



Kids Hope Alliance Finance Committee Meeting Agenda

DATE: Wed April 6th, 2022

TIME: 9:30am - 11:00am EDT

LOCATION: Kids Hope Alliance Multi-Purpose Room

1. **Introductions and Instructions**

Tyra Tutor

2. **Approval of the Minutes**

Tyra Tutor

[2.9.22 Finance Committee Minutes.pdf](#)

3. **Finance Materials**

[2.28.2021 Budget to Actual Operating.pdf](#)

4. **Committee Discussion**

a. **Preliminary Budget Discussion**

b. **Contract Renewals**

Dr. Saralyn Grass

5. **Action Items**

Dr. Saralyn Grass

a. **Contract Exemptions FY22-23**

[22-002-C Contract Exemptions FY22.23Action Items.docx](#)

b. **Contract Extensions FY22-23**

[22-003-C Contract Extensions FY22.23 Action Item.docx](#)

[Extensions 22-23.pdf](#)

c. **Single Source Contracts FY22-23**

[22-004-C Single Source Contracts FY.22.23 Action Item.docx](#)

d. **Out of School Time Contract Renewals FY22-23**

[22-005-C Out of School Time Contract Renewals FY22.23 Action Item.docx](#)

6. **Public Comment**

7. **Adjourn**

1. Introductions and Instructions

Tyra Tutor

Tyra Tutor called the meeting to order at 9:31 a.m. Jenny Vipperman and Tyra Tutor were in attendance with Rebekah Davis absent.

2. Approval of the Minutes

The minutes were moved, seconded and approved 2-0.

3. Finance Report

April Hart

April Hart presented the unofficial end of FY2021 finances. Tyra Tutor asked what the status was for the Director of Finance position. Dr. Saralyn Grass responded that the position was posted and applicants are applying now as well as for the Assistant Director position. In the meantime, Shari Shuman is serving in the role in an interim position.

4. New Business

a. Mentoring and Training Services for Programs

Tyrica Young

Tyrica Young presented the Mentoring and Training Services for Programs action item. Dr. Marvin Wells asked what the timeline would be on this RFP. Tyrica Young responded by saying that the contract would come roughly in May. Dr. Grass clarified that not all professional services have to come before the Board, but because this uses KHA Trust Fund dollars this must come before the Board to be approved. The item was moved, seconded and approved 2-0.

5. Board Discussion

a. Finance Committee Timeline and Goals

Dr. Grass said that next on the agenda would be a discussion of the budget priorities. She also updated the Finance Committee on what the Governance and Programs Committee is discussing. They are discussing the CEO evaluation and both Committees are on track with their timelines. Mike Weinstein informed the Committee that the Inspector General's office said that KHA has complied and fulfilled all of the concerns of the previous audits.

6. Public Comment

7. Next Steps and Meeting Schedule

The meeting was adjourned at 10:06 a.m.

KIDS HOPE ALLIANCE
Income Statement-Operating Fund
February 28, 2022

	A	B	C	D	E(C+D)	B-E
	Original Budget	Current Budget	Actual Expenditures as of 2/28/2022	3/1/22- 9/30/22 Projection	Projected Year End Expenditures/ Enc/Revenue	Budget Variance
REVENUES:						
Earnings on Investment	\$ 77,038	\$ 77,038	\$ 22,223	\$ 52,000	\$ 74,223	\$ (2,815)
Miscellaneous	-	-	1,169	-	1,169	1,169
Transfer from Fund Balance	-	1,957,523	-	1,957,523	1,957,523	-
Contributions from General Fund	35,250,495	35,356,324	17,731,077	17,625,247	35,356,324	-
Total Revenues	\$ 35,327,533	\$ 37,390,885	\$ 17,754,469	\$ 19,634,770	\$ 37,389,239	\$ (1,646)
EXPENDITURES:						
Salaries and Benefits	\$ 4,448,986	\$ 4,414,815	\$ 1,632,686	\$ 2,282,000	\$ 3,914,686	\$ 500,129
Internal Service Charges	773,306	773,306	272,695	520,611	\$ 793,306	\$ (20,000)
Other Operating Expenses	944,357	1,084,357	327,569	730,000	\$ 1,057,569	\$ 26,788
Capital Outlay	1	1	-	-	\$ -	\$ 1
Grants and Non Profit Funding	36,066,691	37,083,714	11,084,497	25,650,000	\$ 36,734,497	\$ 349,217
Transfers	799,185	1,739,685	269,235	1,470,450	\$ 1,739,685	\$ 0
Total Expenditures	\$ 43,032,526	\$ 45,095,878	\$ 13,586,681	\$ 30,653,061	\$ 44,239,742	\$ 856,136
Total Revenues Less Expenditures	\$ (7,704,993)	\$ (7,704,993)	\$ 4,167,787	\$ (11,018,291)	\$ (6,850,504)	\$ 854,489
Reserve - Prior Year Encumbrances		7,704,993				
Budget Difference		0				

BOARD ACTION ITEM: CONTRACT EXEMPTIONS**ESSENTIAL SERVICES CATEGORY: JUVENILE JUSTICE, PRETEEN/TEEN & SPECIAL NEEDS****GOVERNANCE MEETING: APRIL 4, 2022****FINANCE MEETING: APRIL 6, 2022****BOARD MEETING: APRIL 13, 2022**

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS**FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

REQUESTED ACTION:

The Board is asked to:

- 1) Approve new contract based on Procurement exemptions of the following programs from August 1, 2022 – July 31, 2023, in the approximate amount of \$2,947,239.

