



## KIDS HOPE ALLIANCE

The Jacksonville Partnership  
for Children, Youth & Families

### HYBRID BOARD MEETING AGENDA

Wednesday, February 17<sup>th</sup>, 2021

10:00 AM

Jacksonville Public Library / <https://zoom.us/j/99947260169>

		<u>Page #</u>
1.	INTRODUCTIONS AND INSTRUCTIONS	Kevin Gay
2.	APPROVAL OF THE MINUTES	02
3.	DECEMBER FINANCE REPORT	Tyra Tutor 08
4.	CONSENT AGENDA *All items can be pulled for discussion	Dr. Saralyn Grass
<hr/>		
	• S.A.M.I.S. Contract Revisions	26
	• Gap Analysis and Needs Assessment RFP	28
	• Extended Day Services RFP	29
	• School-based After School & Summer Programming RFP	31
	• Criminal Justice Reinvestment Grant Application	33
	• Summer Food Service Program Grant Application	36
	• Resiliency in Communities After Stress and Trauma Grant Application	38
<hr/>		
5.	NEW BUSINESS <i>Action Items: (open for public comments prior to vote)</i>	Mike Weinstein
	• KHA Policy: C.E.O. Contract Delegation Authority	41
	• KHA Policy: Grant Application Policy	43
6.	BOARD DISCUSSION	
	• 2021 Board Presentation Topics Schedule	Travis Williams
7.	CEO REPORT	Mike Weinstein
8.	PUBLIC COMMENTS	
9.	ADJOURN	

**Kids Hope Alliance**  
**The Jacksonville Partnership for Children, Youth and Families**  
 1095 A. Philip Randolph Blvd.  
 Jacksonville, FL 32206

**Board Meeting Minutes**

<b>Meeting Information</b>  <b>Date: November 19, 2020</b> <b>Location: Zoom Meeting</b>	<b>Board Member Attendance:</b>			
	Y	Kevin Gay- Chair	Y	Tyra Tutor
	Y	Dr. Barbara Darby	Y	Dr. Marvin Wells-Virtual
	Y	Rebekah Davis	Y	Donna Orender-Virtual
	Y	Rose Conry		

ZOOM Meeting: (616) 558-8656 Meeting ID 917 733 566026

**Advisory Staff:** Dana Kriznar, DCPS; The Honorable LeAnna Cumber, City Council

**City Staff:** Julia Davis, Office of General Counsel

**KHA Staff:** Mike Weinstein, Dr. Saralyn Grass, Delores Williams, Travis Williams, Cory Armstrong, April Hart, Lenora Wilson, Rodger Belcher, Mary Nash, John Everett, Kenneth Darity, Katoia Wilkins, Tyrica Young, Mari Ganues, Shari Shuman, Sylvester Pinckney, Deborah Sibley and other staff members

**Guests:** Jackie Simmons, DCPS

<b>Agenda Items</b>	<b>Action/Outcome</b>
<b>CALL TO ORDER</b>	Kevin Gay called the meeting to order at 10:03 a.m. and thanked everyone for their attendance. Chairman Gay introduced the Board Members and liaisons present for recording purposes. Chairman Gay talked about having a quorum and that the Board members present will have to vote to allow the virtual Board members the ability to vote on any items today. Chairman Gay said this process will be done before every Board meeting going forward as long as it is legal and there is still a risk of COVID19 pandemic. Tyra Tutor made the motion and Dr. Darby seconded it. Dr. Wells asked for clarification of this process. Julia Davis said that there has to be a quorum physically present at each meeting in order for business to take place and allow the virtual Board members voting authority. With no other discussion or public comments, Chairman Gay asked all in favor to signify by the sign of "aye". All were in favor and this motion was passed.

	<p>Chairman Gay thanked Tim Rodger and his staff for allowing the use of the Library’s conference room and the organization of today’s meeting. Chairman Gay said a lot of effort went into making sure that the Board members in attendance felt safe and comfortable given the circumstances.</p>
<p><b>APPROVAL OF THE MINUTES</b></p>	<p>Chairman Gay asked for a motion to approve the October 21, 2020 Board summary. Dr. Darby made the motion to approve the summary and Rose Conry seconded it. Chairman Gay opened the floor for discussion and public comments. With none being heard the motion to approve the summary was passed.</p>
<p><b>ACTION ITEMS</b></p>	<p><b>Dr. Saralyn Grass introduced the Memorandum of Understanding, (MOU) to transfer Operations of the Jax Kids Book Club to Jacksonville Public Library.</b> Dr. Grass said that KHA staff have been working closely with the Jax Library staff to facilitate the transfer. KHA will still be involved but the program will be led by the Jax Library. In the MOU, Jax Library has agreed to provide books to 9,000 Jacksonville’s’ 4-year old children and provide a summer enrichment program reaching 11,000 students. Chairman Gay asked for a motion to approve the request. Rebekah Davis made the motion and Tyra Tutor seconded it. Chairman Gay opened the floor for discussion and public comments. Dr. Darby said she had submitted questions prior to the meeting and that all her questions had been answered. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion to approve the Jacksonville Public Library was passed.</p> <p><b>Katoia Wilkins introduced the Criminal Justice Mental Health and Substance Abuse Grant, no cost extension spanning from 11/1/2020- 4/30/2021.</b> Ms. Wilkins reminded the Board that they had approved a request at the last Board meeting for a contract extension and that Jewish Families and Community Services who is a subcontractor, had been omitted from that prior request. Chairman Gay asked for a motion to approve the extension. Dr. Darby made the motion and Tyra Tutor seconded it. Chairman Gay opened the floor for discussion and public comments. With no comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion to approve was passed.</p>

<p><b>ACTIO ITEMS</b></p>	<p><b>John Everett introduced the Mayor’s Youth at Work Partnership, Request for Proposal (RFP).</b> The Board is asked to approve the issuance of a Request for Proposal and authorize the CEO to execute all necessary documents. KHA anticipates funding a model that will strengthen Jacksonville’s workforce development system and help young people gain the support, educational credentials and skills needed to succeed in today’s economies. Mr. Everett said that the number of youth served should reflect 300 not 500. Chairman Gay asked for a motion to approve this request. Dr. Darby made the motion and Rose Conry seconded it. Chairman Gay opened the floor for discussion and public comments. Chairman Gay asked how this compares to previous years. Mr. Everett said this will expand the reach to youth and provide wider internship and employment opportunities. Mr. Weinstein said this will provide more job opportunities for youth and move them into a productive lifestyle by removing some of the obstacles. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p> <p><b>Mari Ganues introduced Youth Travel Trust Fund application from Jacksonville Children’s Chorus.</b> The Board is asked to approve funding to the Jacksonville Children’s Chorus and authorize the CEO to execute all necessary documents. The Children’s Chorus had a pending application but was not able to utilize the request due to COVID19 pandemic. The provider is now retroactively applying for funding in the amount of \$3,721.98 to help cover the costs that were incurred for travel earlier in the season. Chairman Gay asked for a motion to approve the request. Tyra Tutor made the motion and Donna Orender seconded it. Chairman Gay opened the floor for discussion and public comments. Ms. Tutor and Dr. Darby made comments about being happy these funds were being used. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p> <p><b>Mary Nash introduced Nation Crime Victim’s Rights Week community awareness project.</b> Ms. Nash said this item is informational only. Ms. Nash has been collaborating with Behavioral Health and Human Services, a city agency that helps victims of crime and their families. She stated they have been connecting resources and sharing information to better serve the community. Ms. Nash further stated that Behavioral Health and Human Services is applying for this grant and therefore she has withdrawn the request. By working together, they can provide more resources to the community and make referrals to get families the help that they need.</p>
---------------------------	--

