DCPS and that they are ready and willing to take over the grant. Mrs. Tutor spoke about the Governance and Program Committee approving the item at their meeting and confirmed that DCPS is able to accept this grant. Dr. Wells made the motion and Rose Conry seconded it. Ms. Tutor opened the floor for discussion and public comments. With no other comments being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All we have been in favor and the motion was passed.

Dae Lynn Helm introduced Financial Navigators Grant Application. The Finance Committee is asked to approve the request to apply for a grant from the Cities for Financial Empowerment Fund. KHA will partner with United Way 211 to provide financial information and referrals to residents impacted by the COVID19. Ms. Helm went over some of the services that will be provided under the grant. Ms. Tutor asked if this would require legislation. Mr. Weinstein explained when an item has to go before the Mayor’s Budget Review Board and City Council. Dr. Wells made the motion and Ms. Conry seconded it. Ms. Tutor asked for any public comments. With no other comments being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

Discussion and Public Comments:

Mr. Weinstein gave staff updates and building safety during the COVID19 pandemic. Travis Williams gave updates on the Racial Equity planning committee. The committee planned for seven focus groups that involve the staff, providers and youth from the community. Mr. Williams said that the committee has identified a name for their committee, planned meeting for internal staff and will be conducting survey’s. Mary Nash talked about working with Vicki Waytowich and Selena Webster to offer mental health and trauma trainings. Ms. Tutor thanked KHA staff for all the work that is being done and thanked Dr. Wells for being active and responsive. Rose Conry asked if speakers will be from a professionals or business background. Mr. Williams said they will be both.



Public Comment

Leon Baxton thanked the Board members and KHA for working to help find solutions and the willingness to act on those solutions. Mr. Baxton talked about the program and services that his agency is providing to the youth in the community.

Adjourn

The meeting was adjourned at 10:33 a.m.



Financial Report
Period Ending:
June 30th 2020

KIDS HOPE ALLIANCE
Combined City Fund, Grants & Trust Funds
Period: City Fiscal Year and Varying Grant Periods
June 30, 2020

	Current Budget	City Funds	AfterSchool FY20	Summer Lunch FY 20	Healthy Families FY19	Wallace	Mental Health FY20	21st Impact FY20	21st Teamup Excel FY20	Criminal Justice Reinvestment FY20	SAMHSA High Fidelity FY19	SAMHSA Jax System Collaborative Care FY20	Youth Travel Trust	KHA Stop the Violence	KHA Mini Grants	Book Club	Total	Total Encumbered	Remaining Budget
REVENUES:																			
Intergovernmental Revenue	6,905,305		583,342	-	567,389						818,939	-					2,257,670		(4,647,635)
Contributions from Private Sources	1,868,749					915,000									701,941	257,289	1,874,230		5,481
Contributions from Other Funds	1,778,477				1,040,500	419,465	60,000	157,718		60,000							1,737,683		(40,794)
Department of Children & Families	400,000																-		(400,000)
Intrafund Transfer	868,868										146,000						146,000		(722,868)
Revenue Fwd from Prior Year Funding	-																-		-
Earnings on Investment	96,219	189,093													2,420		191,513		95,294
Rental of City Facilities	40,920	30,690															30,690		(10,230)
Gain/Loss	2,420	-															-		(2,420)
Miscellaneous	-	-															-		-
Contributions from General Fund	36,538,983	17,329,432															17,329,432		(19,209,551)
Debt & Other ERP CleanUp	490														490		-		-
NC Transfers	331,250	315,384												15,866			331,250		-
Total Revenues	48,831,681	17,864,600	583,342	-	1,607,889	1,334,465	60,000	157,718	-	60,000	964,939	-	-	15,866	704,851	257,289	23,898,468	-	(24,932,723)
EXPENDITURES:																			
Salaries - Permanent and Probationary	3,578,688	1,954,271	94,196	-	140,314	301,980		38,301	41,136		71,863						2,642,061		936,627
Salaries - Part Time	1,515,284	298,842	16,936	21,671	-	16,965		87,500	185,683								627,597		887,687
Employee Benefits	1,279,218	684,947	26,936	1,225	58,810	119,457		13,209	16,309		29,715				49		950,657		328,561
After-School Team Up & SL - Food Cost	1,285,630	-	271,690														271,690		1,013,940
Summer Lunch - Food Cost	881,437	-																	881,437
Trust Fund Authority	954,869																	3,752	120,788
Internal Service Charges	962,655	512,270	2,387		20,677	1,075					4,810					9	541,228		421,427
Other Operating Expenses	2,513,030	551,749	2,760	1,799	37,641	809,082	102	5,442	13,696		4,011					222,949	1,649,231	315,153	548,646
Food	1,000															680	680		320
Grants and Aids	37,513,909	15,138,482			1,194,390		187,378			187,378	1,158,814		36,823	311,251			18,214,516	12,648,006	6,651,387
Indirect Costs	84,040				7,194	52,926											66,180		17,860
Capital Outlay	13,154					5,052											5,052		8,102
Transfers	1,944,618	1,515,331															1,590,331		354,287
Administrative Support	4,202									102									
Reserves	233,784																		233,784
Total Expenditures	52,765,518	20,655,892	414,905	24,695	1,459,026	1,306,537	187,480	144,452	256,824	187,480	1,269,213	-	36,823	322,499	900,190	223,638	27,389,552	12,966,911	12,404,853
Total Revenues Less Expenditures	(3,933,837)	(2,791,292)	168,437	(24,695)	148,863	27,928	(127,480)	13,266	(256,824)	(127,480)	(304,274)	-	(36,823)	(306,633)	(195,339)	33,651	(3,491,084)	(12,966,911)	(12,527,870)
Reserve - Prior Year Encumbrances	3,710,200																		
Budget Difference																			<u>(223,637)</u>