<i>ESC</i>	<i>AGENCY</i>	<i>PROGRAM</i>	<i>CONTRACT START DATE</i>	<i>CONTRACT END DATE</i>	<i>FUNDING</i>
JJ	Boys & Girls Club of Northeast Florida, Inc.	SOS Connection	8/1/2022	7/31/2023	\$95,459
JJ	Daniel Memorial, Inc	Juvenile Intervention Program	8/1/2022	7/31/2023	\$170,826
JJ	Fresh Ministries, Inc	Juvenile Justice Prevention and Intervention	8/1/2022	7/31/2023	\$189,720
JJ	Jewish Family and Community Services, Inc	Juvenile Prevention and Intervention Program	8/1/2022	7/31/2023	\$153,000
JJ	Twin Oaks Juvenile Development, Inc	Juvenile Justice Prevention and Intervention	8/1/2022	7/31/2023	\$111,626
PTT	The Performers Academy	The Performers Academy	8/1/2022	7/31/2023	\$126,591
PTT	Fresh Ministries, Inc	Fresh Futures	8/1/2022	7/31/2023	\$112,200
SN	Center for Children's Rights, Inc	Just Dignity	8/1/2022	7/31/2023	\$153,000
SN	Daniel Memorial, Inc	Project Prepare	8/1/2022	7/31/2023	\$81,579
SN	Youth Crisis Center, Inc	Special Needs Programs and Services	8/1/2022	7/31/2023	\$161,678
SN	Cathedral Arts Project, Inc	Alden Road, Palm Avenue, Oak Hill Academy	8/1/2022	7/31/2023	\$88,242
SN	Connecting thru Music, Inc.	Music Therapy	8/1/2022	7/31/2023	\$164,668
SN	DLC Nurse & Learn	OST Program for SN	8/1/2022	7/31/2023	\$468,996

SN	Hope Haven Association, Inc	OST Program for SN	8/1/2022	7/31/2023	\$367,200
SN	Police Athletic League of Jacksonville, Inc	Palm Avenue	8/1/2022	7/31/2023	\$161,009
SN	Jacksonville Speech & Hearing Center, Inc	Speech Therapy	8/1/2022	7/31/2023	\$229,482
SN	New Heights of Northeast Florida, Inc	Therapeutic Services	8/1/2022	7/31/2023	\$111,963

- 1) Authorize the CEO to execute contracts in the amounts above with up to a 10% increase variance and any other documents necessary to accomplish the purposes of the approval in (1) above.

NARRATIVE:

The above program services provided by listed agencies were initially procured through a competitive RFP and have operated successfully for the past three years. The continuation of the programming can be continued through a Procurement exemption from competitive solicitation as outlined in Section VII of the City of Jacksonville’s Procurement Manual; October 2020, because the services meet one of the three following exemption criteria:

- (3) Health services involving examination, diagnosis, treatment, prevention, medical consultation or administration;
- (4) Services provided to persons with mental or physical disabilities by not-for-profit corporations which have obtained exemptions under the provisions of Section 501(c) (3) of the United States Internal Revenue Code. (In acquiring such services, the ability of the vendor, past performance, willingness to meet time requirements and price shall be considered in an effort to obtain the highest quality services at the greatest economic value to the city.);
- (5) Prevention services related to mental health, including drug abuse prevention programs, child abuse prevention programs, and shelters for runaways, operated not-for-profit corporations. (In acquiring such services, the ability of the vendor, past performance, willingness to meet time requirements and price shall be considered in an effort to obtain the highest quality services at the greatest economic value to the City.);

Therefore, the services are classified as a Procurement Exemption and may be approved in accordance with the Procurement Exemptions set forth in Section 126.107(e) of the Ordinance Code without competition.

The current recommendation is to provide an additional one year of funding to the listed agencies to provide specialized services in the areas of Juvenile Justice, Pre-Teen/Teen and Special Needs while the results of the Needs Assessment and Gap Analysis are obtained, and the Board has sufficient time to understand and potentially recalibrate funding priorities. This action will go through the proper Procurement process once approved.

The purpose of the Juvenile Justice programs is to 1) support and assist children and youth during preteen and teen years 2) provide services including but not limited to, mentoring, job training, career counseling, and youth employment programs.

The purpose of these Juvenile Justice programs is to 1) address the issues and challenges facing at-home youth ages 10-18 years old who are involved in the justice system or at risk of delinquency, 2) use evidenced-based practices believed to be the most successful in empowering youth to overcome issues and challenges that are impeding success, and 3) ensure at-home youth participants experience growth and success in academic, career, and civic potential.

The purpose of the Special Needs programs is to 1) support children and youth with exceptional conditions involving mental, behavioral, emotional, or physical disabilities, 2) address challenges which arise from these needs, the primary drivers of negative performance and behavior are mitigated.

FISCAL IMPACT:

The providers listed above will receive funding as indicated above for a total of \$2,947,239 or up to a 10% increase as necessary.

GOVERNANCE/PROGRAM IMPACT:

This action requires Board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: CONTRACT EXTENSION**ESSENTIAL SERVICES CATEGORY: JUVENILE JUSTICE & PRETEEN/TEEN****GOVERNANCE MEETING: APRIL 4, 2022****FINANCE MEETING: APRIL 6, 2022****BOARD MEETING: APRIL 13, 2022**

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS**FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

REQUESTED ACTION:

The Board is asked to:

- 1) Approve six-month contract extension based on Procurement's continuation of services of the following programs from August 1, 2022 – January 31, 2023, in the amount of \$609,728.

