



**March Finance Meeting**  
March 25, 2024 2:00 pm – 3:00 pm

**1. Introductions and Instructions**

Cynthia Nixon, Finance Chair

**2. Public Comments**

Public comments will be taken for each item on the agenda. Comments must be made about the specific agenda item. The audience will have an opportunity for public comment on general topics at the end of the meeting.

**3. Approval of January Minutes**

Cynthia Nixon, Finance Chair

**4. KHA Financial Reports**

Cynthia Nixon, Finance Chair  
Jessica Pitts, Director of Finance

**5. New Business**

Rodger Belcher, Chief Strategy Officer  
Kenneth Darity, Chief Administrative Officer  
Dr. Saralyn Grass, Chief Executive Officer

- a. KHA Financial Reports
- b. STEM Hub: 100 Black Men & I'm a Star Foundation
- c. Grant Application: TD Charitable Foundation
- d. Grant Application: DCF Criminal Justice Reinvestment
- e. Grant Application: U.S. Department of Treasury
- f. Literacy Training and Coaching: UNF/FIE/ELC
- g. Recapture Funds Legislation

**6. Review of Draft 24/25 Budget**

Jessica Pitts, Director of Finance  
Shari Shuman, Compliance  
Dr. Saralyn Grass, Chief Executive Officer

**7. Public Comments**

**8. Adjourn**

## **Kids Hope Alliance – January Finance Meeting Minutes**

**January 16, 2024**

1. Introductions and Instructions  
Cynthia Nixon, Finance Chair

Cynthia Nixon called the meeting to order at 3:30 p.m. and introduced herself as the Finance Committee Chair. She then asked the other Finance Committee members and KHA Staff to introduce themselves.

Mrs. Nixon asked for a motion to allow Committee Member Kevin Gay to vote for action items on today's agenda since he joined the call via Zoom.

Motion: Carson Tranquille  
Second: Cynthia Nixon  
Approved: 2-0

Members Present – Cynthia Nixon, Carson Tranquille, Kevin Gay

2. Public Comments

Mrs. Nixon explained that public comments would be taken for each item on the agenda. Comments must be made about the specific agenda item. The audience will have an opportunity for public comment on general topics at the end of the meeting.

3. Approval of Minutes – Mrs. Nixon asked the Finance Committee to review the minutes from the November meeting and advise if there were any revisions. There were no changes so she asked for a motion to approve the minutes.

Motion: Carson Tranquille  
Second: Cynthia Nixon  
Approved: 2-0

4. New Business

- a. KHA Financial Reports  
Jessica Pitts, Finance Director

Jessica Pitts reviewed the following reports: Operating Fund – With Year End Projections, DOJ Project Rise, SAMHSA-JSOCC, SAMHSA-reCAST, SAMHSA-CREATE, Comprehensive Anti-gang Youth Program, Criminal Justice Reinvestment Grant, KHA Trust Fund, American Rescue Plan Fund, Youth Travel Trust Fund, and the Jacksonville Upward Mobility Program. Mrs. Nixon asked if there were any public comments. There were none.

b. Grant Application: AI for Human Agency Grant

Dr. Grass explained that this grant was from a foundation and due to the two-week due date, we applied. The grant proposes to create artificial intelligence on our website enabling parents to access programming information. Unfortunately, we did not receive the grant, but we have been asked to apply if funds become available.

Mrs. Nixon asked for any public comment. There was none.

Motion: Carson Tranquille

Second: Kevin Gay

Approved: 3-0

c. Mayor's Youth at Work Partnership

Kenneth Darity, Chief Administrative Officer

Mr. Darity explained that this action item requires approval for a contract amendment to increase Goodwill's maximum indebtedness by \$1,250,000. The current funding is \$1,300,000. This funding would allow Goodwill to increase the number of students it serves from 300 to 600. The RFP will be advertised this Fall for a start date of 2025.

Mrs. Nixon asked for any public comment. There was none.

Motion: Carson Tranquille

Second: Kevin Gay

Approved: 3-0

5. Finance Activities

Cynthia Nixon, Finance Chair

Dr. Saralyn Grass, Chief Executive Officer

a. January – Review Board Approved Policies

Advance Payment Policy - Mrs. Nixon indicated that there are two board policies related to Finance that will be discussed today which include the Advance Payment Policy and the Audit of Financial Statements. Jessica Pitts explained that there was one correction to the Advance Policy: to change the advance percentage from 20% to 25%.

Mrs. Nixon asked for any public comment. There was none.

Motion: Carson Tranquille

Second: Cynthia Nixon

Vote: 3-0

Audit Procedure – Jessica Pitts explained that this policy outlines the required audit documentation for providers based on the amount of their contract.

Mrs. Nixon asked for any public comment. There was none.

Motion: Cynthia Nixon  
Second: Carson Tranquille  
Vote: 3-0

b. March – Mid-Year Review w/Projections, Review of Renewals, Preliminary Discussion on Budget Priorities

Dr. Grass explained that we will begin working on the preliminary budget in March and it is due to the City's Budget Office in April. When preparing the budget, we meet internally to obtain staff feedback on projected spending for supplies and travel. If we need to make changes to the budget, we will present them to the Finance Committee for approval and then forward to the Budget Office.

Mrs. Nixon asked if there were any additional discussion items, but there were none.

6. Public Comments

Mrs. Nixon asked if there were any public comments. Richard Cuff introduced himself as the Executive Director of the League of Florida Orchestras. This program has been in existence for 17 years and teaches 3 and 4-year-olds to play the violin in preschool. His goal is to work with the city, Lutheran Social Services, and the Early Learning Coalition to develop a 5-year pilot program to prevent gang prevention. Dr. Grass indicated that she would like to meet with him and she also told him about the upcoming KHA 101 meetings. There were no additional public comments.

7. Adjourn

The meeting was adjourned at 4:23 p.m. by Cynthia Nixon.



**KIDS HOPE ALLIANCE**

**SAMHSA - JSOCC**

**Grant Period: September 30, 2022 to June 30, 2024**

**Report Period: September 30, 2022 - February 29, 2024**

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 1,409,579	\$ 849,104	\$ -	\$ (560,475)
Intrafund Transfer	\$ 75,000	\$ 75,000	\$ -	\$ -
<b>Total Revenues</b>	\$ 1,484,579	\$ 924,104	\$ -	\$ (560,475)
<b>EXPENDITURES:</b>				
Salaries and Benefits	\$ 74,500	\$ 50,482	\$ -	\$ 24,018
Internal Service Charges	\$ 500	\$ -	\$ -	\$ 500
Grants and Aids	\$ 1,000,000	\$ 978,384	\$ 21,616	\$ -
<b>Total Expenditures</b>	\$ 1,075,000	\$ 1,028,867	\$ 21,616	\$ 24,517
<b>Total Revenues Less Expenditures</b>	\$ 409,579	\$ (104,763)	\$ (21,616)	\$ (535,958)

Purpose of Grant:

The purpose of this grant is to improve mental health outcome and youth with serious emotional disturbance (SED) and their families.

