

**Kids Hope Alliance**  
**The Jacksonville Partnership for Children, Youth and Families**  
 1095 A. Philip Randolph Blvd.  
 Jacksonville, FL 32206

**Board Meeting Minutes**

<b>Meeting Information</b>  <b>Date: February 17, 2021</b> <b>Location: Zoom Meeting</b>	<b>Board Member Attendance</b>			
	Y	Kevin Gay- Chair	Y	Tyra Tutor
	Y	Dr. Barbara Darby, virtual	Y	Dr. Marvin Wells
	Y	Rebekah Davis	Y	Donna Orender, virtual
	Y	Rose Conry		

ZOOM Meeting: (616) 558-8656 Meeting ID 999 4726 0169

**Advisory Staff:** Dana Kriznar, DCPS

**City Staff:** Julia Davis, Office of General Counsel

**KHA Staff:** Mike Weinstein, Dr. Saralyn Grass, Delores Williams, Travis Williams, Cory Armstrong, Joyce Watson, April Hart, Lenora Wilson, Rodger Belcher, Mary Nash, John Everett, Kenneth Darity, Katoia Wilkins, Tyrica Young, Dae Lynn Helm, LaRaya Strong, Julia Riggins, Sylvester Pinckney Dae Lynn Helm and other staff members

**Guests:** Leon Baxton, Jerome Baltazar, Jennifer Jerles, Mary Bishop, Pace Center for Girls

<b>Agenda Items</b>	<b>Action/Outcome</b>
<b>CALL TO ORDER</b>	Chairman Kevin Gay called the meeting to order at 10:02 a.m. and thanked everyone for their attendance. Chairman introduced the members that were in attendance virtually.
<b>APPROVAL OF THE MINUTES</b>	Chairman Gay asked for a motion to approve the November 19, 2020 Board summary. Dr. Darby asked about the members attending virtually. Chairman Gay said a vote will be taken once the summary has been approved. Tyra Tutor made the motion to approve and Rose Conry seconded it. Chairman Gay asked for discussion and public comments. With no comments being heard the motion to approve the summary was passed.
<b>CHAIRMAN'S REPORT</b>	Chairman Gay asked for an emergency vote to allow the Board members to vote virtually due to COVID-19 related issues. Tyra Tutor made the motion and Rose Conry seconded it. The floor was opened for discussion and public comments. With none being heard, Chairman Gay asked all in favor to signify

	<p>by the sign of “aye”. All were in favor and the motion was passed.</p> <p>Chairman Gay introduced Diane Moser, Director of Employee Services. Ms. Moser did a quick presentation on the city’s protocol. Ms. Moser spoke about the Inspector General Report and the chain of command to report an issue. Dr. Darby asked that each Board member be sent a hard copy of that information.</p>
	<p>Chairman Gay talked about KHA newsletter and the celebration of Black History month. A number of youths will be featured from the community. Chairman Gay talked about United Way and their new Navigator’s Services and the Juvenile Justice transition from the State Attorney’s office to Kids Hope Alliance. Chairman Gay thank Tim Rogers, Jax Library Director and his staff for hosting KHA board meetings at the library.</p> <p>Chairman Gay acknowledge Delores Williams for 15 years of service with the City of Jacksonville.</p>
<p><b>FINANCE COMMITTEE REPORT</b></p>	<p>Ms. Tutor shared the Finance Report from the meeting which took place on February 10, 2021. Ms. Tutor stated that the Finance Committee reviewed the report that ended on September 30, 2020. We are three months into the new fiscal year. The 2020 year-end report is delayed due to system changes in the city and should be closed out soon. Ms. Tutor indicated that KHA finances are in line with expectations with no unexpected results.</p>
<p><b>CONSENT AGENDA</b></p>	<p>Dr. Grass provided a brief summary of the action items listed below that were approved by the Finance Committee:</p> <ul style="list-style-type: none"> <li>• SAMIS Contract Revisions</li> <li>• Gap Analysis and Needs Assessment RFP</li> <li>• Extended Day Services RFP</li> <li>• School-based After School &amp; Summer Programming RFP</li> <li>• Criminal Justice Reinvestment Grant Application</li> <li>• Summer Food Service Program Grant Application</li> <li>• Resiliency in Communities After Stress and Trauma Grant Application</li> </ul> <p>Chairman Gay then asked for approval of the consent agenda. Rose Conry made the motion and Tyra Tutor seconded it. Chairman Gay opened the floor for discussion and public comments. Dr. Wells had a question about the Resiliency grant and Dr. Grass will provide him with more information. Mr. Weinstein informed the board that staff will send a grants history to members. With no other comments being heard, Chairman Gay asked all in favor of passing the consent agenda to signify by saying “aye”. All were in favor and the motion was passed.</p>