	<p><b>Dr. Saralyn Grass introduced the Memorandum of Understanding, (MOU) with Duval County Public Schools.</b> This MOU will allow data sharing which will help produce a longitudinal study about the efficacy of KHA’s Out of School Time programs. This agreement will be for one year with the automatic renewals for an additional three years. Rodger Belcher explained that the study will address performance and quality of the afterschool programs. Data will be collected by an outside firm which will provide a detail analysis of their findings. Ms. Orender asked how KHA defines progress. Mr. Belcher said it will be attendance and academic performance of the students in the afterschool programs. They will have control groups that compare students in afterschool programs to students who are not in afterschool programs. DCPS will provide the students who will participate in the study to ensure confidentiality of their information. Mr. Belcher said that the only way the MOU would not be renewed is if there was any gross negligence of students’ personal files. Dr. Grass talked about staff participating in Results Base Accountability Training, (RBA) and using this tool to evaluate their programs. NLP Logix will be analyzing the data included in the MOU. Mr. Belcher wanted to thank everyone on the task force which made this MOU happen. Chairman Gay asked for a motion to approve this request. Dr. Darby made the motion and Ms. Tutor seconded it. With no other comments being heard, Chairman Gay asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.</p>
<p><b>Staff Updates</b></p>	<p>Tyra Tutor gave a finance update. The report ended on September 30<sup>th</sup> and is preliminary as items are still being closed out and received. Ms. Tutor indicated that KHA was able to successfully encumber \$7.8 million of unused funding. KHA has plans to utilize a portion of those funds for future use. Everything is on track and there are no surprises with grants. The final finance report should be ready and will be presented at the February Board meeting. Dr. Darby asked that the board be sent a preview of how the encumbered funds will be utilized. Mr. Weinstein said that KHA will not use all the funds and had the ability to use those funds year after year.</p> <p>John Everett asked the Governance Committee to think about streamlining the Youth Travel Trust Fund Application in order to improve the process. Mr. Everett said that the application is online but there are still delays when it comes to the approval process.</p> <p>Dr. Grass talked about the leased space to Managed Access to a Child’s Health and Lutheran Social Services and the ability to provide this at no cost with renewable options.</p>

	<p>Dr. Darby talked about Youth Travel Trust Fund and asked that staff be prepared to discuss how they are getting the word out to the community that these funds are available. This will be taken up at the next Governance meeting.</p>
<p><b>Board Discussion</b></p>	<p>Dr. Wells gave an update on the DREAM’s Work group meetings and what has taken place in the community with KHA staff. The meetings have been ongoing with a youth workshop provided on November 2<sup>nd</sup> and a provider meeting to be held on December 15<sup>th</sup>. Internal staff have been meeting with C. Robinson and Associates and Selena Webster Bass. Chairman Gay asked for youth and staff to share their experiences, so far at the next Board meeting. Chairman Gay indicated that it is time to elect new officers to the Board and that due to COVID19 the process has been delayed. If the Board elects new officers today, they will serve for 4 months and a new election will occur in June. The other option is for the Board to keep the officers that are in place now and have elections in June. The new officers will serve for 2 years. All members were in agreement to wait until June to make their selections for officers. There was discussion on the bylaws and making sure that the Board was following protocol. Mr. Weinstein indicated that he had spoke with Julia Davis and that those were the options that Chairman Gay spoke of. Dr. Darby made the motion to continue with the officers in place and Dr. Wells seconded it. Chairman Gay opened the floor for discussion and public comments. With no other comments being heard, this motion was approved. Mr. Weinstein reviewed Board members appointments and how they are staggered so that there is never a vacant seat. Dr. Darby and Donna Orender are up for reappointment in December but can continue to serve until such time. Dr. Darby said that is interested in being reappointed and Ms. Orender stated she would like to have a conversation with Mr. Weinstein about the reappointment and what that looks like. Mr. Weinstein said that since the Board had requested to have an Ethics training that could be delivered in December in lieu of the board meeting. There is no pressing Board business, so all members agreed to the Ethics training in December instead of the regular board meeting.</p>
<p><b>PUBLIC COMENTS</b></p>	<p>Donna Orender made comments about Board members safety and the quality of the Zoom meeting today. Ms. Orender stated she could not clearly hear board members. Ms. Orender also spoke about members being informed that they did not have to attend the meeting in person. Mr. Weinstein stated that the Board has the right to meet when possible and can change the schedule whenever necessary. They can choose to meet quarterly or when</p>

	<p>items require Board approval. Dr. Darby talked about accessing the area and safety protocols.</p> <p>With no other discussion items or comments being made, the meeting was adjourned.</p>
<b>ADJOURNMENT</b>	<p>The meeting was adjourned by Chairman Gay at 11:34 a.m.</p>



**Financial Report**

**Period Ending:**

**December 31<sup>st</sup> 2020**





**KIDS HOPE ALLIANCE**  
**All Operating Fund Indexes**  
**December 31, 2020**

---

	<b>Original Budget</b>	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>					
Earnings on Investment	160,408	160,408	-	-	(160,408)
Rental of City Facilities	40,920	40,920	10,230	-	(30,690)
NC Transfers	233,784	233,784	-	-	(233,784)
Contributions from General Fund	<u>34,887,528</u>	<u>34,887,528</u>	<u>8,721,882</u>	<u>-</u>	<u>(26,165,646)</u>
<b>Total Revenues</b>	<b>\$ 35,322,640</b>	<b>\$ 35,322,640</b>	<b>\$ 8,732,112</b>	<b>\$ -</b>	<b>\$ (26,590,528)</b>
<b>EXPENDITURES:</b>					
Salaries - Permanent and Probationary	\$ 2,707,846	\$ 2,707,846	\$ 576,969	\$ -	\$ 2,130,877
Salaries - Part Time	585,101	585,101	44,937	-	540,164
Employee Benefits	1,044,172	1,044,172	240,362	-	803,810
Internal Service Charges	812,500	812,656	143,000	-	669,656
Other Operating Expenses	805,243	805,087	86,367	211,542	507,178
Capital Outlay	335	335	4,591	(4,257)	1
Grants and Aids	37,746,175	37,746,175	3,449,750	17,429,092	16,867,333
Transfers	1,723,324	1,723,324	147,500	-	1,575,824
Reserves	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Expenditures</b>	<b>\$ 45,424,696</b>	<b>\$ 45,424,696</b>	<b>\$ 4,693,476</b>	<b>\$ 17,636,377</b>	<b>\$ 23,094,843</b>
<b>Total Revenues Less Expend.</b>	<b>\$ (10,102,056)</b>	<b>\$ (10,102,056)</b>	<b>\$ 4,038,636</b>	<b>\$ (17,636,377)</b>	<b>\$ (3,495,685)</b>
Reserve - Prior Year Encumbrances		<u>10,102,056</u>			
Budget Difference		<u><u>-</u></u>			