Additional Information:

A No-Cost Extension was granted until June 30, 2024

**KIDS HOPE ALLIANCE  
SAMHSA - reCAST**

**Grant Period: September 30, 2023 to September 29, 2024**

**Report Period: September 30, 2023 - February 29, 2024**

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 1,000,000	\$ 174,350	\$ -	\$ (825,650)
Intrafund Transfer	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 1,000,000</b>	<b>\$ 174,350</b>	<b>\$ -</b>	<b>\$ (825,650)</b>
<b>EXPENDITURES:</b>				
Salaries and Benefits	\$ 40,000	\$ 23,997	\$ -	\$ 16,003
Grants and Aids	\$ 960,000	\$ 240,050	\$ 719,950	\$ -
<b>Total Expenditures</b>	<b>\$ 1,000,000</b>	<b>\$ 264,047</b>	<b>\$ 719,950</b>	<b>\$ 16,003</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ (89,696)</b>	<b>\$ (719,950)</b>	<b>\$ (809,647)</b>

Purpose of Grant:

The purpose of this grant is to improve behavioral health, empower community residents, reduce trauma, and sustain community change for high-risk youth and their families.

Additional Information:

Grant is in year 3 of 5

**KIDS HOPE ALLIANCE  
SAMHSA - CREATE**

**Grant Period: September 30, 2023 to September 29, 2024**

**Report Period: September 30, 2023 - February 29, 2024**

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 1,000,000	\$ -	\$ -	\$ (1,000,000)
Intrafund Transfer	\$ 75,000	\$ 75,000	\$ -	\$ -
<b>Total Revenues</b>	\$ 1,075,000	\$ 75,000	\$ -	\$ (1,000,000)
<b>EXPENDITURES:</b>				
Salaries and Benefits	\$ 75,000	\$ 11,778	\$ -	\$ 63,222
Grants and Aids	\$ 1,000,000	\$ 65,283	\$ 934,717	\$ -
<b>Total Expenditures</b>	\$ 1,075,000	\$ 77,060	\$ 934,717	\$ 63,222
<b>Total Revenues Less Expenditures</b>	\$ -	\$ (2,060)	\$ (934,717)	\$ (936,778)

Purpose of Grant:

This grant will provide mental health services for children with serious emotional disturbances, targeting children identified by SAMHSA—children and youth with special health care needs (CYSHCN), youth transitioning from pediatric to adult care (HCT), and LGBTQ+ children and youth. Associated RC24-011.

Additional Information:

Contract with Managed Access is now fully executed



**KIDS HOPE ALLIANCE**

**Comprehensive Anti-gang Youth Program**

**Grant Period: October 1, 2022 to September 30, 2024**

**Report Period: October 1, 2022-February 29, 2024**

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 162,865	\$ 112,527	\$ -	\$ (50,338)
Interfund Transfer	\$ 67,040	\$ 67,040	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 229,905</b>	<b>\$ 179,567</b>	<b>\$ -</b>	<b>\$ (50,338)</b>
<b>EXPENDITURES:</b>				
Salaries and Benefits	\$ 80,875	\$ 61,035	\$ -	\$ 19,840
Grants and Aids	\$ 149,030	\$ 135,693	\$ 13,337	\$ -
<b>Total Expenditures</b>	<b>\$ 229,905</b>	<b>\$ 196,727</b>	<b>\$ 13,337</b>	<b>\$ 19,840</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ (17,161)</b>	<b>\$ (13,337)</b>	<b>\$ (30,498)</b>

Purpose of Grant:

The purpose of this grant is to provide intervention in three areas: community mobilization, opportunities provision, and social interventions.

Additional Information:

Granted a No-cost Extension until September 30, 2024

**KIDS HOPE ALLIANCE**  
**Criminal Justice Reinvestment Grant**  
**Grant Period: October 1, 2023 to September 30,2024**  
**Report Period: October 1, 2023 - February 29, 2024**

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 400,000	\$ 100,000	\$ -	\$ (300,000)
Interfund Transfer	\$ 85,000	\$ 85,000	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 485,000</b>	<b>\$ 185,000</b>	<b>\$ -</b>	<b>\$ (300,000)</b>
<b>EXPENDITURES:</b>				
Salaries and Benefits	\$ 44,134	\$ 13,537	\$ -	\$ 30,597
Grants and Aids	\$ 440,866	\$ 93,972	\$ 399,671	\$ (52,777)
<b>Total Expenditures</b>	<b>\$ 485,000</b>	<b>\$ 107,509</b>	<b>\$ 399,671</b>	<b>\$ (22,180)</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ 77,491</b>	<b>\$ (399,671)</b>	<b>\$ (322,180)</b>

Purpose of Grant:

The purpose of this grant is to provide services for youth who reside in Duval County with Substance Abuse and mental health problems that are at risk for entry into the criminal or juvenile justice systems.

Additional Information:

Reimbursed \$100K on a quarterly basis

Grant is in year 3 of 3

**KIDS HOPE ALLIANCE  
DOJ- Project RISE**

**Grant Period: October 1, 2023 to September 30,2024**

**Report Period: October 1, 2023 - February 29, 2024**

	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Encumbered Year to Date</b>	<b>Remaining Budget</b>
<b>REVENUES:</b>				
Intergovernmental Revenue	\$ 300,000	\$ 52,511	\$ -	\$ (247,489)
Interfund Transfer	\$ 32,000	\$ 32,000	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 332,000</b>	<b>\$ 84,511</b>	<b>\$ -</b>	<b>\$ (247,489)</b>
<b>EXPENDITURES:</b>				
Salaries and Benefits	\$ 32,000	\$ 9,297	\$ -	\$ 22,703
Grants and Aids	\$ 300,000	\$ 65,170	\$ 234,830	\$ -
<b>Total Expenditures</b>	<b>\$ 332,000</b>	<b>\$ 74,467</b>	<b>\$ 234,830</b>	<b>\$ 22,703</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ -</b>	<b>\$ 10,044</b>	<b>\$ (234,830)</b>	<b>\$ (224,786)</b>

Purpose of Grant:

The purpose of the Project RISE grant is to develop and implement prevention strategies at an individual and community level to increase resiliency of children and youth exposed to violence.