<p><b>New Business Action Items</b></p>	<p><b>Mike Weinstein introduced KHA Policy, CEO Contract Delegation Authority.</b> The Board is asked to authorize the Chief Executive Officer of the Kids Hope Alliance to execute the following contracts and documents on behalf of the Board. Mr. Weinstein mentioned that this item will be revisited in July of 2021 as voted on by the Finance Committee. By giving the CEO delegation authority it will free up time for the Board to hear from the providers, examine funding gaps and how best to serve the community to fill help close those gaps. It will also allow KHA staff to be more effective and efficient on the operations side. Mr. Weinstein indicated that the Board is recommend changes to any of the nine delegations listed. Chairman Gay asked for a motion to approve the Delegation Authority. Dr. Darby made the motion and Ms. Tutor seconded it. Donna Orender expressed concerns about the CEO authority to approve a contract extension for 6-months to programs that are not meeting their required goals. Ms. Orender went on to say that before the CEO approves the extension that the program has been examined thoroughly. Dr. Darby asked staff for a monthly report of programs up for renewals and contract extended along with their program’s performances. Ms. Tutor spoke about the \$65, 000 funding limit and how does it apply to contracts that exceed that. The Board talked about the impact of the dollars spent and how does affect our kids and setting funding limits. Discussion continued around the language to capture the Board’s request. Dr. Darby and Ms. Tutor withdrew their motion to approve this item. The Board continued discussion and asked staff to work with Julia Davis to incorporate the changes that were discussed.</p> <ol style="list-style-type: none"> <li>1. Funding limitations be set on both 7 and 8.</li> <li>2. Careful consideration of the program performance by leadership before a contract extension/renewal is granted.</li> <li>3. Monthly report provided to the Board of all renewals and extensions provided as soon as possible that include the programs performance.</li> </ol> <p>This item has been tabled until the next meeting.</p> <p><b>Mike Weinstein introduced KHA Policy, Grant Application Policy.</b> The Board is asked to authorize the CEO to submit grant applications on behalf of Kids Hope Alliance when the following criteria are met.</p> <ol style="list-style-type: none"> <li>A. When the CEO deems the grant advisable.</li> <li>B. The CEO seeks Board approval or immediately following the submission of the application.</li> </ol>
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	<p>And to submit renewal applications for existing grants when the following criteria are met.</p> <ul style="list-style-type: none"> <li>A. The original grant was authorized by the Board.</li> <li>B. The grant renewal does not change the terms of the grant in any material respect and does not increase the financial obligations of KHA.</li> </ul> <p>Chairman Gay asked for a motion to approve the request. Ms. Tutor made the motion and Dr. Darby seconded it. Chairman Gay opened the floor for discussion and public comments. Dr. Darby asked that the grant matrix be updated to reflect the number of youths that will be served by this grant and if there are any contracts that we currently have that are similar to this grant. Mr. Weinstein added that the Board will be provided a list of all grants that KHA applied for and the results. Mr. Weinstein went on to say that KHA cannot accept any funding awarded without the city’s approval and that it is highly unlikely that an award will be offered before the Board has an opportunity to determine if a grant aligns with their priorities.</p>
	<p>Stanley Scott made public comments about program that KHA fund and wanting to refer agencies.</p> <p>Shawn Nixon made public comments about nonprofits and the distribution of a community survey. The survey revealed three major concerns for families in the community. Death and dying, income levels, and students’ grades. Mr. Nixon also talked about contract reimbursements and it not being the best option for small businesses. With no other comments, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p>
<p><b>Board Discussion</b></p>	<p>Dr. Darby mentioned that she had received the new reorganization chart for KHA staff and had a few questions. At February 2020 meeting, Board members had placed limitations on the authority for the interim CEO position. Dr. Darby understood that no changes would be made to staff without the Board’s approval. There was discussion on Mr. Weinstein no longer being an interim CEO but the permanent CEO Kids Hope Alliance. Cory Armstrong read the Board summary from the May 2020 board meeting at which time the Board confirmed Mr. Mike Weinstein as the permanent CEO of Kids Hope Alliance. Chairman Gay spoke about the role of the CEO and indicated that he supports Mr. Weinstein and the changes to the organization structure. Dr. Darby asked for a presentation at the next board meeting to explain the staff changes and how it will work for the betterment of KHA. Mr. Weinstein mentioned that he will appear before the Mayor’s Budget Review Committee (MBRC), on February 22, 2021 with the reorganization chart for the approval to proceed.</p>

	<p>Travis Williams reviewed potential agenda items that will be presented to the Board at upcoming meetings and asked members if there were any other topics they would like added.</p> <p>Essential Service Category Topics:</p> <ul style="list-style-type: none"> <li>• Juvenile Justice Diversion Program</li> <li>• BLI Early Learning Partnership</li> <li>• Post-secondary barriers to careers (National League of Cities work)</li> <li>• Trauma Informed Community Results (Hope Street work)</li> </ul> <p>Other Potential Topics and Presentations:</p> <ul style="list-style-type: none"> <li>• Board Liaison/Partner Agency presentations i.e.: <ul style="list-style-type: none"> <li>○ JSO</li> <li>○ DCPS</li> <li>○ State Attorney’s Office/Juvenile Justice</li> <li>○ City Council</li> <li>○ United Way</li> </ul> </li> <li>• Needs Assessment/Gap Analysis results</li> <li>• Florida Children Services Council Subject Matter Expert presentations</li> <li>• Two Generation Model Impact on KHA programming (Family Engagement)</li> <li>• Needs Assessment/Gap Analysis results</li> </ul> <p>Dr. Darby asked if members can just email the items to Mr. Williams and he replied yes.</p>
<p><b>ADJOURNMENT</b></p>	<p>The Board discussed small providers and the receipt of annual reports from other city departments. Mr. Weinstein is working to connect with those departments as required by the ordinance. Ms. Tutor asked about the Essential Services categories and how will they fit into the new reorganization. Mr. Weinstein said he is working with staff to update the ordinance. Mr. Weinstein went on to say that the changes will allow KHA to expand services to reach more families and to provide services in ways that we could not have before. Mr. Weinstein will provide more information to the Board to get feedback as the ordinance is reviewed for changes.</p> <p>Rebekah Davis thanked the KHA staff for all the work and Mr. Weinstein for his leadership. Chairman Gay acknowledged Council Member, Kevin Carrico and Council Member Sam Newby for zooming into the meeting today.</p> <p>Stanley Scott made comments about programs and services he would like to share with staff.</p> <p>Meeting adjourned at 11:46 am</p>