This report combines City and Grant Funds for presentation purposes only.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE
All Operating Fund Indexes
June 30, 2020

	Original Budget	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:					
Earnings on Investment	96,219	96,219	189,093	-	92,874
Rental of City Facilities	40,920	40,920	30,690	-	(10,230)
NC Transfers	315,384	315,384	315,384	-	-
Contributions from General Fund	34,658,863	36,538,983	17,329,432	-	(19,209,551)
Total Revenues	\$ 35,111,386	\$ 36,991,506	\$ 17,864,599	\$ -	\$ (19,126,907)
EXPENDITURES:					
Salaries - Permanent and Probationary	\$ 2,758,092	\$ 2,758,092	\$ 1,954,271	\$ -	\$ 803,821
Salaries - Part Time	870,521	870,521	298,842	-	571,679
Employee Benefits	969,263	969,263	684,947	-	284,316
Internal Service Charges	892,254	893,696	512,270	-	381,426
Other Operating Expenses	644,797	1,017,965	551,749	236,913	229,303
Capital Outlay	1	1	-	-	1
Grants and Aids	28,278,554	32,088,766	15,138,482	11,141,497	5,808,787
Transfers	697,904	1,869,618	1,515,331	-	354,287
Reserves	-	233,784	-	-	233,784
Total Expenditures	\$ 35,111,386	\$ 40,701,706	\$ 20,655,892	\$ 11,378,410	\$ 8,667,404
Total Revenues Less Expend.	\$ -	\$ (3,710,200)	\$ (2,791,293)	\$ (11,378,410)	\$ (10,459,503)

Reserve - Prior Year Encumbrances	3,710,200
Budget Difference	(0)

Additional Information:

Budgetary Fund Balance	(1,666,297)
Reserve Approp for Prior Year Encumbrances	5,376,497
Net (Reserve Prior Year Encumbrances)	3,710,200

