



**GOVERNANCE COMMITTEE
MEETING
AGENDA
Monday, July 1, 2019
1:00 PM - 2:30 PM**

TAB

- | | | |
|---|-------------------|---|
| 1. CALL TO ORDER | Dr. Barbara Darby | |
| 2. APPROVAL OF THE MINUTES | Dr. Barbara Darby | 1 |
| 3. REPORT OF THE CHAIR & WORKPLAN | Dr. Barbara Darby | 2 |
| 4. NEW BUSINESS: | | |
| · Action Items:
(Open for public comments prior to voting each item) | | |
| ○ Mini-Grant Legislation | Adam Miller | 3 |
| ○ Youth Travel Trust Fund Application | Ruth Waters | 4 |
| ○ Department of Education- 21st CCLC Grant | Dae Lynn Helm | 5 |
| 5. DISCUSSION: | Adam Miller | 6 |
| ○ Kids Hope Alliance Board Policies | | |
| ○ Finance & Programs Committee Items | | |
| ○ Small Provide Program | | |
| ○ Youth Travel Trust Update | | |
| ○ Schedule of Events | | |
| 6. PUBLIC COMMENTS | | |
| 7. NEXT STEPS & MEETING SCHEDULE | Dr. Barbara Darby | |
| 8. ADJOURN | | |



GOVERNANCE COMMITTEE MEETING SUMMARY
June 3, 2019
1:00 PM – 2:30 PM

Voting Board Attendees:

Dr. Barbara Darby, Committee Chair
Rebekah Davis
Non- Voting, Dr. Wells

Staff:

Mary Tobin, Adam Miller, Cynthia Nixon, Dae Lynn Helm, Delores Williams, Jennifer Blalock, John Everett, Donnie Horner, Ruth Waters, Katoia Wilkins and Rodger Belcher

COJ Staff:

Julia Davis, Office of General Counsel

Call to Order

The Governance Committee meeting was called to order at 1:00 p.m. by Dr. Darby. Dr. Darby thanked everyone for coming today and gave instructions for evacuation in the event of an emergency. Dr. Darby asked for a motion to approve the reflected changes to the Governance Summary presented today. Ms. Davis made the motion and Dr. Darby seconded it. Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion passed.

Governance Report and Work plan

Dr. Darby stated that the work plan has been updated to reflect items that have been completed and asked if anyone had any questions. Dr. Darby asked Mr. Miller to update the work tracker for the CEO Evaluation. Ms. Tobin asked Dr. Darby about her expectations when it comes to KHA Ordinance being updated or revised. Dr. Darby stated we need to have a comprehensive meeting to discuss this. Dr. Darby asked staff to develop a list of items that needs to be changed or updated as they come up. The Governance Committee will then work with staff and the Office of General Counsel to create a plan for moving the recommended changes forward.

Action Items

Adam Miller introduced the Board Officers’ Election Process and Slate of Candidates.

Mr. Miller stated that the Board chair tasked the Governance Committee with coming up with a slate of candidates to present to the Board. Mr. Miller stated this is aligned with the Boards Bylaws and that he has worked with the Office of General Counsel to come up with a written process for approval that will ensure transparency. Mr. Miller contacted each board member to discuss their interest in serving as an officer. From that conversation, Mr. Miller presented a slate of candidates to the Governance Committee to use to make recommendations to the Board. Ms.



J. Davis stated the Governance Committee does not have to approve the draft policy for how the members are selected, and Ms. Tobin stated that she would like approval of the policy so it would be in place for years to come. There was discussion from the Committee around voting considering they are also candidates themselves. Ms. J. Davis assured them of the process and that this is only their recommendations and the slate of officers would still need full Boards approval. Ms. J. Davis went on to say that some Board members could decide they wanted to make their own recommendations, in which case, the recommendation would have to be amended and then a vote taken for approval of the new nominees.

There was discussion on amending the recommendations and how that process would work. Dr. Wells stated that in his opinion this is a unique situation since half of the members are being nominated for officers but if someone is interested, we should consider that. Dr. Wells also does not feel that an incoming Board member should be considered for an officer position until they have served some time on the Board.

Ms. R. Davis asked to remove her name as a candidate for Vice Chair and Treasurer and said she would be happy to serve wherever she was needed. After all conversation and consideration, Ms. R. Davis recommended the following list below to move to the full Board and Dr. Darby seconded it.

Chair- Kevin Gay

Vice Chair- Dr. Barbara Darby

Treasurer- Tyra Tutor

Secretary- Rebekah Davis

Dr. Darby opened the floor for further discussion and public comments. With none being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion to move the list of candidates to the Board was passed.

Nomination and Election Process & Slate of Candidates Process

Ms. R. Davis made a motion to approve the policy for nominating and electing board members as officers and Dr. Darby seconded it. Dr. Darby opened the floor for discussion and public comments. With none being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the policy on the process to nominate and elect candidates was passed.

Ruth Waters introduced the Youth Travel Trust Fund Request.

The Committee is asked to approve the Travel Trust Fund Request from River City Science Academy to send fifteen students to New York. The students were selected for the Science Olympiad National Competition. Ms. Waters said that the travel has already been completed and the reimbursement amount is for \$3,375.00 which is 25% of the total cost trip. Ms. R. Davis made the motion to approve and Dr. Darby seconded it. Dr. Darby opened the floor for discussion and public comments. Dr. Darby stated she was happy to see the funds being used. With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the Travel Trust request was passed.



With no other action items, the Governance Committee moved to discussion. Mr. Miller went down the list of items for discussion. The topics were around KHA internal policies. Mr. Miller, Ms. Tobin, and Dr. Blalock explained the intent of each policy as it pertains to what we are doing now.

1. Contract Amendments and the importance of having a policy around this item.
2. Contract compliance, corrective action plan and contract termination
3. Authority to file legislation
4. Annual Report
5. Small Providers Program
6. Updating Essential Services Plan

The Governance Committee tasked staff with coming up with a list of priorities from the policies mentioned and preparing the framework for that policy according to the needs and the Essential Services Plan. Once they have a draft, they are to bring back to the Governance Committee for discussion and recommendations.

Public Comments

No public comments

Adjourn

The meeting was adjourned at 2:30 p.m.