Additional Information:

Grant is in year 2 of 3

**KIDS HOPE ALLIANCE**  
**American Rescue Plan (ARP) Fund**  
**Report Period: October 1, 2023 -February 29, 2024**

---

	<b>Original Budget A</b>	<b>Actual Year to Date B</b>	<b>Encumbered Year to Date C</b>	<b>Remaining Budget D = A-B-C</b>	<b>Full Year Projection E</b>	<b>Budget Variance F = A-E</b>
<b>ARP Funding</b>						
KHA- Youth Civic Engagement Pilot Program	\$ 170,000.00	\$ -	\$ -	\$ 170,000.00	\$ 170,000.00	\$ -
KHA- Mayor's Literacy Initiative	\$ 250,000.00	\$ 76,098.62	\$ 3,431.36	\$ 170,470.02	\$ 250,000.00	\$ -
Afterschool/Summer Literacy	\$ 1,900,000.00	\$ -	\$ -	\$ 1,900,000.00	\$ 1,900,000.00	\$ -
Teacher Training and Coaching in Literacy	\$ 750,000.00	\$ -	\$ -	\$ 750,000.00	\$ 750,000.00	\$ -
Intensive Summer Literacy	\$ 850,000.00	\$ -	\$ -	\$ 850,000.00	\$ 850,000.00	\$ -
Early Literacy Initiatives	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	\$ -
Mayor's Youth at Work Partnership	\$ 890,214.50	\$ -	\$ -	\$ 890,214.50	\$ 890,214.50	\$ -
<b>Total Expenditures</b>	<b>\$ 4,910,214.50</b>	<b>\$ 76,098.62</b>	<b>\$ 3,431.36</b>	<b>\$ 4,830,684.52</b>	<b>\$ 4,910,214.50</b>	<b>\$ -</b>

**KIDS HOPE ALLIANCE**  
**Jacksonville Upward Mobility Program (JUMP)**  
**Report Period: October 1, 2023 - February 29, 2024**

	Original Budget	Current Budget A	Actual Year to Date B	Encumbered Year to Date C	Remaining Budget D = A-B-C	Full Year Projection E	Budget Variance F = A-E
<b>REVENUES:</b>							
Contributions from General Fund	\$ 350,850.00	\$ 350,850.00	\$ 175,425.00	\$ -	\$ (175,425.00)	\$ 350,850.00	\$ -
<b>Total Revenues</b>	<b>\$ 350,850.00</b>	<b>\$ 350,850.00</b>	<b>\$ 175,425.00</b>	<b>\$ -</b>	<b>\$ (175,425.00)</b>	<b>\$ 350,850.00</b>	<b>\$ -</b>
<b>EXPENDITURES:</b>							
Trust Fund Authorized Expenditures	\$ 450,850.00	\$ 450,850.00	\$ 25,000.00	\$ 25,000.00	\$ 400,850.00	\$ 450,850.00	\$ -
<b>Total Expenditures</b>	<b>\$ 450,850</b>	<b>\$ 450,850.00</b>	<b>\$ 25,000.00</b>	<b>\$ 25,000</b>	<b>\$ 400,850</b>	<b>\$ 450,850</b>	<b>\$ -</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ (100,000.00)</b>	<b>\$ (100,000.00)</b>	<b>\$ 150,425.00</b>	<b>\$ (25,000.00)</b>	<b>\$ 225,425.00</b>	<b>\$ (100,000.00)</b>	<b>\$ -</b>

Prior Year Carry-Over	\$ 100,000.00
Budget Difference	<u>\$ -</u>

Additional Notes:  
Awards totaling \$382,500 from JUMP RFP are being finalized

**KIDS HOPE ALLIANCE**  
**KHA- Youth Travel Trust Fund**  
**Report Period: October 1, 2023 - February 29, 2024**

	Original Budget	Current Budget A	Actual Year to Date B	Encumbered Year to Date C	Remaining Budget D = A-B-C	Full Year Projection E	Budget Variance F = A-E
<b>REVENUES:</b>							
Earnings on Investment	\$ -	\$ -	\$ 1,297.70	\$ -	\$ -	\$ -	\$ (1,297.70)
Contributions from General Fund	\$ 50,000.00	\$ 50,000.00	\$ 25,000.00	\$ -	\$ (25,000.00)	\$ 50,000.00	\$ -
<b>Total Revenues</b>	<b>\$ 50,000.00</b>	<b>\$ 50,000.00</b>	<b>\$ 26,297.70</b>	<b>\$ -</b>	<b>\$ (25,000.00)</b>	<b>\$ 50,000.00</b>	<b>\$ (1,297.70)</b>
<b>EXPENDITURES:</b>							
Subsidies & Contributions to Private Org.	\$ 96,521.91	\$ 96,521.91	\$ 40,590.82	\$ 5,709.91	\$ 50,221.18	\$ 96,521.91	\$ -
<b>Total Expenditures</b>	<b>\$ 96,521.91</b>	<b>\$ 96,521.91</b>	<b>\$ 40,590.82</b>	<b>\$ 5,709.91</b>	<b>\$ 50,221.18</b>	<b>\$ 96,521.91</b>	<b>\$ -</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ (46,521.91)</b>	<b>(46,521.91)</b>	<b>\$ (14,293.12)</b>	<b>\$ (5,709.91)</b>	<b>\$ 25,221.18</b>	<b>\$ (46,521.91)</b>	<b>\$ (1,297.70)</b>

Prior Year Carry-Over	\$ 46,521.91
Budget Difference	<u>\$ -</u>

Additional Notes:  
Remaining funds have been allocated for 3 trips

**KIDS HOPE ALLIANCE**  
**KHA Trust Fund- Mini Grants**  
**Report Period: October 1, 2023 - February 29, 2024**

	Original Budget	Current Budget A	Actual Year to Date B	Encumbered Year to Date C	Remaining Budget D = A-B-C	Full Year Projection E	Budget Variance F = A-E
<b>REVENUES:</b>							
Contributions from General Fund	\$ 428,000.00	\$ 428,000.00	\$ 214,000.00	\$ -	\$ (214,000.00)	\$ 428,000.00	\$ -
<b>Total Revenues</b>	<b>\$ 428,000.00</b>	<b>\$ 428,000.00</b>	<b>\$ 214,000.00</b>	<b>\$ -</b>	<b>\$ (214,000.00)</b>	<b>\$ 428,000.00</b>	<b>\$ -</b>
<b>EXPENDITURES:</b>							
Subsidies & Contributions to Private Org.	\$ 430,292.53	\$ 430,292.53	\$ 130,397.38	\$ 180,440.86	\$ 119,454.29	\$ 430,292.53	\$ -
<b>Total Expenditures</b>	<b>\$ 430,292.53</b>	<b>\$ 430,292.53</b>	<b>\$ 130,397.38</b>	<b>\$ 180,440.86</b>	<b>\$ 119,454.29</b>	<b>\$ 430,292.53</b>	<b>\$ -</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ (2,292.53)</b>	<b>\$ (2,292.53)</b>	<b>\$ 83,602.62</b>	<b>\$ (180,440.86)</b>	<b>\$ (94,545.71)</b>	<b>\$ (2,292.53)</b>	<b>\$ -</b>

Prior Year Carry-Over	\$ 2,292.53
Budget Difference	<u>\$ -</u>

Additional Notes:  
By June 1st, we plan to renew 8 contracts at an amount of 35k each

Kids Hope Alliance  
 FY 24-25 Preliminary Requested Budget  
 Fund 10901  
 Updated: 03/24/2024

