

## **1. Introductions and Instructions**

Meeting is called to order at 9:32 by Committee Chair Tyra Tutor. Committee members Jenny Vipperman and Rebekah Davis are in attendance. Board Chairman Dr. Marvin Wells and Office of General Counsel Representative Lawsikia Hodges were also in attendance. No members absent.

## **2. Approval of the Minutes**

Approved 3-0.

## **3. New Business**

### **a. Contract for 100 Black Men of Jacksonville for Implementation of the STEM Hub Grant**

Tyrica Young

Tyrica Young presented the action items for 100 Black Men of Jacksonville and I'm a Star. Mrs. Davis made the motion and Mrs. Vipperman made the second. No public comment. Mrs. Tutor said she was excited about this project, and she asked what our role is in this project. Mrs. Young responded saying that we are the fiscal agency for the project. Mr. Weinstein spoke about how the project originated and the role of the City of Jacksonville and the State of Florida. Mrs. Vipperman asked about when this is anticipated to open. Mrs. Young responded that the anticipated open date is January 3rd depending on supply chain deliveries. Approved 3-0.

### **b. Contract for I'm a Star for implementation of the STEM Hub Grant**

Tyrica Young

This item was combined with the previous action item. No public comment. This item was approved 3-0.

### **c. Extension of Goodwill Industries for Implementation of the STEM Hub Grant**

Tyrica Young

Tyrica Young presented the action item for an extension of services for Goodwill Industries to include services for the NW Jacksonville STEM Hub. Leon Baxton gave a public comment regarding the stipends given to students, he stated that CIS has been doing the same stipend at 5 locations. Mrs. Tutor asked if the stipends varied on the student, and Mrs. Young responded by saying that it doesn't vary for the students. This item was approved 3-0.

## **4. Board Discussion**

**a. Review Annual Timeline and Goals**

Dr. Saralyn Grass stated that the recommendations for the Finance Committee's annual timeline came from what is referred to the committee in the bylaws. Mr. Weinstein wanted to incorporate that in June the Board will have to approve the KHA budget that would be submitted to council. The Board agreed to the timeline and goals.

**b. Review Board Approved Policies**

Shari Shuman stated that it was best practice to review approved policies on an annual basis. Mrs. Vipperman made a motion on the advance policy, Mrs. Davis made the second. Mrs. Vipperman asked about how many providers utilize the advance policy, April Hart responded by saying roughly 70% of providers utilize the advance policy. Approved 3-0. Mrs. Davis made the motion on the audit policy, Mrs. Vipperman made the second. Mrs. Shuman read the audit policy and stated that there are no changes recommended for this policy. Mrs. Tutor stated that the Finance Committee reviewed and was comfortable with all Finance policies.

**5. Public Comment**

Mr. Weinstein brought to the Boards attention that the staff will be presenting a recap of many efforts from the previous years in the coming months, covering the responses to the audits that were recently completed.

Meeting adjourned at 10:05 a.m.

**6. Next Steps and Meeting Schedule**