



FINANCE COMMITTEE MEETING SUMMARY
June 12, 2019
9:30 AM – 11:00 AM

Voting Board Member Attendees:

Tyra Tutor
Dr. Wells

Non-voting:

Rebekah Davis

Staff:

Joe Peppers, Cynthia Nixon, Delores Williams, Adam Miller, Mary Tobin, Dr. Jennifer Blalock, Mary Nash, Katoia Wilkins, Ruth Waters, Lenora Wilson, Donnie Horner, Joyce Watson, Delphine Brock, Kenneth Darity, and Joyce Watson

COJ Staff:

Dawn Lockhart, Mayor's Administration, Julia Davis, Office of General Counsel

Guests: Leon Baxton, Communities in Schools; Keto Porter, United Way NEFL; Robin Rose, Girls Inc; Tammy Morgan, Girls Inc.

Call to Order

The Finance Committee Meeting was called to order at 9:30 a.m. by Tyra Tutor, Finance Chair. Ms. Tutor thanked everyone for coming and asked for approval of the May finance summary. Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for comments. With none being heard, the motion was passed. Ms. Tutor asked Ms. J. Davis if the workshop summary needed to be approved at the finance meeting or the Board meeting. Ms. J. Davis stated it didn't matter. Dr. Well made a motion to approve the workshop summary and Ms. Tutor seconded it. Ms. Tutor mentioned she may not be able to make the Board meeting and asked Dr. Wells or Mr. Peppers to give the committee report. With no other comments being heard, the motion was passed.

Finance Report

Cynthia Nixon went over the finance report that runs through April 30, 2019. Ms. Nixon went through the combined report that show City funded and grant funded accounts. Ms. Nixon went into details on the Wallace Grant, SAMSHA High Fidelity Grant and the Mini Grant.

Other items discussed:

21st Century Impact Grant and Team Up Excel
Afterschool Food Program Grant
Summer Food Program Grant



Healthy Families Grant
Youth Travel Trust Fund
Jax Kids Book Club
Criminal Justice, Mental Health & Substance Abuse Reinvestment Grant
Beaches Community Fund
Stop the Violence Grant

Ms. Nixon stated that some of these items will be touched on more during Board Action Items and others will be addressed more during the budget workshop discussion.

New Business

Mary Nash introduced the Special Needs Request for Proposal. The Finance Committee is asked to approve the Request for Proposal with the minimum qualifications, scope of services, evaluation criteria and performance metrics substantially in the form presented to the Committee. This request for proposal requires that the provider offer summer camps, be able to connect and partner with the community, and the ability to bill Medicaid. Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for discussion and public comments. With no other comments being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

Mary Nash introduced Healthy Families Contract Amendment.

The Finance Committee is asked to approve the contract amendment between the Ounce of Prevention of Florida and the Kids Hope Alliance, approve the match dollars from the City of Jacksonville for the 2019-2020 fiscal year and authorize the CEO to execute the contract amendment. Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for further discussion and public comments. With none being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

Ruth Waters introduced Youth Travel Trust Fund Application.

The Finance Committee is asked to approve the Travel Trust Fund Request from River City Educational Services Inc. for fifteen students to compete in the Science Olympiad National Competition in Ithaca, New York. Ms. Waters said that the travel has already been completed and the reimbursement amount is for \$3,375.00 which is 25% of the total cost trip. Dr. Wells made the motion to approve and Ms. Tutor seconded it. Ms. Tutor opened the floor for further discussion and public comments. With none being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

Kenneth Darity introduced Legislation to fund new Afterschool Programs.

The Finance Committee is asked to approve direct funding to three afterschool sites at Windy Hill Elementary, Jacksonville Height Elementary, and Ramona Boulevard Elementary to the Young Men’s Christian Association, Inc. Mr. Darity explained these sites were not part of the original afterschool RFP and therefor needs Board approval to be funded.

Dr. Wells made the motion to approve and Ms. Tutor seconded it. Ms. Tutor opened the floor for discussion and public comments. There was discussion on how to fund these sites in the future and what would be the best option to include them on the budget. Dr. Dana Kriznar mentioned that Duval County will be closing some of its schools and we will need to discuss placement of



the children in those afterschool programs. Dr. Kriznar said she would get with Mr. Darity to discuss future planning for those sites. With no other comments being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

Katoia Wilkins introduced Juvenile Justice Request for Proposal.

The Finance Committee is asked to approve the Request for Proposal for Juvenile Justice Prevention and Intervention Programs with the minimum qualifications, scope of services, evaluation criteria and performance metrics substantially in the form presented to the Committee. Ms. Wilkins stated that we currently fund four programs in this space which serves about 400 to 500 students. Ms. Wilkins highlighted some of the requirements of this RFP which are the ability to bill Medicaid and the ability to offer programs in the eleven targeted zip codes. Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for discussion and public comments. There was discussion on the time frame for the release of the RFP and the start date of the programs. With other comments being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

Budget Discussion

Ms. Nixon and Mr. Peppers went over the proposed budget for FY19-20 and the recommendation for enhancements. As Mr. Peppers went down the list of recommendations and gave some background on the following in more detail.

Part time salaries

Youth Travel Trust Fund

Wallace Grant funds

Funding for two afterschool accessors

Youth Voice and the Mayor’s Youth Advisory Council (MYLAC)

Professional Development

Mayor’s Youth at Work Partnership and future funding

Not funding the Youth Empowerment Center

Funding for Afterschool and Summer programs

Funding for Nutrition

Mr. Peppers said the Board has the authority to rank the recommendations according to their priority. Ms. Nixon asked the Committee to look over the funding broken down by category and by percentage. Mr. Peppers reviewed last year’s approved budget and this year’s request. Ms. Tutor stated that Out of School Time seem to have the bigger pot of money and that Early Learning and Special Needs remains flat. There was discussion on the funding levels and how to increase funding for those that have not changed over the years. There was discussion on how to continue funding for the three new afterschool sites, and funding amount for the Stop the Violence Mini Grants and what programs will be funded one time or receive reoccurring funding. Ms. Nixon stated that all grants must be listed on the schedule M and any direct funded programs must be listed separately. KHA goes before the Mayor’s Budget Review Committee (MBRC) on June 21st at 9:30 am until 11:00 am. Ms. Tutor stated she would be attending. There was discussion on who should come up the priority ranking and it was suggested that the staff should do it. Ms. Tutor said the big picture for her is not the ranking but how the funds are allocated.



Public Comment

Dr. Blalock mention that at the request of Mr. Peppers, she had been working with Dr. Dana Kriznar to have four Duval County Public School gyms open during the summer. They looked at all areas to determine the greatest need and the cost associated with opening these gyms. Dr. Blalock is working with the Office of General Council and Procurement to see how to proceed. Keto Porter of United Way talked about the importance of Trauma Informed Training and the ability to offer it to the providers. Ms. Tobin stated that Trauma Informed Training will be a requirement in all our RFP's and if our providers do not have room in their budgets to pay for the training, KHA will provide the training at no cost.

Leon Baxton stated that KHA does not give themselves enough credit. Your Nutrition Program is providing afterschool and summer meals to a lot of children who live in food deserts. Mr. Baxton stated this is an important story for KHA to tell how your organization is impacting the lives of children who may otherwise go hungry.

Kenneth Darity stated that Out of School Time Task Force still needs a board representative.

ADJOURN

The meeting was adjourned at 11:26 a.m.