		Original Budget FY 23-24	Current Budget FY 23-24	Current Year Actuals	Projected to Spend	Proposed Requested Budget FY 24-25	Change
36203	Rental of City Facilities	-	-	-	-	-	-
<b>SALARIES AND BENEFITS:</b>							
01201	Permanent and Probationary Salaries	2,999,768.00	2,999,768.00	1,061,491.87	2,908,526.75	2,999,768.00	-
01302	Terminal Leave	-	-	-	-	-	-
01306	Salaries Part Time	587,002.00	587,002.00	141,342.79	587,002.00	587,002.00	-
01307	Salaries/Benefits Lapse	(69,326.00)	(69,326.00)	-	(69,326.00)	(69,326.00)	-
01401	Overtime	-	-	-	-	-	-
01503	Leave Rollback/Sellback	-	-	-	-	-	-
01501	Special Pay	-	-	881.78	881.78	-	-
01511	Special Pay- Pensionable	23,901.00	23,901.00	8,178.02	22,263.14	23,901.00	-
01510	Lump Sum Payment	-	-	-	-	-	-
<b>BENEFITS:</b>							
02101	Payroll Taxes (FICA)	-	-	-	-	-	-
02102	Medicare	52,993.00	52,993.00	17,035.46	45,835.46	52,993.00	-
02201	Pension Contribution	93,543.00	93,543.00	35,978.10	93,543.06	93,543.00	-
02201B	GEPP DB Unfunded Liability	493,693.00	493,693.00	189,881.90	493,692.94	493,693.00	-
02207	Disability Trust Fund-ER	5,367.00	5,367.00	3,211.32	8,794.68	5,367.00	-
02213	GEPP Define Contribution Pension	230,273.00	230,273.00	63,138.69	174,338.69	230,273.00	-
02301	Group Dental Plan	5,867.00	5,867.00	2,657.00	7,016.20	5,867.00	-
02203	Group Life Insurance	10,546.00	10,546.00	3,413.10	9,025.26	10,546.00	-
02304	Group Hospitalization Insurance	336,107.00	336,107.00	140,610.07	369,052.63	336,107.00	-
02401	City Employees Worker's Compensation	13,902.00	13,902.00	5,792.50	13,902.00	13,902.00	-
	Worker's Compensation Payments	-	-	809.20	809.20	-	-
	Supplemental Wages Worker's Compensation	-	-	57.69	57.69	-	-
<b>PROFESSIONAL &amp; CONTRACTUAL SERVICES:</b>							
03109	Professional Services	375,331.00	664,356.23	180,665.00	664,356.23	375,331.00	-
03110A	Background Checks/DR	-	-	-	-	-	-
03410	Contractual Services	-	-	-	-	-	-
03424	Training Workshops	-	-	-	-	-	-
<b>TRAVEL AND PER DIEM:</b>							
04002	Travel Expenses (Out of County)	15,149.00	15,149.00	13,595.78	15,149.00	15,149.00	-
04021	Local Mileage & Parking & Tolls	2,800.00	2,800.00	756.94	1,632.93	2,800.00	-
<b>INTERNAL SERVICE CHARGES</b>							
04203	ISA - ITD Replacement	-	-	-	-	-	-
04205	ISA - OGC Legal	21,465.00	21,465.00	11,120.00	16,464.00	21,465.00	-
04207	ISA - Copier Consolidation	30,376.00	30,376.00	2,872.54	9,522.54	30,376.00	-
04211	ISA - Copy Center	2,801.00	2,801.00	912.81	1,600.00	2,801.00	-
04216	ISA - Fleet Repairs, Sublet, and Rentals	-	-	-	-	-	-
04217	ISA - Fleet Parts/Oil/Gas	179.00	179.00	429.25	429.25	179.00	-
04221	ISA - Mailroom Charge	1,133.00	1,133.00	428.31	1,028.00	1,133.00	-
04223	ISA - Computer System Maintenance/Security	364,820.00	364,820.00	123,452.11	303,002.04	364,820.00	-
04225	ISA - Utilities Allocation - Public Works	162,875.00	162,875.00	67,864.60	162,875.04	162,875.00	-
04226	ISA - Building Maintenance - City Wide	178,533.00	178,533.00	74,388.75	178,533.00	178,533.00	-
04233	ISA - Guard Service & ADT Allocation	86,179.00	86,179.00	35,907.90	86,179.00	86,179.00	-
04236	Ergonomic Assessment	4,142.00	4,142.00	4,142.00	4,142.00	4,142.00	-

This could change based on FY24/25 renewal amounts



<b>INSURANCE:</b>							
04502	General Liability Insurance	16,682.00	16,682.00	6,950.85	16,682.00	16,682.00	-
04504	Miscellaneous Insurance	33,951.00	33,951.00	33,951.00	33,951.00	33,951.00	-
<b>RENTAL AND LEASES:</b>							
04401	Rentals & Other Rent	1.00	1.00	-	-	1.00	-
<b>OTHER OPERATING EXPENSES &amp; SUPPLIES</b>							
49044	Parking Costs- Non-Travel	1,750.00	1,750.00	-	750.00	1,750.00	-
04603	Repairs and Maintenance	2,000.00	2,000.00	-	2,000.00	2,000.00	-
04662	Hardware/Software Maintenance or Licensing Agreement	89,404.00	127,820.02	52,070.96	127,820.02	89,404.00	-
04721	Printing and Binding	-	-	-	-	-	-
04801	Advertising and Promotion	26,714.00	27,178.26	12,138.89	26,714.00	26,714.00	*
04938	Miscellaneous Services and Charges	520.00	520.00	-	-	520.00	-
04101	Postage	200.00	200.00	-	50.00	200.00	-
05101	Office Supplies	13,048.00	13,374.42	11,149.64	13,048.00	13,048.00	-
05206	Food	3,000.00	3,000.00	432.48	3,000.00	3,000.00	-
05208	Equipment under \$1,000	-	-	412.31	412.31	-	-
05216	Other Operating Supplies	28,000.00	28,123.31	3,063.84	28,000.00	28,000.00	-
05229	Software, Computer Items Under \$1,000	-	-	-	-	-	-
05401	Employee Training	19,000.00	19,000.00	3,424.00	19,000.00	19,000.00	-
05402	Dues, Subscriptions	60,238.00	60,238.00	58,309.40	60,238.00	60,238.00	-
06424	Office Furniture & Equip Including Fax	1.00	7,019.48	7,018.48	7,018.48	1.00	-
06427	Computer Equipment	1.00	1,286.70	-	1,286.70	1.00	-
<b>AIDS TO PRIVATE ORGANIZATIONS:</b>							
08201	Subsidies & Contributions Out of School	22,462,271.00	26,075,761.00	5,218,401.97	26,075,761.00	27,558,498.10	5,096,227.10
08201	Subsidies & Contributions Juvenile Justice	3,115,169.00	4,091,397.00	1,581,190.87	4,091,397.00	3,715,169.00	600,000.00
08201	Subsidies & Contributions Early Learning	6,901,268.00	10,520,323.00	1,896,190.47	10,520,323.00	8,301,268.00	1,400,000.00
08201	Subsidies & Contributions PreTeen/Teen	4,696,552.00	6,958,990.00	708,847.91	6,958,990.00	7,666,552.50	2,970,000.50
08201	Subsidies & Contributions Special Needs	9,205,245.00	10,054,913.00	4,184,496.91	10,054,913.00	10,035,245.00	830,000.00
08201	Subsidies & Contributions Grief Counseling & Burials	47,527.00	47,482.00	44,157.54	80,000.00	88,000.00	40,473.00
	Subsidies & Contributions Mayors Youth At-work Partnership	1,659,786.00	1,659,786.00	-	1,659,786.00	-	(1,659,786.00)
	Subsidies & Contributions Youth Artists Program	100,000.00	100,000.00	-	100,000.00	-	(100,000.00)
	Subsidies & Contributions Pediatric Mental Health	430,000.00	430,000.00	-	430,000.00	-	(430,000.00)
	Subsidies & Contributions Youth Civic Engagement	170,000.00	170,000.00	-	170,000.00	-	(170,000.00)
	Contractual Services Mayor's Literacy Initiative	250,000.00	250,000.00	76,098.62	250,000.00	250,000.00	-
	Subsidies & Contributions Afterschool Literacy Summer Engagement	1,900,000.00	1,900,000.00	-	1,900,000.00	-	(1,900,000.00)
	Subsidies & Contributions Teacher Training and Coaching in Literacy	750,000.00	750,000.00	-	750,000.00	-	(750,000.00)
	Subsidies & Contributions Intensive Summer Literacy	850,000.00	850,000.00	-	850,000.00	-	(850,000.00)
	Subsidies & Contributions Early Literacy Initiatives	100,000.00	100,000.00	-	100,000.00	-	(100,000.00)
	Subsidies & Contributions Mayor's Youth at Work Partnership	890,214.50	890,214.50	-	890,214.50	-	(890,214.50)
08201	Youth Travel Trust Fund	50,000.00	96,521.91	40,590.82	50,000.00	50,000.00	-
08201	Mini Grants	428,000.00	430,292.53	130,397.38	428,000.00	480,000.00	52,000.00
	Jacksonville Upward Mobility Special Revenue Fund	350,850.00	450,850.00	25,000.00	350,850.00	350,850.00	-
<b>DEBT SERVICE &amp; OTHER TRANSFERS</b>							
09101I	Debt Service - Interest	139,266.00	139,266.00	-	139,266.00	139,266.00	-
09101P	Debt Service - Principle	268,443.00	268,443.00	-	268,443.00	268,443.00	-
	<b>Total City Funding</b>	<b>61,088,520.50</b>	<b>72,894,828.36</b>	<b>16,285,309.82</b>	<b>72,568,242.52</b>	<b>65,227,220.60</b>	<b>4,138,700.10</b>