**Kids Hope Alliance**  
**Operating Fund - Expenditure Detail**  
**December 31, 2020**

	Original Budget	Current Budget	Expenditures Year-to-Date	Encumbered Year-to-Date	Remaining Budget
<b>EXPENDITURES</b>					
<b>REGULAR SALARIES AND WAGES:</b>					
Permanent and Probationary Salaries	\$ 2,760,239	\$ 2,760,239	\$ 568,370	\$ -	\$ 2,191,869
Terminal Leave	\$ -	\$ -	\$ 1,673	\$ -	\$ (1,673)
Salaries Part Time	\$ 585,101	\$ 585,101	\$ 44,937	\$ -	\$ 540,164
Salaries/Benefits Lapse	\$ (75,263)	\$ (75,263)	\$ -	\$ -	\$ (75,263)
Overtime	\$ -	\$ -	\$ 2,219	\$ -	\$ (2,219)
Shift Differential	\$ -	\$ -	\$ (3)	\$ -	\$ 3
Special Pay	\$ 22,870	\$ 22,870	\$ 4,710	\$ -	\$ 18,160
Lump Sum Payment	\$ -	\$ -	\$ -	\$ -	\$ -
<b>BENEFITS:</b>					
FICA & Medicare	\$ 47,629	\$ 47,629	\$ 8,836	\$ -	\$ 38,793
Pension, Unfunded Liability & Disability & FRS Pension	\$ 428,537	\$ 428,537	\$ 118,255	\$ -	\$ 310,282
GEPP Define Contribution Pension	\$ 220,396	\$ 220,396	\$ 33,282	\$ -	\$ 187,114
Dental, Life & Health Insurance	\$ 328,958	\$ 328,958	\$ 75,326	\$ -	\$ 253,632
Worker's Compensation	\$ 18,652	\$ 18,652	\$ 4,663	\$ -	\$ 13,989
Unemployment Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
<b>PROFESSIONAL SERVICES:</b>					
Professional Services (Incl. 3rd party evaluator)	\$ 466,168	\$ 466,168	\$ 53,353	\$ 159,613	\$ 253,202
Background Checks/DR	\$ 18,011	\$ 18,011	\$ -	\$ -	\$ 18,011
<b>OTHER CONTRACTUAL SERVICES:</b>					
Contractual Services	\$ 6,030	\$ 6,030	\$ -	\$ -	\$ 6,030
Training Workshops	\$ 8,399	\$ 8,399	\$ -	\$ 600	\$ 7,799
<b>TRAVEL AND PER DIEM:</b>					
Travel Expenses (Out of County)	\$ 21,877	\$ 21,877	\$ -	\$ -	\$ 21,877
Local Mileage & Parking & Tolls	\$ 22,000	\$ 22,000	\$ 75	\$ -	\$ 21,925
<b>INTERNAL SERVICE CHARGES</b>					
ITD Allocations	\$ 367,584	\$ 367,740	\$ 55,330	\$ -	\$ 312,410
OGC Legal - IS Allocation	\$ 110,748	\$ 110,748	\$ 16,845	\$ -	\$ 93,903
Copier Consolidation & Copy Center - IS Allocation	\$ 48,381	\$ 48,381	\$ 523	\$ -	\$ 47,858
FLEET - Van Maintenance	\$ 4,475	\$ 4,475	\$ -	\$ -	\$ 4,475
Mailroom - IS Allocation	\$ 104	\$ 104	\$ -	\$ -	\$ 104
Utilities Allocation - Public Works - IS Allocation	\$ 122,015	\$ 122,015	\$ 30,504	\$ -	\$ 91,511
Building Maintenance - City Wide - IS Allocation	\$ 92,092	\$ 92,092	\$ 23,023	\$ -	\$ 69,069
Guard Service & ADT - IS Allocation	\$ 67,101	\$ 67,101	\$ 16,775	\$ -	\$ 50,326
Ergonomic Assessment	\$ -	\$ -	\$ -	\$ -	\$ -
<b>RENTAL AND LEASES:</b>					
Rentals & Other Rent	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Rentals (Land & Buildings)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>INSURANCE:</b>					
General Liability & Miscellaneous Insurance	\$ 35,182	\$ 35,182	\$ 23,634	\$ -	\$ 11,548
<b>REPAIRS AND MAINTENANCE SERVICE:</b>					
Repairs and Maintenance	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 2,000
Hardware/Software Maintenance or Licensing Agreement	\$ 66,800	\$ 66,800	\$ 1,600	\$ 42,082	\$ 23,118
<b>PRINTING AND BINDING/PROMOTIONAL ACTIVITIES:</b>					
Printing and Binding	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Advertising and Promotion	\$ 15,927	\$ 15,927	\$ -	\$ -	\$ 15,927
<b>OTHER CURRENT CHARGES AND OBLIGATIONS:</b>					
Miscellaneous Services and Charges	\$ 1,750	\$ 1,750	\$ -	\$ -	\$ 1,750
Stipends	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000
Welfare - Burials	\$ -	\$ -	\$ -	\$ -	\$ -
<b>OFFICE AND OPERATING SUPPLIES:</b>					
Postage	\$ 200	\$ 200	\$ 57	\$ -	\$ 143
Office Supplies	\$ 14,793	\$ 14,793	\$ 49	\$ 3,343	\$ 11,401
Food	\$ 9,065	\$ 9,065	\$ -	\$ 90	\$ 8,975
Furniture and Equipment under \$1,000	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Supplies (Incl. Literacy supplies/books)	\$ 46,170	\$ 46,014	\$ 3,819	\$ 5,814	\$ 36,381
Software, Computer Items Under \$1,000	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Training	\$ 8,798	\$ 8,798	\$ -	\$ -	\$ 8,798
Dues, Subscriptions	\$ 57,070	\$ 57,070	\$ 3,780	\$ -	\$ 53,290
Office Furniture	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Computer Equipment	\$ 335	\$ 335	\$ 4,591	\$ (4,257)	\$ 1
<b>AIDS TO PRIVATE ORGANIZATIONS:</b>					
Subsidies/Contributions (Agencies & Match \$\$)	\$ 37,746,175	\$ 37,746,175	\$ 3,449,750	\$ 17,429,092	\$ 16,867,333
<b>INTRAFUND TRANSFERS</b>					
Interfund Transfer - Debt Service Interest	\$ 194,824	\$ 194,824	\$ -	\$ -	\$ 194,824
Interfund Transfer - Debt Service Principle	\$ 253,000	\$ 253,000	\$ -	\$ -	\$ 253,000
Interfund Transfers Out	\$ 250,000	\$ 250,000	\$ 62,500	\$ -	\$ 187,500
Intrafund Transfers Out (HF, SAMHSA & Nutrition)	\$ 1,025,500	\$ 1,025,500	\$ 85,000	\$ -	\$ 940,500
Reserves	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING FUND INDEXES</b>	<b>\$ 45,424,696</b>	<b>\$ 45,424,696</b>	<b>\$ 4,693,476</b>	<b>\$ 17,636,377</b>	<b>\$ 23,094,843</b>

## KIDS HOPE ALLIANCE

### After-School Food Program Grant

Grant Period: October 1, 2020 to September 30, 2021

December 31, 2020

---

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 1,135,281	\$ 78,055	\$ -	\$ (1,057,226)
Contributions from Other Funds	10,000	10,000	-	-
<b>Total Revenues</b>	<b>\$ 1,145,281</b>	<b>\$ 88,055</b>	<b>\$ -</b>	<b>\$ (1,057,226)</b>
<b>EXPENDITURES:</b>				
Salaries - Permanent and Probationary	\$ 63,008	\$ -	\$ -	\$ 63,008
Salaries - Part Time	-	-	-	-
Employee Benefits	18,667	-	-	18,667
After-School Team Up - Food/Food Transp	1,056,380	157,235	899,145	-
Internal Service Charges	4,209	-	-	4,209
Other Operating Expenses	3,017	1,000	108	1,909
Capital Outlay	-	-	-	-
Indirect Costs	-	\$ -	-	-
<b>Total Expenditures</b>	<b>\$ 1,145,281</b>	<b>\$ 158,235</b>	<b>\$ 899,253</b>	<b>\$ 87,793</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ (70,180)</b>	<b>\$ (899,253)</b>	<b>\$ (969,433)</b>

Purpose of Grant:

Provide snacks and suppers to children in afterschool programs.

Additional Information:

November reimbursement revenue received in the amount of \$60,981 in January 2021.

**KIDS HOPE ALLIANCE**  
**Summer Food Program Grant**  
**Grant Period: April 1, 2020 to August 31, 2020**  
**December 31, 2020**

	<b>Actual Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b><u>REVENUES:</u></b>				
Intergovernmental Revenue	\$ 973,725	\$ 165,099	\$ -	(808,626)
Intrafund Transfer	\$ 61,214	\$ 61,214	\$ -	-
<b>Total Revenues</b>	<b>\$ 1,034,939</b>	<b>\$ 226,313</b>	<b>\$ -</b>	<b>\$ (808,626)</b>
<b><u>EXPENDITURES:</u></b>				
Salaries - Permanent and Probationary	\$ 40,282	\$ 25,596	\$ -	14,686
Salaries - Part Time	84,000	71,637	-	12,363
Employee Benefits	14,144	11,860	-	2,284
Internal Service Charges	3,825	-	-	3,825
Contractual Services (food contract)	881,437	323,698	557,739	-
Other Operating Expenses	11,251	11,758	-	(507)
Capital Outlay	-	-	-	-
Indirect Cost	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,034,939</b>	<b>\$ 444,549</b>	<b>\$ 557,739</b>	<b>\$ 32,651</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ (218,236)</b>	<b>\$ (557,739)</b>	<b>\$ (775,975)</b>

Additional Information:

July reimbursement revenue received in the amount of \$131,876 in January 2021.

**KIDS HOPE ALLIANCE**

**Healthy Families Grant**

**Grant Period: July 1, 2020 to June 30, 2021**

**December 31, 2020**

---

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 1,094,500	\$ 247,273	\$ -	\$ (847,227)
Contributions from Other Funds	940,500	940,500	-	-
<b>Total Revenues</b>	<b>\$ 2,035,000</b>	<b>\$ 1,187,773</b>	<b>\$ -</b>	<b>\$ (847,227)</b>
<b>EXPENDITURES:</b>				
Salaries - Permanent and Probationary	\$ 102,749	\$ 48,891	\$ -	\$ 53,858
Salaries - Part Time	-	-	-	-
Employee Benefits	51,486	23,638	-	27,848
Internal Service Charges	16,797	-	-	16,797
Other Operating Expenses	31,902	1,011	987	29,904
Capital Outlay	4,000	-	-	4,000
Grants and Aids	1,816,945	500,368	594,131	722,446
Indirect Costs	11,121	-	-	11,121
<b>Total Expenditures</b>	<b>\$ 2,035,000</b>	<b>\$ 573,908</b>	<b>\$ 595,118</b>	<b>\$ 865,974</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ 613,865</b>	<b>\$ (595,118)</b>	<b>\$ 18,747</b>

Purpose of Grant:

An evidence-based, voluntary home visitation program proven to prevent child abuse/neglect for Jacksonville's highest at-risk families.

Additional Information:

October and November reimbursement revenue received in the amount of \$173,350 in January 2021.

