



April Finance Committee Meeting Agenda

Apr 5th, 2023 9:30am - 10:30am EDT

KHA Board Room

1. Introductions and Instructions

Tyra Tutor, Finance Committee Chair

9:30am

2. Public Comment

3. Approval of February Minutes

 [Finance Minutes - February 2023.pdf](#)

4. Finance Committee Discussion

a. Finance Report

Jessica Pitts, Director of Finance

 [02.28.23 Budget to Actual.pdf](#)

 [Antigang_03302023084920.pdf](#)

 [CJRG 3.29.23.pdf](#)

 [Healthy Families_03292023101240.pdf](#)

 [JSOCC_03302023115249.pdf](#)

 [SAMHSA-reCAST_03302023084857.pdf](#)

5. New Business

a. Sole Source Contracts Approval

Kenneth Darity, Chief Programs Officer

 [23-004 Sole Source Contract Approval.pdf](#)

b. Contract Exemptions Approval

Kenneth Darity, Chief Programs Officer

 [23-005 Contract Exemptions Approval.pdf](#)


c. Goodwill Single Source Contracts Approval

Kenneth Darity, Chief Programs Officer

 [23-006 Goodwill Sole Source Contract Approval.pdf](#)

d. SAMHSA Grant Approval

Dae Lynn Kennedy, Assistant Director of Research and Grants

 [23-007 SAMHSA Grant Application.docx](#)

 [SAMHSA CMHI Grant Matrix 3-20-23.docx](#)

 [Intent to Apply Cover Page SAMHA CMHI 2-23.docx](#)

6. Public Comment

7. Next Steps and Meeting Schedule

END
10:30am

1. Introductions and Instructions

Tyra Tutor, Finance Committee Chair

Tyra Tutor welcomed everyone to the meeting and introduced the other committee members in attendance, Jenny Vipperman and Rebekah Davis.

2. Public Comment Regarding Action Items

Public comment will be taken once at the beginning of the meeting for all items that will be voted on at the meeting. These comments should only be in reference to those action items below.

A separate public comment time will be open at the end of the meeting for any general comments by the public

Ms. Tutor gave everyone the opportunity to make a public comment about an action item on the agenda. There were none. She then asked if there were any minutes. Mike Weinstein explained that the minutes were up to date and posted to the public. Ms. Tutor then indicated that Shari Shuman would be sitting in for Jessica Pitts today.

3. Committee Discussion

a. Finance Review

Jessica Pitts, Director of Finance

Shari Shuman explained that the numbers hadn't changed from the last time the committee saw the numbers. She then indicated that the city had transferred the first quarter funds which helps with our cash position. Otherwise, the projection for salaries and expenses are fairly stable from where we thought they would be. The budget variance will come down as we get closer to the end of the year and will be used for other programs. It's very early to start doing projections. She then went on to cover the budget line items including Salary and benefits, legal expenses, grants/aids, transfers for grants, transfers for the debt service. Two things will occur: grants/aids budget will increase once recapture funds have rolled over. The recapture funds from two years ago (2021), still haven't been rolled over by City Accounting but they should be about \$2 million. Shari Shuman then opened the floor for questions. Mrs. Tutor asked when we would present the final 9/30/22 full year financials which would include the final recapture amount for 2022. Mrs. Shuman mentioned that we should have those figures within the next two months. Mr. Weinstein indicated that the City is calculating the recapture amounts for all City departments and we should find out along with the other city entities in a couple of months. Mrs. Tutor mentioned that we are in good shape and thanked Mrs. Shuman and Mrs. Pitts for their hard work.