Kids Hope Alliance
Operating Fund - Expenditure Detail
June 30, 2020

	Original Budget	Current Budget	Expenditures Year-to-Date	Encumbered Year-to-Date	Remaining Budget
EXPENDITURES					
REGULAR SALARIES AND WAGES:					
Permanent and Probationary Salaries	\$ 2,817,262	\$ 2,817,262	\$ 1,901,654	\$ -	\$ 915,608
Terminal Leave	\$ -	\$ -	\$ 36,326	\$ -	\$ (36,326)
Salaries Part Time	\$ 870,521	\$ 870,521	\$ 298,842	\$ -	\$ 571,679
Salaries/Benefits Lapse	\$ (82,205)	\$ (82,205)	\$ -	\$ -	\$ (82,205)
Overtime	\$ -	\$ -	\$ 157	\$ -	\$ (157)
Shift Differential	\$ -	\$ -	\$ 199	\$ -	\$ (199)
Special Pay	\$ 23,035	\$ 23,035	\$ 15,935	\$ -	\$ 7,100
Lump Sum Payment	\$ -	\$ -	\$ -	\$ -	\$ -
BENEFITS:					
FICA & Medicare	\$ 52,764	\$ 52,764	\$ 31,780	\$ -	\$ 20,984
Pension, Unfunded Liability & Disability & FRS Pension	\$ 400,794	\$ 400,794	\$ 303,877	\$ -	\$ 96,917
GEPP Define Contribution Pension	\$ 169,914	\$ 169,914	\$ 104,991	\$ -	\$ 64,923
Dental, Life & Health Insurance	\$ 330,704	\$ 330,704	\$ 232,633	\$ -	\$ 98,071
Worker's Compensation	\$ 15,087	\$ 15,087	\$ 11,315	\$ -	\$ 3,772
Unemployment Insurance	\$ -	\$ -	\$ 351	\$ -	\$ (351)
PROFESSIONAL SERVICES:					
Professional Services (Incl. 3rd party evaluator)	\$ 305,718	\$ 580,260	\$ 308,604	\$ 226,227	\$ 45,429
Background Checks/DR	\$ 23,011	\$ 23,011	\$ 888	\$ -	\$ 22,123
OTHER CONTRACTUAL SERVICES:					
Contractual Services	\$ 6,030	\$ 10,254	\$ 8,724	\$ -	\$ 1,530
Training Workshops	\$ 7,799	\$ 6,649	\$ -	\$ 800	\$ 5,849
TRAVEL AND PER DIEM:					
Travel Expenses (Out of County)	\$ 21,877	\$ 21,877	\$ 12,963	\$ -	\$ 8,914
Local Mileage & Parking & Tolls	\$ 22,000	\$ 22,000	\$ 2,452	\$ -	\$ 19,548
INTERNAL SERVICE CHARGES					
ITD Allocations	\$ 418,997	\$ 420,439	\$ 277,261	\$ -	\$ 143,178
OGC Legal - IS Allocation	\$ 112,991	\$ 112,991	\$ 17,669	\$ -	\$ 95,322
Copier Consolidation & Copy Center - IS Allocation	\$ 50,329	\$ 50,329	\$ 14,365	\$ -	\$ 35,964
FLEET - Van Maintenance	\$ 5,281	\$ 5,281	\$ -	\$ -	\$ 5,281
Mailroom - IS Allocation	\$ 195	\$ 195	\$ 1	\$ -	\$ 194
Utilities Allocation - Public Works - IS Allocation	\$ 120,691	\$ 120,691	\$ 80,461	\$ -	\$ 40,230
Building Maintenance - City Wide - IS Allocation	\$ 117,819	\$ 117,819	\$ 78,546	\$ -	\$ 39,273
Guard Service & ADT - IS Allocation	\$ 65,951	\$ 65,951	\$ 43,967	\$ -	\$ 21,984
Ergonomic Assessment	\$ -	\$ -	\$ -	\$ -	\$ -
RENTAL AND LEASES:					
Rentals & Other Rent	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Rentals (Land & Buildings)	\$ -	\$ -	\$ 696	\$ -	\$ (696)
INSURANCE:					
General Liability & Miscellaneous Insurance	\$ 30,318	\$ 30,318	\$ 26,398	\$ -	\$ 3,920
REPAIRS AND MAINTENANCE SERVICE:					
Repairs and Maintenance	\$ 2,000	\$ 2,000	\$ 1,999	\$ -	\$ 1
Hardware/Software Maintenance or Licensing Agreement	\$ 40,000	\$ 44,384	\$ 36,007	\$ 3,074	\$ 5,303
PRINTING AND BINDING/PROMOTIONAL ACTIVITIES:					
Printing and Binding	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Advertising and Promotion	\$ 20,927	\$ 20,927	\$ 15,704	\$ 661	\$ 4,562
OTHER CURRENT CHARGES AND OBLIGATIONS:					
Miscellaneous Services and Charges	\$ 1,750	\$ 22,750	\$ -	\$ -	\$ 22,750
Stipends	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000
Welfare - Burials	\$ 21,366	\$ 35,512	\$ 33,809	\$ 1,703	\$ -
OFFICE AND OPERATING SUPPLIES:					
Postage	\$ 400	\$ 500	\$ 50	\$ -	\$ 450
Office Supplies	\$ 14,400	\$ 14,400	\$ 5,893	\$ 1,101	\$ 7,406
Food	\$ 8,975	\$ 8,975	\$ 1,552	\$ -	\$ 7,423
Furniture and Equipment under \$1,000	\$ -	\$ 7,506	\$ 7,218	\$ 288	\$ -
Other Operating Supplies (Incl. Literacy supplies/books)	\$ 43,867	\$ 39,837	\$ 15,993	\$ 2,228	\$ 21,616
Software. Computer Items Under \$1,000	\$ -	\$ 22,385	\$ 21,949	\$ 831	\$ (395)
Employee Training	\$ 8,798	\$ 9,948	\$ 4,554	\$ -	\$ 5,394
Dues, Subscriptions	\$ 60,559	\$ 60,559	\$ 17,735	\$ -	\$ 42,824
Office Furniture	\$ -	\$ 28,911	\$ 28,561	\$ -	\$ 350
Computer Equipment	\$ 1	\$ 1	\$ -	\$ -	\$ 1
AIDS TO PRIVATE ORGANIZATIONS:					
Subsidies/Contributions (Agencies & Match \$\$)	\$ 28,278,554	\$ 32,088,766	\$ 15,138,482	\$ 11,141,497	\$ 5,808,787
INTRAFUND TRANSFERS					
Interfund Transfer - Debt Service Interest	\$ 206,904	\$ 206,904	\$ 129,164	\$ -	\$ 77,740
Interfund Transfer - Debt Service Principle	\$ 241,000	\$ 241,000	\$ 160,667	\$ -	\$ 80,333
Interfund Transfers Out	\$ 250,000	\$ 250,000	\$ 125,000	\$ -	\$ 125,000
Intrafund Transfers Out (HF, SAMHSA & Nutrition)	\$ -	\$ 1,171,714	\$ 1,100,500	\$ -	\$ 71,214
Reserves	\$ -	\$ 233,784	\$ -	\$ -	\$ 233,784
TOTAL OPERATING FUND INDEXES	\$ 35,111,386	\$ 40,701,706	\$ 20,655,892	\$ 11,378,410	\$ 8,667,404

KIDS HOPE ALLIANCE

After-School Food Program Grant

Grant Period: October 1, 2019 to September 30, 2020

June 30, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,507,417	\$ 583,342	\$ -	\$ (924,075)
Contributions from Other Funds	10,000	-	-	(10,000)
Total Revenues	\$ 1,517,417	\$ 583,342	\$ -	\$ (934,075)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 105,041	\$ 94,196	\$ -	\$ 10,845
Salaries - Part Time	9,240	16,936	-	(7,696)
Employee Benefits	34,537	26,936	-	7,601
After-School Team Up - Food/Food Transp	1,285,630	271,690	488,582	525,358
Internal Service Charges	7,581	2,387	-	5,194
Other Operating Expenses	65,022	2,760	16	62,246
Capital Outlay	2,493	-	-	2,493
Indirect Costs	7,873	\$ -	-	7,873
Total Expenditures	\$ 1,517,417	\$ 414,905	\$ 488,598	\$ 613,914
Total Revenues Less Expenditures	\$ -	\$ 168,437	\$ (488,598)	\$ (320,161)

Purpose of Grant:

Provide snacks and suppers to children in afterschool programs.