**KIDS HOPE ALLIANCE**  
**Wallace Foundation Grant**

**Grant Period: March 15, 2012 to September 30, 2020**

**December 31, 2020**

	<b>Current Budget</b>	<b>Actual Life to Date</b>	<b>Encumbered</b>	<b>Remaining Budget</b>
<b><u>REVENUES:</u></b>				
Contributions from Private Sources	\$ 915,000	\$ 915,000	\$ -	\$ -
Contributions from Other Funds	419,465	419,465	-	-
<b>Total Revenues</b>	<b>\$ 1,334,465</b>	<b>\$ 1,334,465</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>EXPENDITURES:</u></b>				
Salaries - Permanent and Probationary	\$ 301,980	\$ 301,980	\$ -	\$ -
Salaries - Part Time	16,965	16,965	-	-
Employee Benefits	119,457	119,457	-	-
Internal Service Charges	4,552	1,075	-	3,477
Other Operating Expenses	831,980	809,082	22,869	29
Capital Outlay	5,052	5,052	-	-
Indirect Costs	54,479	52,926	-	1,553
<b>Total Expenditures</b>	<b>\$ 1,334,465</b>	<b>\$ 1,306,537</b>	<b>\$ 22,869</b>	<b>\$ 5,059</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ 27,928</b>	<b>\$ (22,869)</b>	<b>\$ 5,059</b>

Purpose of Grant:

Develop a uniformly high quality seamless and coordinated system of out-of-school time, with shared goals for children in Jacksonville.

Additional Information:

Budget appropriated for life of the grant.

**KIDS HOPE ALLIANCE**

**21st CCLC Program - Impact Grant**

**Grant Period: October 1, 2019 to September 30, 2020**

**December 31, 2020**

---

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b><u>REVENUES:</u></b>				
Intergovernmental Revenue	\$ 225,939	\$ 48,311	\$ -	\$ (177,628)
Contributions from Other Funds	157,718	157,718	-	-
<b>Total Revenues</b>	<b>\$ 383,657</b>	<b>\$ 206,029</b>	<b>\$ -</b>	<b>\$ (177,628)</b>
<b><u>EXPENDITURES:</u></b>				
Salaries - Permanent and Probationary	\$ 48,633	\$ 43,922	\$ -	\$ 4,711
Salaries - Part Time	198,223	212,300	-	(14,077)
Employee Benefits	18,254	3,069	-	15,185
Internal Service Charges	-	-	-	-
Other Operating Expenses	117,539	6,675	8,487	102,377
Capital Outlay	1,008	-	-	1,008
Indirect Costs	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 383,657</b>	<b>\$ 265,966</b>	<b>\$ 8,487</b>	<b>\$ 109,204</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ (59,937)</b>	<b>\$ (8,487)</b>	<b>\$ (68,424)</b>

Purpose of Grant:

Provide afterschool program at San Jose and Hyde Park elementary schools.

Additional Information:

Programs are City operated.

Pending State reimbursements amount to \$173,733.



**KIDS HOPE ALLIANCE**

**21st CCLC Program - Teamup Excel**

**Grant Period: September 1, 2019 to September 30, 2020**

**December 31, 2020**

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b><u>REVENUES:</u></b>				
Intergovernmental Revenue	\$ 559,999	\$ 110,003	\$ -	\$ (449,996)
Contributions from Other Funds	-	-	-	-
<b>Total Revenues</b>	<b>\$ 559,999</b>	<b>\$ 110,003</b>	<b>\$ -</b>	<b>\$ (449,996)</b>
<b><u>EXPENDITURES:</u></b>				
Salaries - Permanent and Probationary	\$ 92,308	\$ 46,906	\$ -	\$ 45,402
Salaries - Part Time	336,334	262,711		73,623
Employee Benefits	28,797	20,742	-	8,055
Internal Service Charges	-	-	-	-
Other Operating Expenses	102,560	36,536	6,400	59,624
Capital Outlay	-	-	-	-
Indirect Costs	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 559,999</b>	<b>\$ 366,895</b>	<b>\$ 6,400</b>	<b>\$ 186,704</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ (256,892)</b>	<b>\$ (6,400)</b>	<b>\$ (263,292)</b>

Purpose of Grant:

Provide afterschool program at Cedar Hills and Gregory Drive

Additional Information:

Programs are City operated.

Pending State reimbursements amount to \$253,080.

## KIDS HOPE ALLIANCE

### Criminal Justice, Mental Health & Substance Abuse Reinvestment Grant

Grant Period: November 1, 2019 to October 31, 2020

December 31, 2020

---

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>				
Department of Children & Families	\$ 400,000	\$ 385,000	\$ -	\$ (15,000)
Contributions from Other Funds	60,000	60,000	-	-
Revenue Fwd from Prior Year Funding	-	-	-	-
<b>Total Revenues</b>	<b>\$ 460,000</b>	<b>\$ 445,000</b>	<b>\$ -</b>	<b>\$ (15,000)</b>
<b>EXPENDITURES:</b>				
Salaries Part Time	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	27,637	13,425	5,663	8,549
Internal Service Charges	1	-	-	1
Capital Outlay	-	-	-	-
Grants and Aids	428,160	340,379	87,781	-
Administrative Support	4,202	102	-	4,100
<b>Total Expenditures</b>	<b>\$ 460,000</b>	<b>\$ 353,906</b>	<b>\$ 93,444</b>	<b>\$ 12,650</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ 91,094</b>	<b>\$ (93,444)</b>	<b>\$ (2,350)</b>

Purpose of Grant:

Identify and refer youth with a mental health or substance use problems to services in an effort to prevent them from going deeper into the juvenile justice system.

Additional Information:

This is the third year of a three year grant.

## KIDS HOPE ALLIANCE

### SAMHSA - High Fidelity Wrap Around Grant

Grant Period: September 30, 2018 to September 29, 2020

December 31, 2020

---

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 1,543,725	\$ 818,939	\$ -	\$ (724,786)
Intrafund Transfer	146,000	146,000	-	-
<b>Total Revenues</b>	<b>\$ 1,689,725</b>	<b>\$ 964,939</b>	<b>\$ -</b>	<b>\$ (724,786)</b>
<b>EXPENDITURES:</b>				
Salaries - Permanent and Probationary	\$ 83,495	\$ 71,863	\$ -	\$ 11,632
Employee Benefits	32,246	29,715	-	2,531
Internal Service Charges	2,500	4,810	-	(2,310)
Other Operating Expenses	26,659	4,013	-	22,646
Capital Outlay	1,100	-	-	1,100
Grants and Aids	1,543,725	1,536,491	7,234	-
Indirect Costs	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,689,725</b>	<b>\$ 1,646,892</b>	<b>\$ 7,234</b>	<b>\$ 35,599</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ (681,953)</b>	<b>\$ (7,234)</b>	<b>\$ (689,187)</b>

Purpose of Grant:

This grant is to identify children who are admitted to crisis stabilization in NE Florida (Baker Act), refer them upon discharge to a mental health center; and respond to their immediate physical and mental health needs.

Additional Information:

Year 4 grant; received "no cost" extension for another year through September 30, 2020.

**KIDS HOPE ALLIANCE**

**SAMHSA - Jax System Collaborative Care**

**Grant Period: September 30, 2019 to September 29, 2020**

**December 31, 2020**

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b><u>REVENUES:</u></b>				
Intergovernmental Revenue	\$ 1,000,000	\$ 522,417	\$ -	\$ (477,583)
	-	-	-	-
<b>Total Revenues</b>	<b>\$ 1,000,000</b>	<b>\$ 522,417</b>	<b>\$ -</b>	<b>\$ (477,583)</b>
<b><u>EXPENDITURES:</u></b>				
Internal Service Charges	-	-	-	-
Grants and Aids	1,000,000	749,978	250,022	-
<b>Total Expenditures</b>	<b>\$ 1,000,000</b>	<b>\$ 749,978</b>	<b>\$ 250,022</b>	<b>\$ -</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ (227,561)</b>	<b>\$ (250,022)</b>	<b>\$ (477,583)</b>

Purpose of Grant:

The purpose of this grant is to improve the mental health outcomes for children and youth with serious emotional disturbance (SED) and their families.

Additional Information:

Pending revenue draw down in the amount of \$227,561. Amount encumbered but not spent will be carried over to year 2 of this grant.

**KIDS HOPE ALLIANCE**

**SAMHSA - Jax System Collaborative Care**

**Grant Period: September 30, 2020 to September 29, 2021**

**December 31, 2020**

---

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 1,000,000	\$ -	\$ -	\$ (1,000,000)
Intrafund Transfer	75,000	75,000	-	-
<b>Total Revenues</b>	<b>\$ 1,075,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ (1,000,000)</b>
<b>EXPENDITURES:</b>				
Salaries - Permanent and Probationary	50,000	1,992	-	48,008
Employee Benefits	13,881	277	-	13,604
Internal Service Charges	700	-	-	700
Other Operating Expenses	10,419	-	-	10,419
Grants and Aids	1,000,000	-	-	1,000,000
<b>Total Expenditures</b>	<b>\$ 1,075,000</b>	<b>\$ 2,269</b>	<b>\$ -</b>	<b>\$ 1,072,731</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ 72,731</b>	<b>\$ -</b>	<b>\$ 72,731</b>

Purpose of Grant:

The purpose of this grant is to improve the mental health outcomes for children and youth with serious emotional disturbance (SED) and their families.

