



**FINANCE COMMITTEE MEETING
AGENDA**

Wednesday, June 10th, 2020

9:30 AM - 11:00 AM

Zoom Meeting:

<https://zoom.us/j/94007345587>

Dial-in: (646) 558-8656; Meeting ID: 940 0734 5587

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1. CALL TO ORDER AND INTRUCTIONS	Tyra Tutor	
2. APPROVAL OF THE MINUTES	Tyra Tutor	02
3. FINANCE REPORT	April Hart	04
• Financial Report - April 30 th , 2020		
4. NEW BUSINESS		
Action Items: <i>(open for public comments prior to vote)</i>		
• Angels for Allison Contract Increase (Special Needs)	Mary Nash	20
• Healthy Families Contract with the Ounce of Prevention Fund of Florida for 20/21 (Special Needs)	Mary Nash	22
• Small Provider Criteria	Travis Williams	23
• Diversion RFP (Juvenile Justice)	Katoia Wilkins	25
5. PUBLIC COMMENTS		
6. DISCUSSION		
• Year End Finances	Mike Weinstein	
7. ADJOURN		



FINANCE COMMITTEE MEETING SUMMARY
March 11, 2020
9:30 AM – 11:00 AM

Voting Board Member Attendees:

Tyra Tutor
Rose Conry
Dr. Marvin Wells
Kevin Gay (non-voting)

Staff:

Mike Weinstein, Saralyn Grass, Delores Williams, Travis Williams, Cory Armstrong, Joyce Watson, April Hart, Tyrica Young, Mary Nash, Kenneth Darity, Katoia Wilkins, Ruth Waters and Tia Keitt

COJ Staff:

Julia Davis, Office of General Counsel

Guests:

Erin Morgan, Communities in Schools; Bob Tedeschi, Boys and Girls Club of NEFL; Phillip Simmons, Take Stock; Tammy Morgan, Girls Inc; Judith Crooke, NWBHS; Terri Florio, Mal Washington

Call to Order

The Finance Committee Meeting was called to order at 9:30 a.m. by Tyra Tutor, Finance Chair. Ms. Tutor thanked everyone for coming and thanked Mike Weinstein for accepting the acting CEO position.

Approval of the Minutes

Mrs. Tutor asked for approval of the February 12, 2020 finance summary. Rose Conry made the motion and Dr. Marvin Wells seconded it. Mrs. Tutor opened the floor for discussion and public comments. Dr. Wells asked that Kevin Gay be listed as a non-voting Committee Member. With no other comments being heard, Mrs. Tutor asked all in favor of passing the summary signify by the sign of "aye". All were in favor and the motion was passed.

Finance Report

April Hart, Assistant Director of Finance, went over the finance report ending on January 31, 2020 and gave an update on the grants listed below. Ms. Hart had two items that were highlighted on her report and explained why. Ms. Tutor brought Dr. Wells up to speed on the new summary format that Ms. Hart is using. Ms. Hart talked about the 0-balance listed on the Operating Fund Index page and said she would gather more information on this and get back with the Committee.

Afterschool Food Program 2018-2019	Afterschool Food Program 2019-2020
Summer Food Program 2019	Summer Food Program 2020
Wallace Foundation Grant	
21 st CCLC Program Impact Grant 2019	21 st CCLC Program Impact 2020
21 st CCLC Program Team Up Excel 2019	21 st CCLC Program Team Up Excel 2020



Criminal Justice, Mental Health & Substance Abuse Reinvestment Grant
SAMHSA High Fidelity Wrap Around Grant
SAMHSA Jax System Collaborative Care
Beaches Community Fund Early Learning Grant
Youth Travel Trust Fund

Kids Hope Alliance Trust Fund- Stop the Violence

Kids Hope Alliance Trust Fund- Mini Grants Program

Mrs. Tutor asked if there was anything that concerned her about the finance report or anything that popped out that needed to be discussed. Ms. Hart says there is nothing at this time and continued going through the grants report.

New Business

Kenneth Darity introduced Amendment to the Continuation of Funding for Summer Camps

If approved the Committee is authorizing KHA to fund Young Men's Christian Association, (YMCA), at Wind Hill Elementary and Ramona Boulevard Elementary Schools, reduce the funding's to Summer SAIL and YMCA at Southside Middle School, and authorize the CEO so execute contracts, and amend legislation filed with the Jacksonville City Council. Mr. Darity says the item approved by the Board previously did not include these sites and therefor had to be amended. Mr. Darity has been in touch with those providers to make sure they understand and accept these changes and that this will not cause any undue hardship. Rose Conry made the motion and Dr. Wells seconded it. Mrs. Tutor opened the floor for discussion and public comments. Ms. Tutor asked if there are any foreseen problems with this amendment. Mr. Weinstein said everything is good and that City Council had approved the first request and he did not see any reason for them not to approve the amendment. Mr. Weinstein and Saralyn Grass have been meeting with City Council to make sure they understand the amendment request. With no other comments being heard, Mr. Tutor asked all in favor to signify by the sign of "aye". All were in favor and the motion was passed.