Additional Information:

KIDS HOPE ALLIANCE
Summer Food Program Grant
Grant Period: April 1, 2020 to August 31, 2020
June 30, 2020

	<u>Actual Budget</u>	<u>Actual Year to Date</u>	<u>Encumbered Year to Date</u>	<u>Remaining Budget</u>
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 973,725	\$ -	\$ -	(973,725)
Revenue Fwd from Prior Year Funding	\$ 61,214	\$ -		
Total Revenues	\$ 1,034,939	\$ -	\$ -	\$ (973,725)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 40,204	\$ -	\$ -	40,204
Salaries - Part Time	84,000	21,671	-	62,329
Employee Benefits	14,222	1,225	-	12,997
Internal Service Charges	3,825	-	-	3,825
Contractual Services (food contract)	881,437	-	881,437	-
Other Operating Expenses	11,251	1,799	4,105	5,347
Capital Outlay	-	-	-	-
Indirect Cost	-	-	-	-
Total Expenditures	\$ 1,034,939	\$ 24,695	\$ 885,542	\$ 124,702
Total Revenues Less Expenditures	\$ -	\$ (24,695)	\$ (885,542)	\$ (910,237)

Additional Information:

KIDS HOPE ALLIANCE

Healthy Families Grant

Grant Period: July 1, 2019 to June 30, 2020

June 30, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 1,094,500	\$ 567,389		\$ (527,111)
Contributions from Other Funds	1,040,500	1,040,500	-	-
Total Revenues	\$ 2,135,000	\$ 1,607,889	\$ -	\$ (527,111)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 148,935	\$ 140,314	\$ -	\$ 8,621
Salaries - Part Time	1	-		1
Employee Benefits	62,442	58,810	-	3,632
Internal Service Charges	49,501	20,677	-	28,824
Other Operating Expenses	57,079	37,641	11,015	8,423
Capital Outlay	3,500	-	-	3,500
Grants and Aids	1,797,914	1,194,390	222,220	381,304
Indirect Costs	15,628	7,194	-	8,434
Total Expenditures	\$ 2,135,000	\$ 1,459,026	\$ 233,235	\$ 442,739
Total Revenues Less Expenditures	\$ -	\$ 148,863	\$ (233,235)	\$ (84,372)

Purpose of Grant:

An evidence-based, voluntary home visitation program proven to prevent child abuse/neglect for Jacksonville's highest at-risk families.

Additional Information:

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

Wallace Foundation Grant

Grant Period: March 15, 2012 to September 30, 2020

June 30, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Sources	\$ 915,000	\$ 915,000	\$ -	\$ -
Contributions from Other Funds	419,465	419,465	-	-
Total Revenues	\$ 1,334,465	\$ 1,334,465	\$ -	\$ -
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 301,980	\$ 301,980	\$ -	\$ -
Salaries - Part Time	16,965	16,965	-	-
Employee Benefits	119,457	119,457	-	-
Internal Service Charges	4,552	1,075	-	3,477
Other Operating Expenses	831,980	809,082	22,869	29
Capital Outlay	5,052	5,052	-	-
Indirect Costs	54,479	52,926	-	1,553
Total Expenditures	\$ 1,334,465	\$ 1,306,537	\$ 22,869	\$ 5,059
Total Revenues Less Expenditures	\$ -	\$ 27,928	\$ (22,869)	\$ 5,059

Purpose of Grant:

Develop a uniformly high quality seamless and coordinated system of out-of-school time, with shared goals for children in Jacksonville.

Additional Information:

Budget appropriated for life of the grant.

KIDS HOPE ALLIANCE

21st CCLC Program - Impact Grant

Grant Period: October 1, 2019 to September 30, 2020

June 30, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 225,939	\$ -	\$ -	\$ (225,939)
Contributions from Other Funds	157,718	157,718	-	-
Total Revenues	\$ 383,657	\$ 157,718	\$ -	\$ (225,939)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 48,633	\$ 38,301	\$ -	\$ 10,332
Salaries - Part Time	198,223	87,500	-	110,723
Employee Benefits	18,254	13,209	-	5,045
Internal Service Charges	-	-	-	-
Other Operating Expenses	117,539	5,442	8,487	103,610
Capital Outlay	1,008	-	-	1,008
Indirect Costs	-	-	-	-
Total Expenditures	\$ 383,657	\$ 144,452	\$ 8,487	\$ 230,718
Total Revenues Less Expenditures	\$ -	\$ 13,266	\$ (8,487)	\$ 4,779

Purpose of Grant:

Provide afterschool program at San Jose and Hyde Park elementary schools.

Additional Information:

Programs are City operated.

Pending State reimbursements for Oct 2019-Feb 2020 amount to \$76,156.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

21st CCLC Program - Teamup Excel

Grant Period: September 1, 2019 to September 30, 2020

June 30, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 559,999	\$ -	\$ -	\$ (559,999)
Contributions from Other Funds	-	-	-	-
Total Revenues	\$ 559,999	\$ -	\$ -	\$ (559,999)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 92,308	\$ 41,136	\$ -	\$ 51,172
Salaries - Part Time	336,334	185,683		150,651
Employee Benefits	28,797	16,309	-	12,488
Internal Service Charges	-	-	-	-
Other Operating Expenses	102,560	13,696	24,770	64,094
Capital Outlay	-	-	-	-
Indirect Costs	-	-	-	-
Total Expenditures	\$ 559,999	\$ 256,824	\$ 24,770	\$ 278,405
Total Revenues Less Expenditures	\$ -	\$ (256,824)	\$ (24,770)	\$ (281,594)

Purpose of Grant:

Provide afterschool program at Cedar Hills and Gregory Drive

Additional Information:

Programs are City operated.

Pending State reimbursements for Oct 2019-Feb 2020 amount to \$133,345.