Additional Information:

This is year 2 of a 4 year grant.

**KIDS HOPE ALLIANCE**  
**Youth Travel Trust Fund**  
**December 31, 2020**

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b><u>REVENUES:</u></b>				
Transfer from Other Funds	\$ 140,794	\$ 140,794	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 140,794</b>	<b>\$ 140,794</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>EXPENDITURES:</u></b>				
Grants and Aids	\$ 140,794	\$ 53,823	\$ 932	\$ 86,039
<b>Total Expenditures</b>	<b>\$ 140,794</b>	<b>\$ 53,823</b>	<b>\$ 932</b>	<b>\$ 86,039</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ 86,971</b>	<b>\$ (932)</b>	<b>\$ 86,039</b>

Purpose of Program:

Assist youth and chaperones with the cost of travel expenses to events when selected to represent Jacksonville.

Additional information:

\$50,000 was appropriated to this trust fund with the beginning of the new fiscal year 20/21 per City Ordinance.

## KIDS HOPE ALLIANCE

### Kids Hope Alliance Trust Fund - Stop the Violence

December 31, 2020

---

	<b>Current Budget</b>	<b>Actual Life to Date</b>	<b>Encumbered</b>	<b>Remaining Budget</b>
<b><u>REVENUES:</u></b>				
Interfund Transfer In	\$ 764,550	\$ 764,550	\$ -	\$ -
NC-Transfers	15,866	15,866	-	-
<b>Total Revenues</b>	<b>\$ 780,416</b>	<b>\$ 780,416</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>EXPENDITURES:</u></b>				
Trust Fund Authority	\$ 15,866	\$ 14,366	\$ -	\$ 1,500
Grants and Aids	764,550	311,251	-	453,299
<b>Total Expenditures</b>	<b>\$ 780,416</b>	<b>\$ 325,617</b>	<b>\$ -</b>	<b>\$ 454,799</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ 454,799</b>	<b>\$ -</b>	<b>\$ 454,799</b>

Purpose of Program:

Approved in FY18-19 budget for grants up to \$10,000 to be awarded to address youth violence in the community.

Additional information:

\$200,000 was appropriated to this trust fund with the beginning of the new fiscal year 20/21 per City Ordinance.

## KIDS HOPE ALLIANCE

### Kids Hope Alliance Trust Fund - Mini Grants Program

December 31, 2020

---

	<b>Current Budget</b>	<b>Actual Life to Date</b>	<b>Encumbered</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>				
Gain/Loss	\$ 2,420	\$ 2,420	\$ -	\$ -
Contributions from Private Sources	696,460	701,941	-	5,481
Interfund Transfer In	158,318	158,318	-	-
Debt & Other ERP CleanUp	490	490	-	-
<b>Total Revenues</b>	<b>\$ 857,688</b>	<b>\$ 863,169</b>	<b>\$ -</b>	<b>\$ 5,481</b>
<b>EXPENDITURES:</b>				
Other Operating Expenses	\$ 49	\$ 49	\$ -	\$ -
Trust Fund Authority	939,003	819,081	-	119,922
Interfund Transfer Out	75,000	75,000	-	-
Indirect Cost	6,060	6,060	-	-
<b>Total Expenditures</b>	<b>\$ 1,020,112</b>	<b>\$ 900,190</b>	<b>\$ -</b>	<b>\$ 119,922</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ (162,424)</b>	<b>\$ (37,021)</b>	<b>\$ -</b>	<b>\$ 125,403</b>

Purpose of Program:

Mini Grants up to \$25,000 per KHA Trust Sec 111.850 Part A



**KIDS HOPE ALLIANCE**  
**Jax Kids Book Club Trust Fund**  
**December 31, 2020**

	<b>Current Budget</b>	<b>Actual Life to Date</b>	<b>Encumbered</b>	<b>Remaining Budget</b>
<b><u>REVENUES:</u></b>				
Contributions from Private Sources	\$ 275,789	\$ 275,789	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 275,789</b>	<b>\$ 275,789</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>EXPENDITURES:</u></b>				
Operating Expenses	\$ 273,789	\$ 272,112	\$ -	\$ 1,677
Food	1,000	680	-	320
Internal Service Charges	1,000	9	-	991
<b>Total Expenditures</b>	<b>\$ 275,789</b>	<b>\$ 272,801</b>	<b>\$ -</b>	<b>\$ 2,988</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ 2,988</b>	<b>\$ -</b>	<b>\$ 2,988</b>

Purpose of Program:

Provide books to children at the end of their VPK year as they transition to kindergarten to help encourage reading over the summer.

Additional information:

Self-appropriating Trust Fund

---

**BOARD ACTION ITEM: SAMIS CONTRACT AMENDMENT**

**BOARD MEETING: JANUARY 20, 2021**

---

**TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS**

**FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

---

**REQUESTED ACTION:**

The Board is asked to:

1. Approve the renewal of the Statewide SAMIS Management Committee Agreement (the “SAMIS Agreement”) for the year October 1, 2020 through September 30, 2021 and ratify the execution by the CEO of an Amendment to the SAMIS Agreement providing for this renewal and the payment of an annual fee in the amount of \$34,557.00.
2. Approve the addition of St. Lucie County as a new member of the SAMIS Management Committee and authorize the CEO to execute an Amendment to the SAMIS Agreement providing for this addition.

**NARRATIVE:**

The SAMIS collaborative is a dynamic and growing cooperative of Children’s Service Councils (CSCs) throughout Florida, dedicated to engaging and enhancing the strengths of participating members to support Florida’s children and families. Member organizations benefit not only from peer-to-peer collaboration among the many subject matter experts of the participating CSCs, but also through the shared development and use of a modern and rapidly evolving cloud-based information system known as SAMIS.

Our membership in the collaborative and utilization of the original SAMIS system began in the year 2000. During the 2016/2017 school year, the SAMIS collaborative with support from the Florida Children’s Council initiated a multi-phased modernization project to replace the original statewide information system with a Software as a Service (SaaS) solution, greatly reducing annual costs associated with maintaining the software and infrastructure. Moreover, this new information system brought added efficiencies, ease of use and the potential for many significant and needed innovations.

During the 2021 calendar year, we will reach the final phase of this multi-year modernization that will provide KHA and other CSC members throughout the state with a radically re-designed system known as SAMIS 3.0. This new system along with a re-organized Florida Children’s Council is fundamentally changing the collaborative and how we conduct business to help members better serve children, youth and families. In part, due to these changes, Children’s Services Councils are again actively seeking to join the collaborative for the first time in 20 years. We can expect to see many new technical and process improvements that will support both our providers and our need for data driven decisions well into the future based on a dynamic collaborative and a modern information system that is stable, scalable and extremely adaptable.

**FISCAL IMPACT:**

For the past two years our annual SAMIS cost has been constant at \$34,557. This translates to just over 10% of the total system cost of \$332,000. The collaborative will be developing a new Fee Structure for the next fiscal year to reflect the new technological and organizational changes of the system and the

Florida Children’s Council. While future costs will be subject to change due to usage and new members, we do not anticipate significant increases as the collaborative is committed to a fair cost distribution for all members.

**GOVERNANCE/PROGRAM IMPACT:**

Impacts all programs that utilize the SAMIS system for data collection.

**OPTIONS:**

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

**STAFF RECOMMENDATION:**

Staff recommends approval.

---

**BOARD ACTION ITEM: REQUEST FOR PROPOSAL: NEEDS ASSESSMENT & GAP ANALYSIS**

**BOARD MEETING: JANUARY 20, 2021**

---

**TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS**  
**FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

---

**REQUESTED ACTION:**

The Board is asked to authorize the following actions:

1. Approve the issuance of a Request for Proposal (RFP) for a Needs Assessment and Gap Analysis with the minimum qualifications, scope of services, evaluation criteria, and performance metrics substantially in the form presented to the Board.
2. Authorize the CEO of Kids Hope Alliance to execute a contract with the selected bidder(s) under the RFP as awarded in accordance with the City of Jacksonville's Procurement Code.

**NARRATIVE:**

Successful applicants under this RFP will conduct a needs assessment, gap analysis, and develop a final report detailing the assessment findings and recommendations.

**FISCAL IMPACT:**

Budget for this project will come out of professional services, included within our administrative budget and will not deduct any funding from programming.

**GOVERNANCE/PROGRAM IMPACT:**

This action requires Board approval. The RFP and the Award of the contract are also subject to approval of the City's Competitive Sealed Evaluation Committee.