Ruth Waters introduced I'm A STAR Foundation contract extension request. This will allow the Foundation the time needed to complete the last piece of their program initiative. The contract extension will give them till June 30, 2020 instead of March 31, 2020 to use the available funds. Dr. Wells made the motion and Rose Conry seconded it. Dr. Wells asked about the program performance. Ms. Waters said the agency has completed several summits and workshops. The program has had a positive impact on the schools that they are in and have been asked to do more. If this request is approved, the staff is also asking the Committee to give the CEO the authority to execute the contract. With no other comments being heard, Mrs. Tutor asked all in favor to signify by the sign of "aye". All were in favor and the motion as passed.

Discussion and Public Comments:

Mary Nash discussed the Healthy Families RFP. They are using the old RFP as a guideline for the new one.

Public Comment

Adjourn

The meeting was adjourned at 10:34 a.m.



Financial Report

Period Ending:

April 30th 2020

KIDS HOPE ALLIANCE
Combined City Fund, Grants & Trust Funds
Period: City Fiscal Year and Varying Grant Periods
April 30, 2020

	Current Budget	City Funds	AfterSchool FY20	Healthy Families FY19	Wallace	Mental Health FY20	21st Impact FY20	21st Teamup Excel FY20	Criminal Justice Reinvestment FY20	SAMHSA High Fidelity FY19	SAMHSA Jax System Collaborative Care FY20	Youth Travel Trust	KHA Stop the Violence	KHA Mini Grants	Book Club	Total	Total Encumbered	Remaining Budget
REVENUES:																		
Intergovernmental Revenue	5,931,580		551,877	567,389			-	-		818,939	-					1,938,205		(3,993,375)
Contributions from Private Sources	1,848,249				915,000									701,941	237,289	1,854,230		5,981
Contributions from Other Funds	1,778,477			1,040,500	419,465	60,000	157,718	-	60,000							1,737,683		(40,794)
Department of Children & Families	400,000															-		(400,000)
Intrafund Transfer	868,868									146,000						146,000		(722,868)
Revenue Fwd from Prior Year Funding	-															-		-
Earnings on Investment	96,219	97,264												2,420		99,684		3,465
Rental of City Facilities	40,920	23,870														23,870		(17,050)
Gain/Loss	2,420	-														-		(2,420)
Miscellaneous	-	-														-		-
Contributions from General Fund	34,658,863	17,329,432														17,329,432		(17,329,431)
Debt & Other ERP CleanUp	490													490		-		-
NC Transfers	331,250	315,384											15,866			331,250		-
Total Revenues	45,957,336	17,765,951	551,877	1,607,889	1,334,465	60,000	157,718	-	60,000	964,939	-	-	15,866	704,851	237,289	23,460,354	-	(22,496,492)
EXPENDITURES:																		
Salaries - Permanent and Probationary	3,538,484	1,263,800	69,100	117,132	301,980		31,669	31,256		71,863		-	-			1,886,800	-	1,651,684
Salaries - Part Time	1,460,643	109,489	12,686	-	16,965		77,933	103,317								320,390		1,140,253
Employee Benefits	1,265,422	460,595	20,537	48,342	119,457		11,223	10,409		29,715				49		700,327		565,095
After-School Team Up & SL - Food Cost	1,285,630	-	377,694		-					-						377,694		907,936
Summer Lunch - Food Cost	-	-	-		-					-						-		-
Trust Fund Authority	954,869												11,248	819,081		830,329	3,752	120,788
Internal Service Charges	958,830	336,489	2,387	20,677	1,075					4,810					9	365,447		593,383
Other Operating Expenses	2,430,494	444,441	2,014	12,706	791,011	102	5,442	5,240		4,011					207,319	1,472,286	369,918	588,290
Food	1,000	-	-		-					-					680	680		320
Grants and Aids	35,713,003	9,647,929	-	829,124	-	110,494			110,494	1,056,509		29,316	282,867			12,066,733	14,848,370	8,797,900
Indirect Costs	84,040	-	-	7,194	52,926					-				6,060		66,180		17,860
Capital Outlay	13,154	-	-	-	5,052					-						5,052		8,102
Transfers	1,883,404	1,406,644	-		-					-				75,000		1,481,644		401,760
Administrative Support	4,202								102							-		-
Reserves	233,784	-	-		-					-						-		233,784
Total Expenditures	49,826,959	13,669,387	484,418	1,035,175	1,288,466	110,596	126,267	150,222	110,596	1,166,908	-	29,316	294,115	900,190	208,008	19,573,562	15,222,040	15,027,155
Total Revenues Less Expenditures	(3,869,623)	4,096,564	67,459	572,714	45,999	(50,596)	31,451	(150,222)	(50,596)	(201,969)	-	(29,316)	(278,249)	(195,339)	29,281	3,886,792	(15,222,040)	(7,469,337)
Reserve - Prior Year Encumbrances	3,707,200																	
Budget Difference																		(162,423)

This report combines City and Grant Funds for presentation purposes only.

