



KIDS HOPE ALLIANCE

The Jacksonville Partnership
for Children, Youth & Families

BOARD MEETING AGENDA

Wednesday, July 15th 2020

10:00 AM

Zoom Meeting:

<https://zoom.us/j/91751584070>

Dial-in: (646) 558-8656; Meeting ID: 917 5158 4070

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1.	INTRODUCTIONS AND INSTRUCTIONS	Kevin Gay
2.	APPROVAL OF THE MINUTES	02
3.	FINANCE REPORT	Tyra Tutor
	• Financial Report – May 31 st , 2020	06
4.	GOVERNANCE AND PROGRAMS COMMITTEE UPDATE	Dr. Barbara Darby
5.	CONSENT AGENDA	Dr. Saralyn Grass
	*All items can be pulled for discussion	
	• No Cost Extension for Grief Counseling (Special Needs)	23
	• Transfer 21 st Century Community Learning Centers Grant to Duval County Public Schools (Out of School Time Grants)	25
	• Financial Navigators Grant Application	27
6.	DISCUSSION	
	• Race and Equity Work Update	Travis Williams
	• Board Retreat Action Items Update	Dr. Saralyn Grass
7.	CEO REPORT	Mike Weinstein
8.	PUBLIC COMMENTS	
9.	ADJOURN	

Kids Hope Alliance
The Jacksonville Partnership for Children, Youth and Families
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

Board Meeting Minutes

Meeting Information	Board Member Attendance			
Date: June 17, 2020 Location: Zoom Meeting	Y	Kevin Gay- Chair	Y	Tyra Tutor
	Y	Dr. Barbara Darby	Y	Dr. Marvin Wells
	Y	Rebekah Davis	Y	Donna Orender
	Y	Rose Conry		

ZOOM Meeting: (616) 558-8656 Meeting ID 940 1109 2498

Advisory: Rob Mason, Office of Public Defender; Laura Lothman, State Attorney Office; Dana Kriznar, Duval County Public School

City Staff: Julia Davis, Office of General Counsel

KHA Staff: Mike Weinstein, Dr. Saralyn Grass, Delores Williams, Travis Williams, Cory Armstrong, Joyce Watson, April Hart, Lenora Wilson, Rodger Belcher, Mary Nash, John Everett, Kenneth Darity, Katoia Wilkins, Tyrica Young, Dae Lynn Helm, LaRaya Strong and other staff members

Guest: Leon Baxton, Marsha Davis, Chad G., Kimberly Hyatt, Robin Rose, Faith McGowen, Rachel Curtin, Council Member LeAnna Cumber, Bod Tedeschi, Amy Read, Jerome Baltazar, Jan Morse, Michelle Harco, Nacole Guyton, Vicki Waytowich, Christine S. and others

Agenda Items	Action/Outcome
CALL TO ORDER	Kevin Gay called the meeting to order at 10:05 am. Chairman Gay thanked everyone for calling into the meeting today. Chairman Gay did a roll call for public information. Chairman Gay went over information and tips for the Zoom meeting and instructions on how to participate during the meeting.
APPROVAL OF THE MINUTES	Chairman Gay asked for a motion to approve the May 20, 2020 board summary. Dr. Barbara Darby made the motion to approve with minor changes. Rose Conry seconded it. Chairman Gay asked for discussion and public comments. With none being heard the motion to approve the summary was passed.
CEO REPORT	Mike Weinstein, CEO of Kids Hope Alliance, gave some updates on the KHA budget and dates that he will have to present to the Mayor's Budget Review Committee (MBRC). Mr. Weinstein said that the Council Auditors should be releasing their reviews of all KHA Grants soon and that KHA

	<p>is already working on the suggestions given to help improve our internal processes. Mr. Weinstein talked about the importance of gathering good data, being impactful and the future structure of KHA and its contracts. Mr. Weinstein said that the executive order allowing us to use Zoom meetings will expire at the end of June and that he anticipates that the Governor will extend the order. The Finance Committee had discussion on the Essential Services Plan, our current situation dealing with COVID19, and collection of appropriate data. Mr. Weinstein said more details will be discussed later in the agenda.</p>
<p>FINANCE COMMITTEE REPORT</p>	<p>Mrs. Tutor gave the Finance Report from the meeting that took place on February 12th. The Finance Committee reviewed the Diversion RFP which will be discussed later.</p>
<p>GOVERNANCE COMMITTEE REPORT</p>	<p>Dr. Darby gave the Governance and Programs Committee Report from the meeting that took place on April 3rd. The Committee approved the Summer Camp Continuation Funding and I'm A Star Foundation no cost extension request. Chairman Gay talked about making sure that the data aligns with the programs for successful measurements and Dr. Darby agreed.</p>
<p>CONSENT AGENDA</p>	<p>Dr. Grass gave a brief summary on the action items listed below.</p> <ul style="list-style-type: none"> • Angels for Allison Contract Increase • Healthy Families Contract with the Ounce of Prevention Fund of Florida • Small Providers Criteria • Diversion RFP, Juvenile Justice • Mr. Weinstein talked about KIPP Schools action item that was introduced to the Board last month and said that after further review and taking into account MBRC it was decided to keep this program in the Out of School Time category instead of moving it to Preteen & Teen category. <p>Chairman Gay asked to approve the consent agenda. Dr. Darby made the motion and Dr. Wells seconded it. Chairman Gay opened the floor for discussion and public comments. With none being heard, Chairman Gay asked in favor to signify by the sign of "aye". All were in favor and the motion was passed.</p> <p>Discussion followed on KIPP School request. Chairman Gay asked for a motion to approve leaving KIPP School in the Out of School Time Essential Services Category. Rose Conry made</p>

COMMENTS	Leon Baxton made comments about Angels for Allison. Dr. Wells made comments on a proposed phone call with staff and agencies where appropriate. Chairmen Gay thanked Rodger Belcher and KHA staff.
ADJOURN	Chairman Gay thanked everyone for calling. Meeting adjourned at 11:34 p.m.