KIDS HOPE ALLIANCE

Criminal Justice, Mental Health & Substance Abuse Reinvestment Grant

Grant Period: November 1, 2019 to October 31, 2020

June 30, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Department of Children & Families	\$ 400,000	\$ 288,000	\$ -	\$ (112,000)
Contributions from Other Funds	60,000	60,000	-	-
Revenue Fwd from Prior Year Funding	-	-	-	-
Total Revenues	\$ 460,000	\$ 348,000	\$ -	\$ (112,000)
<u>EXPENDITURES:</u>				
Salaries Part Time	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	27,637	8,849	8,513	10,275
Internal Service Charges	1	-	-	1
Capital Outlay	-	-	-	-
Grants and Aids	428,160	187,378	240,782	-
Administrative Support	4,202	102	-	4,100
Total Expenditures	\$ 460,000	\$ 196,329	\$ 249,295	\$ 14,376
Total Revenues Less Expenditures	\$ -	\$ 151,671	\$ (249,295)	\$ (97,624)

Purpose of Grant:

Identify and refer youth with a mental health or substance use problems to services in an effort to prevent them from going deeper into the juvenile justice system.

Additional Information:

This is the third year of a three year grant.

KIDS HOPE ALLIANCE

SAMHSA - High Fidelity Wrap Around Grant

Grant Period: September 30, 2018 to September 29, 2020

June 30, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 1,543,725	\$ 818,939	\$ -	\$ (724,786)
Intrafund Transfer	146,000	146,000	-	-
Total Revenues	\$ 1,689,725	\$ 964,939	\$ -	\$ (724,786)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 83,495	\$ 71,863	\$ -	\$ 11,632
Employee Benefits	32,246	29,715	-	2,531
Internal Service Charges	2,500	4,810	-	(2,310)
Other Operating Expenses	26,659	4,011	-	22,648
Capital Outlay	1,100	-	-	1,100
Grants and Aids	1,543,725	1,158,814	384,911	-
Indirect Costs	-	-	-	-
Total Expenditures	\$ 1,689,725	\$ 1,269,213	\$ 384,911	\$ 35,601
Total Revenues Less Expenditures	\$ -	\$ (304,274)	\$ (384,911)	\$ (689,185)

Purpose of Grant:

This grant is to identify children who are admitted to crisis stabilization in NE Florida (Baker Act), refer them upon discharge to a mental health center; and respond to their immediate physical and mental health needs.

Additional Information:

Year 4 grant; received "no cost" extension for another year through September 30, 2020.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

SAMHSA - Jax System Collaborative Care

Grant Period: September 30, 2019 to September 29, 2020

June 30, 2020

	<u>Current Budget</u>	<u>Actual Year to Date</u>	<u>Encumbered Year to Date</u>	<u>Remaining Budget</u>
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 1,000,000	\$ -	\$ -	\$ (1,000,000)
	-	-	-	-
Total Revenues	\$ 1,000,000	\$ -	\$ -	\$ (1,000,000)
<u>EXPENDITURES:</u>				
Internal Service Charges	-	-	-	-
Grants and Aids	1,000,000	397,612	602,388	-
Total Expenditures	\$ 1,000,000	\$ 397,612	\$ 602,388	\$ -
Total Revenues Less Expenditures	\$ -	\$ (397,612)	\$ (602,388)	\$ (1,000,000)

Purpose of Grant:

The purpose of this grant is to improve the mental health outcomes for children and youth with serious emotional disturbance (SED) and their families.

Additional Information:

KIDS HOPE ALLIANCE
Youth Travel Trust Fund
June 30, 2020

	<u>Original Budget</u>	<u>Current Budget</u>	<u>Actual Year to Date</u>	<u>Encumbered Year to Date</u>	<u>Remaining Budget</u>
<u>REVENUES:</u>					
Transfer from Other Funds	\$ 50,000	\$ 90,794	\$ 90,794	\$ -	\$ -
Total Revenues	\$ 50,000	\$ 90,794	\$ 90,794	\$ -	\$ -
<u>EXPENDITURES:</u>					
Grants and Aids	\$ 50,000	\$ 90,794	\$ 36,823	\$ 2,915	\$ 51,056
Total Expenditures	\$ 50,000	\$ 90,794	\$ 36,823	\$ 2,915	\$ 51,056
Total Revenues Less Expenditures	\$ -	\$ -	\$ 53,971	\$ (2,915)	\$ 51,056

Purpose of Program:

Assist youth and chaperones with the cost of travel expenses to events when selected to represent Jacksonville.

Additional information:

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Stop the Violence

June 30, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Interfund Transfer In	\$ 564,550	\$ 564,550	\$ -	\$ -
NC-Transfers	15,866	15,866	-	-
Total Revenues	\$ 580,416	\$ 580,416	\$ -	\$ -
<u>EXPENDITURES:</u>				
Trust Fund Authority	\$ 15,866	\$ 11,248	\$ 3,752	\$ 866
Grants and Aids	564,550	311,251	53,293	200,006
Total Expenditures	\$ 580,416	\$ 322,499	\$ 57,045	\$ 200,872
Total Revenues Less Expenditures	\$ -	\$ 257,917	\$ (57,045)	\$ 200,872

Purpose of Program:

Approved in FY18-19 budget for grants up to \$10,000 to be awarded to address youth violence in the community.