Difference in Mini Grants

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE
All Operating Fund Indexes
April 30, 2020

	Original Budget	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:					
Earnings on Investment	96,219	96,219	97,264	-	1,045
Rental of City Facilities	40,920	40,920	23,870	-	(17,050)
NC Transfers	315,384	315,384	315,384	-	-
Contributions from General Fund	34,658,863	34,658,863	17,329,432	-	(17,329,431)
Total Revenues	\$ 35,111,386	\$ 35,111,386	\$ 17,765,950	\$ -	\$ (17,345,436)
EXPENDITURES:					
Salaries - Permanent and Probationary	\$ 2,758,092	\$ 2,758,092	\$ 1,263,800	\$ -	\$ 1,494,292
Salaries - Part Time	870,521	870,521	109,489	-	761,032
Employee Benefits	969,263	969,263	460,595	-	508,668
Internal Service Charges	892,254	893,696	336,489	-	557,207
Other Operating Expenses	644,797	996,965	444,441	341,743	210,781
Capital Outlay	1	1	-	-	1
Grants and Aids	28,278,554	30,287,860	9,647,929	12,978,550	7,661,381
Transfers	697,904	1,808,404	1,406,644	-	401,760
Reserves	-	233,784	-	-	233,784
Total Expenditures	\$ 35,111,386	\$ 38,818,586	\$ 13,669,387	\$ 13,320,293	\$ 11,828,906
Total Revenues Less Expend.	\$ -	\$ (3,707,200)	\$ 4,096,563	\$ (13,320,293)	\$ (5,516,530)

Reserve - Prior Year Encumbrances	3,707,200
Budget Difference	(0)

Additional Information:

Budgetary Fund Balance	(1,666,297)
Reserve Approp for Prior Year Encumbrances	5,373,497
Net (Reserve Prior Year Encumbrances)	3,707,200