4. New Business

a. Approval of Proposed RFPs

Dr. Saralyn Grass, Chief Administrative Officer

Dr. Grass thanked the Research and Grants team for their hard work preparing the RFP's. The first is Afterschool and Summer programming which is close to what we have now. She explained the number of days required for programming and the emphasis is on literacy,

workforce development, physical and mental health and enrichment activities. Dr. Grass explained that in the Governance meeting we discussed the criteria is arranged in order of priority because some students have an IEP and could be at any income level. Jenny Vipperman asked about Units of Service, and if that is per child/per day/enrolled. Dr. Grass clarified that units are based on actual student attendance and if programs reach 80%, they get paid 100% of their monthly contracted amount to cover their overhead. This structure of 80/20 is based on how the state pays VPK providers on a per child basis. Tyra Tutor asked if we would increase our unit cost to cover security, Mike Weinstein mentioned that we would negotiate the rate with the providers. She then asked if the special needs UOS rate of \$50.00 was better for providers. Dr. Grass indicated that she had several conversations with Mary Bishop at PAL who has two special needs programs, and our rate is actually higher than what they're currently getting, and the 80/20 policy really helps. Dr. Grass then mentioned that the last column of the matrix includes KHA's five primary goals for each RFP.

Read JAX Literacy Pilot RFP – This is a unique pilot which stemmed from the work of the Read Jax steering committee, DCPS focus groups with Principals and parents. This is a culmination of two years of work with the Read Jax committee and we're encouraging providers to coordinate with other programs on the overarching themes of literacy and workforce development.

Services for Children, Youth, and Their Families RFP - This RFP contains several different elements like workforce development and literacy which were previously captured in several individual RFP's. We've combined these elements into one RFP because it's easier for us and the providers to process and respond to one RFP versus several smaller ones. It has the same eligibility criteria as afterschool and the program can set a different eligibility criterion, but it must be approved by KHA. They are paid by Units of Service which is better for the providers because no receipts are required but the student attendance documentation which we receive is very detailed. With submitted cost reimbursement budgets, KHA will attempt to convert them to Units of Service. We are hoping for March 8th submissions of the RFP's to Procurement and the RFP's will be open for 4-6 weeks. Our budget (Schedule M), has approximately \$38 million available to fund these RFPs.

Motion: Tyra Tutor

Second: Jenny Vipperman

The motion was approved unanimously 3-0.

b. Grant Application for NLC City Inclusive Entrepreneurship (CIE)

Tyrica Young, Director of Research & Grants

Ros

5. General Public Comment

No public comments.

6. Next Steps and Meeting Schedule

Tyra Tutor adjourned the meeting.

KIDS HOPE ALLIANCE
Operating Fund -With Year End Projections
February 28, 2023

	Original Budget	Current Budget	Actual Year to Date	Remaining Budget	Full Year Projection	Budget Variance
REVENUES:						
Earnings on Investment	\$ 139,889	\$ 139,889	\$ 136,913	\$ (2,976)	\$ 139,889	\$ -
Miscellaneous	-	-	-	-	-	-
Transfer from Fund Balance	-	-	-	-	-	-
Contributions from General Fund	44,601,284	45,001,284	22,700,642	(22,300,642)	45,001,284	-
Total Revenues	\$ 44,741,173	\$ 45,141,173	\$ 22,837,555	\$ (22,303,618)	\$ 45,141,173	\$ -
EXPENDITURES:						
Salaries and Benefits	\$ 4,676,664	\$ 4,676,664	\$ 1,721,859	\$ 2,954,805	\$ 4,226,381	\$ 450,283
Other Operating Expenses	934,916	934,916	425,474	509,442	\$ 841,424	\$ 93,492
Internal Service Charges	917,091	917,091	300,515	616,576	\$ 721,236	\$ 195,855
Capital Outlay	2,041	2,040	2,039	1	\$ 2,039	\$ 1
Grants and Aids	45,954,192	45,186,652	13,389,745	31,796,907	\$ 45,186,652	\$ -
Transfers	941,892	2,109,432	1,576,079	533,353	\$ 2,109,432	\$ -
Total Expenditures	\$ 53,426,796	\$ 53,826,796	\$ 17,415,712	\$ 36,411,084	\$ 53,087,164	\$ 739,631
Total Revenues Less Expenditures	\$ (8,685,623)	\$ (8,685,623)	\$ 5,421,843	\$ 14,107,465	\$ (7,945,991)	\$ 739,631