<i>ESC</i>	<i>AGENCY</i>	<i>PROGRAM</i>	<i>CONTRACT START DATE</i>	<i>CONTRACT END DATE</i>	<i>TOTAL FUNDING</i>
JJ	Big Brothers and Big Sisters of Northeast Florida, Inc.	Seeds of Change	8/1/2022	01/31/2023	\$31,875
JJ	City Year, Inc	City Year	8/1/2022	01/31/2023	\$153,000
JJ	Girl Scouts of Gateway Council	Community Development Troops	8/1/2022	01/31/2023	\$40,895
JJ	St. Paul's Missionary Baptist Church, Inc.	Evening Reporting Center	8/1/2022	01/31/2023	\$91,800
PTT	Cathedral Arts Project, Inc	Cathedral Arts Project	8/1/2022	01/31/2023	\$54,514
PTT	Groundwork Jacksonville, Inc.	Green Team Youth Corp	8/1/2022	01/31/2023	\$47,676
PTT	Teen Leaders of America, Inc	U-Turns	8/1/2022	01/31/2023	\$189,968

- 2) Authorize the CEO to execute contracts in the amounts above with up to a 10% increase variance and any other documents necessary to accomplish the purposes of the approval in (1) above.

NARRATIVE:

The above program services provided by listed agencies were initially procured through a competitive RFP and have operated successfully for the past three years. The continuation of the programming can be continued through a allowed six-month extension clause within the contract that allows for continuation of services.

The current recommendation is to provide an additional six months of funding to the listed agencies to provide services in the areas of Juvenile Justice and Pre-Teen/Teen while the results of the Needs Assessment and Gap Analysis are obtained, and the Board has sufficient time to understand and potentially recalibrate funding priorities. This action will go through the proper Procurement process once approved.

The purpose of the Juvenile Justice programs is to 1) address the issues and challenges facing at-hope youth ages 10- 18 years old who are involved in the justice system or at risk of delinquency, 2) use evidenced-based practices believed to be the most successful in empowering youth to overcome issues and challenges that are impeding success, and 3) ensure at-hope youth participants experience growth and success in academic, career, and civic potential.

The purpose of the Pre-Teen/Teen programs is to 1) implement year round youth job readiness training programs, 2) facilitate awareness of social service resources available to youth and family members, 3) develop employment pipelines that connect eligible youth to viable employment, certifications, and career pathways, develop formal college preparatory, internship, and collaborative partnerships with the local higher education or post-secondary education system, and 4) develop strategic partnerships with Jacksonville Chamber of Commerce and local businesses to facilitate additional opportunities for the Summer Work Program.

FISCAL IMPACT:

The providers listed above will receive funding as indicated above for a total of \$609,728 or up to a 10% increase as necessary.

GOVERNANCE/PROGRAM IMPACT:

This action requires Board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

Agency	Program	ESC	Start Date for 21-22	End Date for 21-22	21-22 Contract Amount	Description	Exemption	Other
Big Brothers and Big Sisters of Northeast Florida, Inc	Seeds of Change	JJ	8/1/2021	7/31/2022	\$ 63,750.00	Our Community Based (CB) mentoring model is an evidence based program initiative that provides long-term, safe, quality, one-to-one mentoring relationships with high impact. Within the CB model, participating youth (“littles”) and their mentors (“Bigs”) have the opportunity to spend time in the community, or through virtual means, one-to-one, doing fun and interactive activities, working toward personal achievement and positive character development, and expanding opportunities through exposure. Mentoring sessions occur on average 4 hours per month, though variations occur, at various locations in the community, and on varying virtual platforms, any day of the week – including weekends. CB matches also benefit from an average of thirty minutes of support and supervision from BBBSNEFL staff per month and a minimum of monthly activities and quarterly Roundtable trainings offered.		6 Month Contract Extension
Boys & Girls Club of Northeast Florida, Inc.	SOS Connection	JJ	8/1/2021	7/31/2022	\$ 95,459.00	Project SOS Connection utilizes the Envision curriculum, a 3-tier program focusing on educating, equipping, and empowering members to make healthy life choices. The Program operates year-round and provides SOS prevention assemblies, SOS prevention small group programming and SOS One on One (Case Management)	5	
City Year, Inc	City Year	JJ	8/1/2021	7/31/2022	\$ 306,000.00	City Year Jacksonville serves students in Duval County through our Whole School Whole Child model. We enlist the leadership and energy of our student success coaches to serve fulltime alongside of Duval County teachers adding to the human capital in classrooms capable of touching the lives of students. Our members are paired with a teacher for the full school year and build a partnership which allows them to have a foundation for serving their focus list of students they are locked in on assisting. We specialize in academic tutoring and interventions (in math & English language arts), attendance, and behavior. By having mentor, role model, and champion in their corner, students are able to reach their potential in class, in their personal development, and stay on track toward graduation and far away from trouble. City Year members add to the school culture and climate through enrichment activities, after school tutoring, events/ initiatives, college and career programming, and additional mentoring of students.		6 Month Contract Extension
Daniel Memorial, Inc	Juvenile Intervention Program	JJ	8/1/2021	7/31/2022	\$ 170,826.00	The Journey to Success program provides case management, life skills development, and academic support for students at risk of entering or continuing involvement in the criminal justice system. The goal is to increase school engagement and parent involvement as the primary strategy to prevent criminal behavior and to promote academic, career and civic potential.	5	
Fresh Ministries, Inc	Juvenile Justice Prevention and Intervention	JJ	8/1/2021	7/31/2022	\$ 189,720.00	Fresh Path has the following seven primary goals: 1) Prevention of Youth Involvement in Delinquent Behaviors – by helping students manage their behavior and accelerating responsibility and life-skills to decrease referrals, school suspension, absenteeism and truancy. 2) Increase Child and Youth Desistance – through mental health counseling and support and case management practices. 3) Reduce Recidivism – by supplying resources to underserved youth and supporting “whole person” growth and opportunity. 4) Improved Personal Empowerment and Well-Being – helping students take charge of their lives by improving self-esteem and access to resources that improve quality of life. 5) Academic and Educational Achievement and Success – through individual and group collaborative and cooperative learning structures that are culturally sensitive to the student and accelerate student involvement, improved performance, and academic exploration. 6) Life Skills and Job Readiness – through career counseling, coaching and job-readiness workshops that help at-home youth gain the basic knowledge and skills needed for entry into post-secondary education and/or the job market. 7) Family and Civic Leadership and Engagement – enhancing community through mentorship, leadership development, improved communication, family and network support and empowering youth to become proactive members of their community.	5	