Additional information:

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Mini Grants Program

June 30, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Gain/Loss	\$ 2,420	\$ 2,420	\$ -	\$ -
Contributions from Private Sources	696,460	701,941	-	5,481
Interfund Transfer In	158,318	158,318	-	-
Debt & Other ERP CleanUp	490	490	-	-
Total Revenues	\$ 857,688	\$ 863,169	\$ -	\$ 5,481
 <u>EXPENDITURES:</u>				
Other Operating Expenses	\$ 49	\$ 49	\$ -	\$ -
Trust Fund Authority	939,003	819,081	-	119,922
Interfund Transfer Out	75,000	75,000	-	-
Indirect Cost	6,060	6,060	-	-
Total Expenditures	\$ 1,020,112	\$ 900,190	\$ -	\$ 119,922
 Total Revenues Less Expenditures	 \$ (162,424)	 \$ (37,021)	 \$ -	 \$ 125,403

Purpose of Program:

Mini Grants up to \$25,000 per KHA Trust Sec 111.850 Part A

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE
Jax Kids Book Club Trust Fund
June 30, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Sources	\$ 257,289	\$ 257,289	\$ -	\$ -
Total Revenues	\$ 257,289	\$ 257,289	\$ -	\$ -
<u>EXPENDITURES:</u>				
Operating Expenses	\$ 255,289	\$ 222,949	\$ 11,083	\$ 21,257
Food	1,000	680	-	320
Internal Service Charges	1,000	9	-	991
Total Expenditures	\$ 257,289	\$ 223,638	\$ 11,083	\$ 22,568
Total Revenues Less Expenditures	\$ -	\$ 33,651	\$ (11,083)	\$ 22,568

Purpose of Program:

Provide books to children at the end of their VPK year as they transition to kindergarten to help encourage reading over the summer.

Additional information:

Self-appropriating Trust Fund

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

BOARD ACTION ITEM: NO COST EXTENSION FOR I.M. SULZBACHER – YFEC

ESSENTIAL SERVICES CATEGORY: SPECIAL NEEDS

GOVERNANCE MEETING: AUGUST 3, 2020

FINANCE MEETING: AUGUST 12, 2020

BOARD MEETING: AUGUST 19, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

- 1) Approve the extension of the contract awarded under KHA’s Special Needs RFP for a Youth Family Empowerment Center. This extension would be effective through December 31, 2020 for Sulzbacher to complete the awarded program.

AGENCY	BID NUMBER	CONTRACT NUMBER	AMOUNT
I.M. SULZBACHER CENTER	ESC-0218-20	7047-112	\$300,000.00

- 2) Authorize the CEO to execute an amendment to the contract or other legal documents necessary.

NARRATIVE:

- In August, 2019 an RFP was released through KHA for Youth Family Empowerment Center services.
- Effective 10/1/19, a contract was awarded to I.M. Sulzbacher Center, Inc. to provide these services to their Crawford Early Learning Center families. The amount of the award was \$300,000.00.
- Services delivered under this award provide a Two Generation Model for families through a centralized neighborhood location that will build family self sufficiency. These services include early childhood education, case management, job training, skill development and mental health services.
- During the COVID-19 pandemic, this agency received funds from the Payroll Protection Program and as a result will experience a 3-month funding surplus at the end of the contract period.
- Thus, Kids Hope Alliance is requesting an extension of the contract period from October 1, 2020 through December 31, 2020, to allow the provider to utilize the full contracted funds. The existing contract would expire September 30, 2020.
- This extension will require approval of the City’s Competitive Sealed Proposal Evaluation Committee and the Mayor.
- This contract is in good standing and has met all established outcomes as set forth in their scope thus far.

FISCAL IMPACT:

I.M. Sulzbacher will have the opportunity to expend the awarded funds as initially proposed.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

**BOARD ACTION ITEM: NATIONAL LEAGUE OF CITIES POSTSECONDARY
STUDENT SUCCESS TECHNICAL ASSISTANCE GRANT**

GOVERNANCE COMMITTEE: AUGUST 3, 2020

FINANCE COMMITTEE: AUGUST 5, 2020

BOARD MEETING DATE: AUGUST 19, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Authorize KHA to apply for a grant from the National League of Cities (NLC) Postsecondary Student Success Technical Assistance Grant for the period of September 2020 thru August 2021.
- 2) Authorize the CEO to execute a grant contract and any other documents necessary to fulfill grant requirements.

NARRATIVE:

Name of the grant: National League of Cities (NLC): Community of Practice: Addressing the Basic Needs of Postsecondary Students to Improve College Completion and Support Workforce Success (Technical Assistance Grant)

Overview: The National League of Cities (NLC) is launching a new Community of Practice for 12 selected city teams to help cities work in partnership with their postsecondary institutions and community partners to remove barriers to basic needs such as food, housing, childcare, mental health services, transportation, or digital access for postsecondary students. Unmet basic needs often derail students' efforts to attain postsecondary credentials, which negatively impacts their ability to succeed in the workforce.

The Community of Practice (CoP) will help city leaders gain knowledge about their residents' postsecondary completion challenges, identify a basic need barrier to tackle, and connect with peers to share and refine approaches that hold promise in overcoming barriers to college completion. This initiative is rooted in goals to increase equity for low-income students and

students of color and to position postsecondary completion as a strategy to increase pathways out of poverty.

Cities participating will:

- Develop Greater Awareness Regarding the Basic Needs Gaps of your City's Postsecondary Students;
- Develop Vision, Goals and Action Plans;
- Engage Key Partners to Achieve Desired Results;
- Use Data to Inform Practice;
- Build Rapport and Learn from Cities Tackling Similar Issues;
- Document and Share Best Practices and Lessons Learned;
- Solve a Locally-Defined Problem Regarding Basic Needs; and
- Become a Champion and Voice for
- Municipal Leadership to Address Postsecondary Basic Needs.