Draft



Financial Report

Period Ending:

May 31st 2020

KIDS HOPE ALLIANCE
Combined City Fund, Grants & Trust Funds
Period: City Fiscal Year and Varying Grant Periods
May 31, 2020

	Current Budget	City Funds	AfterSchool FY20	Summer Lunch FY 20	Healthy Families FY19	Wallace	Mental Health FY20	21st Impact FY20	21st Teamup Excel FY20	Criminal Justice Reinvestment FY20	SAMHSA High Fidelity FY19	SAMHSA Jax System Collaborative Care FY20	Youth Travel Trust	KHA Stop the Violence	KHA Mini Grants	Book Club	Total	Total Encumbered	Remaining Budget
REVENUES:																			
Intergovernmental Revenue	6,922,086		577,916	-	567,389						818,939	-					2,252,244		(4,669,842)
Contributions from Private Sources	1,868,749					915,000								-	701,941	257,289	1,874,230		5,481
Contributions from Other Funds	1,778,477				1,040,500	419,465	60,000	157,718		60,000							1,737,683		(40,794)
Department of Children & Families	400,000																-		(400,000)
Intrafund Transfer	868,868										146,000						146,000		(722,868)
Revenue Fwd from Prior Year Funding	-																-		-
Earnings on Investment	96,219	150,732												-	2,420		153,152		56,933
Rental of City Facilities	40,920	27,280															27,280		(13,640)
Gain/Loss	2,420	-															-		(2,420)
Miscellaneous	-	-															-		-
Contributions from General Fund	34,658,863	17,329,432															17,329,432		(17,329,431)
Debt & Other ERP CleanUp	490														490		-		-
NC Transfers	331,250	315,384												15,866			331,250		-
Total Revenues	46,968,342	17,822,829	577,916	-	1,607,889	1,334,465	60,000	157,718	-	60,000	964,939	-	-	15,866	704,851	257,289	23,851,271	-	(23,116,581)
EXPENDITURES:																			
Salaries - Permanent and Probationary	3,578,688	1,754,755	84,224	-	134,519	301,980		38,301	37,290		71,863		-	-			2,422,932	-	1,155,756
Salaries - Part Time	1,564,259	253,603	15,236	-	-	16,965		86,012	155,507								527,323	-	1,036,936
Employee Benefits	1,279,218	612,175	23,200	-	55,048	119,457		13,146	13,919		29,715		-	-	49		866,709	-	412,509
After-School Team Up & SL - Food Cost	1,285,630	-	510,254	-	-	-					-		-	-	-		510,254	-	775,376
Summer Lunch - Food Cost	700,000	-	-	-	-	-											-	-	700,000
Trust Fund Authority	954,869	-	-	-	-	-								11,248	819,081		830,329	3,752	120,788
Internal Service Charges	967,795	419,951	2,387	-	20,677	1,075					4,810			-		9	448,909	-	518,886
Other Operating Expenses	2,574,919	522,583	3,501	-	37,706	791,011	102	5,442	7,299		4,011			-		222,949	1,594,604	340,303	640,012
Food	1,000	-	-	-	-	-					-				680		680	-	320
Grants and Aids	35,713,003	12,064,450	-	-	829,124	-	155,481			155,481	1,091,075		20,816	311,251			14,627,678	12,684,532	8,400,793
Indirect Costs	84,040	-	-	-	7,194	52,926					-			-	6,060		66,180	-	17,860
Capital Outlay	13,154	-	-	-	-	5,052					-			-			5,052	-	8,102
Transfers	1,883,404	1,479,101	-	-	-	-					-			-	75,000		1,554,101	-	329,303
Administrative Support	4,202									102							-	-	-
Reserves	233,784	-	-	-	-	-					-						-	-	233,784
Total Expenditures	50,837,965	17,106,618	638,802	-	1,084,268	1,288,466	155,583	142,901	214,015	155,583	1,201,474	-	20,816	322,499	900,190	223,638	23,454,751	13,028,587	14,350,425
Total Revenues Less Expenditures	(3,869,623)	716,211	(60,886)	-	523,621	45,999	(95,583)	14,817	(214,015)	(95,583)	(236,535)	-	(20,816)	(306,633)	(195,339)	33,651	396,520	(13,028,587)	(8,766,156)
Reserve - Prior Year Encumbrances	3,707,200																		
Budget Difference	<u>(162,423)</u>																		

This report combines City and Grant Funds for presentation purposes only.
Difference in Mini Grants
Revised 7/6/20 after receiving updated information.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE
All Operating Fund Indexes
May 31, 2020