Carryover - Prior Year Encumbrances	8,685,623
Budget Difference	<u>(0)</u>

Recapture funds in the amount of \$2,062,882 have rolled over to FY23 and now reflect in the Grants and Aids t
Current encumbrances total approximately \$20,000,000

KIDS HOPE ALLIANCE

Comprehensive Anti-gang Youth Program

Grant Period: October 1, 2022 to September 30, 2023

Report Period: October 1, 2022- February 28, 2023

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 162,865	\$ -	\$ -	\$ (162,865)
Interfund Transfer	\$ 67,040	\$ 67,040	-	\$ -
Total Revenues	\$ 229,905	\$ 67,040	\$ -	\$ (162,865)

	80,875	19,481	-	61,394
EXPENDITURES:				
Salaries and Benefits	80,875	19,481	-	61,394
Other Operating Expenses	-	-	-	-
Grants and Aids	149,030	35,745	113,285	-
Total Expenditures	\$ 229,905	\$ 55,226	\$ 113,285	\$ 61,394
Total Revenues Less Expenditures	\$ -	\$ 11,814	\$ (113,285)	\$ (101,471)

Purpose of Grant:

The purpose of this grant is to provide intervention in three areas: community mobilization, opportunities provision, and social

Additional Information:

A drawdown on revenue will be done once access to the ASAP system is granted.

KIDS HOPE ALLIANCE
Criminal Justice Reinvestment Grant
Grant Period: October 1, 2022 to Septemeber 30,2023
Report Period: Otobor 1, 2022- Feburary 28, 2023

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 400,000	\$ 97,000	\$ -	(303,000)
Interfund Transfer	\$ 85,000	\$ 85,000	\$ -	-
Total Revenues	\$ 485,000	\$ 182,000	\$ -	(303,000)
EXPENDITURES:				
Salaries and Benefits	44,134	12,400	-	31,734
Grants and Aids	440,866	79,411	361,455	-
Total Expenditures	\$ 485,000	\$ 91,811	\$ 361,455	\$ 31,734
Total Revenues Less Expenditures	\$ -	\$ 90,189	\$ (361,455)	\$ (271,266)

Purpose of Grant:

The purpose of this grant is to provide services for youth who reside in Duval County with Substance Abuse and mental health problems that are at risk for entry into the criminal or juvenile justice systems.

Additional Information:

1st quarter payment was reduced by \$3000 due to 3 performance measure targets being missed by provider. However, provider has the opportunity to recoup the 3K for the targets they meet in the next quarter. Any earn back would have to be done via a supplemental invoice next quarter.

Year 2

KIDS HOPE ALLIANCE
Healthy Families Grant

Grant Period: July 1, 2022 to June 30, 2023
Report Period: July 1, 2022 - February 28, 2023

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,094,500	\$ 258,660	\$ -	\$ (835,840)
Contributions from Other Funds	940,500	940,500	-	-
Total Revenues	\$ 2,035,000	\$ 1,199,160	\$ -	\$ (835,840)
EXPENDITURES:				
Salaries and Benefits	\$ 169,584	\$ 90,203	\$ -	\$ 79,382
Internal Service Charges	11,164	6,850	-	4,314
Other Operating Expenses	86,886	76	-	86,810
Capital Outlay	1,000	-	-	1,000
Grants and Aids	1,752,000	422,895	1,329,105	0
Indirect Costs	14,366	7,194	-	7,172
Total Expenditures	\$ 2,035,000	\$ 527,218	\$ 1,329,105	\$ 178,678
Total Revenues Less Expenditures	\$ (0)	\$ 671,943	\$ (1,329,105)	\$ (657,162)

Purpose of Grant:

An evidence-based, voluntary home visitation program proven to prevent child abuse/neglect for Jacksonville's highest at-risk families.
Additional Information:

At the time of this report, expenses captured for CHS are only through December 2022.