Governance Committee Work Plan:

- Youth Travel Trust:

- **Completed**

- **Approved Ordinance Code in March**
- **Review Policies & Procedures**
- **Review Ordinance & Eligibility**
- **Marketing & Communications Strategy**
- **Create Recommendations for Changes**

- Memorandum of Understanding: Parents Who Lead:

- **Completed**

- **Review Ordinance on Entering into MOUs**
- **Essential Services Category**
- **Metrics & Evaluation**
- **Draft Policy & Strategy for MOUs**

- CEO Performance Evaluation Framework & Process:

- **Completed**

- **Review JCC Evaluation Process**
- **Dr. Darby to consult with COJ Employee Services**
- **Review City's Evaluation Process**
- **Recommend Kids Hope Alliance Framework & Process**

- Board By-Laws:

- **Completed**

- **Update with recommendations from Committee**
- **Review with Office of General Counsel**

- Board Ethics Workshop:

- **Completed**

- **Research City & State Policies**
- **Create Annual Review Process with City Ethics & OGC**

- Grants Framework & Policy:
 - **Completed**
 - Obtain Board Member Input on Board's Grant Policy
 - Draft Framework for Grants Strategy
- Legislative Review of Kids Hope Alliance Ordinance:

Due: TBD

 - Review Kids Hope Alliance Ordinance, Ch. 77
 - Create recommendation of legislative changes, including Youth Travel Trust Fund
- Interactions with City Agencies & Community Organizations:
 - **Completed**
 - Research Ordinance Requirements
 - Create Board Policy & Procedure for Interacting & Partnering with City Departments and Organizations
- Review of old Jacksonville Children's Commission Board Policies:

Due: August Committee Meeting

 - Review Jacksonville Children's Commission Board Policies
 - Recommendation of New Kids Hope Alliance Board Policies & Procedures
- Outline: Chief Executive Officer Authority:

Due: August Committee Meeting

 - Review Chief Executive Officer's Authority in Ordinance
 - Create Outline of Board Authority and CEO Authority
- Board Self-Evaluation:

Due: August Committee Meeting

 - Create Template & Process for Board Self-Evaluation
 - Assist Board Members in Conducting Evaluations
 - Board Teambuilding Exercise & Personal Reflection

Kids Hope Alliance Governance Committee Work Plan Progress:

<u>Action Item:</u>	<u>Review & Approval of OGC(when applicable):</u>	<u>Kids Hope Alliance Administration:</u>	<u>Governance Committee:</u>	<u>Kids Hope Alliance Board of Directors:</u>
Youth Travel Trust Fund	October 1, 2018	October 1, 2018	March 4, 2019	March 20, 2019
MOU Review Framework	October 1, 2018	October 1, 2018	October 1, 2018	November 28, 2018
Program Evaluation Framework:				
CEO Performance Review Process	December 2018	December 2018	March 4 th , 2019	
Kids Hope Alliance By-Laws	December 2018	December 2018	January 7, 2019	January 16, 2019
Board Ethics Review	November 5, 2018	November 5, 2018	November 5, 2018	February 2019
Grants Framework	November 5, 2018	November 5, 2018	November 5, 2018	November 28, 2018
Intra-Agency Liaisons	October 2018	October 2018	November 5, 2018	November 28, 2018
Review of JCC Policies	February	February		
KHA Ordinance Review				

Outline of CEO Authority				
Board Self- Evaluation				

BOARD ACTION ITEM:

GOVERNANCE COMMITTEE: JULY 1, 2019
FINANCE COMMITTEE: JULY 10, 2019
BOARD MEETING DATE: JULY 17, 2019

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: JOE PEPPERS, CHIEF EXECUTIVE OFFICER
RE: AUTHORIZING LEGISLATION TO AMEND MINI-GRANTS PROGRAM

REQUESTED ACTION:

The Board is asked to:

- 1) Authorize the Kids Hope Alliance staff to file legislation that amends Sec.111.850 Part A, to increase the maximum mini-grant award from \$5,000 to \$25,000.

NARRATIVE:

As outlined in Sec. 111.850 Part A, the Kids Hope Alliance Trust Fund was created to allow the Kids Hope Alliance Board to fund the mini-grants program. The mini-grants of up to \$5,000 may be awarded to organizations that provide programs for children and youth in the Jacksonville community and that are within the services, programs, and activities identified in the Essential Services Categories under Chapter 77. Funds provided through the mini-grants program shall not be used for ongoing program costs or fundraising efforts.

The suggestion of increase the maximum award from \$5,000 to \$25,000 has conveyed to the Board at the June 2019 meeting. This change would require legislation to be filed. If approved prior to the enactment of the FY19-20 budget , any new mini-grants approved by the Board in the next fiscal year could be up to \$25,000.

FISCAL IMPACT:

The passage of this action item does not require any additional funding. If this action item and legislation are approved, this would allow mini-grant awards to be funded up to \$25,000

GOVERNANCE/PROGRAM IMPACT:

Approval of this action item authorizes Kids Hope Alliance staff to file legislation to amend Sec.111.850 Part A and the requirements of the mini-grants program. Approval of this Board Action Item is inclusive of any necessary waivers and other administrative actions as determined by the Office of General Counsel.

OPTIONS:

1. Vote to approve.
2. Decline to approve.

STAFF RECOMMENDATION: Staff recommends approval.



KIDS HOPE ALLIANCE

Trust Fund Intervention and Prevention Small Grants Program

Date Deadline for Applications:

Time Deadline for Applications:

All Applications Must be Submitted by the Deadlines to

ATTENTION: Dae Lynn Helm

at the Kids Hope Alliance

1095 A. Philip Randolph Blvd. Suite, 3

Jacksonville, FL 32206

(904) 255-4400

Or by Email to dhelm@coj.net

**Further questions regarding the Small Grants may be directed to Dae
Lynn Helm at dhelm@coj.net or (904) 255-4406.**

Please allow 24 hours for a response.

KIDS HOPE ALLIANCE

Trust Fund Intervention and Prevention Small Grants Program

1. OBJECTIVE

Kids Hope Alliance (KHA) is seeking proposals from organizations (e.g, community based or faith based organizations, non-profits corporations, 501(c)(3) organizations, associations or unincorporated groups) that can demonstrate a willingness and readiness to provide services to enable every child and youth to reach their academic, career, and civic potential. All proposals must be consistent with KHA's Essential Services Plan and fall within one of the Plan's Essential Service Categories. Funds provided under this Request for Proposals (RFP) shall not be used for ongoing program costs or fundraising efforts.

TOTAL FUNDING AVAILABILITY

The amount of funds for the KHA Trust Fund Intervention and Prevention Small Grants Program is \$119,000. The Kids Hope Alliance intends to make multiple small grant awards until all funds have been depleted. The maximum lump sum grant award amount is \$5,000. The grant amount will be based on the total cost to provide activities that meet the program objectives as shown in the program budget submitted with the application.

