



FINANCE COMMITTEE MEETING SUMMARY
June 10, 2020
9:30 AM – 11:00 AM

Zoom Meeting: 1-646-558-8656, ID 940 0734 5587
Open to the Public

Voting Board Member Attendees:

Tyra Tutor
Rose Conry
Dr. Marvin Wells

Non-voting

Kevin Gay

Staff:

Mike Weinstein, Saralyn Grass, Delores Williams, Travis Williams, Cory Armstrong, Joyce Watson, April Hart, Tyrica Young, Mary Nash, Kenneth Darity, Katoia Wilkins, Ruth Waters and Tia Keitt, LaRaya Strong, Lenora Wilson, Dae Lynn Helm, Jodie Thomas, Eunice Dumba

COJ Staff:

Julia Davis, Office of General Counsel

Guests:

Leon Baxton, Jerome Baltazar, Julie Solomon, Terri Florio, Erin Magan, Kimberly Hyatt, T. Enbers, Jennifer Jerles, Bod Tedeschi

Call to Order

The Finance Committee Meeting was called to order at 9:30 a.m. by Tyra Tutor, Finance Chair. Ms. Tutor thanked everyone for coming and went over the Zoom meeting instruction.

Approval of the Minutes

Mrs. Tutor asked for approval of the March finance summary. Dr. Marvin Wells made the motion and Rose Conry seconded it. Mrs. Tutor opened the floor for discussion and public comments. Dr. Wells asked that Kevin Gay be listed as a non-voting Committee Member. With no other comments being heard, Mrs. Tutor asked all in favor of passing the summary signify by the sign of “aye”. All were in favor and the motion was passed.

Finance Report

April Hart, Assistant Director of Finance, went over the finance report ending on April 30, 2020 and gave updates on the KHA combined report, operating funds and the grants listed below. Ms. Hart stated this an accurate report of revenues and expenses.

Afterschool Food Program 2019 - 2020

Healthy Families Grant

Wallace Foundation Grant



21st CCLC Program Impact Grant 2020
21st CCLC Program Team Up Excel 2019 - 2020
Criminal Justice, Mental Health & Substance Abuse Reinvestment Grant
SAMHSA High Fidelity Wrap Around Grant
SAMHSA Jax System Collaborative Care
Youth Travel Trust Fund
Kids Hope Alliance Trust Fund- Stop the Violence
Kids Hope Alliance Trust Fund- Mini Grants Program
Jax Kids Book Club Trust Fund

New Business

Mary Nash introduced an Angels for Allison Contract Increase. The Finance Committee is asked to approve additional funding for this burial assistance program to help families of children who have died. The additional funds will come from unspent dollars in the Preteen and Teen Essential Services Category. Ms. Tutor asked for a motion to approve. Dr. Marvin Wells made the motion and Rose Conry seconded it. Dr. Wells had a question about the total amount not adding up correctly. Ms. Nash said the correct amount should be \$42,732.00 and she would correct it on the action item. Ms. Tutor opened the floor for discussion and public comments. Leon Baxton with Communities in Schools thanked the Board and KHA staff for all that they are doing for the community and talked about the importance of this program. Ms. Tutor asked if there were any other public comments. With no others being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion passed.

Mary Nash introduced Healthy Families Contract with Ounce of Prevention Fund of Florida.

The Finance Committee is asked to approve the new contract between the Ounce of Prevention Fund of Florida and Kids Hope Alliance, approve the match, and authorize the CEO to execute the contract. The funds received will be subcontracted out through the procurement process to continue the Healthy Families program. Ms. Nash gave some clarity as to not confuse the subcontract we had with Healthy Start of Northeast Florida and the contract with Ounce of Prevention Funds of Florida who is our grantor. Dr. Wells made the motion and Rose Conry seconded it. Ms. Tutor opened the floor for discussion and public comments. Dr. Wells asked about the Request for Proposal and its release date, what is the status so far? Ms. Nash said the RFP has been released and scored. Two applications were received, and Ms. Nash will have that information available for the next Board meeting. With no other comments being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All we have been in favor and the motion was passed.

Travis Williams introduced Small Providers Criteria. The Finance Committee is asked to define the criteria based on the expectations set in our Ordinance to establish a definition of a small provider.

- a. Be a non-profit entity registered and in good standing with the Florida Secretary of State, and have been registered with the Florida Secretary of State for a minimum of 1 year
- b. Have an annual operating budget of \$250,000 or less based upon the organization’s financial statements (or other information) for its most recently completed fiscal year
- c. Have a minimum of 1 full or part-time employee, with a maximum of 15 full or part-time employees
- d. Serve a minimum of 10 and a maximum of 500 children, excluding strictly event-based programming that may serve larger numbers.
- e. Not currently receiving funds through a KHA contract that is not specifically designed for Small Providers.

Ms. Tutor asked for a motion to approve the request. Ms. Conry made the motion and Dr. Wells seconded it. Dr. Wells asked about the completion of the criteria. Mr. Williams said Committee is to make a decision on the definition since that was never established. Mr. Williams shared the correspondence so far



and talked about the academy which will be discussed in more details later on the agenda. Ms. Tutor asked if there were any public comments. With none being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

Katoia Wilkins introduced the Diversion RFP for Juvenile Justice.

The Finance Committee is asked to approve the issuance of the Request for Proposal with the minimum qualifications, scope of services, evaluation criteria and performance metrics and authorize the CEO to execute the contract. Ms. Wilkins provided the Committee with Diversion background information, having to put the first RFP on hold and the Task Force team working together to transition the Diversion Program from the State Attorneys’ Office over to Kids Hope Alliance. Ms. Wilkins said that the program will focus on these four main areas.

- a. Reduces deep-end involvement in the juvenile justice system by providing prescribed services to divert juvenile offenders from the delinquency system and reduce recidivism.
- b. Will incorporate accountability activities, counseling/therapeutic services, family support services, and youth development activities that strengthen protective factors and reduce risk factors that lead to delinquent and maladaptive behavior.
- c. Ensure greater access to diversion services county-wide so that eligible youth are served in the timeliest and most appropriate manner in order to reduce barriers the family may have in accessing services.
- d. Reduces disproportionate minority.

Ms. Tutor asked for a motion to approve the request. Dr. Wells made the motion and Ms. Conry seconded it. Ms. Tutor asked for any public comments. Dr. Wells said that he is very excited about the program and Mr. Gay said he has a meeting next week with The Community Foundation on their efforts to support the program. With no other comments being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

Discussion and Public Comments:

Mr. Weinstein talked about KHA year end finances and how pleased he is with KHA staff for continuing to move KHA forward. Mr. Weinstein said his efforts will be to work on internal measure to keep funds from rolling over and being recaptured. Mr. Gay thanked Mr. Weinstein for his leadership and thanked KHA staff.

Public Comment

Leon Baton made comments

Adjourn

The meeting was adjourned at 10:23 a.m.