KIDS HOPE ALLIANCE

SAMHSA - JSOCC

Grant Period: September 30, 2022 to September 29, 2023

Report Period: September 30, 2022- February 28, 2023

REVENUES:

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
--	----------------	---------------------	-------------------------	------------------

Intergovernmental Revenue	\$ 1,000,000	\$ 8,481	\$ -	\$ (991,519)
Intrafund Transfer	75,000	75,000	-	-
Total Revenues	\$ 1,075,000	\$ 83,481	\$ -	\$ (991,519)

EXPENDITURES:

Salaries and Benefits	\$ 74,500	\$ 12,387	\$ -	\$ 62,113
Internal Service Charges	500	-	-	500
Grants and Aids	1,000,000	-	1,000,000	-
Total Expenditures	\$ 1,075,000	\$ 12,388	\$ 1,000,000	\$ 62,612
Total Revenues Less Expenditures	\$ -	\$ 71,093	\$ (1,000,000)	\$ (928,907)

Purpose of Grant:

The purpose of this grant is to improve mental health outcome and youth with serious emotional disturbance (SED) and their families.

Additional Information:

This is year 4 of a 4 year grant.

Contract with Managed Access was not fully executed until mid-February. Reimbursements totaling \$245,216.80 will be reflected in March.

KIDS HOPE ALLIANCE
SAMHSA - reCAST
Grant Period: September 30, 2022 to September 29, 2023
Report Period: September 30, 2022- February 28, 2023

REVENUES:

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
Intergovernmental Revenue	\$ 1,000,000	\$ 118,045	-	\$ (881,955)
Intrafund Transfer	-	-	-	-
Total Revenues	\$ 1,000,000	\$ 118,045	-	\$ (881,955)

EXPENDITURES:

Salaries and Benefits	40,000	11,162	-	28,838
Grants and Aids	960,000	188,632	771,368	-
Total Expenditures	\$ 1,000,000	\$ 199,794	\$ 771,368	\$ 28,838
Total Revenues Less Expenditures	\$ -	\$ (81,749)	\$ (771,368)	\$ (853,117)

Purpose of Grant:

The purpose of this grant is to improve behavioral health, empower community residents, reduce trauma, and sustain community change for high-risk youth and their families.

Additional Information:

An invoice for the February payment has been created in March which will increase the revenue to equal the expense.

BOARD ACTION ITEM: SINGLE SOURCE CONTRACTS**ESSENTIAL SERVICES CATEGORY: EARLY LEARNING & SPECIAL NEEDS**

- GOVERNANCE MEETING:** **APRIL 3, 2023**
- FINANCE MEETING:** **APRIL 5, 2023**
- BOARD MEETING:** **APRIL 12, 2023**

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Approve new contracts based on Procurement Single Source code for the following programs from August 1, 2023– May 31, 2024, in the amount of \$355,000.

<i>ESC</i>	<i>AGENCY</i>	<i>PROGRAM</i>	<i>CONTRACT START DATE</i>	<i>1ST YEAR CONTRACT END DATE</i>	<i>FUNDING</i>
EL	Business Leadership Institute for Early Learning, Inc.	National Accreditation Program	7/1/2023	6/30/2024	\$175,000
EL	Jacksonville Public Education Fund	Campaign for Grade Level Reading	7/1/2023	6/30/2024	\$100,000
SN	The Allison Brundick Haramis Foundation, Inc. dba Angles for Allison	Burial Cost	7/1/2023	6/30/2024	\$80,000
Total					\$355,000

- 2) Authorize the CEO to execute contracts in the amounts above with up to a 10% increase variance and any other documents necessary to accomplish the purposes of the approval in (1) above.
- 3) Authorize funding for three (3) subsequent years to align with KHA’s standardized contract terms; Single Source contracts require annual renewal by City of Jacksonville Procurement department; however, KHA funding will remain consistent with the Board’s approval of (1) and (2) above. Each subsequent year option will be based on an evaluation of the effectiveness of the prior year.