	Original Budget	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:					
Earnings on Investment	96,219	96,219	150,732	-	54,513
Rental of City Facilities	40,920	40,920	27,280	-	(13,640)
NC Transfers	315,384	315,384	315,384	-	-
Contributions from General Fund	34,658,863	34,658,863	17,329,432	-	(17,329,431)
Total Revenues	\$ 35,111,386	\$ 35,111,386	\$ 17,822,828	\$ -	\$ (17,288,558)
EXPENDITURES:					
Salaries - Permanent and Probationary	\$ 2,758,092	\$ 2,758,092	\$ 1,754,755	\$ -	\$ 1,003,337
Salaries - Part Time	870,521	870,521	253,603	-	616,918
Employee Benefits	969,263	969,263	612,175	-	357,088
Internal Service Charges	892,254	893,696	419,951	-	473,745
Other Operating Expenses	644,797	996,965	522,583	266,552	207,830
Capital Outlay	1	1	-	-	1
Grants and Aids	28,278,554	30,287,860	12,064,450	11,066,029	7,157,381
Transfers	697,904	1,808,404	1,479,101	-	329,303
Reserves	-	233,784	-	-	233,784
Total Expenditures	\$ 35,111,386	\$ 38,818,586	\$ 17,106,618	\$ 11,332,581	\$ 10,379,387
Total Revenues Less Expend.	\$ -	\$ (3,707,200)	\$ 716,210	\$ (11,332,581)	\$ (6,909,171)

Reserve - Prior Year Encumbrances	<u>3,707,200</u>
Budget Difference	<u>(0)</u>

Additional Information:

Budgetary Fund Balance	(1,666,297)
Reserve Approp for Prior Year Encumbrances	<u>5,373,497</u>
Net (Reserve Prior Year Encumbrances)	<u><u>3,707,200</u></u>