**OPTIONS:**

1. Vote to approve.
2. Decline to approve.

**STAFF RECOMMENDATION:**

Staff recommends approval.

---

**BOARD ACTION ITEM: REQUEST FOR PROPOSAL: SCHOOL-BASED EXTENDED DAY SERVICES**

**ESSENTIAL SERVICES CATEGORY**

**OUT-OF-SCHOOL TIME**

**FINANCE MEETING DATE:**

**FEBRUARY 10, 2021**

**BOARD OF DIRECTORS MEETING:**

**FEBRUARY 17, 2021**

---

**TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS**

**FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

---

**REQUESTED ACTION:**

The Board is asked to:

1) Approve the issuance of a Request for Proposal (RFP) for School-based Extended Day Services with the minimum qualifications, scope of services, evaluation criteria and performance metrics substantially in the form presented to the Board with such changes as are deemed appropriate by KHA staff and the Office of General Counsel.

2) Authorize the CEO of Kids Hope Alliance to execute contracts with the highest scoring responsible and responsive proposers consistent with the terms of the RFP and the City's procurement code and in a form approved by the Office of General Counsel.

**NARRATIVE:**

The Jacksonville Alliance for KIPP Schools was approved for direct funding by City Council per Ordinance 2020-0369-E for the 2020-2021 school year. This approval included a waiver of the provision in Chapter 77 requiring KHA to competitively procure children's services through an evaluated bid process.

At the time that the bill was before City Council, KHA's CEO informed City Council that KHA planned to put these services out for competitive bid for the following school year.

Successful applicants under this RFP will be non-profit entities affiliated with schools that have regular school hours beyond the state requirements. The program dollars are for academic, supplemental, and family engagement enhancements during those regularly scheduled additional hours.

The term of contracts awarded under the RFP will be August 1, 2021 through July 31, 2022 for the 2021-2022 school year, with an option to renew, at the discretion of KHA, for two additional one-year terms.

**FISCAL IMPACT:**

Funding is being made available for School-based Extended Day Services Programming from the Out-Of-School Time Essential Services Category.

**PROGRAMMATIC IMPACT:**

The Kids Hope Alliance is bidding out services for school-based extended day services.

**GOVERNANCE IMPACT:**

Needs Kids Hope Alliance Board approval

**OPTIONS:**

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

**STAFF RECOMMENDATION:**

Staff recommends approval.

---

**BOARD ACTION ITEM: REQUEST FOR PROPOSAL: AFTERSCHOOL AND SUMMER PROGRAMMING**

**ESSENTIAL SERVICES CATEGORY: OUT-OF-SCHOOL TIME**  
**FINANCE MEETING DATE: FEBRUARY 10, 2021**  
**BOARD OF DIRECTORS MEETING: FEBRUARY 17, 2021**

---

**TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS**  
**FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

---

**REQUESTED ACTION:**

The Board is asked to:

- 1) Approve the issuance of a Request for Proposal (RFP) for Afterschool and Summer Programming with the minimum qualifications, scope of services, evaluation criteria and performance metrics substantially in the form presented to the Board with such changes as are deemed appropriate by KHA staff and the Office of General Counsel.
  
- 2) Authorize the CEO of Kids Hope Alliance to execute contracts with the highest scoring responsible and responsive proposers consistent with the terms of the RFP and the City’s procurement code and in a form approved by the Office of General Counsel.

**NARRATIVE:**

Carter G. Woodson Elementary was approved for direct funding by City Council per Ordinance 2020-492-E for the 2020-2021 school year. This included a waiver of the provision in Chapter 77 requiring KHA to competitively procure children’s services through an evaluated bid process.

At the time that the bill was before City Council, KHA’s CEO informed City Council that KHA planned to put these services out for competitive bid for the remaining two years. As of January 1, 2021, Carter G. Woodson Elementary is now closed and students will be attending Northwestern Elementary where KHA currently funds an afterschool program. Duval County Schools has proposed Southside Estates Elementary as an alternative location in an underserved area. In addition to the Southside Estates location, KHA is working with DCPS to identify additional schools as priority locations for services which will be awarded under this RFP to the extent funding is available.

Successful applicants under this RFP will provide programming in the following areas at a minimum: Literacy, Career Readiness, Family Engagement, College Readiness, Service Learning, and Character Development.

The effective date of contracts awarded under the RFP will be August 1, 2021 for afterschool and summer programming for the 2021-2022 school year, with an option to renew, at the discretion of KHA for an additional one-year term.

**FISCAL IMPACT:**

\$200,640.00 in funding previously allocated to Carter G. Woodson is being made available for Afterschool and Summer Learning Programming at Southside Estates Elementary from the Out-of-School Time

Essential Service Category. Additional locations will be funded through unspent afterschool dollars from the Out-Of-School Time Essential Services Category for FY2020-21.

**PROGRAMMATIC IMPACT:**

The Kids Hope Alliance is bidding out services for afterschool and summer programming.

**GOVERNANCE IMPACT:**

This item requires Kids Hope Alliance Board approval

**OPTIONS:**

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

**STAFF RECOMMENDATION:**

Staff recommends approval.



---

**BOARD ACTION ITEM: APPLICATION FOR CRIMINAL JUSTICE REINVESTMENT GRANT**

**ESSENTIAL SERVICE CATEGORY: JUVENILE JUSTICE**  
**FINANCE MEETING: FEBRUARY 10, 2021**  
**BOARD MEETING: FEBRUARY 17, 2021**

---

**TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS**  
**FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

---

**REQUESTED ACTION:**

The Board is asked to:

- 1) Authorize the CEO to apply for the Criminal Justice Reinvestment Grant (CJRG) funded by the Florida Department of Children and Families.
- 2) Authorize the CEO of Kids Hope Alliance to execute a grant contract with the funder, if awarded, and all other documents necessary to comply with grant requirements.

**NARRATIVE:**

The Criminal Justice, Mental Health, and Substance Abuse (CJMHS) Reinvestment Grant Program was created by section 394.656, Florida Statutes (F.S.), and is housed within the Department of Children and Families (Department). The purpose of the funding is to plan, implement, or expand initiatives that increase public safety, avert increased spending on criminal and juvenile justice systems, and improve the accessibility and effectiveness of treatment services for juveniles who have a mental illness, substance use disorder, or co-occurring mental health and substance use disorders, and who are in, or at risk of entering, the criminal or juvenile justice systems.

This grant submission will seek to serve youth that are identified Youth who are “at-risk” of involvement in the juvenile justice system have factors associated with possible delinquent behaviors that can lead to involvement in the juvenile justice system, including individual factors, family factors, peer group factors, school-related factors, or community environmental factors.

The following performance measures will be included:

- Percent who are arrested or rearrested while receiving services.
- Percent assisted by the Applicant in applying for social security or other benefits for which they may be eligible but were not receiving at their Program start date.
- Percent diverted from a State Mental Health Treatment Facility.
- Percent who successfully complete Program services.

This grant will provide funds to allow KHA to continue the work being done under prior CJRG grants. Current providers under the existing CJRG grant are assisting with preparation of the application which is due March 9, 2021. The City of Jacksonville intends to provide KHA with the letter of support for the grant which is required, per Dawn Lockhart.

**FISCAL IMPACT:**

\$1,200,000.00 over three years (\$400,000 per year). Local matching funds of 100% are required under the Reinvestment Grant Program and can include in-kind. No cash match is required.

**GOVERNANCE/PROGRAM IMPACT:**

This action requires board approval.

**OPTIONS:**

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

**STAFF RECOMMENDATION:**

Staff recommends approval.

CJRG Report  
2/2021

**Annual Reports**

	2017 - 2018	2018 - 2019	2019 – 2020*
Youth Arrested	2074	1970	1737
Youth Screened/Assessed	1407 (68%)	1705(87%)	1306 (75%)
Youth Referred To Providers	402 (29%)	515 (30%)	475 (36%)

**Lifetime to Date**

	2017- 2019	2019 -2020*
Youth Arrested	4044	5781
Youth Screened/Assessed	3112 (77%)	4418 (76%)
Youth Referred to Providers	917 (30%)	1392 (32%)

Over the life of the Criminal Justice Reinvestment Grant there has been an **82% reduction** in recidivism among those youth who successfully completed the program

Although % youth referrals to providers are low, this is much better than the historic 5% referral rate that occurred before the CJRG existed

\* COVID hit early in 2020 which impacted all juvenile justice operations

---

**BOARD ACTION ITEM:**                           **GRANT RENEWAL-SUMMER FOOD SERVICE PROGRAM 2021**

**ESSENTIAL SERVICES CATEGORY:**       **OUT-OF-SCHOOL TIME**

**FINANCE COMMITTEE:**                   **FEBRUARY 10, 2021**

**BOARD MEETING DATE:**               **FEBRUARY 17, 2021**

---

**TO:**                   **KIDS HOPE ALLIANCE BOARD OF DIRECTORS**

**FROM:**           **MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

---

**REQUESTED ACTION:**

The Board is asked to approve:

- 1) The grant renewal for the Florida Department of Agriculture and Consumer Services/ Division of Food, Nutrition, and Wellness grant for Summer 2021.
- 2) Authorize the CEO of Kids Hope Alliance to execute the grant contract and all other documents necessary to fulfill grant requirements.