Agency	Program	ESC	Start Date for 21-22	End Date for 21-22	21-22 Contract Amount	Description	Exemption	Other
Girl Scouts of Gateway Council, Inc	Community Development Troops	JJ	8/1/2021	7/31/2022	\$ 81,790.00	Community Development Troops will serve 200 at-hope girls ages 10-18 in Duval County from October 1, 2020 through September 30, 2021. The is delivered afterschool between the hours of 3:30-6:30 pm (now altered to 3:30 – 7:30), Monday through Friday to include life-skills training and education enhancement that will support prevention of youth from the juvenile justice system. Enhanced programming is available through virtual Girl Scout Troop meetings. Meetings are held between 6 and 8 times per weeks for girls to join and earn badges, attend events, or celebrate special occasions.		6 Month Contract Extension
Jewish Family and Community Services, Inc	Juvenile Prevention and Intervention Program	JJ	8/1/2021	7/31/2022	\$ 153,000.00	At Hope provides in home case management for children and families to prevent further involvement in the Juvenile Justice System. We coordinate with community agencies for mentoring , financial assistance, employment, counseling, medical services and tutoring. We work intensively with Middle and High School staff to work on case plans for youth.	5	
St Paul's Missionary Baptist Church, Inc	Evening Reporting Center	JJ	8/1/2021	7/31/2022	\$ 183,600.00	offenders providing academic and enrichment programing. We offer youth in journey zip codes anger management training, substance abuse training, life skills training, financial education, job readiness skills, community services, access to scholarships, case management services and recreation. The youth are picked up between the hours of 2:00 and 3:00 pm and are brought back home before 8:00pm. On Saturdays, the youth complete three hours of community service between the hours of 9:00 to 2:00pm. The youth that we serve are ages 13-18 and have scored high enough for detention but are not considered a threat to themselves or the community. The youth can stay for 21 days and could be longer or shorter based on the situation. The Staff consist of one project director, one program assistant, and one security/driver. Our goals are to stop recidivism, keep the youth in school, and exposed the youth to as many positive experiences in hopes of creating productive citizens.		6 Month Contract Extension
Twin Oaks Juvenile Development, Inc	Juvenile Justice Prevention and Intervention	JJ	8/1/2021	7/31/2022	\$ 111,626.00	Support Services, Life Skills, Employability, Pro-Social Civic Engagement and Restorative Justice for youth ages 10-18 years old who are Juvenile Justice system involved. All youth served are in the 13 high need zip codes identified by KHA. Project Connect proposes to serve 50 (all) high/max risk residentially placed youth who are returning to these zip codes in Jacksonville. In addition, Project Connect proposes to serve 50 youth in need of desistance services who are currently on probation and at-risk of residential commitment placement out of the home.	5	
Boys & Girls Club of Northeast Florida, Inc.	Citi Teen Center	PTT	8/1/2021	7/31/2022	\$ 293,760.00	Club members 12-18. BGCNF services focus on providing pathways for postsecondary success, which include job skills training, vocational training, college readiness and career exploration.		OST Renewal
Cathedral Arts Project, Inc	CAPs	PTT	8/1/2021	7/31/2022	\$ 109,027.00	engagement with the arts, none of which have yet concluded for the year. These programs include: -Afterschool visual arts classes at James Weldon Johnson middle school on Tuesdays from 3:30-5:30 p.m. These are in-person being provided with social distancing and masks because the teaching artist is a teacher at James Weldon Johnson. -Afterschool media arts class after school at LaVilla School of the Arts on Wednesdays from 3:30-5:30 p.m. The class is being offered in person with social distancing and masks because the teaching artist is a teacher at LaVilla. The CAP String Orchestra, an ensemble comprised of current and former CAP string students that meets twice-monthly from 9 a.m.-12 p.m. on Saturdays at the Ritz Theatre and LaVilla Museum. Students participate in-person, with masking and social distancing strictly enforced. Enrolled students are intermediate and advanced string students in middle and high school. -A pedagogy program gives Douglas Anderson School of the Arts string students firsthand experience in teaching. Four students in grades 11 and 12 are selected from the DASOTA string program are learning pedagogy principles and are paired with a CAP string class to serve as classroom assistants. -A Summer camp for strings students. 3, weeklong offerings, to be held in June and July 2021. These will be for children ages 11-18 and will meet from 9 a.m. to noon on Monday-Friday. Session one (June 14-18) will focus on small repertoire ensemble work for string students. Session two (June 21-25) will provide instruction in ukulele. Session three (June 28-July 2) will be a string boot camp at which students will learn new and advanced techniques for playing string instruments, including tuning, scales and etudes. All programs will meet in-person on Monday, Wednesday and Friday and via Zoom on Tuesday and Thursday.		6 Month Contract Extension