Kids Hope Alliance
Operating Fund - Expenditure Detail
May 31, 2020

	Original Budget	Current Budget	Expenditures Year-to-Date	Encumbered Year-to-Date	Remaining Budget
EXPENDITURES					
REGULAR SALARIES AND WAGES:					
Permanent and Probationary Salaries	\$ 2,817,262	\$ 2,817,262	\$ 1,704,865	\$ -	\$ 1,112,397
Terminal Leave	\$ -	\$ -	\$ 35,248	\$ -	\$ (35,248)
Salaries Part Time	\$ 870,521	\$ 870,521	\$ 253,603	\$ -	\$ 616,918
Salaries/Benefits Lapse	\$ (82,205)	\$ (82,205)	\$ -	\$ -	\$ (82,205)
Overtime	\$ -	\$ -	\$ 157	\$ -	\$ (157)
Shift Differential	\$ -	\$ -	\$ 195	\$ -	\$ (195)
Special Pay	\$ 23,035	\$ 23,035	\$ 14,290	\$ -	\$ 8,745
Lump Sum Payment	\$ -	\$ -	\$ -	\$ -	\$ -
BENEFITS:					
FICA & Medicare	\$ 52,764	\$ 52,764	\$ 28,314	\$ -	\$ 24,450
Pension, Unfunded Liability & Disability & FRS Pension	\$ 400,794	\$ 400,794	\$ 271,900	\$ -	\$ 128,894
GEPP Define Contribution Pension	\$ 169,914	\$ 169,914	\$ 93,787	\$ -	\$ 76,127
Dental, Life & Health Insurance	\$ 330,704	\$ 330,704	\$ 207,765	\$ -	\$ 122,939
Worker's Compensation	\$ 15,087	\$ 15,087	\$ 10,058	\$ -	\$ 5,029
Unemployment Insurance	\$ -	\$ -	\$ 351	\$ -	\$ (351)
PROFESSIONAL SERVICES:					
Professional Services (Incl. 3rd party evaluator)	\$ 305,718	\$ 580,260	\$ 296,542	\$ 243,240	\$ 40,478
Background Checks/DR	\$ 23,011	\$ 23,011	\$ 888	\$ -	\$ 22,123
OTHER CONTRACTUAL SERVICES:					
Contractual Services	\$ 6,030	\$ 10,254	\$ 4,224	\$ 4,500	\$ 1,530
Training Workshops	\$ 7,799	\$ 6,649	\$ -	\$ 800	\$ 5,849
TRAVEL AND PER DIEM:					
Travel Expenses (Out of County)	\$ 21,877	\$ 21,877	\$ 12,913	\$ -	\$ 8,964
Local Mileage & Parking & Tolls	\$ 22,000	\$ 22,000	\$ 2,273	\$ -	\$ 19,727
INTERNAL SERVICE CHARGES					
ITD Allocations	\$ 418,997	\$ 420,439	\$ 210,849	\$ -	\$ 209,590
OGC Legal - IS Allocation	\$ 112,991	\$ 112,991	\$ 17,669	\$ -	\$ 95,322
Copier Consolidation & Copy Center - IS Allocation	\$ 50,329	\$ 50,329	\$ 13,830	\$ -	\$ 36,499
FLEET - Van Maintenance	\$ 5,281	\$ 5,281	\$ -	\$ -	\$ 5,281
Mailroom - IS Allocation	\$ 195	\$ 195	\$ 1	\$ -	\$ 194
Utilities Allocation - Public Works - IS Allocation	\$ 120,691	\$ 120,691	\$ 70,403	\$ -	\$ 50,288
Building Maintenance - City Wide - IS Allocation	\$ 117,819	\$ 117,819	\$ 68,728	\$ -	\$ 49,091
Guard Service & ADT - IS Allocation	\$ 65,951	\$ 65,951	\$ 38,471	\$ -	\$ 27,480
Ergonomic Assessment	\$ -	\$ -	\$ -	\$ -	\$ -
RENTAL AND LEASES:					
Rentals & Other Rent	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Rentals (Land & Buildings)	\$ -	\$ -	\$ 696	\$ -	\$ (696)
INSURANCE:					
General Liability & Miscellaneous Insurance	\$ 30,318	\$ 30,318	\$ 25,092	\$ -	\$ 5,226
REPAIRS AND MAINTENANCE SERVICE:					
Repairs and Maintenance	\$ 2,000	\$ 2,000	\$ 1,999	\$ -	\$ 1
Hardware/Software Maintenance or Licensing Agreement	\$ 40,000	\$ 44,384	\$ 36,007	\$ 3,074	\$ 5,303
PRINTING AND BINDING/PROMOTIONAL ACTIVITIES:					
Printing and Binding	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Advertising and Promotion	\$ 20,927	\$ 20,927	\$ 14,866	\$ -	\$ 6,061
OTHER CURRENT CHARGES AND OBLIGATIONS:					
Miscellaneous Services and Charges	\$ 1,750	\$ 1,750	\$ -	\$ -	\$ 1,750
Stipends	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000
Welfare - Burials	\$ 21,366	\$ 35,512	\$ 26,509	\$ 9,003	\$ -
OFFICE AND OPERATING SUPPLIES:					
Postage	\$ 400	\$ 500	\$ 50	\$ -	\$ 450
Office Supplies	\$ 14,400	\$ 14,400	\$ 5,893	\$ 423	\$ 8,084
Food	\$ 8,975	\$ 8,975	\$ 1,552	\$ -	\$ 7,423
Furniture and Equipment under \$1,000	\$ -	\$ 7,506	\$ 7,218	\$ 288	\$ -
Other Operating Supplies (Incl. Literacy supplies/books)	\$ 43,867	\$ 39,837	\$ 13,062	\$ 4,393	\$ 22,382
Software. Computer Items Under \$1,000	\$ -	\$ 22,385	\$ 21,949	\$ 831	\$ (395)
Employee Training	\$ 8,798	\$ 9,948	\$ 4,554	\$ -	\$ 5,394
Dues, Subscriptions	\$ 60,559	\$ 60,559	\$ 17,735	\$ -	\$ 42,824
Office Furniture	\$ -	\$ 28,911	\$ 28,561	\$ -	\$ 350
Computer Equipment	\$ 1	\$ 1	\$ -	\$ -	\$ 1
AIDS TO PRIVATE ORGANIZATIONS:					
Subsidies/Contributions (Agencies & Match \$\$)	\$ 28,278,554	\$ 30,287,860	\$ 12,064,450	\$ 11,066,029	\$ 7,157,381
INTRAFUND TRANSFERS					
Interfund Transfer - Debt Service Interest	\$ 206,904	\$ 206,904	\$ 113,018	\$ -	\$ 93,886
Interfund Transfer - Debt Service Principle	\$ 241,000	\$ 241,000	\$ 140,583	\$ -	\$ 100,417
Interfund Transfers Out	\$ 250,000	\$ 250,000	\$ 125,000	\$ -	\$ 125,000
Intrafund Transfers Out (HF, SAMHSA & Nutrition)	\$ -	\$ 1,110,500	\$ 1,100,500	\$ -	\$ 10,000
Reserves	\$ -	\$ 233,784	\$ -	\$ -	\$ 233,784
TOTAL OPERATING FUND INDEXES	\$ 35,111,386	\$ 38,818,586	\$ 17,106,618	\$ 11,332,581	\$ 10,379,387

KIDS HOPE ALLIANCE

After-School Food Program Grant

Grant Period: October 1, 2019 to September 30, 2020

May 31, 2020

	<u>Current Budget</u>	<u>Actual Year to Date</u>	<u>Encumbered Year to Date</u>	<u>Remaining Budget</u>
REVENUES:				
Intergovernmental Revenue	\$ 1,507,417	\$ 577,916	\$ -	\$ (929,501)
Contributions from Other Funds	10,000	-	-	(10,000)
Total Revenues	\$ 1,517,417	\$ 577,916	\$ -	\$ (939,501)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 105,041	\$ 84,224	\$ -	\$ 20,817
Salaries - Part Time	9,240	15,236	-	(5,996)
Employee Benefits	34,537	23,200	-	11,337
After-School Team Up - Food/Food Transp	1,285,630	510,254	250,018	525,358
Internal Service Charges	7,581	2,387	-	5,194
Other Operating Expenses	65,022	3,501	16	61,505
Capital Outlay	2,493	-	-	2,493
Indirect Costs	7,873	\$ -	-	7,873
Total Expenditures	\$ 1,517,417	\$ 638,802	\$ 250,034	\$ 628,581
Total Revenues Less Expenditures	\$ -	\$ (60,886)	\$ (250,034)	\$ (310,920)

Purpose of Grant:

Provide snacks and suppers to children in afterschool programs.