**NARRATIVE:**

The Summer Food Service Program (SFSP) is a federally funded, state-administrated program. The SFSP reimburses providers who serve free healthy meals to children and youth in low-income areas during the summer months when school is not in session. The Program will operate Monday through Friday providing healthy snacks and/or lunches to an estimated 120 sites throughout Duval County.

The program requirements are as follows:

- Program must keep attendance records, daily meal counts, menus, and expenditure records
- Meals must meet specific USDA meal pattern requirements
- Meals must contain a fluid milk, fruits, and vegetables, grains and breads, and meat/meat alternates.

**FISCAL IMPACT:**

The funding of this program is from federal dollars through the State of Florida up to \$1,000,000

**GOVERNANCE/PROGRAM IMPACT:**

This action requires Board approval. Approval of this Board Action Item is inclusive of any necessary waivers and other administrative actions as determined by the Office of General Counsel.

**OPTIONS:**

1.       Vote to approve.
2.       Decline to approve.

**STAFF RECOMMENDATION:** Staff recommends approval.



# SUMMER FOOD SERVICE PROGRAM 2020

**History** Kids Hope Alliance (formally Jacksonville Children’s Commission) has sponsored the Summer Food Service Program for over 20 years.

**The Summer Food Service Program** provides reimbursement for nutritious meals and snacks served at eligible summer sites.

**Program Operation** June through August.

**Funding** is provided by the U.S. Department of Agriculture and is administered in Florida by the Department of Agriculture and Consumer Services, Division of Food, Nutrition, and Wellness. Total reimbursement received from the Florida Department of Agriculture and Consumer Services (FDACS) for Summer 2020 was \$296,975.90.



**Eligibility** requires that programs be a public or private nonprofit organization or certain for-profit organizations; located in an area served by a school where at least 50% of the enrolled children are eligible for free or reduced-price meals, and the facility meets state and local health and safety standards.

**Reimbursement** is available for up to one snack and one meal per child, per day. Snacks and lunch meals available to children through age 18 and certain children over age 18. The current reimbursement rate for FY 20-21 is \$.99 for snack and \$4.25 for supper.

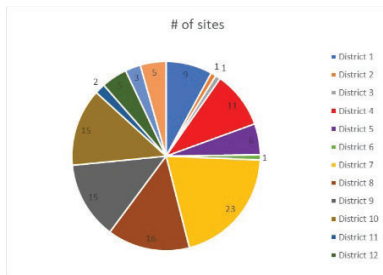
**Program Requirement**

- Programs must keep attendance records, daily meal counts, and menus.
- Meals must meet specific USDA meal pattern requirements.
- Meals must contain a fluid milk, fruits and vegetables, grains and breads, and meat and meat alternates.

**Partnerships**

- The City of Jacksonville/ Kids Hope Alliance (Sponsor)
- Duval County School Board/Chartwells
- Community Agencies

## SUMMER FOOD SERVICE PROGRAM SITES BY CITY COUNCIL DISTRICTS



Summer Food Service Program Sites 2020

City Council District	# of Sites	City Council District	# of Sites
1	9	8	16
2	1	9	15
3	1	10	15
4	11	11	2
5	6	12	5
6	1	13	3
7	23	14	5

113 total sites

**Number of Meals Served Summer 2020**  
 Snacks.....176,913  
 Lunches.....194,065



## PROGRAM BENEFITS

Help reduce hunger • Access to nutritious meals • Support working families • Counter Obesity • Help kids learn and stay active • Keep children safe and engaged • Partnerships with state and local agencies • Financial sustainability

---

**BOARD ACTION ITEM: APPLICATION FOR RESILIENCY IN COMMUNITIES AFTER STRESS AND TRAUMA GRANT**

**ESSENTIAL SERVICE CATEGORY:** SPECIAL NEEDS  
**FINANCE MEETING:** FEBRUARY 10, 2021  
**BOARD MEETING:** FEBRUARY 17, 2021

---

**TO:** KIDS HOPE ALLIANCE BOARD OF DIRECTORS  
**FROM:** MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

---

**REQUESTED ACTION:**

The Board is asked to:

- 1) Authorize the CEO to apply for the Resiliency in Communities After Stress and Trauma (ReCAST) Grant funded by the Department of Health and Human Services, Substance and Mental Health Administration.
- 2) Authorize the CEO of Kids Hope Alliance to execute a grant contract with the funder, if awarded, and all other documents necessary to meet grant requirements.

**NARRATIVE:**

The Substance Abuse and Mental Health Services Administration (SAMHSA), Center for Center for Mental Health Services (CMHS), is accepting applications for fiscal year (FY) 2021 Resiliency in Communities After Stress and Trauma (Short Title: ReCAST Program) grants. The purpose of this program is to assist high-risk youth and their families and promote resilience and equity in communities that have recently faced civil unrest through implementation of evidence-based violence prevention, and community youth engagement programs, as well as linkages to trauma-informed behavioral health services. The goal of the ReCAST Program is for local community entities to work together in ways that lead to improved behavioral health, empowered community residents, reductions in trauma, and sustained community change.

This grant submission will seek to:

- Assist high-risk youth and their families
- Promote resilience and equity in communities that have recently faced civil unrest
- For local community entities to work together in ways that lead to improved behavioral health, empowered community residents, reductions in trauma, and sustained community change.

Deliverables for the grant are:

- Creation of a Public Health System Impact Statement
- Convene and engage a diverse coalition of stakeholders

- Conduct a Community Needs and Resources Assessment
- Develop and implement a community strategic plan
- Implement behavioral health services
- Provide training in trauma-informed approaches
- Provide peer support services for high-risk youth and their families
- Facilitate the health insurance application and enrollment process for eligible uninsured clients
- Data Collection
- Develop Data Collection Instruments and Protocols
- Creation of a timeline for five years

KHA is partnering with the City of Jacksonville, Partnership for Child Health and Duval County Public Schools on the application which is due February 15, 2021.

**FISCAL IMPACT:**

\$5,000,000.00 funding for five years (\$1,000,000 per year). No cash match is required.

**GOVERNANCE/PROGRAM IMPACT:**

This action requires board approval.

**OPTIONS:**

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

**STAFF RECOMMENDATION:**

Staff recommends approval.

## Kids Hope Alliance Grant Funding Matrix

Funding Opportunity Name: Resiliency in Communities After Stress and Trauma funded by SAMHSA Today's Date: 2-1-21

Deadline: 2-15-21 Size of Award: \$5,000,000 per year for 5 years

Funding Needed? Y/N If yes, what amount and from where? \_\_\_N\_\_\_

Prioritized Checklist for Reviewing an RFA			
Category	Assessment Question	Yes	No
<b>Purpose</b>	Is there a close match between KHA's mission and experience and the funding agency's purpose for providing this grant? Is the grant consistent with KHA's Essential Services Plan?	X	
<b>Eligibility</b>	Is KHA (a government entity) eligible to apply for this opportunity? Is applying for this grant within the authority given to KHA in Chapter 77 of the City of Jacksonville's Ordinance Code?	X	
<b>Competing Community Partners</b>	Is there a community organization that is applying for this grant or eligible for this opportunity that would be a better fit than KHA?		X
<b>Deadline</b>	Is the time between now and the deadline sufficient for KHA to prepare the grant proposal?	X	
<b>Funding Amount / ROI</b>	Can KHA fit the budget for the proposed program between the funding floor (minimum grant allowed) and the funding ceiling (maximum award)? Is the grant award adequate for the investment?	X	
<b>Matching Requirements</b>	Can KHA meet any matching funds requirement? May in-kind contributions count toward the match?	N/A	
<b>Number of Awards</b>	Is the number of anticipated awards high enough that KHA is likely to be competitive?	X	
<b>Partnering Requirements</b>	Does KHA have time to establish relationships or do we have existing relationships with required partners or are we members of an eligible coalition?	X	
<b>Level of Staffing Available</b>	Does KHA have the resources and expertise (and are there sufficient funds allowed in the grant budget) to manage the grant program expected by the funding agency? If not, does the grant allow for it?	X	
<b>Regularity of Competition</b>	Will KHA have another opportunity to apply for this program in the future if we decide not to pursue it now?	X	
<b>Technical Assistance</b>	Will there be a workshop or webinar offered by the funding agency to help applicants know how to apply?	X	
<b>Prior Experience</b>	Will a new applicant receive as many points as applicants with previous grants or prior experience?	X	
<b>Priority/Bonus Points</b>	Can we meet any required or optional competitive preference priorities or otherwise earn bonus points?	X	