2. PROBLEM STATEMENT AND TARGETED POPULATION

The Kids Hope Alliance seeks to increase opportunities for the community to reach youth in the various Duval County neighborhoods through programs meeting the interests and needs of the community for intervention and prevention programs that enable every child and youth to reach their academic, career, and civic potential. Population served must be children and youth in Duval County through age 18, or between ages 19 and 21 (22 years in the case of special needs persons) if enrolled in a Duval County high school, general education development (GED) program, high school equivalency program.

3. COST REIMBURSEMENT AND ADVANCE PAYMENT

Awards will be paid on a cost reimbursement basis. Applications must include the Budget Sheet and Budget Narrative attached as **Form X**. Awarded Proposers may request a 25% advance payment and then additional funding will be based on the invoices and

documentation showing funds were spent for the program as shown in the Budget submitted with the Application. **Without proper documentation, organizations will not be reimbursed. Organizations must provide documentation showing expenses for all funding, including advanced funding. Additional funding will be reimbursed only after the organization has submitted documentation that the advance funds have been spent as shown in the Budget.**

All funds also must be spent as shown in KHA's Small Grants Financial Requirements listed in Attachment X.

4. TERM OF AGREEMENT; AGREEMENT TERMS

The term of agreement will be requested by the proposer on the application, but shall not exceed a one year period. All contracts are subject to the early termination provisions outlined in the Contract. The proposer shall execute a grant contract in substantially the form attached hereto as Form 3 ("Contract"), as may be further modified by the Office of General Counsel in the best interest of the Kids Hope Alliance. The organization shall be required to perform any background screenings in the provision of services as required by Florida law and the terms of the Contract.

5. BASIS OF AWARD

The Kids Hope Alliance Board will make multiple mini-grant awards up to \$5,000 until all funds are depleted. Additional awards of \$5,000 may be recommended by the Kids Hope Alliance CEO and approved by the Kids Hope Alliance Board with any remaining funds in the Kids Hope Alliance Trust Fund.

In accordance with Section 111.850, *Ordinance* Code, The Kids Hope Alliance CEO will make grant award recommendations to the Kids Hope Alliance Board for final approval. The Kids Hope Alliance CEO's recommendations will be based on the highest scoring proposers according to the evaluation criteria stated in Section 8 "Evaluation Criteria". The Kids Hope Alliance Board will award to the highest scoring proposer the requested amount shown in the program budget up to a maximum of \$5,000.00. KHA will then award to the next highest proposer and so on until all funds are depleted or the remaining proposals score below 75. Awards will not be made for proposals achieving less than a minimum score of 75. Grant awards made by the Kids Hope Alliance Board shall be the final decision regarding such grant awards.

6. EVALUATION CRITERIA

The total possible points to be earned is 114. The response to the criteria will be typed,

single spaced, and be no longer than five (5) pages. **Attachments and any required forms are not included in the 5-page limit.** Please number the pages and place the organization's name on each page.

Applications must contain the following information which shall be evaluated and scored by KHA as shown below:

a. Competence/ Experience

Provide a detailed explanation of the current or similar experience in providing/administering programs that have promoted positive youth development to address the needs for intervention and prevention programs that enable every child and youth to reach their academic, career and civic potential. Priority will be given in bonus points for organizations with annual operating budgets of less than \$100,000.

(Maximum 25 points) (Bonus Points 10)

b. Scope of Work

Describe your organization's proposed plan for meeting the program objective.

Responses must include:

- i.** A timeline for implementation
- ii.** The number of youth to be served
- iii.** Strategies for prevention and intervention that will enable every child and youth to reach their academic, career, and civic potential
- iv.** Explanation of the need for the prevention and intervention program in the targeted community
- v.** Where, when and how often the services will be provided.
- vi.** Denote items selected for list of essential services: Juvenile Justice, Early Learning, Special Needs, Out-of-School time, Pre-Teen/Teen.

(Maximum 35 points)

Describe your organization's proposed plan for meeting area(s) in the KHA Continuum of Services found in its Essential Services Plan.

The project receives one bonus point for each KHA Continuum of Services **(Maximum bonus points 4):**

- College & Career Readiness **(1 bonus point)**
- Literacy **(1 bonus point)**
- Community & Family Engagement **(1 bonus point)**
- Access: Focus on Providing KHA services to High Need, High Risk Areas **(1 bonus point)**

c. Collaborations

Provide examples of current collaborations in the community for youth prevention and intervention programs that enable every child and youth to reach their academic, career and civic potential. Collaborations may also include the addition of youth voice and input into the program from youth participants. **(Maximum 15 points)**

d. Budget

Provide completed Budget Form (Excel Tab 1) and Budget Narrative (Excel Tab 2) (Form 1), for the implementation of the program, including narratives of the activities. **(Maximum 25 points)**

7. MINIMUM REQUIREMENTS

The organization must satisfy the following mandatory minimum requirements in order to have their Grant Application evaluated. By submitting, the Organization warrants and represents that it satisfies these requirements. Failure to meet these requirements may result in the Grant Application not being evaluated and being rejected as non-responsive:

Proposer must:

- a. Provide evidence of the organization's formation or structure.
 - If the organization is a nonprofit corporation provide the evidence of registration with the Secretary of State of Florida or another state.
 - If the organization is a 501(c)(3) organization, provide a copy of the IRS determination letter.
 - If the organization is an association or unincorporated group, provide the evidence of that formation and a list of the organization's members, each member's role in the organization and the date the organization was formed.
 - If the organization is another type of organization not listed here, provide evidence of the formation and similar relevant information.
 - For profit entities are not eligible for awards.
- b. Provide current proof of any business licenses required by local, state, and federal law as applicable.
- c. Provide a Tax ID number, or if there is no registered Tax ID number, provide Social Security Number(s) of the member(s) of the organization who will receive the funds, execute the contract and be responsible for the organization.

- d. The program must provide services to Duval County youth.
- e. The program activities must fall within at least one of the Essential Services Categories in the Kids Hope Alliance's Essential Services Plan.