Agency	Program	ESC	Start Date for 21-22	End Date for 21-22	21-22 Contract Amount	Description	Exemption	Other
Communities in Schools of Jacksonville, Inc	3 Sites	PTT	8/1/2021	7/31/2022	\$ 174,420.00	combined together and used the platforms of DCPS Teams or GoToMeeting. We met Tuesday, Wednesday and Thursday from 3:30 p.m. to 5:30 p.m. Our focus was academic with ACT/SAT Prep (taught by 2 certified teachers), art and culinary, mental health/wellness, college and career exploration and workforce development. Students worked on resumes, interviewing, dress for success and were exposed to a variety of occupations and careers via virtual career fairs and panel discussions with people from all over the country. Students also had sessions with counselors and therapists to work through any issues they may have been experiencing. We also had a few student-led sessions which were monitored by the coordinators.		Add to Current CIS OST Contract
Fresh Ministries, Inc	Fresh Futures	PTT	8/1/2021	7/31/2022	\$ 112,200.00	Fresh Futures has the following four primary goals: 1) Improved Personal Empowerment and Well-Being – helping students take charge of their lives by improving self-esteem and access to resources that improve quality of life. 2) Academic and Educational Achievement and Success – through individual and group collaborative and cooperative learning structures that are culturally sensitive to the student and accelerate student involvement, improved performance, and academic exploration. 3) Life Skills and Job Readiness – through career counseling, coaching and job-readiness workshops that help at-risk youth gain the basic knowledge and skills needed for entry into high school, post-secondary education and/or the job market. 4) Family and Civic Leadership and Engagement – enhancing community through mentorship, leadership development, improved communication, family and network support and empowering youth to become proactive members of their community.	5	
Goodwill Industries of North Florida, Inc	Take Stock in Children	PTT	8/1/2021	7/31/2022	\$ 102,000.00	Take Stock in Children is a statewide non-profit that provides scholarships, mentors, and hope through post-secondary resources, a volunteer mentor, and a Florida Prepaid tuition scholarship to qualified students in Duval County.		Sole Source
Groundwork Jacksonville, Inc	Green Team Youth Corp	PTT	8/1/2021	7/31/2022	\$ 95,352.00	Groundwork Jacksonville's Green Team Youth Corp partnered with JAMS, Fellows completed a two animatic (sketch animation) for the National Park Service to use as pre-field trip educational materials for students visiting Kingsley Plantation. The animatics share the lived experiences of six individuals who were enslaved at Kingsley Plantation. Fellows conducted water and soil sampling along the S-Line, and created a Florida-Friendly flower garden for a community member while taking on the different roles of a landscape design team. Fellows shared their knowledge and their results with the community during our Earth Day event on April 24th.		6 Month Contract Extension
Jacksonville Zoological Society, Inc	W.I.L.D. Program	PTT	8/1/2021	7/31/2022	\$ 291,193.00	The WILD program aims to provide a supporting, team-oriented environment for at-home youth living in Jacksonville, FL. The program is meant to develop confidence through public speaking skills by presenting information to the general public through in-zoo and outreach experiences about wildlife and conservation. This contract provides youth, ages 13-18 to be employed by Jacksonville Zoo and Gardens in the Education department, as part time interpreters working 8 hours a week during the school year and 35 hours per week over the summer. The program also serves as a nurturing environment to grow and expand their leadership development so that each year a student is on the WILD team, their duties and expectations grow to encourage growth in the whole person.		Sole Source
Mali Vai Washington Kids Foundation, Inc	MWYF Leadership Program	PTT	8/1/2021	7/31/2022	\$ 73,302.00	We provide career and college prep programs to approximately 40 high school students under this program. This included a variety of leadership classes, employment skills classes, college tours, elective classes, career exploration and social activities for the teens. In addition, a Teen Board of Directors was to be developed for teens to learn about government and leadership as well as work with staff on developing programs, regulations and consequences. Service learning projects were also a critical component. Finally, a hands on work experience was provided including tennis coaches, office assistants, camp counselors, homework assistants, enrichment counselors, and more.		OST Renewal