Kids Hope Alliance
Operating Fund - Expenditure Detail
April 30, 2020

	Original Budget	Current Budget	Expenditures Year-to-Date	Encumbered Year-to-Date	Remaining Budget
EXPENDITURES					
REGULAR SALARIES AND WAGES:					
Permanent and Probationary Salaries	\$ 2,817,262	\$ 2,817,262	\$ 1,228,799	\$ -	\$ 1,588,463
Terminal Leave	\$ -	\$ -	\$ 24,440	\$ -	\$ (24,440)
Salaries Part Time	\$ 870,521	\$ 870,521	\$ 109,489	\$ -	\$ 761,032
Salaries/Benefits Lapse	\$ (82,205)	\$ (82,205)	\$ -	\$ -	\$ (82,205)
Overtime	\$ -	\$ -	\$ 157	\$ -	\$ (157)
Shift Differential	\$ -	\$ -	\$ 195	\$ -	\$ (195)
Special Pay	\$ 23,035	\$ 23,035	\$ 10,209	\$ -	\$ 12,826
Lump Sum Payment	\$ -	\$ -	\$ -	\$ -	\$ -
BENEFITS:					
FICA & Medicare	\$ 52,764	\$ 52,764	\$ 19,324	\$ -	\$ 33,440
Pension, Unfunded Liability & Disability & FRS Pension	\$ 400,794	\$ 400,794	\$ 207,697	\$ -	\$ 193,097
GEPP Define Contribution Pension	\$ 169,914	\$ 169,914	\$ 67,491	\$ -	\$ 102,423
Dental, Life & Health Insurance	\$ 330,704	\$ 330,704	\$ 156,931	\$ -	\$ 173,773
Worker's Compensation	\$ 15,087	\$ 15,087	\$ 8,801	\$ -	\$ 6,286
Unemployment Insurance	\$ -	\$ -	\$ 351	\$ -	\$ (351)
PROFESSIONAL SERVICES:					
Professional Services (Incl. 3rd party evaluator)	\$ 305,718	\$ 580,260	\$ 257,865	\$ 281,366	\$ 41,029
Background Checks/DR	\$ 23,011	\$ 23,011	\$ 888	\$ -	\$ 22,123
OTHER CONTRACTUAL SERVICES:					
Contractual Services	\$ 6,030	\$ 10,254	\$ 4,224	\$ 4,500	\$ 1,530
Training Workshops	\$ 7,799	\$ 6,649	\$ -	\$ 800	\$ 5,849
TRAVEL AND PER DIEM:					
Travel Expenses (Out of County)	\$ 21,877	\$ 21,877	\$ 12,806	\$ -	\$ 9,071
Local Mileage & Parking & Tolls	\$ 22,000	\$ 22,000	\$ 2,166	\$ -	\$ 19,834
INTERNAL SERVICE CHARGES					
ITD Allocations	\$ 418,997	\$ 420,439	\$ 155,532	\$ -	\$ 264,907
OGC Legal - IS Allocation	\$ 112,991	\$ 112,991	\$ 17,669	\$ -	\$ 95,322
Copier Consolidation & Copy Center - IS Allocation	\$ 50,329	\$ 50,329	\$ 11,057	\$ -	\$ 39,272
FLEET - Van Maintenance	\$ 5,281	\$ 5,281	\$ -	\$ -	\$ 5,281
Mailroom - IS Allocation	\$ 195	\$ 195	\$ 1	\$ -	\$ 194
Utilities Allocation - Public Works - IS Allocation	\$ 120,691	\$ 120,691	\$ 60,345	\$ -	\$ 60,346
Building Maintenance - City Wide - IS Allocation	\$ 117,819	\$ 117,819	\$ 58,910	\$ -	\$ 58,909
Guard Service & ADT - IS Allocation	\$ 65,951	\$ 65,951	\$ 32,975	\$ -	\$ 32,976
Ergonomic Assessment	\$ -	\$ -	\$ -	\$ -	\$ -
RENTAL AND LEASES:					
Rentals & Other Rent	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Rentals (Land & Buildings)	\$ -	\$ -	\$ 696	\$ -	\$ (696)
INSURANCE:					
General Liability & Miscellaneous Insurance	\$ 30,318	\$ 30,318	\$ 23,785	\$ -	\$ 6,533
REPAIRS AND MAINTENANCE SERVICE:					
Repairs and Maintenance	\$ 2,000	\$ 2,000	\$ 1,999	\$ -	\$ 1
Hardware/Software Maintenance or Licensing Agreement	\$ 40,000	\$ 44,384	\$ 1,450	\$ 37,631	\$ 5,303
PRINTING AND BINDING/PROMOTIONAL ACTIVITIES:					
Printing and Binding	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Advertising and Promotion	\$ 20,927	\$ 20,927	\$ 14,866	\$ -	\$ 6,061
OTHER CURRENT CHARGES AND OBLIGATIONS:					
Miscellaneous Services and Charges	\$ 1,750	\$ 1,750	\$ -	\$ -	\$ 1,750
Stipends	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000
Welfare - Burials	\$ 21,366	\$ 35,512	\$ 26,509	\$ 9,003	\$ -
OFFICE AND OPERATING SUPPLIES:					
Postage	\$ 400	\$ 500	\$ 50	\$ -	\$ 450
Office Supplies	\$ 14,400	\$ 14,400	\$ 5,733	\$ 551	\$ 8,116
Food	\$ 8,975	\$ 8,975	\$ 1,552	\$ -	\$ 7,423
Furniture and Equipment under \$1,000	\$ -	\$ 7,506	\$ 7,218	\$ 288	\$ -
Other Operating Supplies (Incl. Literacy supplies/books)	\$ 43,867	\$ 39,837	\$ 9,835	\$ 6,773	\$ 23,229
Software. Computer Items Under \$1,000	\$ -	\$ 22,385	\$ 21,949	\$ 831	\$ (395)
Employee Training	\$ 8,798	\$ 9,948	\$ 4,554	\$ -	\$ 5,394
Dues, Subscriptions	\$ 60,559	\$ 60,559	\$ 17,735	\$ -	\$ 42,824
Office Furniture	\$ -	\$ 28,911	\$ 28,561	\$ -	\$ 350
Computer Equipment	\$ 1	\$ 1	\$ -	\$ -	\$ 1
AIDS TO PRIVATE ORGANIZATIONS:					
Subsidies/Contributions (Agencies & Match \$\$)	\$ 28,278,554	\$ 30,287,860	\$ 9,647,929	\$ 12,978,550	\$ 7,661,381
INTRAFUND TRANSFERS					
Interfund Transfer - Debt Service Interest	\$ 206,904	\$ 206,904	\$ 80,727	\$ -	\$ 126,177
Interfund Transfer - Debt Service Principle	\$ 241,000	\$ 241,000	\$ 100,417	\$ -	\$ 140,583
Interfund Transfers Out	\$ 250,000	\$ 250,000	\$ 125,000	\$ -	\$ 125,000
Intrafund Transfers Out (HF, SAMHSA & Nutrition)	\$ -	\$ 1,110,500	\$ 1,100,500	\$ -	\$ 10,000
Reserves	\$ -	\$ 233,784	\$ -	\$ -	\$ 233,784
TOTAL OPERATING FUND INDEXES	\$ 35,111,386	\$ 38,818,586	\$ 13,669,387	\$ 13,320,293	\$ 11,828,906

KIDS HOPE ALLIANCE

After-School Food Program Grant

Grant Period: October 1, 2019 to September 30, 2020

April 30, 2020

	<u>Current Budget</u>	<u>Actual Year to Date</u>	<u>Encumbered Year to Date</u>	<u>Remaining Budget</u>
REVENUES:				
Intergovernmental Revenue	\$ 1,507,417	\$ 551,877	\$ -	\$ (955,540)
Contributions from Other Funds	10,000	-	-	(10,000)
Total Revenues	\$ 1,517,417	\$ 551,877	\$ -	\$ (965,540)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 105,041	\$ 69,100	\$ -	\$ 35,941
Salaries - Part Time	9,240	12,686	-	(3,446)
Employee Benefits	34,537	20,537	-	14,000
After-School Team Up - Food/Food Transp	1,285,630	377,694	-	907,936
Internal Service Charges	7,581	2,387	-	5,194
Other Operating Expenses	65,022	2,014	260	62,748
Capital Outlay	2,493	-	-	2,493
Indirect Costs	7,873	\$ -	-	7,873
Total Expenditures	\$ 1,517,417	\$ 484,418	\$ 260	\$ 1,032,739
Total Revenues Less Expenditures	\$ -	\$ 67,459	\$ (260)	\$ 67,199

Purpose of Grant:

Provide snacks and suppers to children in afterschool programs.