Does this align with the Kids Hope Alliance Ordinance and Essential Services Plan?

The grant aligns with the areas of pre-teen and teen services in preparation for college and work force development. If the grant will allow KHA to work with teens preparing for postsecondary college and workforce, we will apply. At the time of this Action Item it has not been determined and the actions will depend on this answer.

Does this address a requirement of an existing grant? No.

How many children will be served/ impacted? The grant will benefit all teens served in KHA programs that are graduating and entering college or the workforce.

Is this associated with an existing contract or program? No.

Is there Kids Hope Alliance funding (cash or in-kind) required? If so, provide details. No cash match or in-kind services are required.

What partners or partnerships are involved? KHA will partner with the Florida State College of Jacksonville (FSCJ) and other community partners related to college prep and workforce development.

FISCAL IMPACT:

The grant is inviting KHA as the City of Jacksonville to participate in the Communities of Practice cohort of 12 cities for one year. No funding is provided with the grant but travel for two

people (a city representative and college representative) to any scheduled trainings and collaboration when the occur.

GOVERNANCE/PROGRAM IMPACT:

The Community of Practice (CoP) will help city leaders gain knowledge about their residents' postsecondary completion challenges, identify a basic need barrier to tackle, and connect with peers to share and refine approaches that hold promise in overcoming barriers to college completion. This initiative is rooted in goals to increase equity for low-income students and students of color and to position postsecondary completion as a strategy to increase pathways out of poverty.

OPTIONS:

This grant opportunity is due August 14, 2020. In partnership with FSCJ, a grant application will be submitted on the deadline. If the board declines to approve, the application can be withdrawn.

1. Vote to approve.
2. Decline to approve.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: TD BANK – CONNECTED COMMUNITIES: D.R.E.A.M. JAX

GOVERNANCE COMMITTEE: AUGUST 3, 2020

FINANCE COMMITTEE: AUGUST 5, 2020

BOARD MEETING DATE: AUGUST 19, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Authorize KHA to apply for a grant from TD Bank – Connected Communities: Diversity, Racial Equity, Advancing the Mission (DREAM) Jax for the period of December 2020 thru November 2021 for up to \$745,000.
- 2) Authorize the CEO to execute a grant contract and any other documents necessary to fulfill grant requirements.

NARRATIVE:

Name of the grant: TD Bank – Connected Communities: DREAM Jax

Overview: The work of the KHA DREAM Work Group is responding to the suggestions provided by youth and non-profits providing services under KHA programs to create a safe community for youth in Jacksonville. The grant proposal will request funding for the following activities to increase access to the opportunities Jacksonville youth need to participate and feel a sense of belonging in their community through shared experiences which is the goal of the grant. DREAM Jax will:

1. Provide Jacksonville youth with free events/programming including activities that will build community cohesion. These events will bring diverse youth together and increase access to cultural and public institutions and eliminate any barriers to access and;
2. Evaluate and measure the process and impact.

Grant activities with Jacksonville youth will include:

- Racial Healing/Equity Professional Development and Youth Engagement sessions;

- Commissioning of a mural (near KHA, in Eastside neighborhood) to be completed by Jacksonville youth;
- Documentary/ Film series review and discussion at the Ritz;
- Music/Essay writing contests;
- Art Therapy/Art workshops;
- Poetry Slam contests;
- Challenge Days - (<https://www.challengeday.org/>) in partnership with DCPS at middle and high-schools;
- Transportation and event grants to KHA programs for colleges tours;
- Transportation and event grants to KHA programs to World of Nations;
- Transportation and grants to KHA programs for youth to attend music, pride and ethnocultural events;
- Local Historian Presentations to youth from local black history experts;
- Jacksonville Black History Education Opportunities (year round);
- Open Table - (<https://www.theopentable.org/>) - a model that provides people with complex needs sustainable access to relationships and social capital they can use to develop the lives they envision for themselves and for their children and;
- Culminating event held near the end of the year/summer

Does this align with the Kids Hope Alliance Ordinance and Essential Services Plan?

The grant aligns with the essential service plan in creating equitable opportunities for at-hope children in Jacksonville.

Does this address a requirement of an existing grant? No.

How many children will be served/ impacted? The grant will benefit all youth and their families served in KHA programs and community-based youth participating in the events/programing. It is estimated that these events will reach at least 10,000 youth over one year.

Is this associated with an existing contract or program? No.

Is there Kids Hope Alliance funding (cash or in-kind) required? If so, provide details. No cash match or in-kind services are required.

What partners or partnerships are involved? KHA will partner with the Duval County Public Schools and other community partners related to grant goals of increasing diverse youth to attend cultural and public institutions. KHA will subcontracts for programs Racial Healing/Equity

Professional Development (, trauma informed training related to racial discrimination), , family open table events, parent training for unconscious bias, cultural inclusion and art classes and art therapy.

FISCAL IMPACT:

The grant funding is available up to \$745,000 for one year. A budget is being developed for the programming and administration. One grant manager will be hired for the administration of grant and activities.

GOVERNANCE/PROGRAM IMPACT:

The DREAM Jax program will create events and programs providing a safe place within Jacksonville where ALL youth, families and individuals are included, educated, and provided necessary resources to thrive within this community.

OPTIONS:

This grant application is due August 13, 2020. In partnership with DCPS, a grant application will be submitted by the deadline. If the board declines to approve, the application can be withdrawn.