Agency	Program	ESC	Start Date for 21-22	End Date for 21-22	21-22 Contract Amount	Description	Exemption	Other
Police Athletic League of Jacksonville, Inc	Teen Leadership Program	PTT	8/1/2021	7/31/2022	\$ 111,557.00	Teens participate in workforce readiness training (resume writing, completing job applications, interviewing techniques, and business etiquette). They also participated in college readiness workshops (selecting the right college, applying for financial aid, selecting a major/minor, completing the FAFSA, and writing an effective college essay). Teens also received information on the importance of volunteerism and how to hone their leadership skills and how to be responsible young adults.		OST Renewal
Teen Leaders of America, Inc	U-Turns	PTT	8/1/2021	7/31/2022	\$ 379,936.00	TPA serves teens ages 14-18 enrolled in DCPS schools through the Squad Goals Teen Studio Afterschool Program. The Performers Academy operates Monday - Friday from 2:30 - 6:00 pm. We host a monthly Saturday evening performance showcase called Truth & Proof Youth Open Mic that is live streamed from our Facebook page from 7PM - 10PM on the Third Saturday of every month for 75-100 youth from the community including Squad Goals students. We also host an annual summer camp for 20 foster teens in the Greater Jacksonville Community called Just Like Me.		6 Month Contract Extension
The Carpenter's Shop Center, Inc	Teen Expressive Arts Center	PTT	8/1/2021	7/31/2022	\$ 107,100.00	(1) College and Career Development - students enrolled in the on-site afterschool program completed the college and career readiness curriculum developed by Bridge Builders United. The BBU curriculum includes a Pre/Post questionnaire given to each student to determine academic, college and career interest; and to align the students with their vocational career interest and/or certification. Based on questionnaire results and one-on-one interviews, Teen Leaders of America (TLA) staff worked to expose students to various trade schools, colleges and universities. Staff also focused on educating each student on the requirements needed for each vocational career and college/university. (2) High School Completion – TLA staff provided homework assistance to students after school and worked with teachers to provide extra credit to students participating in the program. (3) Access to Summer Jobs - Teen Leaders promoted the Mayor's Youth at Work program to all enrolled students eligible to apply. We also committed to becoming a business partner for summer 2021 employing up to 10 youth on-site. (4) Social/Personal Development - staff worked with students to establish SMART goals (specific, measurable, attainable, realistic, time boxed) for high school and beyond and collegiate mentors followed up with students during the year to track progress. (5) Youth Scholarships – to date, TLA has granted \$2,000 in scholarships that provided financial assistance to youth in the entrepreneurship enrichment program (students developing their own businesses) and graduating seniors.		OST Renewal

Agency	Program	ESC	Start Date for 21-22	End Date for 21-22	21-22 Contract Amount	Description	Exemption	Other
The Performers Academy Inc	The Performers Academy	PTT	8/1/2021	7/31/2022	\$ 126,591.00	<p>stories and hope through music, visual arts, poetry, new media, recording studio and culinary arts, while providing vital education and support services to include civic engagement and career possibilities.</p> <p>The TEA Center uses a holistic approach which addresses the emotional, social, ethical, and academic needs of students in an integrated learning format.</p> <p>Partnerships to expand and facilitate this positive learning approach includes Sponsored by Grace, Kim's Open Door, Temple Gym and Fitness, Jacksonville University, Church of Eleven 22, High Definition Church, Arlington Lions Club, local military and other community stakeholders.</p> <p>Transportation is provided, students receive daily nutritious/healthy snacks, cultural field trips, working artists performing on campus, community service, summer programming, drug and violence prevention curriculum, financial literacy, opportunities for internships, year round wrap around services and much more are provided to students and their families.</p>	5	
Cathedral Arts Project, Inc	Alden Road, Palm Avenue, Oak Hill Academy	SN	8/1/2021	7/31/2022	\$ 88,242.00	<p>CAP's art therapy program encourages healthy self-expression through art-making while improving participants' communication skills and immersing them in exploration with sensory art materials. Led by board certified art therapist and licensed mental health counselor Devon Schlegel, this program focuses on the individual student and prioritizes the art-making process to achieve each student's therapeutic goals. Three virtual programs are being offered for children with autism, providing vital coping outlets for children and their families amid the upheaval and uncertainty of the COVID-19 pandemic.</p> <p>The sites for the program include Oak Hill Elementary, Alden Road Elementary (via a contract with Hope Haven, their afterschool provider) and Palm Avenue Elementary. All of these are public schools that serve children with autism and related communication disabilities.</p>	4	
Center for Children's Rights, Inc	Just Dignity	SN	8/1/2021	7/31/2022	\$ 153,000.00	<p>Just Dignity provides a continuum of restorative practices focused on relationship and resilience for youth in the community who have experienced trauma and/or who have a disability. This includes weekly connection circles for groups at child-serving organizations in zip codes most impacted by violence and restorative circles of support. A resilience navigator is available to youth participating in RYSE circles to provide weekly check ins, provide support to reach short term goals, overcome barriers to access to supports/services, and learn strategies for well-being through mindfulness and movement.</p>	5	