NARRATIVE:

The above program services provided by listed agencies have operated successfully for the past three years. The continuation of the programming can only be efficiently performed by the listed agency due to the specialized nature of the services. Therefore, the services are classified as Single Source and may be approved in accordance with the Procurement Single Source Code and procedures set forth herein without competition.

A brief overview of each program is provided in the attached document.

FISCAL IMPACT:

The providers listed above will receive funding as indicated above or up to a 10% increase as necessary. KHA may reduce contracts accordingly depending on reduced need or not all of the funds being spent.

OPTIONS:

- Vote to approve action items.
- Decline to approve action items.
- Vote to approve action items with amendments. If checked, the following amendment to the item is approved:

Board Secretary Signature: _____
(in the event the Board Secretary is not present, the Board Chair may sign and authority shall pass down accordingly.)

Print Name and Title: _____

Date: _____

BOARD ACTION ITEM: CONTRACT EXEMPTIONS

ESSENTIAL SERVICES CATEGORY: EARLY LEARNING, OST, JUVENILE JUSTICE, SPECIAL NEEDS

- GOVERNANCE MEETING:** APRIL 3, 2023
- FINANCE MEETING:** APRIL 5, 2023
- BOARD MEETING:** APRIL 12, 2023

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Approve new contracts based on Procurement exemptions of the following programs for the 1st year contract dates listed in the chart below for 2023-2024 in the amount of \$3,705,209 and for subsequent years (contracts will be pro-rated the first year) in the amount of \$4,446,250, with up to three (3) annual renewal options. Each subsequent year option will be based on an evaluation of the effectiveness of the prior.

<i>ESC</i>	<i>AGENCY</i>	<i>PROGRAM</i>	<i>CONTRACT START DATE</i>	<i>1st YEAR CONTRACT END DATE</i>	<i>10 Month FUNDING</i>	<i>12 Month FUNDING</i>	<i>Corresponding Exemption #</i>
EL	Early Learning Coalition of Duval, Inc.	Childcare Enhancement Workforce Development and Childcare Match	7/1/2023	6/30/2024	\$2,500,000	\$3,000,000	7
EL	Lutheran Services Florida, Inc.	EduCare	5/1/2023	5/31/2024	\$166,667	\$200,000	7
OST	Boys and Girls Club of Northeast Florida, Inc.	Nutrition Program	6/1/2023	5/31/2024	\$421,875	\$506,250	8
JJ	The District Board of Trustees of Florida State College of Jacksonville	Teen Violence Prevention Academy	8/1/2023	5/31/2024	\$241,667	\$290,000	6
SN	Hope Street, Inc.	TBRI Training	8/1/2023	5/31/2024	\$229,167	\$275,000	5

SN	Youth Crisis Center, Inc.	Residential Care Center	8/1/2023	5/31/2024	\$145,833	\$175,000	5
Total					\$3,705,209	\$4,446,250	

- 2) Authorize the CEO to execute contracts in the amounts above with up to a 10% increase variance and any other documents necessary to accomplish the purposes of the approval in (1) above.