8. INDEMNIFICATION

Proposers shall hold harmless, indemnify, and defend the City of Jacksonville and City's members, officers, officials, employees and agents (collectively the "Indemnified Parties") from and against, without limitation, any and all claims, suits, actions, losses, damages, injuries, liabilities, fines, penalties, costs and expenses of whatsoever kind or nature, which may be incurred by, charged to or recovered from any of the foregoing Indemnified Parties for:

1. General Tort Liability, for any negligent act, error or omission, recklessness or intentionally wrongful conduct on the part of the Indemnifying Parties that causes injury (whether mental or corporeal) to persons (including death) or damage to property, whether arising out of or incidental to the Indemnifying Parties' performance of the Contract, operations, services or work performed hereunder; and

2. Environmental Liability, to the extent this Contract contemplates environmental exposures, arising from or in connection with any environmental, health and safety liabilities, claims, citations, clean-up or damages whether arising out of or relating to the operation or other activities performed in connection with the Contract; and

3. Intellectual Property Liability, to the extent this Contract contemplates intellectual property exposures, arising directly or indirectly out of any allegation that the Services, any product generated by the Services, or any part of the Services as contemplated in this Contract, constitutes an infringement of any copyright, patent, trade secret or any other intellectual property right. If in any suit or proceeding, the Services, or any product generated by the Services, is held to constitute an infringement and its use is permanently enjoined, the Indemnifying Parties shall, immediately, make every reasonable effort to secure within 60 days, for the Indemnified Parties a license, authorizing the continued use of the Service or product. If the Indemnifying Parties fail to secure such a license for the Indemnified Parties, then the Indemnifying Parties shall replace the Service or product with a non-infringing Service or product or modify such Service or product in a way satisfactory to Buyer, so that the Service or product is non-infringing.

If an Indemnifying Party exercises its rights under this Contract, the Indemnifying Party will (1) provide reasonable notice to the Indemnified Parties of the applicable claim or liability, and (2) allow Indemnified Parties, at their own expense, to participate in the litigation of such claim or

liability to protect their interests. **The scope and terms of the indemnity obligations herein described are separate and apart from, and shall not be limited by any insurance provided pursuant to the Contract or otherwise. Such terms of indemnity shall survive the expiration or termination of the Contract.**

In the event that any portion of the scope or terms of this indemnity is in derogation of Section 725.06 or 725.08 of the Florida Statutes, all other terms of this indemnity shall remain in full force and effect. Further, any term which offends Section 725.06 or 725.08 of the Florida Statutes will be modified to comply with said statutes.

Insert Budget Pages

**FORM 2
CONFLICT OF INTEREST CERTIFICATE**

Organization must execute either Section I or Section II hereunder relative to Florida Statute 112.313(12). Failure to execute either section may result in rejection of your Application.

SECTION I

I hereby certify that no official or employee of the City or KHA has a material financial interest in the Organization.

Signature

Organization Name

Name and Title of Authorized Representative (type or print) Business Address

City, State, Zip Code

SECTION II

I hereby certify that the following named City or KHA official(s) and/or employee(s) having material financial interest(s) (in excess of 5%) in the Organization have filed Conflict of Interest Statements with the Supervisor of Elections, 105 East Monroe Street, Jacksonville, Duval County Florida, prior to bid opening.

Name	Title of Position	Date of Filing

Signature

Organization Name

Name and Title of Authorized Representative (type or print) Business Address

City, State, Zip Code

FORM 3 – CONTRACT FORM

**KIDS HOPE ALLIANCE
TRUST FUND INTERVENTION AND PREVENTION
SMALL GRANTS PROGRAM AGREEMENT**

THIS KIDS HOPE ALLIANCE TRUST FUND INTERVENTION AND PREVENTION SMALL GRANTS PROGRAM AGREEMENT (“Agreement”) is made this _____ day _____ of _____, 2018 (“*Effective Date*”), between the **KIDS HOPE ALLIANCE**, a public body acting on behalf of the City of Jacksonville, a consolidated government existing under the laws of the State of Florida (“*KHA*”) and _____ (the “*Recipient*”).

RECITALS

WHEREAS, the KHA issued the KHA Trust Fund Intervention and Prevention Small Grants Program grant application solicitation for intervention and prevention programs that enable every child and youth to reach their academic, career and civic potential(the “*Grant Solicitation*”);

WHEREAS, based on Recipient’s grant application and response, a copy of which is on file with the KHA (the “*Grant Application and Response*”), this Agreement was awarded to Recipient by KHA in accordance with Section 111.850, *Ordinance Code*, to provide the youth program, as more particularly described in the Grant Application and Response (the “*Program*”).

NOW THEREFORE, in consideration of the premises and the mutual covenants contained below, the parties agree as follows:

1. **Recitals.** The recitals above are true and correct and are incorporated herein by this reference.

2. **Term.** The term of this Agreement shall commence on the Effective Date and shall continue in full force and effect until _____, unless this Agreement is earlier terminated as provided in this Agreement.

3. **Maximum Indebtedness.** KHA’s maximum indebtedness under this Agreement shall not exceed the amount of _____ **NO/100 DOLLARS (\$_____00)** (“*City Funds*” or “*Maximum Indebtedness*”), contingent upon availability of lawfully appropriated funds for this Agreement. Recipient shall expend the City Funds solely and exclusively for the services described in Section 5 of this Agreement.

4. **Contract Documents.** This Agreement consists of the following documents which are hereby incorporated as if fully set forth herein and which, in case of conflict, shall have priority in the order listed:

- Agreement;
- Grant Solicitation, including any issued amendments thereto;
- Grant Application and Response, provided, however, that any terms in the Grant Application and Response that are inconsistent with the Grant Solicitation terms shall not be included in this Agreement, unless expressly agreed to in writing by the KHA.

5. **Scope of Work.** Recipient shall provide services for the Program as set forth in the description of the scope of work for the proposed program and the budget contained in the Grant Application and Response ("*Scope of Services*" or "*Services*"). The Services performed by Recipient under this Agreement shall only be performed in and for the benefit of youth in Duval County, Florida. All staff working in the Program must obtain Level 2 background screening and fingerprinting requirements for each employee, volunteer, and subcontracted personnel who work in direct contact with youth. The Program must maintain staff personnel files which reflect the screening result was received and reviewed to determine eligibility of staff to work in the Program prior to any staff working in the Program. Recipient further agrees to comply with any requirements under federal, state or local law in the provision of the Services, as applicable. In providing the Services under this Agreement, Recipient, including its officers, employees, agents and subcontractors, shall exercise that degree of skill and care required by customarily accepted good practices and procedures for the performance of the same or similar Services.