Agency	Program	ESC	Start Date for 21-22	End Date for 21-22	21-22 Contract Amount	Description	Exemption	Other
Connecting thru Music	Music Therapy	SN	8/1/2021	7/31/2022	\$ 164,668.00	<p>Our mission and vision at Connecting Thru Music is to provide music therapy and music enrichment and to provide education and awareness to our community about the importance of music to positively impact the cognitive, communicative, emotional, physical, and social growth of children with special needs in NE Florida. CTM provides these services by partnering with the community and with programs that serve children with special needs in Duval County. Through the KHA Special Needs Grant, we provide learning, development, and joy for children with special needs in Duval County. All of the sessions provided for this grant are data based with identified goals that support outcomes which will allow the participants to work towards learning and developmental abilities.</p> <p>By partnering with after school programs we provide group sessions with a music therapist twice per week and a music teacher 1X per week (when appropriate for the group). In certain circumstances based on site and student need, we will provide one 50 - minute weekly music therapy session (but this is rare/not the norm).</p> <p>First, each student group of 4-8 children will receive a Music Therapy Assessment to determine goals and objectives collaboratively with site directors and educators . Goal areas may be cognitive, communicative, emotional, sensorimotor, social, physical, or academic in nature. Next, students will receive 30-minute music therapy sessions twice weekly to address the identified goal areas. Board certified music therapists will use individualized, evidence-based music interventions to meet the needs of each student. Data is collected at each session, reviewed, and analyzed to assure that the students are working towards their identified goals. The music teachers teach music based on the established goals while the music therapist uses music and instruments to reach goals. Because music/music therapy is multi sensory, the children have an increased attention, interest, and results with this program. Many of the goals center around attention, following directions, making choices and socialization so that the child receives a foundation which can be utilized in school and in the classroom.</p>	4	
Daniel Memorial, Inc	Project Prepare	SN	8/1/2021	7/31/2022	\$ 81,579.00	The Project Prepare program provides comprehensive homeless services for youth, ages 16-17. The strength-based service approach is necessarily multi-faceted, including intensive case management, life skills instruction, counseling, academic and employment placement and support, and residence in an age-appropriate, supervised apartment complex. The program is a part of the agency continuum of homeless services.	5	
DLC Nurse & Learn	Ost Program for SN	SN	8/1/2021	7/31/2022	\$ 468,996.00	Because of KHA, DLC's year-round services continue to include: special needs child care, preschool, extended day programs, registered nursing care, physical therapy, occupational therapy, speech therapy, music therapy, early intervention, developmental screening and low adult to child ratios for more one-on-one attention to individual goals for each child. We serve children with Autism, Cerebral Palsy, Down syndrome, Spina Bifida, Fragile X Syndrome, seizure disorders, g-tubes, developmental delays, other special needs and typical developing children, are all welcome at DLC Nurse & Learn. We have classrooms for infants 6	4	
Hope Haven Association, Inc	Ost Program for SN	SN	8/1/2021	7/31/2022	\$ 367,200.00	Under this contract, Hope Haven provides out of school time services for youth, ages 3 to 22, with physical and/or developmental disabilities. The year-round services include after school, non-school day, and summer camp programs. Programs include STEAM activities like music therapy, art and crafts, Hero Elementary, healthy kids club, etc. Additional services offered to enhance the youth impact includes supportive coaching services by licensed clinicians, individualized academic support from certified teachers, on-site therapies, participation in career camps, etc.	4	
Hope Street, Inc	Trauma Training	SN	8/1/2021	7/31/2022	\$ 200,000.00	Hope Street provides trauma training, coaching, and implementation consultation services for professionals who care for children who have experienced childhood trauma, utilizing the Trust-Based Relational Intervention (TBRI) model. We conducted multiple trainings per month with KHA community partners and community organizations at varying levels based on community needs. We educated and equipped adults with knowledge and skills that empower them to provide healing centered, trauma informed care for children and teens who have experienced acute and complex trauma with risk factors including racial stress and trauma, abuse, neglect, in utero exposure to stress or substances, early hospitalization, violence, loss, as well as other Adverse Childhood Experiences.		Sole Source

Agency	Program	ESC	Start Date for 21-22	End Date for 21-22	21-22 Contract Amount	Description	Exemption	Other
I.M. Sulzbacher Center for the Homeless, Inc	Special Needs Programs and Services	SN	8/1/2021	7/31/2022	\$ 114,399.00	To date, (July 1, 2020-April 30, 2021), 65 unduplicated children have enrolled in the Sulzbacher Children's program. Participating children received homework tutoring and STEAM activities offered by staff and/or our partners; Don't Miss A Beat, Boy Scouts, Hope at Hand, Yoga4Change, Take Stock In Children and I'm A Star Foundation. Program staff acted as liaison to DCPS FIT program, assisted parents in creating strategies for home schooling and assisted parents with school enrollment. Following CDC COVID shelter in place protocols, activity spaces were prepared for social distancing, masks, sanitation stations and a reduced number of activities including scheduling program activities in "waves" and delay of field trips until summer.		OST Renewal
Jacksonville Speech & Hearing Center, Inc	Speech Therapy	SN	8/1/2021	7/31/2022	\$ 229,482.00	Under the Tiny Talkers Program, Jacksonville Speech & Hearing Center provides free early intervention speech-language services to preschoolers ages 2-5 with communicative disorders at their respective childcare centers, as well provide quarterly educational workshops to their families and caregivers.	3	
New Heights of Northeast Florida, Inc	Therapeutic Services	SN	8/1/2021	7/31/2022	\$ 111,963.00	Partnering with State of Florida Early Steps, New Heights provides developmental, speech, physical, and occupational therapy to children ages birth through three. Early intervention therapy services are designed to meet the developmental needs of an infant or toddler with a disability and the needs of the family to assist appropriately in the infant or toddler's development in any one or more of the following domains: physical development, cognitive development, communication development, social or emotional development, or adaptive development. To the maximum extent appropriate to meet the needs of the child, early intervention services and supports are provided in the child's natural environment and within the context of everyday routines, activities, and places. Early intervention services and supports are provided in a way that enhances family/caregiver competence, confidence and capacity to meet their child's developmental needs and desired outcomes.	3	
Police Athletic League of Jacksonville, Inc	Palm Avenue	SN	8/1/2021	7/31/2022	\$ 161,009.00	Students participate in Special Olympics, Connecting through Music for music therapy, and the Cathedral Arts project which provided therapeutic art programming. Our students learned about conservation and sustainability through gardening and recycling, and they even participated in world Unity Day-a a day focused on teaching anti-bullying lessons that taught respect and inclusion. The students worked with Feeding Northeast Florida to work in the warehouse, packing snack packs and they learned about bicycle and pedestrian safety through a partnership with JSO.	4	
Youth Crisis Center, Inc	Special Needs Programs and Services	SN	8/1/2021	7/31/2022	\$ 161,678.00	The Residential Crisis Care program offers a continuum of care system that addresses at-home youth in a trauma-informed, culturally competent setting who are in crisis and are in need of immediate services free of waitlists. There are seven core service areas addressed in this program which include 1) basic necessities; 2) secure, safe housing; 3) physical health care; 4) mental health care; 5) career and life skills; 6) academic enrichment; and 7) substance use services. This short-term therapeutic crisis care program provides individual, group, and family counseling with measurable treatment plans, life skills training, career development training, onsite education and summer camp, recreational and educational/cultural activities, volunteerism, and case management services that assists in accessing and utilizing other community resources. The program encourages family engagement and participation in the development of the youth's treatment plan.	5	

