



**FINANCE COMMITTEE MEETING SUMMARY**  
**October 9, 2019**  
**9:30 AM – 11:00 AM**

**Voting Board Member Attendees:**

Tyra Tutor  
Dr. Wells  
Kevin Gay, Non- voting

**Staff:**

Cynthia Nixon, Saralyn Grass, Delores Williams, Travis Williams, Cory Armstrong, Mary Nash, Katoia Wilkins, Ruth Waters, Joyce Watson, Tyrica Young, Deborah Sibley, Dae Lynn Helm, Quinn Washington, and LaRaya Strong

**COJ Staff:**

Julia Davis, Office of General Counsel and Stephanie Burch, Mayors Administration

**Guests:**

[..\Finance Committe sign in 10.9.19.pdf](#)

**Call to Order**

The Finance Committee Meeting was called to order at 9:30 a.m. by Tyra Tutor, Finance Chair. Ms. Tutor thanked everyone for coming and asked for approval of the September 11<sup>th</sup> finance summary. Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for comments. Dr. Wells clarified comments he made at the last finance meeting about KHA carry over funds. With no other comments being heard, the motion was passed.

**Finance Report**

Cynthia Nixon went over the finance report that runs through August 31, 2019. Ms. Nixon went through the combined report that shows City funded and grant funded accounts and went to each item below in detail.

**Other items discussed:**

Afterschool Food Program Grant  
Summer Food Program Grant  
Healthy Families Grant  
Wallace Foundation Grant  
21<sup>st</sup> Century Impact Grant  
21<sup>st</sup> Century Team Up Excel  
Criminal Justice, Mental Health & Substance Abuse Reinvestment Grant  
SAMHSA High Fidelity Wrap Around Grant



Beaches Community Fund  
Youth Travel Trust Fund  
KHA Trust Fund - Stop the Violence  
KHA Trust Fund Mini Grants  
Jax Kids Book Club

Ms. Nixon gave the budget update and presented the Committee with a copy of the budget that was passed by City Council.

Kevin Gay gave an update on the Programs Committee and said it will be combined with the Governance Committee meetings. It was suggested that another Board Member needed to be added to the Finance Committee. KHA staff have been in touch with Rose Conry to join this Committee.

### **New Business**

**Kenneth Darity Communities in Schools Funding Recommendations.** The Governance Committee was asked to give Kids Hope Alliance approval to amend contract #9515-138 with Communities in Schools of Jacksonville to remove Lake Forest Elementary as a program site for the period July 1, 2019 through June 30, 2020; amend contract #9515-139 with Communities in Schools of Jacksonville to add Bridge to Success Academy at West Jacksonville as a program site with a funding amount of \$64,000 for the period July 1, 2019 through June 30, 2020; amend contract #9515-140 with Communities in Schools of Jacksonville to add additional funding of \$128,000 to the Mayport Middle School program site for the period July 1, 2019 through June 30, 2020; and authorize the CEO to execute amendments to the contracts as necessary and consistent with the foregoing approvals. Mr. Darity said that Duval County School Board made a decision to close Lake Forest Elementary School and therefore students were sent to other schools in the area. This action item allows CIS to serve additional students on waitlists at other CIS sites. Dr. Wells made the motion and Tyra Tutor seconded it. Ms. Tutor opened the floor for discussion and public comments. Dr. Wells asked about the student that were affected by the closure and if there was something being done to make sure they have an afterschool program to attend. Kenneth Darity is working with community partners and will provide an update next month. With no public comment being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

### **Dae Lynn Helm introduced 21<sup>st</sup> CCLC Grant Renewal Cedar Hill and Gregory Drive.**

The Finance Committee was asked to authorize KHA to apply for a continuation grant from the Florida Department of Education: 21st Century Community Learning Centers (Cedar Hill and Gregory Drive elementary schools) for the period of October 1, 2019 thru July 31, 2020, for \$559,999 and authorize the CEO to execute any grant contracts or other documents necessary to fulfill grant requirements. KHA partners with the Duval County Public Schools to implement afterschool and summer programs for two schools. The Program will operate Monday through Friday providing afterschool programming for up to 300 students. Ms. Tutor asked for a motion to approve the request. Dr. Wells made the motion and Ms. Tutor seconded it. After Board discussion, Ms. Tutor opened the floor for public comments. With no other comments being



heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

**Dae Lynn Helm introduced 21<sup>st</sup> CCLC Grant Renewal San Jose and Hyde Park Elementary.** The Finance Committee was asked to authorize KHA to apply for a continuation grant from the Florida Department of Education: 21st Century Community Learning Centers (San Jose and Hyde Park elementary schools) for the period of October 1, 2019 thru July 31, 2020, for \$225,939 and authorize the CEO to execute any grant contracts or other documents necessary to fulfill grant requirements. The program will operate Monday through Friday providing afterschool programming for up to 200 students. Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for discussion and public comments. With no comments being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