NARRATIVE:

The above program services provided by listed agencies have operated successfully for the past three years. The continuation of the programming can be continued through a Procurement exemption from competitive solicitation as outlined in Section VII of the City of Jacksonville’s Procurement Manual; October 2020, because the services meet one of the three following exemption criteria:

- (5) Prevention services related to mental health, including drug abuse prevention programs, child abuse prevention programs, and shelters for runaways, operated not-for-profit corporations. (In acquiring such services, the ability of the vendor, past performance, willingness to meet time requirements and price shall be considered in an effort to obtain the highest quality services at the greatest economic value to the City.);
- (6) Supplies or services or commodities provided by governmental entities or agencies;
- (7) Supplies or services to be provided by those specifically prescribed within authorizing legislation that appropriates the same;
- (8) Supplies or services procured utilizing General Services Administration, State of Florida, and other contracts and agreements that have been competitively procured, awarded, and contracted by a federal, state, municipal, county, or local governmental entity, body politic or using agency, provided that said procurement is not otherwise prohibited by law.

Therefore, the services are classified as a Procurement Exemption and may be approved in accordance with the Procurement Exemptions set forth in Section 126.107(e) of the Ordinance Code without competition.

Although KHA will attempt to execute these contracts using the exemption method, they are also all a sole source for the type of service they are providing. By using the exemption method rather than sole source, KHA is able to create these contracts for multiple years rather than one year at a time. In the case an exemption request is not approved by procurement, a sole source request will be issued instead.

A brief overview of each program is provided in the attached document.

FISCAL IMPACT:

The providers listed above will receive funding as indicated above or up to a 10% increase as necessary. KHA may reduce contracts accordingly depending on reduced need or not all of the funds being spent.

OPTIONS:

- Vote to approve action items.
- Decline to approve action items.
- Vote to approve action items with amendments. If checked, the following amendment to the item is approved:

Board Secretary Signature: _____
(in the event the Board Secretary is not present, the Board Chair may sign and authority shall pass down accordingly.)

Print Name and Title: _____

Date: _____

BOARD ACTION ITEM: SINGLE SOURCE CONTRACTS**ESSENTIAL SERVICES CATEGORY: PRETEEN/TEEN**

- GOVERNANCE MEETING:** **APRIL 3, 2023**
 - FINANCE MEETING:** **APRIL 5, 2023**
 - BOARD MEETING:** **APRIL 12, 2023**
-

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Approve new contracts based on Procurement Single Source code of the following programs from August 1, 2023– May 31, 2024 in the approximate amount of \$170,000 and \$204,000 for subsequent years.

<i>ESC</i>	<i>AGENCY</i>	<i>PROGRAM</i>	<i>CONTRACT START DATE</i>	<i>1st Year CONTRACT END DATE</i>	<i>10 Month FUNDING</i>	<i>12 Month FUNDING</i>
PTT	Goodwill Industries of North Florida, Inc.	MYLAC	8/1/2023	5/31/2024	\$85,000	\$102,000
PTT	Goodwill Industries of North Florida, Inc.	Take Stock in Children	8/1/2023	5/31/2024	\$85,000	\$102,000
Total					\$170,000	\$204,000

- 2) Authorize the CEO to execute contracts in the amounts above with up to a 10% increase variance and any other documents necessary to accomplish the purposes of the approval in (1) above.
- 3) Authorize funding for three (3) subsequent years to align with KHA’s standardized contract terms; Single Source contracts require annual renewal by City of Jacksonville Procurement department; however, KHA funding will remain consistent with the Board’s approved funding amount. Each subsequent year option will be based on an evaluation of the effectiveness of the prior.

NARRATIVE:

The above program services provided by listed agencies have operated successfully for the past three years. The continuation of the programming can only be efficiently performed by the listed agency due to the specialized nature of the services. Therefore, the services are classified as Single Source

and may be approved in accordance with the Procurement Single Source Code and procedures set forth herein without competition.

A brief overview of each program is provided in the attached document.

FISCAL IMPACT:

The providers listed above will receive funding as indicated above or up to a 10% increase as necessary. KHA may reduce contracts accordingly depending on reduced need or not all of the funds being spent.

OPTIONS:

- Vote to approve action items.
- Decline to approve action items.
- Vote to approve action items with amendments. If checked, the following amendment to the item is approved:

Board Secretary Signature: _____

(in the event the Board Secretary is not present, the Board Chair may sign and authority shall pass down accordingly.)