1. Vote to approve.
2. Decline to approve.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: EXTENSION OF TERM REQUEST WITH INCREASED FUNDING FOR FLORIDA STATE COLLEGE AT JACKSONVILLE – TEEN VIOLENCE PREVENTION ACADEMY

ESSENTIAL SERVICE CATEGORY: JUVENILE JUSTICE
GOVERNANCE MEETING: AUGUST 3, 2020
FINANCE MEETING: AUGUST 12, 2020
BOARD MEETING: AUGUST 19, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Authorize KHA staff to amend the term of the contract with Florida State College of Jacksonville for the Teen Violence Prevention Academy to extend the contract for nine-months through May 31, 2021 and increase funding in the amount of \$32,314.00.
- 2) Authorize the CEO to execute a contract amendment and any other documents necessary to fulfill the intent of the action authorized in (1) above.

NARRATIVE:

The contract with Florida State College at Jacksonville – Teen Violence Prevention Academy contract term is from September 1, 2019 through August 31, 2020. The program was awarded \$250,000.00; it is projected that approximately \$170,000.00 will be unexpended by the end of the contract period; therefore, a nine-month extension is requested which would extend this program through May 31, 2021. In addition to the nine-month extension, an additional \$32,314.00 increase is requested to ensure that funding will cover the cost of the program through May 31, 2021.

The overall goal of the program is to help Duval County youth, between the ages of 16-21 to improve their level of education through adult education and workplace certifications to obtain employment. FSCJ Teen Violence Prevention Academy is designed in a manner to allow the program to intensively serve the participants and address the following program objectives:

- **To enroll at least 80 students in the FSCJ Teen Violence Prevention Academy** – to be accomplished by: employing a variety of methods to disseminate FSCJ Teen Violence Prevention Program recruitment materials within the targeted community of 16 - 21 year old.
 1. *Current Status:* 46 students have enrolled in FSCJ Teen Violence Prevention Academy
- **Of the FSCJ Teen Violence Prevention Academy students who enter high school equivalency (GED® program) or high school diploma training** - 75% will earn their high school equivalency or high school diploma.
 1. *Current Status:* No students have completed their high school diploma or GED. Students entering the program are testing into lower level classes which takes more time for these students. However, students who are successfully moving through their academic

coursework will be returning the following semester in high level GED prep courses, thus getting them closer to GED readiness.

- **Of the students who enter FSCJ Teen Violence Prevention Academy workforce programs - 75% will complete and earn an industry credential**
 1. *Current Status:* The current completion rate for students attempting workforce programs is 33%. This is because most students are opting to complete their GED/Adult high school coursework before tackling work force programs. However, some students have decided to pursue their GED and workforce certification concurrently.
- **80% OF FSCJ Teen Violence Prevention Academy students will successfully complete Ready to Work Training – by strengthening foundational employability and soft skills.**
 1. *Current Status:* Although most students are currently focused on GED/Adult high school, all students who pursue a workforce certification have access to soft skills training. Soft skills training is ongoing with students in the program who are working on their workforce certification.

Barriers impacting utilization of funding within the fiscal period include program implementation and COVID-19. This is a new focus for FSCJ so it required a program implementation period which included hiring staff hiring, building relationships with community partners and recruitment activities for the FSCJ Teen Violence Prevention Academy. COVID-19 further stagnated the process of recruiting students. However, FSCJ staff anticipates completing the outlined goals during the term extension period as community partners are steadily referring participants for enrollment. The extension through May 31, 2021 will allow programming that is necessary to fully implement available courses which have been going well. The program is currently in good standing.

This extension will require approval of the City’s Competitive Sealed Proposal Evaluation Committee and the Mayor.

FISCAL IMPACT:

Additional funding is requested in the amount of \$32,314.00 through May 31, 2021.

PROGRAMMATIC IMPACT:

This program provides for optimization of educational and career opportunities for youth in our community.

GOVERNANCE/PROGRAM IMPACT:

1. This request requires KHA Board Approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: SMALL PROVIDER REQUEST FOR PROPOSAL

ESSENTIAL SERVICES CATEGORY: JUVENILE JUSTICE

GOVERNANCE MEETING: AUGUST 3, 2020

FINANCE MEETING: AUGUST 12, 2020

BOARD MEETING: AUGUST 17, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Approve the issuance of a Request for Proposals (RFP) for Small Providers (in alignment with the Small Provider Academy Pilot) with the minimum qualifications, the scope of services, evaluation criteria and performance metrics substantially in the form presented to the Board with such changes as are deemed appropriate by KHA staff and the Office of General Counsel.
- 2) Authorize the CEO of Kids Hope Alliance to execute a contract with the most highly evaluated bidder(s) under the RFP as awarded in accordance with the City of Jacksonville's Procurement Code.

NARRATIVE:

This RFP is part of the Small Provider Academy. The academy shall be provided as an investment into the community of Jacksonville and serve the sole purpose of *building capacity* among small providers, serving the at-home children, youth, and families of Jacksonville.

Successful applicants under this RFP will provide innovative and effective programming that focuses on prevention services that will utilize evidence-based practices for improving resiliency in youth. KHA has made approximately \$525,000.00 available for small organizations to provide effective prevention and intervention programming.

The RFP with minimum qualifications, scope of services, evaluation criteria and performance metrics is attached.

FISCAL IMPACT:

Approximately, \$525,000.00 in funding is being made available for the Small Provider RFP.

GOVERNANCE/PROGRAM IMPACT:

This will add to juvenile justice prevention programming within the JJ ESC.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.