Requested amount could change based on FY24/25 renewal amounts

Requested amount could change based on FY24/25 renewal amounts

PTT

OST

SN

PTT

OST

EL

OST

EL

PTT

These amounts are determined by Budget Office

For FY24/25 we will request to move the funds in the categories shaded blue to the associated ESCs already established by KHA

---

**BOARD ACTION ITEM:** STEM HUB – 100 BLACK MEN OF JACKSONVILLE INC. AND I'M A STAR FOUNDATION, INC.

**BOARD ACTION ITEM NUMBER:** 24-016

**CATEGORY:** OUT OF SCHOOL TIME

- GOVERNANCE MEETING:** MARCH 25, 2024
- FINANCE MEETING:** MARCH 25, 2024
- BOARD MEETING:** MARCH 27, 2024

---

**TO:** KIDS HOPE ALLIANCE BOARD OF DIRECTORS

**FROM:** DR. SARALYN GRASS, CHIEF EXECUTIVE OFFICER

---

**REQUESTED ACTION:**

The Board is asked to:

- 1) Approve funding for 100 Black Men of Jacksonville, Inc. and the I'm A Star Foundation, Inc. to implement a STEM HUB program for underrepresented youth for up to the amount of \$200,000 each.
- 2) Authorize the CEO of KHA to execute a contract with 100 Black Men of Jacksonville, Inc. And I'm A Star Foundation for the period August 1, 2024 through May 31, 2025 with the option to renew the contract for two additional one-year terms, and to take all other actions necessary to accomplish the actions approved in (1) above, along with any subsequent renewals based on the evaluation of outcomes and funding utilization.

**NARRATIVE:**

The purpose of the program is to provide underrepresented students with opportunities beyond exposure to computer science programs, to include training and job shadowing designed to prepare students for immediate entry-level employment in the STEM field.

Both providers have been operating successfully for the past 3 years.

This request will be submitted under an exemption since legislation has been filed with City Council for them to have a 3-year lease of the building:

**Exemption #7. Supplies or services to be provided by those specifically prescribed within authorizing legislation that appropriates the same.**

**FISCAL IMPACT:**

100 Black Men of Jacksonville, Inc. and I'm A Star Foundation, Inc. will receive funding through Kids Hope Alliance in the amount of up to \$200,000 each. The funding is already in the budget since they are currently being funded.

**OPTIONS:**

- Vote to approve action item.
- Decline to approve action item.
- Vote to approve action item with amendments. If checked, the following amendment to the item is approved:

---

---

Board Secretary Signature: \_\_\_\_\_  
*(in the event the Board Secretary is not present, the Board Chair may sign and authority shall pass down accordingly.)*

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

---

**BOARD ACTION ITEM:** GRANT APPLICATION: TD CHARITABLE FOUNDATION FUNDS – HOME ROOF REHABILITATION INITIATIVE FOR FAMILIES

**BOARD ACTION NUMBER:** 24-017

**CATEGORY:** SPECIAL NEEDS

- GOVERNANCE MEETING: MARCH 25, 2024
- FINANCE MEETING: MARCH 25, 2024
- BOARD MEETING: MARCH 27, 2024

---

**TO:** KIDS HOPE ALLIANCE BOARD OF DIRECTORS

**FROM:** DR. SARALYN GRASS, CHIEF EXECUTIVE OFFICER

---

**REQUESTED ACTION:**

The Board is asked to:

1. Approve the application for the TD Charitable Foundation Funds – Home Roof Rehabilitation Initiative grant.
2. Authorize the CEO of Kids Hope Alliance to execute a grant contract with the funder, and all other documents necessary to comply with grant requirements, if awarded, including direct contracts with the partner identified within the grant.

**NARRATIVE:**

KHA proposes to apply for the TD Housing Grant to provide the Home Roof Rehabilitation Program which will help families in need keep a roof over their heads, helping to provide relief amongst soaring property insurance costs. This grant will provide \$250,000 for 15 at-risk families which will provide opportunity for families to successfully mitigate insurance compliance.

City of Jacksonville's Response

In the 2023-24 budget, Jacksonville allocated \$500,000 for a pilot program, covering 35 homes. Despite a high demand, the waiting list was capped at 125 applicants due to funding constraints.

In partnership with the City of Jacksonville Neighborhoods Division, KHA applied for a grant in February to provide additional support for the Home Roof Rehabilitation Program specifically reaching homeowners with one or more children living in the residence. The Neighborhoods Division will be implementing the grant with KHA providing grant management support in collecting outcomes for the program.