Print Name and Title: _____

Date: _____

BOARD ACTION ITEM: GRANT APPLICATION: CHILDREN’S MENTAL HEALTH INITIATIVE (CMHI)

CATEGORY: SPECIAL NEEDS

- GOVERNANCE MEETING: APRIL 3, 2023
- FINANCE MEETING: APRIL 5, 2023
- BOARD MEETING: APRIL 12, 2023

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Approve the application for the Substance Abuse and Mental Health Services Administration (SAMHSA) FY 2023 Grants for Expansion and Sustainability of the Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances, Short Title: Children’s Mental Health Initiative (CMHI).
- 2) If awarded, authorize the CEO of Kids Hope Alliance to execute a grant contract with the funder and all other documents necessary to comply with grant requirements, including any sub-contracts identified in the grant proposal.

NARRATIVE:

The purpose of this program is to provide resources to improve the mental health outcomes for children and youth, birth through age 21, at risk for or with serious emotional disturbances (SED), and their families. This program supports the implementation, expansion, and integration of the System of Care (SOC) approach by creating sustainable infrastructure and services that are required as part of the Comprehensive Community Mental Health Services for Children and their Families Program (also known as the Children’s Mental Health Initiative or CMHI). With this program, the funder (the Substance Abuse and Mental Health Services Administration (SAMHSA)) intends to prepare children and youth at risk for or with SED for successful transition to adulthood and assumption of adult roles and responsibilities.

The program CREATE (Co-designing Rich Environments for All to Thrive Everyday), will address three priority populations of children: identified children and youth with special health care needs, those transitioning from pediatric to adult care, and others experiencing difficulties.

The program CREATE will combine evidence-based System of Care (SOC) principles, with those of Population Health and Child Rights, to establish a model that integrates clinical care, community systems development, and policy generation as a strategy to advance health equity among those marginalized at-risk for SED. Two-thousand children and youth will be served by the end of the four-year grant.

The grant will be in collaboration with Partnership for Child Health, Daniel Memorial, Child Guidance Center, Gateway Services, Jewish Family and Community Services, Sulzbacher Village Pediatric Health Center, and University of Florida / Jacksonville - Division of Child and Adolescent Psychiatry and other community providers.

The grant application was due March 21, 2023, prior to the board meeting and was submitted. If the vote is to decline the submission, the application will be withdrawn from funding consideration.

FISCAL IMPACT:

\$4,000,000.00 funding over four years (\$1,000,000.00 per year). In-kind or cash match is required: Years 1 - 3: \$1 for each \$3 of federal funds; Year 4: \$1 for each \$1 federal funds. KHA is providing \$75,000 in cash match and \$88,811 in-kind match for office space. The remainder of the match is being met in-kind through the Partnership for Child Health.

OPTIONS:

- Vote to approve staff recommendations.
- Decline to approve staff recommendations.
- Vote to approve staff recommendations with amendments. If checked, the following amendment to the item is approved:

Attachment A

Funding Opportunity Name: Grants for Expansion and Sustainability of the Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances, Short Title: Children’s Mental Health Initiative (CMHI) Date: 2/2/2023

Deadline(s): 3/21/2023

Size of Award: \$1,000,000 x 4 years

Required Match Needed? Yes If yes, amount and funding: In-kind or cash match is required: Years 1 - 3: \$1 for each \$3 of federal funds; Year 4: \$1 for each \$1 federal funds. KHA is providing \$75,000 in cash match and \$88,811 in-kind match for office space. The remainder of the match is being met in-kind through the Partnership for Child Health. 10902.191040.181307.381920.000000.00000000.10901.0000000

Enhancement Funding Needed? No If yes, amount and funding Index Code:

Prioritized Checklist for Reviewing a Grant Application				
Category	Assessment Question	Yes	No	Unsure
Purpose	Is there a close match between KHA’s mission and experience and the funding agency’s purpose for providing this grant?	X		
	Is the grant consistent with KHA’s Essential Services Plan?	X		
Eligibility	Is KHA (a government entity) eligible to apply for this opportunity? Is applying for this grant within the authority given to KHA in Chapter 77 of the City of Jacksonville’s Ordinance Code?	X		
Competing Community Partners	Is there a community organization that is applying for this grant or eligible for this opportunity that would be a better fit than KHA?		X	
Deadline	Is the time between now and the deadline sufficient for KHA to prepare the grant proposal?	X		
Funding Amount/ ROI	Can KHA fit the budget for the proposed program between the funding floor (minimum grant allowed) and the funding ceiling (maximum award)?	x		
	Is the grant award adequate for the investment?	x		
Matching Requirements	Can KHA meet any matching funds requirement?	X		
	May in-kind contributions count toward the match?			
Number of Awards	Is the number of anticipated awards high enough that KHA is likely to be competitive?	X		
Partnering Requirements	Does KHA have time to establish relationships or do we have existing relationships with required partners or are we members of an eligible coalition?	X		
Level of Staffing Available	Does KHA have the resources and expertise (and are there sufficient funds allowed in the grant budget) to manage the grant program expected by the funding agency?	X		
	If not, does the grant provide funding for additional resources?			
Regularity of Competition	Will KHA have another opportunity to apply for this program in the future if we decide not to pursue it now?			X
Technical Assistance	Will there be a workshop or webinar offered by the funding agency to help applicants know how to apply?	X		
Prior Experience	Will a new applicant receive as many points as applicants with previous grants or prior experience?	N/A		
Priority/Bonus Points	Can we meet any required or optional competitive preference priorities or otherwise earn bonus points?	N/A		
Agencies/Providers	Are there any other agencies/ providers currently offering these services?		X	

Attachment A

Youth Served	How many children and/or youth will be served?	2000
---------------------	--	------

Decision to Write This Proposal: Yes, pursue No, do not Pursue

Notes: This grant will compliment the current System of Care.

Approved by: _____ Date: _____



MEMORANDUM

TO: Saralyn Grass, Chief Administrative Officer,
Kids Hope Alliance (KHA)

Michael Weinstein, Chief Executive Officer,
Kids Hope alliance (KHA)

Kenneth Darity, Chief Programs Officer
Kids Hope Alliance (KHA)

FROM: Dae Lynn Kennedy,
Assistant Director, Research and Grants

Tyrica Young,
Director, Research and Grants

SUBJECT: Intent to Apply for Grant: Substance Abuse and Mental Health Services Administration (SAMHSA) FY 2023 Grants for Expansion and Sustainability of the Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances, Short Title: Children’s Mental Health Initiative (CMHI).

DATE: February 8, 2023

The Research and Grants Department of Kids Hope Alliance (KHA) respectfully requests Senior Leadership to review the recommendation as provided on the attached Grant Matrix. The attached Grant Matrix provides an overview of the minimum requirements of the prospective grant and KHA obligations if an application is submitted.

Upon review of the attached Grant Matrix, Senior Leadership recommends the following:

- Submit a grant application on behalf of KHA
- Further information is requested; schedule a follow up meeting
- Do not submit a grant application on behalf of KHA for the following reason(s):

The following documentation is accompanying this memo:

Exhibit 1 – Completed Grant Matrix: Substance Abuse and Mental Health Services Administration (SAMHSA) FY 2023 Grants for Expansion and Sustainability of the Comprehensive Community Mental

Kids Hope Alliance
1095 A. Philip Randolph Blvd. | Jacksonville, Florida 32206 | T-(904) 255-4400 | F-(904) 255-4500



Health Services for Children with Serious Emotional Disturbances, Short Title: Children’s Mental Health Initiative (CMHI).

CC: Jessica Pitts, Finance Director, KHA