Additional Information:

KIDS HOPE ALLIANCE
Summer Food Program Grant
Grant Period: April 1, 2020 to August 31, 2020
May 31, 2020

	<u>Actual Budget</u>	<u>Actual Year to Date</u>	<u>Encumbered Year to Date</u>	<u>Remaining Budget</u>
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 990,506	\$ -	\$ -	(990,506)
Revenue Fwd from Prior Year Funding	\$ -	\$ -		
Total Revenues	\$ 990,506	\$ -	\$ -	\$ (990,506)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 40,204	\$ -	\$ -	40,204
Salaries - Part Time	132,975	-	-	132,975
Employee Benefits	14,222	-	-	14,222
Internal Service Charges	8,965	-	-	8,965
Contractual Services (food contract)	700,000	-	-	700,000
Other Operating Expenses	94,140	-	4,065	90,075
Capital Outlay	-	-	-	-
Indirect Cost	-	-	-	-
Total Expenditures	\$ 990,506	\$ -	\$ 4,065	\$ 986,441
Total Revenues Less Expenditures	\$ -	\$ -	\$ (4,065)	\$ (4,065)

Additional Information:

KIDS HOPE ALLIANCE

Healthy Families Grant

Grant Period: July 1, 2019 to June 30, 2020

May 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,094,500	\$ 567,389		\$ (527,111)
Contributions from Other Funds	1,040,500	1,040,500	-	-
Total Revenues	\$ 2,135,000	\$ 1,607,889	\$ -	\$ (527,111)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 148,935	\$ 134,519	\$ -	\$ 14,416
Salaries - Part Time	1	-		1
Employee Benefits	62,442	55,048	-	7,394
Internal Service Charges	49,501	20,677	-	28,824
Other Operating Expenses	57,079	37,706	1,573	17,800
Capital Outlay	3,500	-	-	3,500
Grants and Aids	1,797,914	829,124	76,046	892,744
Indirect Costs	15,628	7,194	-	8,434
Total Expenditures	\$ 2,135,000	\$ 1,084,268	\$ 77,619	\$ 973,113
Total Revenues Less Expenditures	\$ -	\$ 523,621	\$ (77,619)	\$ 446,002

Purpose of Grant:

An evidence-based, voluntary home visitation program proven to prevent child abuse/neglect for Jacksonville's highest at-risk families.

Additional Information:

The \$880,244.50 six month extension of the Northeast Florida Healthy Start Coalition contract amount was approved and entered into the accounting system during the month of June. This action will increase the current budget figures in both Intergovernmental Revenue as well as Grants and Aids expenditures. Payments in the amount of \$734,071 have been issued to NE Florida Healthy Start Coalition in the month of June, not reflected in the information above.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

Wallace Foundation Grant

Grant Period: March 15, 2012 to September 30, 2020

May 31, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Sources	\$ 915,000	\$ 915,000	\$ -	\$ -
Contributions from Other Funds	419,465	419,465	-	-
Total Revenues	\$ 1,334,465	\$ 1,334,465	\$ -	\$ -
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 301,980	\$ 301,980	\$ -	\$ -
Salaries - Part Time	16,965	16,965	-	-
Employee Benefits	119,457	119,457	-	-
Internal Service Charges	4,552	1,075	-	3,477
Other Operating Expenses	831,980	791,011	40,940	29
Capital Outlay	5,052	5,052	-	-
Indirect Costs	54,479	52,926	-	1,553
Total Expenditures	\$ 1,334,465	\$ 1,288,466	\$ 40,940	\$ 5,059
Total Revenues Less Expenditures	\$ -	\$ 45,999	\$ (40,940)	\$ 5,059

Purpose of Grant:

Develop a uniformly high quality seamless and coordinated system of out-of-school time, with shared goals for children in Jacksonville.

Additional Information:

Budget appropriated for life of the grant.

Reimaining encumbered amount of \$40,940 continues to be expensed with \$18,071 being used in June.

KIDS HOPE ALLIANCE

21st CCLC Program - Impact Grant

Grant Period: October 1, 2019 to September 30, 2020

May 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 225,939	\$ -	\$ -	\$ (225,939)
Contributions from Other Funds	157,718	157,718	-	-
Total Revenues	\$ 383,657	\$ 157,718	\$ -	\$ (225,939)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 48,633	\$ 38,301	\$ -	\$ 10,332
Salaries - Part Time	198,223	86,012	-	112,211
Employee Benefits	18,254	13,146	-	5,108
Internal Service Charges	-	-	-	-
Other Operating Expenses	117,539	5,442	8,487	103,610
Capital Outlay	1,008	-	-	1,008
Indirect Costs	-	-	-	-
Total Expenditures	\$ 383,657	\$ 142,901	\$ 8,487	\$ 232,269
Total Revenues Less Expenditures	\$ -	\$ 14,817	\$ (8,487)	\$ 6,330

Purpose of Grant:

Provide afterschool program at San Jose and Hyde Park elementary schools.

Additional Information:

Programs are City operated.

Pending State reimbursements for Oct 2019-Feb 2020 amount to \$76,156.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

21st CCLC Program - Teamup Excel

Grant Period: September 1, 2019 to September 30, 2020

May 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 559,999	\$ -	\$ -	\$ (559,999)
Contributions from Other Funds	-	-	-	-
Total Revenues	\$ 559,999	\$ -	\$ -	\$ (559,999)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 92,308	\$ 37,290	\$ -	\$ 55,018
Salaries - Part Time	336,334	155,507	-	180,827
Employee Benefits	28,797	13,919	-	14,878
Internal Service Charges	-	-	-	-
Other Operating Expenses	102,560	7,299	16,725	78,536
Capital Outlay	-	-	-	-
Indirect Costs	-	-	-	-
Total Expenditures	\$ 559,999	\$ 214,015	\$ 16,725	\$ 329,259
Total Revenues Less Expenditures	\$ -	\$ (214,015)	\$ (16,725)	\$ (230,740)

Purpose of Grant:

Provide afterschool program at Cedar Hills and Gregory Drive

Additional Information:

Programs are City operated.