**Ruth Waters introduced Criminal Justice Mental Health and Substance Abuse Reinvestment Grant.** The Finance Committee was asked to authorize Kids Hope Alliance to exercise the second and final renewal under contracts with: 1) Managed Access to Child Health, Inc. and 2) Jewish Family and Community Services, Inc. to continue implementing the Criminal Justice Mental Health and Substance Abuse Reinvestment Grant – Year 3 for the period November 1, 2019 through October 30, 2020. The board is also asked to authorize the CEO to execute amendments to the contracts and any other legal documents necessary and consistent with the intent of forgoing authorizations. In 2017, the Florida Department of Children and Families awarded a three-year Criminal Justice Mental Health and Substance Abuse expansion grant to Kids Hope Alliance. KHA entered into contracts with Managed Access to Child Health and Jewish Family and Community Services to provide services in connection with the grant. Each contract was for one year with two one-year renewal options. This action item will renew each contract for the program period November 1, 2019 through October 31, 2020. Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for discussion and public comments. Ms. Ruth explained the screening process and the potential to refer the individuals to a treatment program for mental health, substance abuse and co-occurring problems. With no other comments being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

**Ruth Waters introduced Don’t Miss a Beat Travel Trust Request.** The Finance Committee is asked to approve the request for funding from the Kids Hope Alliance, Youth Travel Trust Fund to Don’t Miss a Beat Inc and authorize the CEO to execute the contract or legal documents. Don’t Miss A Beat Inc. has been invited to participate at the American Choral Directors Association, President’s Concert in Orlando, Florida. Fourteen youth will be making the trip on October 25, 2019. Ms. Tutor asked for a motion to approve this request. Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for discussion and public comments. With none being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.



**Tyrica Young introduced MOU with the Duval County School Board Student Data Sharing Agreement.** The Finance Committee was asked to authorize the Kids Hope Alliance (“KHA”) to enter into a Memorandum of Understanding (MOU) with the Duval County School Board (the “District”), the OneView Community Partner to share Student Data at four (4) 21<sup>st</sup> Century Community Learning Center (21<sup>st</sup> CCLC) Team Up Afterschool Program sites: Hyde Park, San Jose, Cedar Hills, and Gregory Drive and authorize the CEO to execute the MOU and any amendments and other documents necessary to fulfill the MOU requirements. Ms. Young said that DCPS requires this MOU from all other afterschool program providers with DCPS sites and allows KHA to meet a requirement of the grant to provide this information in order to identify areas in need of improvement. Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Young said that they focus on the core subject areas, report card grades for 3rd through 5th grade and compare them to students that are not in the afterschool program. Dr. Grass informed the committee that staff is still working on the MOU for all other afterschool programs. Ms. Tutor opened the floor for public comments. With no other comments being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

**John Everett introduced College Success and Access Program.** The Finance Committee was asked to approve the re-issuance of a Request for Proposals (RFP) for College Success and Access Academy Program with amended minimum qualifications, scope of services, evaluation criteria and performance metrics substantially in the form presented to the Board with such changes as are deemed appropriate by KHA staff and the Office of General Counsel and lowering the score 70%. Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for discussion and public comments. Mr. Everett went over the scoring and minimum qualifications. Mr. Everett said that lowering the score will not change the integrity of the program or its effectiveness. With no other comments being heard, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

#### **Discussion topics**

Saralyn Grass gave updates on the release KHA RFP’s and who is being awarded contracts. The Evening Reporting Center was awarded to St. Paul Missionary Baptist Church. Juvenile Justice Prevention and Intervention Program was awarded to Daniel Memorial Inc., City Year Jacksonville, and Big Brothers Big Sisters of NEFL. There was also a three-way tie that will have to be decided by procurement. Special Needs RFP that was awarded to Boys and Girls Club of NEFL and I.M. Sulzbacher Center.

Dr. Wells asked about the Healthy Families program and Mary Nash said that they are still considering all options and would be asking for another extension. Ms. Tutor asked to see numbers on the program and that it be distributed before the next Board meeting.

#### **Public Comment**

Leon Baxton invited the public to Communities in Schools 30<sup>th</sup> anniversary.

#### **ADJOURN**

The meeting was adjourned at 10:53 a.m.