This grant was submitted on February 13, 2024 to meet the grant deadline. Acceptance of the award will be based on the decision of approval by the board.

**FISCAL IMPACT:**

Grant awards \$250,000 with no required cash match.

**OPTIONS:**

- Vote to approve action item.
- Decline to approve action item.
- Vote to approve action item with amendments. If checked, the following amendment to the item is approved:

---

---

Board Secretary Signature: \_\_\_\_\_  
*(in the event the Board Secretary is not present, the Board Chair may sign and authority shall pass down accordingly.)*

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

Attachment A – Grant Matrix

Funding Opportunity Name: TD Charitable Foundation Funds – Home Roof Rehabilitation Initiative for Families grant. Date: 3-6-24

Deadline(s): 2-13-24 Size of Award: 24 months - \$250,000

Required Match Needed? No If yes, amount and funding: In-kind or cash match is required: Enhancement Funding Needed? No If yes, amount and funding Index Code:

Prioritized Checklist for Reviewing a Grant Application				
Category	Assessment Question	Yes	No	Unsure
Purpose	Is there a close match between KHA’s mission and experience and the funding agency’s purpose for providing this grant?	X		
	Is the grant consistent with KHA’s Essential Services Plan?	X		
Eligibility	Is KHA (a government entity) eligible to apply for this opportunity? Is applying for this grant within the authority given to KHA in Chapter 77 of the City of Jacksonville’s Ordinance Code?	X		
		X		
Competing Community Partners	Is there a community organization that is applying for this grant or eligible for this opportunity that would be a better fit than KHA?			X
Deadline	Is the time between now and the deadline sufficient for KHA to prepare the grant proposal?	X		
Funding Amount/ ROI	Can KHA fit the budget for the proposed program between the funding floor (minimum grant allowed) and the funding ceiling (maximum award)?	X		
	Is the grant award adequate for the investment?	X		
Matching Requirements	Can KHA meet any matching funds requirement?	N/A		
	May in-kind contributions count toward the match?	N/A		
Number of Awards	Is the number of anticipated awards high enough that KHA is likely to be competitive?	X		
Partnering Requirements	Does KHA have time to establish relationships or do we have existing relationships with required partners or are we members of an eligible coalition?	X		
Level of Staffing Available	Does KHA have the resources and expertise (and are there sufficient funds allowed in the grant budget) to manage the grant program expected by the funding agency? If not, does the grant provide funding for additional resources?	X		
		N/A		
Regularity of Competition	Will KHA have another opportunity to apply for this program in the future if we decide not to pursue it now?			X
Technical Assistance	Will there be a workshop or webinar offered by the funding agency to help applicants know how to apply?	X		
Prior Experience	Will a new applicant receive as many points as applicants with previous grants or prior experience?	N/A		
Priority/Bonus Points	Can we meet any required or optional competitive preference priorities or otherwise earn bonus points?	N/A		
Agencies/Providers	Are there any other agencies/ providers currently offering these services?	X		
Youth Served	How many children and/or youth will be served?	15 families		

Decision to Write This Proposal:  X  Yes, pursue   No, do not Pursue

Notes:

Approved by:  Dr. Saralyn Grass  Date:  3/21/24

---

**BOARD ACTION ITEM:** GRANT APPLICATION: DEPARTMENT OF CHILDREN AND FAMILIES - CRIMINAL JUSTICE REINVESTMENT GRANT (CJRG)

**BOARD ACTION NUMBER:** 24-018

**CATEGORY:** JUVENILE JUSTICE

- GOVERNANCE MEETING:** MARCH 25, 2024
- FINANCE MEETING:** MARCH 25, 2024
- BOARD MEETING:** MARCH 27, 2024

---

**TO:** KIDS HOPE ALLIANCE BOARD OF DIRECTORS

**FROM:** DR. SARALYN GRASS, CHIEF EXECUTIVE OFFICER

---

**REQUESTED ACTION:**

The Board is asked to:

1. Approve the application for the Criminal Justice Reinvestment Grant (CJRG) funded by the Florida Department of Children and Families.
2. Authorize the CEO of Kids Hope Alliance to execute a grant contract with the funder, and all other documents necessary to comply with grant requirements, if awarded, including direct contracts with the partner identified within the grant.

**NARRATIVE:**

The Criminal Justice, Mental Health, and Substance Abuse (CJMHS) Reinvestment Grant Program was created by section 394.656, Florida Statutes (F.S.), and is housed within the Department of Children and Families (Department). The purpose of the funding is to plan, implement, or expand initiatives that increase public safety, avert increased spending on criminal and juvenile justice systems, and improve the accessibility and effectiveness of treatment services for adults and juveniles who have a mental illness, substance use disorder, or co-occurring mental health and substance use disorders, and who are in, or at risk of entering, the criminal or juvenile justice systems.

This grant submission will seek to serve youth that are identified Youth who are “at-risk” for involvement in the juvenile justice system, have factors associated with possible delinquent behaviors that can lead to involvement in the juvenile justice system, including individual factors, family factors, peer group factors, school-related factors, or community environmental factors.

The City of Jacksonville has provided KHA with a letter of support for the grant which is required. KHA, in partnership with the Partnership for Child Health and the Jacksonville Sherriff’s office, has provided this service through this funder for the past nine years and has found it to be impactful in

identifying and treating youth needing services. KHA submitted a grant on March 22, 2024 to meet the grant deadline. Acceptance of the award will be based on the decision of approval by the board.

**FISCAL IMPACT:**

\$1,200,000.00 funding for three years. Local matching funds of 100% are required under the Reinvestment Grant Program and will be provided by the Jacksonville Sherrif’s Office for detention, security and space. KHA provides a cash match up to \$85,000 for grant management support and monitoring.

**OPTIONS:**

- Vote to approve action item.
- Decline to approve action item.
- Vote to approve action item with amendments. If checked, the following amendment to the item is approved:

---

---

Board Secretary Signature: \_\_\_\_\_  
*(in the event the Board Secretary is not present, the Board Chair may sign and authority shall pass down accordingly.)*

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_



**Attachment A – Grant Matrix**

Funding Opportunity Name: Department of Children and Families – Criminal Justice Reinvestment Grant.

Date: 3-13-24

Deadline(s): March 20, 2024

Size of Award: 36 months - \$1,200,000 Required Match (provided by the JSO) Needed? YES If yes, amount and funding: In-kind or cash match is required: Enhancement Funding Needed? Yes - \$85,000 If yes, amount and funding Index Code: To be Determined.