6. **Required Program Reports; Technical Assistance.** Recipient shall submit monthly program reports in a format approved by the KHA and with such information as requested by KHA regarding the status of the Program's goals and objectives and the number of youth served. Recipient agrees to accept technical assistance related to reporting from the KHA and make any reasonable changes in its reporting procedures, which will better facilitate the documentation of Program efficiency and effectiveness. Recipient agrees to accept technical assistance from KHA related to programmatic and administrative issues concerning the provision of the Services. KHA shall notify the City if sufficient staff, facilities and equipment necessary to deliver the Services for the Program cannot be maintained.

7. **Payment; Advance.** Except for any permitted advance payment hereunder, KHA shall pay Recipient for the Services on a reimbursement basis only and in accordance with the Recipient's budget contained in the Grant Application and Response. Requests for payments shall be on an approved payment request form provided by KHA. All payment requests shall include documentation evidencing the Services were performed. Recipient shall not be reimbursed for any expenditures included on **Exhibit B** attached hereto (the "*Unallowable Expenditures*"), and such other expenditures as may be deemed inappropriate by KHA regarding the Program. Acceptable documentation includes, but is not limited to purchase orders, paid vouchers, invoices and any other documentation deemed necessary and approved by the KHA, for release of payments under this Agreement. Recipient agrees that any funds provided by KHA for Services under this Agreement which are residual funds remaining unspent or unencumbered by any existing legal obligation at the conclusion of this Agreement, shall be returned to the KHA in the form of a negotiable instrument not later than fifteen (15) days after the close of the aforesaid Service period. Recipient may request an advance payment in writing of up to twenty-five percent (25%) of the Maximum Indebtedness. Recipient shall certify that such advance payment is necessary to commence the Services hereunder with respect to such Program. Such request shall be reviewed within fifteen (15) business days of receiving said written request in accordance with KHA advance payment policies.

8. **Indemnification.** Recipient agrees to indemnify the KHA and the City pursuant to the indemnification provisions attached hereto as **Exhibit A**.

Termination; Suspension of Work. If the Recipient breaches any term of this Agreement, KHA may, by written notice of breach to the Recipient, terminate the whole or any part of this Agreement in any of the following circumstances: (i) if the Recipient fails to provide the Services within the time specified herein or any extension thereof; or (ii) If the Recipient fails to perform any of the other provisions of this Agreement; and fails to correct said breach within five (5) business days from receipt of the written notice of breach. Termination shall be upon no less than twenty-four (24) hours' notice in writing, if the breach has not been corrected within the five (5) business days. Said notice shall be delivered by certified mail, return receipt requested, or by any other means of delivery with proof of delivery. Upon receipt of a notice of termination and, except as otherwise directed, the Recipient shall (i) cease working under this Agreement on the date and to the extent specified in the notice of termination; (ii) place no further orders or subcontracts to the extent that they relate to the performance of the work, which was terminated; (iii) terminate all orders and subcontracts to the extent that they relate to the performance of the work, which was terminated; and (iv) prepare all necessary reports and documents required under the terms of this Agreement up to the date of termination, including the final report without reimbursement for the Services rendered in completing said reports beyond the termination date.

Additionally, KHA may suspend the performance of the Services rendered by providing five (5) days written notice of such suspension. Schedules for performance of the Services shall be amended by mutual agreement to reflect such suspension. In the event of suspension of Services, the Recipient shall resume the full performance of the Services when directed in writing to do so by the KHA contract administrator. Suspension of Services for reasons other than the Recipient's negligence or failure to perform, shall not affect the Recipient's compensation as outlined in this Agreement.

9. **Notices.** All notices under this Agreement shall be in writing and shall be delivered by certified mail, return receipt requested, or by other method of delivery with confirmation of receipt, to the following:

As to the City:
c/o Kids Hope Alliance
1095 A. Philip Randolph Blvd.
Jacksonville, Florida 32206
Attn: Chief Executive Officer

With a Copy to:
Office of General Counsel
117 West Duval Street, Suite 480
Jacksonville, Florida 32202
Attn: Corporation Secretary

As to Recipient:

Jacksonville, Florida _____
Attn: _____

All notices shall be deemed to be effective when given to (or tender to and rejection by) the intended recipient or other person at the address specified for the intended recipient.

10. Miscellaneous Provisions.

(a) Public Records. All documents received by KHA in connection with this Agreement are subject to Chapter 119, Florida Statutes (the "Florida Public Records Law"). In accordance with Section 119.0701, Florida Statutes, the Recipient shall:

- i. Keep and maintain public records required by City to perform the services; and
- ii. Upon request from City's custodian of public records, provide City with a copy of the requested records or allow records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for in Chapter 119, Florida Statutes, or as otherwise provided by law; and
- iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Contract term and following completion of this Contract if Recipient does not transfer the records to City; and
- iv. Upon completion of this Contract, transfer to City at no cost all public records in possession of Recipient or keep and maintain public records required by City to perform the service. If Recipient transfers all public records to City upon completion of this Contract, Recipient shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Recipient keeps and maintains public records upon completion of this Contract, Recipient shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to City upon request from City's custodian of public records in a format that is compatible with City's information technology systems.

The above requirements are only applicable to "Contractors" as defined in Section, 119.0701, Florida Statutes.

IF RECIPIENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE RECIPIENT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CITY'S CUSTODIAN OF PUBLIC RECORDS AT (904) 630-7678; PRR@COJ.NET; CITY OF JACKSONVILLE, PUBLIC RECORDS REQUEST, 214 N. HOGAN STREET, SUITE 1180, JACKSONVILLE, FLORIDA 32202.

(b) Civil Rights. There will be no discrimination against any employee or person served on account of race, color, sex, age, religion, ancestry, national origin, handicap or marital status in the performance of this Agreement. The Recipient shall comply with: (i) Title VI of the Civil Rights Act of 1964 (42 USC 2000d) in regard to the persons served; (ii) Title VII of the Civil Rights Act of 1964 (42 USC 2000e) in regard to employees or applicants for employment; (iii) Section 504 of the Rehabilitation Act of 1973 in regard to employees or applicants for employment and clients served; and (iv) the Americans with Disabilities Act of 1990 (Public Law 101-336) in regard to employees and persons served.

(c) Entire Agreement. This Agreement represents the entire and complete understanding between the parties relative to the subject matter, and there are no oral or written agreements between the parties, nor any representations made by either party relative to the subject matter, which are not expressly set forth herein. This Agreement may be amended only by a written instrument executed by the

party or parties to be bound thereby.

(d) Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Florida and the laws of the United States pertaining to transactions in Florida. Venue for any action arising in connection with this Agreement shall lie in the jurisdictional courts of Duval County, Florida.