BOARD ACTION ITEM: SINGLE SOURCE

ESSENTIAL SERVICES CATEGORY: PRETEEN/TEEN & SPECIAL NEEDS

GOVERNANCE MEETING: APRIL 4, 2022

FINANCE MEETING: APRIL 6, 2022

BOARD MEETING: APRIL 13, 2022

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Approve new contracts based on a Single Source exemption of the following programs from August 1, 2022– July 31, 2023, in the approximate amount of \$704,750.

2)

<i>ESC</i>	<i>AGENCY</i>	<i>PROGRAM</i>	<i>CONTRACT START DATE</i>	<i>CONTRACT END DATE</i>	<i>FUNDING</i>
PTT	Goodwill Industries of North Florida, Inc.	Take Stock in Children	8/1/2022	7/31/2023	\$102,000
PTT	Jacksonville Zoological Society, Inc.	W.I.L.D. Program	8/1/2022	7/31/2023	\$291,193
PTT	Police Athletic League of Jacksonville, Inc.	Teen Leadership Program	8/1/2022	7/31/2023	\$111,557
SN	Hope Street, Inc.	TBRI Training	8/1/2022	7/31/2023	\$200,000

- 3) Authorize the CEO to execute contracts in the amounts above with up to a 10% increase variance and any other documents necessary to accomplish the purposes of the approval in (1) above.

NARRATIVE:

The above program services provided by listed agencies were initially procured through a competitive RFP and have operated successfully for the past three years. The continuation of the programming can only be efficiently performed by the listed agency due to the specialized nature of the services. Therefore, the services are classified as Single Source and may be approved in accordance with the Procurement Single Source Code and procedures set forth herein without competition.

The current recommendation is to provide an additional one year of funding to the listed agencies to provide specialized services in the areas of both Pre-Teen/Teen and Special Needs while the results of the Needs Assessment and Gap Analysis are obtained, and the Board has sufficient time to understand and potentially recalibrate funding priorities. This action will go through the proper Procurement process once approved.

FISCAL IMPACT:

The providers listed above will receive funding as indicated above for a total of \$704,750 or up to a 10% increase as necessary.

GOVERNANCE/PROGRAM IMPACT:

This action requires Board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: CONTRACT RENEWALS**ESSENTIAL SERVICE CATEGORY: OUT OF SCHOOL TIME,
PRETEEN/TEEN & SPECIAL NEEDS****GOVERNANCE MEETING: APRIL 4, 2022****FINANCE MEETING: APRIL 6, 2022****BOARD MEETING: APRIL 13, 2022**

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS**FROM: MICHAEL WEINSTEIN, CHIEF EXECUTIVE OFFICER**

REQUESTED ACTION:

The Board is asked to:

- 1) Approve contract renewals of Out of School Time (OST) contracts to include an additional amount up to \$762,981 in order to add needed sites/slots with a contract term of August 1, 2022 – July 31, 2022.

<i>ESC</i>	<i>AGENCY</i>	<i>PROGRAM</i>	<i>CONTRACT START DATE</i>	<i>CONTRACT END DATE</i>	<i>INCREASE OST CONTRACT UP TO:</i>
PTT	Boys & Girls Club of Northeast Florida, Inc.	Citi Teen Center	8/1/2022	7/31/2023	\$293,760
PTT	Communities In Schools of Jacksonville, Inc.	High School Sites (3 sites)	8/1/2022	7/31/2023	\$174,420
PTT	Mali Vai Washington Kids Foundation, Inc.	MWF Leadership Program	8/1/2022	7/31/2023	\$73,302
PTT	The Carpenter's Shop Center, Inc.	Teen Expressive Arts Center	8/1/2022	7/31/2023	\$107,100
SN	I.M. Sulzbacher, Inc.	Special Needs OST	8/1/2022	7/31/2023	\$114,399

- 2) Authorize the CEO to execute renewal OST contracts with the addition of the amounts above with up to a 10% increase variance and any other documents necessary to accomplish the purposes of the approval in (1) above.

NARRATIVE:

The above program services provided by listed agencies were initially procured through a competitive RFP and have operated successfully for the past three years. The continuation of the

programming can be performed by adding these sites/slots to the providers' current Out of School Time contracts during the renewal process.

The current recommendation is for continued funding to provide services through the Out of School Time contracts at the agreed upon rate of \$11.22 for afterschool and \$22.44 for summer.

FISCAL IMPACT:

The providers listed above will receive additional funding in their OST renewal contract as indicated above for a total of \$762,981 or up to a 10% increase as necessary. The funding for these additions will still come from their original essential service category.

GOVERNANCE/PROGRAM IMPACT:

1. This request requires KHA Board Approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.