Additional Information:

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

Healthy Families Grant

Grant Period: July 1, 2019 to June 30, 2020

April 30, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,094,500	\$ 567,389		\$ (527,111)
Contributions from Other Funds	1,040,500	1,040,500	-	-
Total Revenues	\$ 2,135,000	\$ 1,607,889	\$ -	\$ (527,111)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 148,935	\$ 117,132	\$ -	\$ 31,803
Salaries - Part Time	1	-		1
Employee Benefits	62,442	48,342	-	14,100
Internal Service Charges	49,501	20,677	-	28,824
Other Operating Expenses	57,079	12,706	1,573	42,800
Capital Outlay	3,500	-	-	3,500
Grants and Aids	1,797,914	829,124	76,046	892,744
Indirect Costs	15,628	7,194	-	8,434
Total Expenditures	\$ 2,135,000	\$ 1,035,175	\$ 77,619	\$ 1,022,206
Total Revenues Less Expenditures	\$ -	\$ 572,714	\$ (77,619)	\$ 495,095

Purpose of Grant:

An evidence-based, voluntary home visitation program proven to prevent child abuse/neglect for Jacksonville's highest at-risk families.

Additional Information:

The \$880,244.50 six month extension of the Northeast Florida Healthy Start Coalition contract amount was approved and entered into the accounting system during the month of June. This action will increase the current budget figures in both Intergovernmental Revenue as well as Grants and Aids expenditures. There is a pending payment to the Healthy Start Coalition in the amount of \$566,928 for cost reimbursements from January-April 2020 that will be paid in June.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

Wallace Foundation Grant

Grant Period: March 15, 2012 to September 30, 2020

April 30, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Sources	\$ 915,000	\$ 915,000	\$ -	\$ -
Contributions from Other Funds	419,465	419,465	-	-
Total Revenues	\$ 1,334,465	\$ 1,334,465	\$ -	\$ -
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 301,980	\$ 301,980	\$ -	\$ -
Salaries - Part Time	46,324	16,965	-	29,359
Employee Benefits	119,883	119,457	-	426
Internal Service Charges	4,552	1,075	-	3,477
Other Operating Expenses	802,195	791,011	3,250	7,934
Capital Outlay	5,052	5,052	-	-
Indirect Costs	54,479	52,926	-	1,553
Total Expenditures	\$ 1,334,465	\$ 1,288,466	\$ 3,250	\$ 42,749
Total Revenues Less Expenditures	\$ -	\$ 45,999	\$ (3,250)	\$ 42,749

Purpose of Grant:

Develop a uniformly high quality seamless and coordinated system of out-of-school time, with shared goals for children in Jacksonville.

Additional Information:

Budget appropriated for life of the grant.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

21st CCLC Program - Impact Grant

Grant Period: October 1, 2019 to September 30, 2020

April 30, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 225,939	\$ -	\$ -	\$ (225,939)
Contributions from Other Funds	157,718	157,718	-	-
Total Revenues	\$ 383,657	\$ 157,718	\$ -	\$ (225,939)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 48,633	\$ 31,669	\$ -	\$ 16,964
Salaries - Part Time	198,223	77,933	-	120,290
Employee Benefits	18,254	11,223	-	7,031
Internal Service Charges	-	-	-	-
Other Operating Expenses	117,539	5,442	8,487	103,610
Capital Outlay	1,008	-	-	1,008
Indirect Costs	-	-	-	-
Total Expenditures	\$ 383,657	\$ 126,267	\$ 8,487	\$ 248,903
Total Revenues Less Expenditures	\$ -	\$ 31,451	\$ (8,487)	\$ 22,964

Purpose of Grant:

Provide afterschool program at San Jose and Hyde Park elementary schools.

Additional Information:

Programs are City operated.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

21st CCLC Program - Teamup Excel

Grant Period: September 1, 2019 to September 30, 2020

April 30, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 559,999	\$ -	\$ -	\$ (559,999)
Contributions from Other Funds	-	-	-	-
Total Revenues	\$ 559,999	\$ -	\$ -	\$ (559,999)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 92,308	\$ 31,256	\$ -	\$ 61,052
Salaries - Part Time	336,334	103,317	-	233,017
Employee Benefits	28,797	10,409	-	18,388
Internal Service Charges	-	-	-	-
Other Operating Expenses	102,560	5,240	14,595	82,725
Capital Outlay	-	-	-	-
Indirect Costs	-	-	-	-
Total Expenditures	\$ 559,999	\$ 150,222	\$ 14,595	\$ 395,182
Total Revenues Less Expenditures	\$ -	\$ (150,222)	\$ (14,595)	\$ (164,817)

Purpose of Grant:

Provide afterschool program at Cedar Hills and Gregory Drive

Additional Information:

Programs are City operated.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

Criminal Justice, Mental Health & Substance Abuse Reinvestment Grant

Grant Period: November 1, 2019 to October 31, 2020

April 30, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Department of Children & Families	\$ 400,000	\$ -	\$ -	\$ (400,000)
Contributions from Other Funds	60,000	60,000	-	-
Revenue Fwd from Prior Year Funding	-	-	-	-
Total Revenues	\$ 460,000	\$ 60,000	\$ -	\$ (400,000)
<u>EXPENDITURES:</u>				
Salaries Part Time	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	27,637	-	16,800	10,837
Internal Service Charges	1	-	-	1
Capital Outlay	-	-	-	-
Grants and Aids	428,160	110,494	317,666	-
Administrative Support	4,202	102	-	4,100
Total Expenditures	\$ 460,000	\$ 110,596	\$ 334,466	\$ 14,938
Total Revenues Less Expenditures	\$ -	\$ (50,596)	\$ (334,466)	\$ (385,062)

Purpose of Grant:

Identify and refer youth with a mental health or substance use problems to services in an effort to prevent them from going deeper into the juvenile justice system.

Additional Information:

This is the third year of a three year grant.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

SAMHSA - High Fidelity Wrap Around Grant

Grant Period: September 30, 2018 to September 29, 2020

April 30, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,543,725	\$ 818,939	\$ -	\$ (724,786)
Intrafund Transfer	146,000	146,000	-	-
Total Revenues	\$ 1,689,725	\$ 964,939	\$ -	\$ (724,786)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 83,495	\$ 71,863	\$ -	\$ 11,632
Employee Benefits	32,246	29,715	-	2,531
Internal Service Charges	2,500	4,810	-	(2,310)
Other Operating Expenses	26,659	4,011	-	22,648
Capital Outlay	1,100	-	-	1,100
Grants and Aids	1,543,725	1,056,509	487,216	-
Indirect Costs	-	-	-	-
Total Expenditures	\$ 1,689,725	\$ 1,166,908	\$ 487,216	\$ 35,601
Total Revenues Less Expenditures	\$ -	\$ (201,969)	\$ (487,216)	\$ (689,185)

Purpose of Grant:

This grant is to identify children who are admitted to crisis stabilization in NE Florida (Baker Act), refer them upon discharge to a mental health center; and respond to their immediate physical and mental health needs.

Additional Information:

Year 4 grant; received "no cost" extension for another year through September 30, 2020.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

SAMHSA - Jax System Collaborative Care

Grant Period: September 30, 2019 to September 29, 2020

April 30, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 1,000,000	\$ -	\$ -	\$ (1,000,000)
	-	-	-	-
Total Revenues	\$ 1,000,000	\$ -	\$ -	\$ (1,000,000)
<u>EXPENDITURES:</u>				
Internal Service Charges	-	-	-	-
Grants and Aids	1,000,000	94,768	905,232	-
Total Expenditures	\$ 1,000,000	\$ 94,768	\$ 905,232	\$ -
Total Revenues Less Expenditures	\$ -	\$ (94,768)	\$ (905,232)	\$ (1,000,000)

Purpose of Grant:

The purpose of this grant is to improve the mental health outcomes for children and youth with serious emotional disturbance (SED) and their families.

Additional Information:

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE
Youth Travel Trust Fund
April 30, 2020

	<u>Original Budget</u>	<u>Current Budget</u>	<u>Actual Year to Date</u>	<u>Encumbered Year to Date</u>	<u>Remaining Budget</u>
REVENUES:					
Transfer from Other Funds	\$ 50,000	\$ 90,794	\$ 90,794	\$ -	\$ -
Total Revenues	\$ 50,000	\$ 90,794	\$ 90,794	\$ -	\$ -
EXPENDITURES:					
Grants and Aids	\$ 50,000	\$ 90,794	\$ 29,316	\$ 1,983	\$ 59,495
Total Expenditures	\$ 50,000	\$ 90,794	\$ 29,316	\$ 1,983	\$ 59,495
Total Revenues Less Expenditures	\$ -	\$ -	\$ 61,478	\$ (1,983)	\$ 59,495

Purpose of Program:

Assist youth and chaperones with the cost of travel expenses to events when selected to represent Jacksonville.

Additional information:

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Stop the Violence

April 30, 2020

	<u>Current Budget</u>	<u>Actual Life to Date</u>	<u>Encumbered</u>	<u>Remaining Budget</u>
<u>REVENUES:</u>				
Interfund Transfer In	\$ 564,550	\$ 564,550	\$ -	\$ -
NC-Transfers	15,866	15,866	-	-
Total Revenues	\$ 580,416	\$ 580,416	\$ -	\$ -
<u>EXPENDITURES:</u>				
Trust Fund Authority	\$ 15,866	\$ 11,248	\$ 3,752	\$ 866
Grants and Aids	564,550	282,867	81,677	200,006
Total Expenditures	\$ 580,416	\$ 294,115	\$ 85,429	\$ 200,872
Total Revenues Less Expenditures	\$ -	\$ 286,301	\$ (85,429)	\$ 200,872

Purpose of Program:

Approved in FY18-19 budget for grants up to \$10,000 to be awarded to address youth violence in the community.