(e) Successor and Assigns. Recipient may not transfer or assign this Agreement to any third party without the prior written consent of KHA, which may be withheld in its sole and absolute discretion.

(f) Independent Contractor. In the performance of this Agreement, Recipient shall be acting in the capacity of an independent contractor and not as an agent, employee, partner of KHA.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement the day and year as indicated below.

WITNESS:

Name: _____
Title: _____

KIDS HOPE ALLIANCE, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida

By: Joseph Peppers, Chief Executive Officer

In compliance with Section 24.103(e) of the *Ordinance Code* of the City of Jacksonville, I do certify that there is an unexpended, unencumbered and unimpounded balance in the appropriation sufficient to cover the current year portion of the foregoing Agreement and that provision has been made for the payment of the monies provided therein to be paid.

Director of Finance
Contract # _____

FORM APPROVED:

OFFICE OF GENERAL COUNSEL

Exhibit A to Agreement Indemnification

Recipient shall hold harmless, indemnify, and defend the City of Jacksonville and City's members, officers, officials, employees and agents (collectively the "Indemnified Parties") from and against, without limitation, any and all claims, suits, actions, losses, damages, injuries, liabilities, fines, penalties, costs and expenses of whatsoever kind or nature, which may be incurred by, charged to or recovered from any of the foregoing Indemnified Parties for:

1. General Tort Liability, for any negligent act, error or omission, recklessness or intentionally wrongful conduct on the part of the Indemnifying Parties that causes injury (whether mental or corporeal) to persons (including death) or damage to property, whether arising out of or incidental to the Indemnifying Parties' performance of the Contract, operations, services or work performed hereunder; and

2. Environmental Liability, to the extent this Contract contemplates environmental exposures, arising from or in connection with any environmental, health and safety liabilities, claims, citations, clean-up or damages whether arising out of or relating to the operation or other activities performed in connection with the Contract; and

3. Intellectual Property Liability, to the extent this Contract contemplates intellectual property exposures, arising directly or indirectly out of any allegation that the Services, any product generated by the Services, or any part of the Services as contemplated in this Contract, constitutes an infringement of any copyright, patent, trade secret or any other intellectual property right. If in any suit or proceeding, the Services, or any product generated by the Services, is held to constitute an infringement and its use is permanently enjoined, the Indemnifying Parties shall, immediately, make every reasonable effort to secure within 60 days, for the Indemnified Parties a license, authorizing the continued use of the Service or product. If the Indemnifying Parties fail to secure such a license for the Indemnified Parties, then the Indemnifying Parties shall replace the Service or product with a non-infringing Service or product or modify such Service or product in a way satisfactory to Recipient, so that the Service or product is non-infringing.

If an Indemnifying Party exercises its rights under this Contract, the Indemnifying Party will (1) provide reasonable notice to the Indemnified Parties of the applicable claim or liability, and (2) allow Indemnified Parties, at their own expense, to participate in the litigation of such claim or liability to protect their interests. **The scope and terms of the indemnity obligations herein described are separate and apart from, and shall not be limited by any insurance provided pursuant to the Contract or otherwise. Such terms of indemnity shall survive the expiration or termination of the Contract.**

In the event that any portion of the scope or terms of this indemnity is in derogation of Section 725.06 or 725.08 of the Florida Statutes, all other terms of this indemnity shall remain in full force and effect. Further, any term which offends Section 725.06 or 725.08 of the Florida Statutes will be modified to comply with said statutes.

Attachment A
KIDS HOPE ALLIANCE
TRUST FUND INTERVENTION AND
PREVENTION SMALL GRANTS PROGRAM
APPLICATION

Please answer completely the questions below and Check or Circle Yes or No to the following eligibility criteria. Attach any necessary documentation to support your responses. Please respond to all questions below to have a completed application. Applicant is responsible for missing information.

Name of Organization Making Request: _____

Address of Organization: _____

Mailing Address: _____

Name of Organization's CEO/Lead: _____

Email Address: _____

Telephone Number: _____ Fax: _____

Total Funding Request: _____

Program Start Date: _____

Requested Contract Length (in months)(may not be longer than 12 months): _____

1. Is the organization a community based or faith based non-profit, association or an unincorporated group? (Attach a copy of the organization's Tax ID, W-9, and Sun Biz registration, or other organizing documentation as evidence) **YES NO**

2. Is the organization able to provide current proof of all business licenses required by local, state, and federal laws as applicable? (Attach a copy of the organization's supporting documentation as proof) **YES NO**

3. Have all staff working with children in the program completed a Level II background screening? (This is not required to apply for funding, but is required to be completed prior to provision of any services funded by KHA.) **YES** **NO**
4. Does the program have valid Insurance? Attach insurance documentation. (Insurance is not required for funding, this is for information only.) **YES** **NO**

Signature of Signing Authority:

Print (name and title)

Date

Competence/ Experience: (Maximum 25 points) & (Bonus Points 10)

Provide a detailed explanation of the current or similar experience in providing/administering programs that have promoted positive youth development to address the needs for intervention and prevention programs that enable every child and youth to reach their academic, career and civic potential. Priority will be given in bonus points for organizations with annual operating budgets of less than \$100,000.

**Organizations must provide documents as evidence of its operating budget to receive the bonus points. **

Response:

Scope of Work: (Maximum 35 points and up to 4 Bonus Points)

Describe your organization's proposed plan for meeting the program objective. Responses must include:

- i.** A timeline for implementation
- ii.** The number of youth to be served
- iii.** Strategies for prevention and intervention that will enable every child and youth to reach their academic, career, and civic potential
- iv.** Explanation of the need for the prevention and intervention program in the targeted community
- v.** Where, when and how often the services will be provided.
- vi.** Denote items selected for list of essential services: Juvenile Justice, Early Learning, Special Needs, Out-of-School time, Pre-Teen/Teen.
(Maximum 35 points)

Describe your organization's proposed plan for meeting area(s) in the KHA Continuum of Services found in its Essential Services Plan. You will receive one bonus point for each KHA Continuum of Services met.

- College & Career Readiness
- Literacy
- Community & Family Engagement
- Access: Focus on Providing KHA services to High Need, High Risk Areas

Response:

Collaborations: (Maximum 15 points)

Provide examples on current collaborations in the community for intervention and prevention programs that enable every child and youth to reach their academic, career and civic potential. Collaborations may also include the addition of youth voice and input into the program from youth participants.