<b>Prioritized Checklist for Reviewing a Grant Application</b>				
<b>Category</b>	<b>Assessment Question</b>	<b>Yes</b>	<b>No</b>	<b>Unsure</b>
<b>Purpose</b>	Is there a close match between KHA’s mission and experience and the funding agency’s purpose for providing this grant?	X		
	Is the grant consistent with KHA’s Essential Services Plan?	X		
<b>Eligibility</b>	Is KHA (a government entity) eligible to apply for this opportunity? Is applying for this grant within the authority given to KHA in Chapter 77 of the City of Jacksonville’s Ordinance Code?	X		
		X		
<b>Competing Community Partners</b>	Is there a community organization that is applying for this grant or eligible for this opportunity that would be a better fit than KHA?		X	
<b>Deadline</b>	Is the time between now and the deadline sufficient for KHA to prepare the grant proposal?	X		
<b>Funding Amount/ ROI</b>	Can KHA fit the budget for the proposed program between the funding floor (minimum grant allowed) and the funding ceiling (maximum award)?	X		
	Is the grant award adequate for the investment?	X		
<b>Matching Requirements</b>	Can KHA meet any matching funds requirement?	N/A		
	May in-kind contributions count toward the match?	N/A		
<b>Number of Awards</b>	Is the number of anticipated awards high enough that KHA is likely to be competitive?	X		
<b>Partnering Requirements</b>	Does KHA have time to establish relationships or do we have existing relationships with required partners or are we members of an eligible coalition?	X		
<b>Level of Staffing Available</b>	Does KHA have the resources and expertise (and are there sufficient funds allowed in the grant budget) to manage the grant program expected by the funding agency?	X		
	If not, does the grant provide funding for additional resources?	N/A		
<b>Regularity of Competition</b>	Will KHA have another opportunity to apply for this program in the future if we decide not to pursue it now?			X
<b>Technical Assistance</b>	Will there be a workshop or webinar offered by the funding agency to help applicants know how to apply?	X		
<b>Prior Experience</b>	Will a new applicant receive as many points as applicants with previous grants or prior experience?			X
<b>Priority/Bonus Points</b>	Can we meet any required or optional competitive preference priorities or otherwise earn bonus points?	N/A		
<b>Agencies/Providers</b>	Are there any other agencies/ providers currently offering these services?	X		
<b>Youth Served</b>	How many children and/or youth will be served?		1,000	

Decision to Write This Proposal: X Yes, pursue \_\_\_\_\_ No, do not Pursue

Notes:

Approved by: Dr. Saralyn Grass Date: 3/21/24

---

**BOARD ACTION ITEM:** GRANT OPPORTUNITY - TREASURY DEPARTMENT - SOCIAL IMPACT PARTNERSHIPS TO PAY FOR RESULTS ACT (SIPPRA)

**BOARD ACTION NUMBER:** 24-019

**CATEGORY:** EARLY LEARNING

- GOVERNANCE MEETING:** MARCH 25, 2024
- FINANCE MEETING:** MARCH 25, 2024
- BOARD MEETING:** MARCH 27, 2024

---

**TO:** KIDS HOPE ALLIANCE BOARD OF DIRECTORS

**FROM:** DR. SARALYN GRASS, CHIEF EXECUTIVE OFFICER

---

**REQUESTED ACTION:**

The Board is asked to:

1. Approve the application for the grant opportunity from the U.S. Department of Treasury (Treasury): Office of Economic Policy– Social Impact Partnership to Pay for Results Act (SIPPRA).
2. Authorize the CEO of Kids Hope Alliance to execute a grant contract with the funder, and all other documents necessary to comply with grant requirements, if awarded, including direct contracts with the partner identified within the grant.

**NARRATIVE:**

In 2018, Congress appropriated \$100 million to the Treasury to implement the Social Impact Partnerships to Pay for Results Act (SIPPRA), a new grant program designed to improve social services and encourage funding programs that achieve tangible results. In February 2024, Treasury issued this Notice of Funding Availability (NOFA) to invite applications from State and local governments to apply for a Pay for Success” Model.

In the “Pay for Success” (also referred to as pay for results) model, the grantor agrees to make payments only if specific, pre-determined, measurable outcomes are achieved. If the intervention does not achieve the pre-determined outcomes, then the grantor will not make an outcome payment. The payment to the Awardee must be less than or equal to the value of the outcome to the federal government over a period not exceeding ten years from the date implementation commences.

Treasury will prioritize projects that directly benefit children in order to meet the statutory threshold that 50 percent of awarded funds be used on awards that directly benefit children. The FY24 NOFA allows

applicants to use the savings accrued to State, Local, or Tribal governments in the savings calculation required for SIPBRA eligibility.

Under the FY24 NOFA, a project is considered to directly benefit children if:

- 1) the target population is children (aged 0-19 at the beginning of the intervention);
- 2) or the target population is parents of children.

In addition, State and local governments receiving project grants will be eligible to receive a grant for up to 15% of the project grant amount to pay for all or a portion of the cost of a statutorily required independent evaluation, which will be paid regardless of whether outcomes have been met.

The purposes of the SIPBRA program are:

- (1) To improve the lives of families and individuals in need;
- (2) To redirect funds away from programs that, based on objective data, are ineffective, and into programs that achieve demonstrable, measurable results;
- (3) To ensure federal funds are used effectively on social services to produce positive outcomes for both service recipients and taxpayers;
- (4) To establish the use of social impact partnerships to address some of the Nation's most pressing problems;
- (5) To facilitate the creation of public-private partnerships that bundle philanthropic or other private resources with existing public spending to scale up effective social interventions already being implemented;
- (6) To bring pay for performance to the social sector, allowing the United States to improve the impact and effectiveness of vital social services programs while redirecting inefficient or duplicative spending; and
- (7) To incorporate outcomes measurement and randomized controlled trials or other rigorous methodologies for assessing program impact.

This grant will serve all children in Duval County not reading on grade level.

This specialized funding opportunity requires expertise in this type of grant development and an informal bid is being released for consultation in planning the grant and support.

The grant award may be for up to ten years from October 1, 2024 through September 31, 2032.

**FISCAL IMPACT:**

Grant awards are expected to be up to \$10,000,000 in funding if available with a 50 percent match, but the match required does not need to be from the applicant. If the required federal savings outcomes are met at the end of program, the Treasury will provide the full requested amount. If the required federal savings outcomes are not met at the end of the program, no penalties will be issued.

**OPTIONS:**

- Vote to approve action item.
- Decline to approve action item.

- Vote to approve action item with amendments. If checked, the following amendment to the item is approved:

---

---

Board Secretary Signature: \_\_\_\_\_  
*(in the event the Board Secretary is not present, the Board Chair may sign and authority shall pass down accordingly.)*

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Attachment A – Grant Matrix**

Funding Opportunity Name: U.S. Depart. Of Treasury- Social Impact Partnership to Pay for Results Act (SIPPPRA).  
 Date: 3-13-24 Deadline(s): 4-15-24  
 Size of Award: Up to ten years and \$10,000,000 with 50% match. Required Match Needed? Yes  
 If yes, amount and funding: In-kind or cash match is required but not necessarily from the applicant.  
 Enhancement Funding Needed? No If yes, amount and funding  
 Index Code: This will be determined in the planning stage.