Additional information:

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Mini Grants Program

April 30, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Gain/Loss	\$ 2,420	\$ 2,420	\$ -	\$ -
Contributions from Private Sources	696,460	701,941	-	5,481
Interfund Transfer In	158,318	158,318	-	-
Debt & Other ERP CleanUp	490	490	-	-
Total Revenues	\$ 857,688	\$ 863,169	\$ -	\$ 5,481
 <u>EXPENDITURES:</u>				
Other Operating Expenses	\$ 49	\$ 49	\$ -	\$ -
Trust Fund Authority	939,003	819,081	-	119,922
Interfund Transfer Out	75,000	75,000	-	-
Indirect Cost	6,060	6,060	-	-
Total Expenditures	\$ 1,020,112	\$ 900,190	\$ -	\$ 119,922
 Total Revenues Less Expenditures	\$ (162,424)	\$ (37,021)	\$ -	\$ 125,403

Purpose of Program:

Mini Grants up to \$25,000 per KHA Trust Sec 111.850 Part A

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE
Jax Kids Book Club Trust Fund
April 30, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Sources	\$ 236,789	\$ 237,289	\$ -	\$ 500
Total Revenues	\$ 236,789	\$ 237,289	\$ -	\$ 500
<u>EXPENDITURES:</u>				
Operating Expenses	\$ 234,789	\$ 207,319	\$ 10	\$ 27,460
Food	1,000	680	-	320
Internal Service Charges	1,000	9	-	991
Total Expenditures	\$ 236,789	\$ 208,008	\$ 10	\$ 28,771
Total Revenues Less Expenditures	\$ -	\$ 29,281	\$ (10)	\$ 29,271

Purpose of Program:

Provide books to children at the end of their VPK year as they transition to kindergarten to help encourage reading over the summer.

Additional information:

Self-appropriating Trust Fund

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

BOARD ACTION ITEM: ANGELS FOR ALLISON – BURIAL ASSISTANCE

ESSENTIAL SERVICES CATEGORY: SPECIAL NEEDS

GOVERNANCE MEETING: JUNE 8, 2020

FINANCE MEETING: JUNE 10, 2020

BOARD MEETING: JUNE 17, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

- 1) Approve an increase in funding to assist with burial costs for the remainder of 2020.

<i>AGENCY</i>	<i>PROGRAM</i>	<i>ORIGINAL FUNDING</i>	<i>INCREASED FUNDING</i>	<i>REVISED TOTAL FOR 2019/2020</i>
ANGELS FOR ALLISON	BURIAL ASSISTANCE	\$21,366.00	\$21,366.00	\$42,732.00

NARRATIVE:

Research has shown that the death of a child is one of the most extreme traumas a person can experience in life. Compounding on the trauma of loss, many families do not have the financial means to pay for funeral services and burial costs. Indigent burial services do exist in the community. However, these services often do not allow for the family to choose a burial that they feel honors their beliefs, culture and most of all, their child’s life. Through a partnership with Angels for Allison, KHA is able to assist with payment for burial costs in the event that a child or youth is deceased and the family does not have other means through which to provide a burial for their child.

The costs per burial are capped at \$2,500.00 and costs are typically kept low through Angels for Allison’s partnerships in the community. These funds will be procured as a single source informal procurement award and dispersed on receipt of invoices for the burial funds through a purchase order with Angels for Allison. Angels for Allison is the only justifiable source for the award of these funds due to its unique partnerships with hospitals and other partners to identify families in financial need who have experienced the devastating loss of a child. The competitive bidding requirements of Chapter 77 do not apply as these funds are not being used for children’s services.

FISCAL IMPACT:

Angels for Allison will receive additional funding availability in the amount of \$21,366.00, bringing the total funding for this agency to \$41,366.00 to date. [The additional \\$21,366 will come from Summer Jobs Programs/Preteen and Teen Essential Services Category.](#)

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: HEALTHY FAMILIES JACKSONVILLE CONTRACT WITH THE OUNCE OF PREVENTION FUND OF FLORIDA FOR 2020/2021

ESSENTIAL SERVICE CATEGORY: SPECIAL NEEDS
GOVERNANCE MEETING: JUNE 8, 2020
FINANCE MEETING: JUNE 10, 2020
BOARD MEETING: JUNE 17, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

- 1) Approve a new contract between the Ounce of Prevention Fund of Florida and the Kids Hope Alliance, authorizing the receipt of grant funding in the amount of \$1,094,500.00 and the continuation of the Healthy Families program contract for the 2020/2021 year.
- 2) Approve a match of \$940,500.00 from KHA's 2020/2021 Budget as a local contribution to the Healthy Families Jacksonville program.
- 3) Authorize the CEO to execute a contract with the Ounce of Prevention Fund on behalf of the Kids Hope Alliance in a form consistent with this approval and reviewed by the Office of General Counsel.