(Maximum 15 points)

Response:

Attachment B



Kids Hope Alliance Trust Fund Intervention and Prevention Small Grants Program Financial Requirements

Timeline: Term is as stated in Organization's Grant Application and Response, but no longer than 12 months

Purpose of Funds: All KHA Funds must be expended

- To provide programs for children and youth in the Jacksonville community and that are within the services, programs and activities identified in the Organization's Grant Application and Response.
- In accordance with all applicable governing laws and regulations of the State of Florida and the City of Jacksonville.

Unallowable Expenses: KHA Funds may not be expended for the purposes listed below and any other additional purposes as may be determined by KHA, in its sole discretion, to be inconsistent with the purposes of the Intervention and Prevention Small Grants Program:

- Any expense not approved in the approved budget submitted in the Response, including field trips.
- Staff bonuses or severance pay
- Losses arising from uncollectible accounts and other claims, and related costs
- Contributions to a contingency reserve or a similar provision for unforeseen events
- Contributions and donations to other groups or organizations
- Debt financing - interest on borrowing, cost of financing and refinancing, bond payments, etc.
- Mortgage or Rent Payments for facilities
- Fines, Penalties, Late Payments and Cancellation Fees
- Lobbying Activities
- Non-cash Expenses – such as depreciation, compensated absences and accruals for estimates
- Cost of Audits and/or Legal fees and any costs resulting from collecting these funds
- Cost associated with fundraising activities
- Sales Tax – If a recipient is a tax-exempt organization a tax-exempt certificate should be provided prior to payment
- Equipment costing more than \$1000
- Incentives
- Incidental costs Related to Program (e.g. costs of amusement, awards, social activities, meals, and beverages in excess of 2%)
- Funds may not be used for “self-enrichment” as outlined on the conflict of interest form

Other Considerations:

- Recipient agrees to return to the Kids Hope Alliance funds expended for disallowed expenses as determined by the City Council, Council Auditor, or Kids Hope Alliance.
- Agreeing to return within 15 days of demand upon the City Council's, Council Auditor's, or Kids Hope Alliance Monitor's findings that the terms of an agreement has been violated.

Documentation for Reimbursements:

- Reimbursement means the expense must have been paid. When submitting a payment request for reimbursement, please attach an invoice and proof of payment.
- Proof of payment includes:
 - Credit card statement with vendor name and amount paid
 - A copy of the cancelled check (front and back),
 - A copy of the check stub with a bank documented transaction including the check number, dollar amount and the date that the check cleared,
 - Electronic receipts with a zero balance, with the check number entered on the receipt, with a copy of the check stub, or
 - Along with check stubs, a copy of the bank statement (redact the account number and/or balances) with the check number, amount of the check and cleared date highlighted.
 - Cash Payments will **not** be reimbursed because they are very difficult to document.
 - Handwritten receipts will **not** be accepted

Note:

Any rebates, discounts, refunds issued or received must be reflected in the request and returned to the City.

Distribution of Funds: Monthly Invoices are due from the Recipient by the 20th day of the month

- 25% Advance for program start-up
- The advance payment shall be recouped from the recipient's first reimbursement request and no other payments shall be made until the advance has been repaid in full
- Additional payments will be made on a reimbursement basis, with supporting documentation showing the funds have been spent.

Any funds which are residual funds remaining unspent shall be returned to the the Kids Hope Alliance in the form of a negotiable instrument not later than 30 days after the close of the period.

The Kids Hope Alliance or City retains the right to disallow expenditures of these funds. The Kids Hope Alliance or Council Auditor may audit the expenditures of City funds by each recipient. The audit report of the Auditor delineating the questioned expenditures shall be delivered, by certified mail, to the recipient affected. The questioned expenditures shall be disallowed expenditures and the disallowed amount shall be immediately returned to the Kids Hope Alliance.

A recipient failing to comply with requirements of these funds shall be ineligible to apply for or receive future Kids Hope Alliance funds.

BOARD ACTION ITEM

GOVERNANCE COMMITTEE: JULY 1, 2019

FINANCE MEETING: JULY 10, 2019

BOARD MEETING DATE: JULY 17, 2019

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: JOSEPH PEPPERS, CHIEF EXECUTIVE OFFICER

RE: REQUEST FOR FUNDING: YOUTH TRAVEL TRUST FUND

REQUESTED ACTION:

The Board is asked to:

- 1) Approve a request for funding from the Kids Hope Alliance, Youth Travel Trust Fund, to the Jacksonville Children's Chorus, Inc.
- 2) Authorize the CEO to execute any contract or legal document necessary.

NARRATIVE:

- The Jacksonville Children's Chorus received invitations to sing in Dublin, Ireland at the historic Trinity College Dublin, at GRUND retirement home in Reykjavik, Ireland, and the Parish Priest and Pastoral Council of St. Malachy's Parish, Belfast, in the Diocese of Down and Connor.
- Twenty-four (24) youths will travel.
- The travel will occur July 7 – 21, 2019. The destinations are: Cork, Ireland; Dublin, Ireland; Belfast, Northern Ireland; and Reykjavik.
- For a Community Service Project, the Chorus will continue a local Mini-Tour in August and December – as performed annually, serving both an artistic and educational purpose. The venue for the local tour will be announced subsequent to travel.

FISCAL IMPACT:

The amount requested is \$25,000.00, 16% of the total estimated cost of \$154,259.00.

GOVERNANCE/PROGRAM IMPACT:

This request requires KHA Board Approval. Approval of this Board Action Item is inclusive of any necessary waivers and other administrative actions as determined by the Office of General Counsel.

OPTIONS:

1. Vote to approve
2. Decline to approve

STAFF RECOMMENDATION: Staff recommends approval.

BOARD ACTION ITEM

GOVERNANCE COMMITTEE: JULY 1, 2019

FINANCE COMMITTEE: JULY 10, 2019

BOARD MEETING DATE: JULY 17, 2019

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: DAE LYNN HELM, ASSISTANT DIRECTOR OF RESEARCH & GRANTS

**RE: GRANT APPLICATION FOR FLORIDA DEPARTMENT OF EDUCATION: 21ST
CENTURY COMMUNITY LEARNING CENTERS**

REQUESTED ACTION:

The Board is asked to:

- 1) Authorize KHA to apply for a grant from the Florida Department of Education: 21st Century Community Learning Centers
- 2) Authorize the CEO to execute any grant contracts or other documents necessary to fulfill grant requirements, and
- 3) Authorize introducing legislation to appropriate the grant funds upon notice of award.