<b>Prioritized Checklist for Reviewing a Grant Application</b>				
<b>Category</b>	<b>Assessment Question</b>	<b>Yes</b>	<b>No</b>	<b>Unsure</b>
<b>Purpose</b>	Is there a close match between KHA’s mission and experience and the funding agency’s purpose for providing this grant?	X		
	Is the grant consistent with KHA’s Essential Services Plan?	X		
<b>Eligibility</b>	Is KHA (a government entity) eligible to apply for this opportunity? Is applying for this grant within the authority given to KHA in Chapter 77 of the City of Jacksonville’s Ordinance Code?	X		
		X		
<b>Competing Community Partners</b>	Is there a community organization that is applying for this grant or eligible for this opportunity that would be a better fit than KHA?		X	
<b>Deadline</b>	Is the time between now and the deadline sufficient for KHA to prepare the grant proposal?	X		
<b>Funding Amount/ ROI</b>	Can KHA fit the budget for the proposed program between the funding floor (minimum grant allowed) and the funding ceiling (maximum award)?	X		
	Is the grant award adequate for the investment?	X		
<b>Matching Requirements</b>	Can KHA meet any matching funds requirement?	N/A		
	May in-kind contributions count toward the match?	N/A		
<b>Number of Awards</b>	Is the number of anticipated awards high enough that KHA is likely to be competitive?	X		
<b>Partnering Requirements</b>	Does KHA have time to establish relationships, or do we have existing relationships with required partners or are we members of an eligible coalition?	X		
<b>Level of Staffing Available</b>	Does KHA have the resources and expertise (and are there sufficient funds allowed in the grant budget) to manage the grant program expected by the funding agency?	X		
	If not, does the grant provide funding for additional resources?	N/A		
<b>Regularity of Competition</b>	Will KHA have another opportunity to apply for this program in the future if we decide not to pursue it now?			X
<b>Technical Assistance</b>	Will there be a workshop or webinar offered by the funding agency to help applicants know how to apply?	X		
<b>Prior Experience</b>	Will a new applicant receive as many points as applicants with previous grants or prior experience?	N/A		
<b>Priority/Bonus Points</b>	Can we meet any required or optional competitive preference priorities or otherwise earn bonus points?	N/A		
<b>Agencies/Providers</b>	Are there any other agencies/ providers currently offering these services?	X		
<b>Youth Served</b>	How many children and/or youth will be served?			All children not on grade level.

Decision to Write This Proposal:  X  Yes, pursue   No, do not Pursue Notes:  
 Approved by:  Dr. Saralyn Grass  Date:  3/21/24

---

**BOARD ACTION ITEM:** LITERACY TRAINING AND COACHING  
**BOARD ACTION ITEM NUMBER:** 24-020  
**CATEGORY:** EARLY LEARNING

- GOVERNANCE MEETING:** MARCH 25, 2024
- FINANCE MEETING:** MARCH 25, 2024
- BOARD MEETING:** MARCH 27, 2024

---

**TO:** KIDS HOPE ALLIANCE BOARD OF DIRECTORS  
**FROM:** DR. SARALYN GRASS, CHIEF EXECUTIVE OFFICER

---

**REQUESTED ACTION:**

The Board is asked to:

1. Approve a new contract based on the Procurement exemption for the following contractors: UNF/FIE, ELC and University of Florida in the combined amount not to exceed \$750,000 for literacy coaching and training. The contract date is June 1, 2024 to May 31, 2025 for year 1 and for subsequent years with up to three (3) annual renewal options. Each subsequent year's option will be based on an evaluation of the effectiveness of the prior year.
2. If awarded, authorize the CEO of Kids Hope Alliance to execute a grant contract with the funder and all other documents necessary to comply with grant requirements, including any sub-contracts identified in the grant proposal.

**NARRATIVE:**

The purpose of this grant funding is to provide a more intensive summer program which includes high-quality coaching, extensive literacy support and dynamic family engagement components and includes year-round activities. UNF/FIE, ELC and the University of Florida will work collaboratively in this endeavor to show improvement in the summer learning loss. This is part of the Mayor's initiative and funding was provided through the recently awarded extra dollars.

Programming can be funded through a Procurement Exemption from competitive solicitation as outlined in Section VII of the City of Jacksonville's Procurement Manual, October 2020, because the services meet the following exemption criteria: Supplies, services or commodities provided by governmental entities or agencies.

**FISCAL IMPACT:**

\$750,000 in year 1 and up to a 10% increase in subsequent years. KHA may reduce the contract depending upon reduced need or unspent funds.

**OPTIONS:**

- Vote to approve action item.
- Decline to approve action item.
- Vote to approve action items with amendments. If checked, the following amendment to the item is approved:

---

---

Board Secretary Signature: \_\_\_\_\_  
*(in the event the Board Secretary is not present, the Board Chair may sign and authority shall pass down accordingly.)*

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

---

**BOARD ACTION ITEM:** RECAPTURE OF KHA 2022-2023 FUNDS  
**BOARD ACTION ITEM NUMBER:** 24-021  
**ESSENTIAL SERVICE CATEGORIES:** SPECIAL NEEDS, EARLY LEARNING,  
 JUVENILE JUSTICE, PRE-TEEN/TEEN

- GOVERNANCE MEETING:** MARCH 25, 2024
- FINANCE MEETING:** MARCH 25, 2024
- BOARD MEETING:** MARCH 27, 2024

---

**TO:** KIDS HOPE ALLIANCE BOARD OF DIRECTORS  
**FROM:** DR. SARALYN GRASS, CHIEF EXECUTIVE OFFICER

---

**REQUESTED ACTION:**

The Board is asked to:

1) Ratify and approve the filing of legislation by the Kids Hope Alliance (KHA) staff asking City Council to appropriate approximately \$1,433,508 to the KHA program fund and to direct the recaptured funds to the following essential service categories:

Category	Amount
Special Needs	\$150,000
Juvenile Justice	\$355,000
Pre-Teen/Teen	\$455,000
Out-of-School Time	\$140,000
Early Learning	\$400,000
Total	\$1,433,508

Note: If the total amount available is updated prior to filing, the amount in Early Learning will increase.

**NARRATIVE:**

KHA is requesting the Board to authorize legislation to recoup the \$1,400,000 recaptured from the year-end processing of FY 2020:

- \$1,076,498 will go towards funding providers that responded and scored well on our last RFP but were not funded due to limited funding.
- \$140,000 will go towards opening a new OST site in or near the Eureka Gardens area.
- The remaining amount will go to Early Learning to expand ongoing literacy efforts.

**FISCAL IMPACT:**

Upon approval by the KHA Board and the full City Council, the fiscal impact would be a total of \$1,433,508, with \$1,216,498 funding new programming and the remainder to expand existing literacy efforts. This money will be carried forward to the KHA 2024/2025 budget.



**OPTIONS:**

- Vote to approve action item.
- Decline to approve action item.
- Vote to approve action items with amendments. If checked, the following amendment to the item is approved:

---

---

Board Secretary's Signature: \_\_\_\_\_  
*(in the event the board secretary is not present, the board chair may sign and authority shall pass down accordingly).*

Print name and title: \_\_\_\_\_

Date: \_\_\_\_\_