NARRATIVE:

- Healthy Families is an evidenced based, voluntary home visiting program that is proven to prevent child abuse/neglect and improve outcomes for Florida's highest risk families.
- The Healthy Families Jacksonville contract, through the Ounce of Prevention Fund of Florida, and KHA's match, provides funding in the amount of \$2,035,000.00 to operate the Healthy Families Jacksonville program.
- KHA Staff expects that the contract will remain unchanged from the previous year.

FISCAL IMPACT:

KHA will receive \$1,094,500 in grant funds and \$940,500.00 will be appropriated as a match for the Healthy Families Jacksonville program from KHA's 2020/2021 budget contingent approval of the budget by city council.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: KHA ORDINANCE SMALL PROVIDER CRITERIA

ESSENTIAL SERVICE CATEGORY: N/A
GOVERNANCE MEETING: JUNE 8, 2020
FINANCE MEETING: JUNE 10, 2020
BOARD MEETING: JUNE 17, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to authorize the establishment of the following Small Provider Criteria:

1. To be considered a “Small Provider”, a provider of children’s services must:
 - a. Be a non-profit entity registered and in good standing with the Florida Secretary of State, and have been registered with the Florida Secretary of State for a minimum of 1 year
 - b. Have an annual operating budget of \$250,000 or less based upon the organization’s financial statements (or other information) for its most recently completed fiscal year
 - c. Have a minimum of 1 full or part-time employee, with a maximum of 15 full or part-time employees
 - d. Serve a minimum of 10 and a maximum of 500 children, excluding strictly event-based programming that may serve larger numbers.
 - e. Not currently be receiving funds through a KHA contract that is not specifically designed for Small Providers

Applicants for funding designated by KHA for Small Providers must meet the Small Provider Criteria at the time of application for Small Provider funding.

NARRATIVE:

KHA Staff is seeking board approval for further defining the criteria for Small Providers, based upon expectations set in our Ordinance. These criteria will help in the efforts being set forth by staff to develop programming to build capacity of Small Providers.

KHA Ordinance, Sec. 77.105.(1)-
Definitions

Small Provider(s) shall mean any public or private non-profit entity that provides Services to KHA in the amount of \$65,000 or less and meets the Small Provider Criteria established by the Board, which criteria at a minimum provides maximum caps on the entity's operating budget size, staff capacity, and number of children served.

KHA Ordinance, Sec. 77.109.a(13)-

Create Small Provider programs by means of Chapter 126, Ordinance Code, subject to Section 77.111(b), to enable Small Providers to provide a portion of the Services permitted under the Plan;

KHA Ordinance, Sec. 77.111(b)

Contracts; contract administration; carryover.

Small Provider Contracts; Technical assistance. Small Provider Contracts shall be procured by the Board under Chapter 126, Ordinance Code, using informal bid requirements. The Board shall establish "Small Provider Criteria", which criteria at a minimum shall provide maximum caps on the entity's operating budget size, staff capacity, and number of children served. Small Provider Contracts may include contract provisions regarding financial reporting and insurance that are less stringent than Provider Contracts, as approved by the CEO and the City Risk Manager. KHA will provide workshops and information sessions regarding opportunities for funding under this Chapter.

FISCAL IMPACT:

No fiscal impact

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: JUVENILE JUSTICE DIVERSION REQUEST FOR PROPOSALS

ESSENTIAL SERVICE CATEGORY: JUVENILE JUSTICE

GOVERNANCE MEETING: JUNE 8, 2020

FINANCE MEETING: JUNE 10, 2020

BOARD MEETING: JUNE 17, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Approve the issuance of a Request for Proposals (RFP) for Juvenile Justice Diversion with the minimum qualifications, the scope of services, evaluation criteria and performance metrics substantially in the form presented to the Board with such changes as are deemed appropriate by KHA staff and the Office of General Counsel.
- 2) Authorize the CEO of Kids Hope Alliance to execute a contract with the most highly evaluated bidder(s) under the RFP as awarded in accordance with the City of Jacksonville's Procurement Code.

NARRATIVE:

Successful applicants under this RFP will provide innovative and effective programming that focus on a comprehensive systemic framework for a diversion system of care that will utilize evidence-based practices for eligible youth diverted from formal prosecution. \$500,000.00 of the funds were appropriated in KHA's 2019-2020 budget. The remaining funds in the amount of \$500,000.00 are subject to appropriation in KHA's 2020-2021 Annual Budget Ordinance. KHA seeks to fund a diversionary program that:

- a. Reduces deep-end involvement in the juvenile justice system by providing prescribed services to divert juvenile offenders from the delinquency system and reduce recidivism.
- b. Will incorporate accountability activities, counseling/therapeutic services, family support services, and youth development activities that strengthen protective factors and reduce risk factors that lead to delinquent and maladaptive behavior.
- c. Ensure greater access to diversion services county-wide so that eligible youth are served in the timeliest and most appropriate manner in order to reduce barriers the family may have in accessing services.
- d. Reduces disproportionate minority representation of youth by ensuring equitable access to effective culturally competent programming.

FISCAL IMPACT:

\$1,000,000.00 in funding is being made available for the Juvenile Justice Diversion RFP.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.