NARRATIVE:

KHA proposes to partner with the Duval County Public Schools to submit a proposal to implement afterschool and summer programs for up to three schools (schools to be chosen by July 18, 2018). The purpose of the 21st CCLC program is to provide opportunities for communities to establish or expand community learning centers:

- (1) provide opportunities during non-school hours for academic enrichment, including providing tutorial services to help students, particularly students who attend low-performing schools, to meet the challenging State academic standards;
- (2) offer students a broad array of additional services, programs and activities during non-school hours such as youth development activities, service learning, nutrition and health education, drug and violence prevention programs, counseling programs, arts, music, physical fitness and wellness programs, technology education programs, financial literacy programs, environmental literacy programs, mathematics, science, career and technical programs, internship or apprenticeship programs, and other ties to an in-demand industry sector or occupation for high school students that are designed to reinforce and complement the regular academic program of participating students; and
- (3) offer families of students served by community learning centers opportunities for active and meaningful engagement in their children's education, including opportunities for literacy and related educational development.

This program corresponds with the Out-of-School Time Essential Services Category. The application due date is July 19, 2019 and the program start date are anticipated October 1, 2019.

FISCAL IMPACT:

The 21st CCLC grant covers up to 10% of administrative costs. The fiscal impact for KHA is to cover the necessary administrative cost to implement a successful program which includes salary and benefits for full time site coordinator(s) (cash funding to be determined at an estimation of no more than \$150,000 per year) and contract and fiscal management services (in-kind).

No match dollars are required.

GOVERNANCE/PROGRAMMATIC IMPACT:

This proposal will have the program implemented through the Kids Hope Alliance for the first five years of the grant with the anticipation that it will be sustained through a community partners and the Kids Hope Alliance.

This action requires Board approval. Approval of this Board Action Item is inclusive of any necessary waivers and other administrative actions as determined by the Office of General Counsel.

OPTIONS:

1. Vote to approve
2. Decline to approve

STAFF RECOMMENDATION: Staff recommends approval.

Framework for Grant Guiding Applications:

Below is an evaluation tool that is utilized by the Kids Hope Alliance Board of Directors to determine whether to invest resources in applying for a grant. The Kids Hope Alliance staff and leadership is required to respond to each of these questions before presenting it to the Board of Directors for their response and action.

<u>Requirement Questions:</u>	<u>Staff Response:</u>	<u>KHA Leadership:</u>	<u>Office of General Counsel (as applicable):</u>	<u>Governance Committee Agree or Disagree:</u>
<u>Name of the grant:</u>	Florida Department of Education: 21 st Century Community Learning Centers (CCLC). \$700,000 x 5 years	Florida Department of Education: 21 st Century Community Learning Centers (CCLC). \$700,000 x 5 years		
<u>Does this fall within the Kids Hope Alliance Ordinance?</u>	Yes.	Yes. PreTeen Teen is tasked with providing college and career readiness for pre-teens and teens.		
<u>Does this align with the Essential Services Plan? Which category is this in?</u>	Yes, Out of School Time & PreTeen Teen.	This grant program proposal will focus on providing after-school programming to PreTeen Teens attending the selected DCPS high schools, in the afterschool space.		
<u>Does this align with the Mission, Vision, and Purpose?</u>	Yes, youth will reach their academic, career and civic potential through afterschool programs.	The vision and mission statements of KHA clearly support providing a continuum of services to promote academic, career and civic potential for Duval County youth.		

Title of Grant: Florida Department of Education: 21st Century Community Learning Centers (CCLC)

<p>Does this have a significant return on investment?</p>	<p>Yes, effective after-school programs save between \$1.87 to \$5.29 for every \$1 spent because participants commit fewer crimes (Washington State Institute for Public Policy, 2001).</p>	<p>Absolutely – providing teens with constructive, developmental after-school programming that builds their academic, college, career and civic foundation has tremendous potential for impact and ROI in increased high school graduation, attendance, & college and career readiness.</p>		
<p>Does this address a requirement of an existing grant?</p>	<p>No.</p>	<p>No</p>		
<p>Is this associated with an existing contract or program?</p>	<p>No.</p>	<p>No</p>		
<p>How many children will be served/ impacted?</p>	<p>Range of 300-500.</p>	<p>We are looking at partnering with two identified DCPS high schools and serving up to 500 students.</p>		
<p>Does this have defined outcomes that improve the lives of children? What are they?</p>	<p>Improve English Language Arts performance to a satisfactory level or above or maintain an above satisfactory level of performance; Improve mathematics performance to a satisfactory level or above or maintain an above satisfactory level of</p>	<p>DCPS academic/core competency area achievement and growth (English Language Arts, Algebra 1), graduation/completion and college/career/post-secondary success.</p>		

Title of Grant: Florida Department of Education: 21st Century Community Learning Centers (CCLC)

	<p>performance and Improve science performance to a satisfactory level or higher or maintain an above satisfactory level of performance.</p> <p>For High School Programs: Improve the passing rate of the required Algebra I End-of Course test for students enrolled in the course and Improve timely graduation rate within the 4-year cohort for high school students.</p>			
<p>Is there Kids Hope Alliance funding (cash or in-kind) required? If so, provide details.</p>	<p>The funding does not cover certain costs associated with operating a quality program. This budget is to be developed in the next weeks. It will be in a range of \$120,000 - \$150,000 per year.</p>	<p>See prior answer.</p>		
<p>Is this in the Kids Hope Alliance budget?</p>	<p>No.</p>	<p>No.</p>		
<p>What partners or partnerships are involved?</p>	<p>School district and other community partners such as Full Service Schools, Parent Academy and</p>	<p>Duval County Public Schools High School Leadership and DCPS District Leadership</p>		

Title of Grant: Florida Department of Education: 21st Century Community Learning Centers (CCLC)

	Workforce Development.			
Is any legislation required?	If the grant is approved, legislation is required.	If the grant is approved, legislation is required.		

KHA Grants Department: Date: _____

Approve: _____

Defer: _____

Disapprove: _____

Chief of Strategic Partnership Signature: _____

KHA Governance Committee Action: Date: _____

Approve: _____

Defer: _____

Disapprove: _____

Governance Chair Signature: _____

KHA Finance Committee Action: Date: _____

Approve: _____

Defer: _____

Title of Grant: Florida Department of Education: 21st Century Community Learning Centers (CCLC)

Disapprove: _____

Finance Chair Signature: _____

KHA Leadership Signatures: Date: _____

Approve: _____

Defer: _____

Disapprove: _____

CEO Signature: _____

KHA Board Approval: Date: _____

Approve: _____

Defer: _____

Disapprove: _____

Board Chair Signature: _____