Decision to Write This Proposal: \_\_X\_\_ Yes, pursue \_\_\_\_\_ No, do not Pursue  
 Notes: \_\_\_\_\_

Approved by: Saralyn Grass Date: 2-1-21



---

**BOARD ACTION ITEM: DELEGATION OF EXECUTION AUTHORITY TO THE CHIEF EXECUTIVE OFFICER**

**BOARD MEETING: JANUARY 20, 2021**

---

**TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS**  
**FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

---

**REQUESTED ACTION:**

The Board authorizes the Chief Executive Officer of the Kids Hope Alliance (“KHA”) to execute the following contracts and documents on behalf of the Board:

1. All agreements and contracts, including, but not limited to, contracts for services for children and youth, professional services contracts, grant contracts, interlocal agreements, memorandums of understanding, intergovernmental contracts, and joint and cooperative purchasing contracts with other governmental agencies (“Contracts”) which do not involve the receipt or payment by KHA of more than \$65,000 in a fiscal year;
2. Amendments, extensions, renewals or assignments of existing Contracts (“Amendments”), including changes in price, terms and conditions, that do not involve a change in the financial obligations of either party of more than \$65,000 in a fiscal year;
3. Ancillary documents related to existing Contracts that are consistent with the terms of the Contracts and do not involve any financial obligation;
4. Contracts approved by the Board;
5. Contracts awarded under a Request for Proposal approved by the Board;
6. Amendments that do not exceed 10% of the annual budget under the Contract;
7. Amendments renewing existing Contracts as long as the terms and conditions essentially remain the same as the original contract;
8. Amendments extending existing Contracts for a period of not more than 6 months as long as the terms and conditions essentially remain the same as the original contract;
9. Contracts and Amendments during any period that a quorum of the Board is unable to meet to take action in accordance with applicable laws due to extraordinary circumstances, including, but not limited to, a natural disaster, epidemic or pandemic, City or State declared state of emergency, or other circumstances deemed by the Chair of the Board and the CEO to prevent the Board from safely meeting and taking action in accordance with applicable laws.

All Contracts executed by the CEO under this Authorization must be in compliance with the City of Jacksonville’s Municipal Code, including, but not limited to, Chapters 77 and 126 thereof, and all other applicable laws.

All Contracts executed by the CEO under this Authorization must be consistent with KHA’s Essential Services Plan.

The CEO shall provide the Board with a report on all Contracts and Amendments executed under this Authorization at the Board meeting immediately following execution of the Contract or Amendment.

**This Authorization shall expire on July 31, 2022, unless sooner terminated by the Board. Beginning at its regularly scheduled meeting held in July, 2022, the Board shall review this Authorization annually and consider whether to extend and/or make any changes to the authority given under this Action Item.**

**NARRATIVE:**

Section 77.110(a) of the Kids Hope Alliance enabling Ordinance Code states that the “Board may authorize the CEO to execute contracts and other documents on the Board's behalf.”

This Authorization will increase the efficiency of KHA’s operations and allow the Board of Directors to spend more time on strategic items and oversight.

**FISCAL IMPACT:**

This item does not have any fiscal impact.

**GOVERNANCE/PROGRAM IMPACT:**

This action requires Board approval.

**OPTIONS:**

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

**STAFF RECOMMENDATION:**

Staff recommends approval.

---

**BOARD ACTION ITEM: APPROVAL OF GRANT APPLICATIONS**

**FINANCE MEETING: FEBRUARY 10, 2021**

**BOARD MEETING: FEBRUARY 17, 2021**

---

**TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS**

**FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

---

**REQUESTED ACTION:**

(1) The Board authorizes the Chief Executive Officer of the Kids Hope Alliance (the “CEO”) to submit grant applications on behalf of the Kids Hope Alliance when the following criteria are met:

- a. The CEO deems the grant advisable using the logic applied in the attached Grant Funding Application Decision Matrix.
- b. The CEO seeks Board approval before filing the application or at the Board meeting immediately following submission of the application.

(2) The Board authorizes the CEO to submit renewal applications for existing grants when the following criteria are met:

- a. The original grant was authorized by the Board.
- b. The renewal application does not change the terms of the grant in any material respect and does not increase the financial obligations of KHA.

(For the sake of clarity, no separate Board approval is required for renewal applications if the criteria in (a) and (b) above are met.)

(3) The Board authorizes the CEO to execute all documents, including final grant agreements, necessary to fulfill grant application requirements in connection with grant applications and renewal applications authorized under (1) and (2) above.

**The CEO shall not accept any grant applied for under this Authorization until acceptance of the grant has been approved by the Board.**

**This Authorization shall expire on July 31, 2022, unless sooner terminated by the Board. Beginning at its regularly scheduled meeting held in July, 2022, the Board shall review this Authorization annually and consider whether to extend and/or make any changes to the authority given under this Action Item.**

**NARRATIVE:**

Section 77.109(a)(8) of the Kids Hope Alliance enabling Ordinance states that KHA has the power to “File applications for federal, state and privately funded grants in order to obtain funding for programs and services that are consistent with the Plan and execute documents, including final grant agreements, necessary to fulfill grant application requirements.”

The procedure for Board approval within KHA's internal procedures manual will state as follows:

The KHA grant development department will provide a summary of the grant opportunity, the completed grant matrix, and any financial obligations to the Board for approval at the next scheduled Board meeting. The goal is to gain approval before submission, however, dependent on the deadline, it may be after. If after, and the Board does not provide authority for submission, the granting agency will be notified to pull the proposal from competition.

This Authorization will increase the efficiency of KHA's grant department and allow them to apply for grants even if the deadline is such that Board approval may not be gained before submission.

**FISCAL IMPACT:**

This item does not have any fiscal impact.

**GOVERNANCE/PROGRAM IMPACT:**

This action requires Board approval.

**OPTIONS:**

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

**STAFF RECOMMENDATION:**

Staff recommends approval.

# Kids Hope Alliance Grant Funding Application Decision Matrix

Funding Opportunity Name: \_\_\_\_\_ Date: \_\_\_\_\_

Deadline: \_\_\_\_\_ Size of Award: \_\_\_\_\_ per year for \_\_\_\_\_ years

Matching Funding Needed? Y/N If yes, what amount and from where?  
 \_\_\_\_\_

Prioritized Checklist for Reviewing a Grant Application				
Category	Assessment Question	Yes	No	Unsure
<b>Purpose</b>	Is there a close match between KHA’s mission and experience and the funding agency’s purpose for providing this grant?			
	Is the grant consistent with KHA’s Essential Services Plan?			
<b>Eligibility</b>	Is KHA (a government entity) eligible to apply for this opportunity?			
	Is applying for this grant within the authority given to KHA in Chapter 77 of the City of Jacksonville’s Ordinance Code?			
<b>Competing Community Partners</b>	Is there a community organization that is applying for this grant or eligible for this opportunity that would be a better fit than KHA?			
<b>Deadline</b>	Is the time between now and the deadline sufficient for KHA to prepare the grant proposal?			
<b>Funding Amount/ ROI</b>	Can KHA fit the budget for the proposed program between the funding floor (minimum grant allowed) and the funding ceiling (maximum award)?			
	Is the grant award adequate for the investment?			
<b>Matching Requirements</b>	Can KHA meet any matching funds requirement?			
	May in-kind contributions count toward the match?			
<b>Number of Awards</b>	Is the number of anticipated awards high enough that KHA is likely to be competitive?			
<b>Partnering Requirements</b>	Does KHA have time to establish relationships or do we have existing relationships with required partners or are we members of an eligible coalition?			
<b>Level of Staffing Available</b>	Does KHA have the resources and expertise (and are there sufficient funds allowed in the grant budget) to manage the grant program expected by the funding agency?			
	If not, does the grant provide funding for additional resources?			
<b>Regularity of Competition</b>	Will KHA have another opportunity to apply for this program in the future if we decide not to pursue it now?			
<b>Technical Assistance</b>	Will there be a workshop or webinar offered by the funding agency to help applicants know how to apply?			
<b>Prior Experience</b>	Will a new applicant receive as many points as applicants with previous grants or prior experience?			
<b>Priority/Bonus Points</b>	Can we meet any required or optional competitive preference priorities or otherwise earn bonus points?			

Decision to Write This Proposal: \_\_\_\_\_ Yes, pursue \_\_\_\_\_ No, do not Pursue

Notes: \_\_\_\_\_