Pending State reimbursements for Oct 2019-Jan 2020 amount to \$133,345.

KIDS HOPE ALLIANCE

Criminal Justice, Mental Health & Substance Abuse Reinvestment Grant

Grant Period: November 1, 2019 to October 31, 2020

May 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Department of Children & Families	\$ 400,000	\$ 288,000	\$ -	\$ (112,000)
Contributions from Other Funds	60,000	60,000	-	-
Revenue Fwd from Prior Year Funding	-	-	-	-
Total Revenues	\$ 460,000	\$ 348,000	\$ -	\$ (112,000)
<u>EXPENDITURES:</u>				
Salaries Part Time	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	27,637	8,288	8,513	10,836
Internal Service Charges	1	-	-	1
Capital Outlay	-	-	-	-
Grants and Aids	428,160	155,481	272,679	-
Administrative Support	4,202	102	-	4,100
Total Expenditures	\$ 460,000	\$ 163,871	\$ 281,192	\$ 14,937
Total Revenues Less Expenditures	\$ -	\$ 184,129	\$ (281,192)	\$ (97,063)

Purpose of Grant:

Identify and refer youth with a mental health or substance use problems to services in an effort to prevent them from going deeper into the juvenile justice system.

Additional Information:

This is the third year of a three year grant.
Revised on 7/6/20 after receiving updated information.

KIDS HOPE ALLIANCE

SAMHSA - High Fidelity Wrap Around Grant

Grant Period: September 30, 2018 to September 29, 2020

May 31, 2020

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,543,725	\$ 818,939	\$ -	\$ (724,786)
Intrafund Transfer	146,000	146,000	-	-
Total Revenues	\$ 1,689,725	\$ 964,939	\$ -	\$ (724,786)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 83,495	\$ 71,863	\$ -	\$ 11,632
Employee Benefits	32,246	29,715	-	2,531
Internal Service Charges	2,500	4,810	-	(2,310)
Other Operating Expenses	26,659	4,011	-	22,648
Capital Outlay	1,100	-	-	1,100
Grants and Aids	1,543,725	1,091,075	452,650	-
Indirect Costs	-	-	-	-
Total Expenditures	\$ 1,689,725	\$ 1,201,474	\$ 452,650	\$ 35,601
Total Revenues Less Expenditures	\$ -	\$ (236,535)	\$ (452,650)	\$ (689,185)

Purpose of Grant:

This grant is to identify children who are admitted to crisis stabilization in NE Florida (Baker Act), refer them upon discharge to a mental health center; and respond to their immediate physical and mental health needs.

Additional Information:

Year 4 grant; received "no cost" extension for another year through September 30, 2020.

Revised on 7/6/20 after receiving updated information.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

SAMHSA - Jax System Collaborative Care

Grant Period: September 30, 2019 to September 29, 2020

May 31, 2020

	<u>Current Budget</u>	<u>Actual Year to Date</u>	<u>Encumbered Year to Date</u>	<u>Remaining Budget</u>
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 1,000,000	\$ -	\$ -	\$ (1,000,000)
	-	-	-	-
Total Revenues	\$ 1,000,000	\$ -	\$ -	\$ (1,000,000)
<u>EXPENDITURES:</u>				
Internal Service Charges	-	-	-	-
Grants and Aids	1,000,000	238,148	761,852	-
Total Expenditures	\$ 1,000,000	\$ 238,148	\$ 761,852	\$ -
Total Revenues Less Expenditures	\$ -	\$ (238,148)	\$ (761,852)	\$ (1,000,000)

Purpose of Grant:

The purpose of this grant is to improve the mental health outcomes for children and youth with serious emotional disturbance (SED) and their families.

Additional Information:

KIDS HOPE ALLIANCE
Youth Travel Trust Fund
May 31, 2020

	<u>Original Budget</u>	<u>Current Budget</u>	<u>Actual Year to Date</u>	<u>Encumbered Year to Date</u>	<u>Remaining Budget</u>
<u>REVENUES:</u>					
Transfer from Other Funds	\$ 50,000	\$ 90,794	\$ 90,794	\$ -	\$ -
Total Revenues	\$ 50,000	\$ 90,794	\$ 90,794	\$ -	\$ -
<u>EXPENDITURES:</u>					
Grants and Aids	\$ 50,000	\$ 90,794	\$ 20,816	\$ 1,983	\$ 67,995
Total Expenditures	\$ 50,000	\$ 90,794	\$ 20,816	\$ 1,983	\$ 67,995
Total Revenues Less Expenditures	\$ -	\$ -	\$ 69,978	\$ (1,983)	\$ 67,995

Purpose of Program:

Assist youth and chaperones with the cost of travel expenses to events when selected to represent Jacksonville.

Additional information:

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Stop the Violence

May 31, 2020

	<u>Current Budget</u>	<u>Actual Life to Date</u>	<u>Encumbered</u>	<u>Remaining Budget</u>
<u>REVENUES:</u>				
Interfund Transfer In	\$ 564,550	\$ 564,550	\$ -	\$ -
NC-Transfers	15,866	15,866	-	-
Total Revenues	\$ 580,416	\$ 580,416	\$ -	\$ -
<u>EXPENDITURES:</u>				
Trust Fund Authority	\$ 15,866	\$ 11,248	\$ 3,752	\$ 866
Grants and Aids	564,550	311,251	53,293	200,006
Total Expenditures	\$ 580,416	\$ 322,499	\$ 57,045	\$ 200,872
Total Revenues Less Expenditures	\$ -	\$ 257,917	\$ (57,045)	\$ 200,872

Purpose of Program:

Approved in FY18-19 budget for grants up to \$10,000 to be awarded to address youth violence in the community.

Additional information:

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Mini Grants Program

May 31, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Gain/Loss	\$ 2,420	\$ 2,420	\$ -	\$ -
Contributions from Private Sources	696,460	701,941	-	5,481
Interfund Transfer In	158,318	158,318	-	-
Debt & Other ERP CleanUp	490	490	-	-
Total Revenues	\$ 857,688	\$ 863,169	\$ -	\$ 5,481
 <u>EXPENDITURES:</u>				
Other Operating Expenses	\$ 49	\$ 49	\$ -	\$ -
Trust Fund Authority	939,003	819,081	-	119,922
Interfund Transfer Out	75,000	75,000	-	-
Indirect Cost	6,060	6,060	-	-
Total Expenditures	\$ 1,020,112	\$ 900,190	\$ -	\$ 119,922
 Total Revenues Less Expenditures	\$ (162,424)	\$ (37,021)	\$ -	\$ 125,403

Purpose of Program:

Mini Grants up to \$25,000 per KHA Trust Sec 111.850 Part A

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE
Jax Kids Book Club Trust Fund
May 31, 2020

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Sources	\$ 257,289	\$ 257,289	\$ -	\$ -
Total Revenues	\$ 257,289	\$ 257,289	\$ -	\$ -
<u>EXPENDITURES:</u>				
Operating Expenses	\$ 255,289	\$ 222,949	\$ 6,010	\$ 26,330
Food	1,000	680	-	320
Internal Service Charges	1,000	9	-	991
Total Expenditures	\$ 257,289	\$ 223,638	\$ 6,010	\$ 27,641
Total Revenues Less Expenditures	\$ -	\$ 33,651	\$ (6,010)	\$ 27,641

Purpose of Program:

Provide books to children at the end of their VPK year as they transition to kindergarten to help encourage reading over the summer.

Additional information:

Self-appropriating Trust Fund

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

BOARD ACTION ITEM: NO COST EXTENSION FOR GRIEF COUNSELING

ESSENTIAL SERVICES CATEGORY: SPECIAL NEEDS

GOVERNANCE MEETING: JULY 6, 2020

FINANCE MEETING: JULY 8, 2020

BOARD MEETING: JULY 15, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

- 1) Approve the extension of the contract awarded under KHA's Grief Counseling RFP from August 1, 2020 through December 31, 2020 to allow Northwest Behavioral Health Services, Inc. to complete the awarded program.

AGENCY	BID NUMBER	CONTRACT NUMBER	AMOUNT
NORTHWEST BEHAVIORAL HEALTH SERVICES, INC.	ESC-0475-19	7592-73	\$21,366.00

- 2) Authorize the CEO to execute an amendment to the contract and all other legal documents necessary to carry out the intent of the action approved in (1) above.

NARRATIVE:

- In June, 2019 an RFP was released through KHA for grief and trauma therapy services.
- Effective 8/12/19, a contract was awarded to Northwest Behavioral Health Services, Inc. to provide these services. The amount of the award was \$21,366.00.
- Services delivered under this award provide mental and behavioral health intervention services for children and families that experience stress as a result of a traumatic incident. These services include immediate, short-term crisis stabilization, grief counseling and trauma support for both the children and families directly impacted any who may have experienced secondary trauma as a result.
- The services offered under this contract is a new model for the City of Jacksonville and required developing referral relationships with first responders, which has taken time to build. In addition, the pandemic has made it difficult for the agency to provide services face to face, which is important for this type of intervention. The existing term of the contract expires July 31, 2020. Thus, the Kids Hope Alliance staff is requesting approval of an extension of the contract period from August 1, 2020 through December 31, 2020, to allow the grantee to complete awarded program.

FISCAL IMPACT:

Northwest Behavioral Health Services, Inc. will have the opportunity to expend the awarded funds as initially proposed.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: 21ST CENTURY COMMUNITY LEARNING CENTER (21ST CCLC) TRANSFER TO DUVAL COUNTY PUBLIC SCHOOLS (DCPS)

ESSENTIAL SERVICES CATEGORY: OUT OF SCHOOL PROGRAMMING

GOVERNANCE COMMITTEE: JULY 6, 2020

FINANCE COMMITTEE: JULY 8, 2020

BOARD MEETING DATE: JULY 15, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

RE: 21ST CENTURY COMMUNITY LEARNING CENTERS TRANSFER TO DUVAL COUNTY PUBLIC SCHOOLS

REQUESTED ACTION:

The Board is asked to:

- 1) Approve the transfer by KHA of the Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) grant to Duval County Public Schools for afterschool and summer programming at the following sites effective October 1, 2020:
 - A. Cedar Hills Elementary TEAM UP Excel; 6534 Ish Brant Road, Jacksonville, Florida 32210
 - B. Gregory Drive Elementary TEAM UP Excel; 7800 Gregory Drive, Jacksonville, Florida 32210
- 2) Authorize the CEO to execute all documents necessary or appropriate to fulfill the transfer to Duval County Public Schools

NARRATIVE:

KHA is the recipient of the 21st CCLC grant for operation at Cedar Hills TEAM UP Excel and Gregory Drive TEAM UP Excel. DCPS partnered with KHA in its application for the grant. KHA provides afterschool and summer programming at each site which consists of academic support and enrichment to youth participating in the program. Historically, KHA has released a Request for Proposal (RFP) for non-profit organizations to operate the 21st CCLC grant. However, the Florida Department of Education now mandates the recipient of the grant must also operate the grant. KHA staff believes that the transfer of the grant to DCPS, as the Local Education Agency (LEA), will allow for seamless continuation of daytime school to afterschool.

The grant received by KHA was for a maximum of 5 years beginning October 1, 2018. The current grant year ends September 30, 2020.

Although KHA's Ordinance allows KHA to provide services in-house if mandated by granting authorities other than the City, KHA staff believes that DCPS can more efficiently and effectively provide these services.

FISCAL IMPACT:

Nita M. Lowey 21st Century Community Learning Center grant is \$700,000.00

GOVERNANCE/PROGRAM IMPACT:

This action requires Board approval.

OPTIONS:

1. Vote to approve.
2. Decline to approve.

STAFF RECOMMENDATION: Staff recommends approval.

BOARD ACTION ITEM: CITIES FOR FINANCIAL EMPOWERMENT (CFE), 2020 FINANCIAL NAVIGATORS GRANT

ESSENTIAL SERVICES CATEGORY: ALL

GOVERNANCE COMMITTEE: JULY 7, 2020

FINANCE COMMITTEE: JULY 8, 2020

BOARD MEETING DATE: JULY 15, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

RE: CITIES FOR FINANCIAL EMPOWERMENT (CFE), 2020 FINANCIAL NAVIGATORS GRANT

REQUESTED ACTION:

The Board is asked to:

- 1) Authorize KHA to apply for a grant from the Cities for Financial Empowerment Fund (CFE): 2020 Financial Navigators for the period of August 2020 thru July 2021, for up to \$80,000.
- 2) Authorize the CEO to execute a grant contract and any other documents necessary to fulfill grant requirements.

NARRATIVE:

Name of the grant: Cities for Financial Empowerment Fund: 2020 Financial Navigators

Overview: The Cities for Financial Empowerment Fund (CFE Fund), with generous support from Bloomberg Philanthropies, Citi Foundation, JP Morgan Chase & Co., and Wells Fargo, invited the City of Jacksonville to submit an application to provide financial information and referrals to residents impacted by the COVID-19 pandemic and economic fallout. If selected for the grant, KHA will receive funding of up to \$80,000, training, access to a centralized database, and significant technical assistance for up to one year to design.

Financial Navigators will provide structured guidance remotely that will help residents prioritize financial concerns and mitigate disruptions to their cash flow.

Tactics may include:

- Managing expenses:

- Prioritizing payments;
- Guiding negotiations with creditors, including credit card companies, student loan servicers, personal and business lenders, to pause payments without accruing interest;
- Determining if utilities payments can be paused without disruption of service; and
- Considering options to leverage insurance.
- Maximizing income:
 - Ensuring receipt of potential future federal payments;
 - Providing guidance on enrollment of unemployment insurance, food security benefits, and other available resources; and
 - Connecting to Volunteer Income Tax Assistance sites to file taxes and receive tax refunds

Does this align with the Kids Hope Alliance Ordinance and Essential Services Plan?

Yes, the program will promote family health and well-being and enable families and their children to participate in the programs, services and activities of KHA by enhancing the financial stability of families affected by the COVID-19 pandemic and economic fallout. Only families with children (as defined in KHA's Ordinance) will be eligible to participate in the program.

Does this address a requirement of an existing grant? No.

How many children will be served/ impacted? The program goal is to reach 1,200 families of children with services over the one-year grant period.

Is this associated with an existing contract or program? No.

Is there Kids Hope Alliance funding (cash or in-kind) required? If so, provide details. No cash match or in-kind services are required.

What partners or partnerships are involved? KHA will partner with the United Way of Northeast Florida to embed the Financial Navigators into the 2-1-1 and other city resources.

FISCAL IMPACT:

The funding of this grant would come from Cities for Financial Empowerment Fund (CFE). We could potentially receive a total of \$80,000 over the course of one year which will be subcontracted to the United Way of Northeast Florida to embed the program into the 2-1-1 services and could pay for one staff person at United Way.

GOVERNANCE/PROGRAM IMPACT:

The program will promote family health and well-being and enable families and their children to participate in the programs, services and activities of KHA by enhancing the financial stability of families affected by the COVID-19 pandemic and economic fallout.

OPTIONS:

This grant opportunity was a quick release to respond to the emergency of COVID-19. In partnership with United Way a grant application was submitted on 6-30-20 on the deadline. If the board declines to approve, the application can be withdrawn.

1. Vote to approve.
2. Decline to approve.

STAFF RECOMMENDATION:

Staff recommends approval.