



FINANCE COMMITTEE MEETING SUMMARY
October 14, 2020
9:30 AM – 11:00 AM

Zoom Meeting: 1-646-558-8656, ID 962 4875 1591
Open to the Public

Voting Board Member Attendees:

Tyra Tutor
Rose Conry
Dr. Marvin Wells

Staff:

Mike Weinstein, Saralyn Grass, Delores Williams, Travis Williams, Cory Armstrong, Joyce Watson, April Hart, Katoia Wilkins, LaRaya Strong, Lenora Wilson, Dae Lynn Helm, John Everett, Rodger Belcher, Sylvester Pinckney and Lissette Maldonado

COJ Staff:

Julia Davis, Office of General Counsel

Guests:

Leon Baxton, Jerome Baltazar, Parker Leary, Dennis Stone, Jenifer Jerles, Keto Porter, Bob Tedeschi, Twillia Washington, Kristin Carter, Terri Florio, A. Landry, Ebony Payne and Erin Mangan

Call to Order

The Finance Committee Meeting was called to order at 9:31 a.m. by Tyra Tutor, Finance Chair. Ms. Tutor thanked everyone for calling and went over the Zoom meeting instruction and contact information for anyone experiences communication problems.

Approval of the Minutes

Ms. Tutor asked for approval of the September 16th finance summary. Rose Conry made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for discussion and public comments. Mrs. Tutor asked all in favor of passing the summary signify by the sign of “aye”. All were in favor and the motion was passed.

Finance Report

April Hart, Assistant Director of Finance, went over the finance report ending on August 31, 2020 and gave updates on the KHA combined report and operating funds.

Ms. Hart went through each grant listed below and allowed time for any questions during her review. Ms. Hart mentioned that KHA was able to encumber the roll over fund that Mr.



Weinstein talked about at the last meeting and that Mr. Weinstein will discussed in later during the meeting.

Afterschool Food Program 2019 - 2020

Healthy Families Grant

Wallace Foundation Grant

21st CCLC Program Impact Grant 2020, will be closing out once all revenue has been received.

21st CCLC Program Team Up Excel 2019 - 2020, will be closing out once all revenue has been received.

Criminal Justice, Mental Health & Substance Abuse Reinvestment Grant, approved for the no cost extension.

SAMHSA High Fidelity Wrap Around Grant, grant will continue until all funds have be dispensed.

SAMHSA Jax System Collaborative Care funds have been encumbered and continue to spend down the funds.

Youth Travel Trust Fund

Kids Hope Alliance Trust Fund- Stop the Violence

Kids Hope Alliance Trust Fund- Mini Grants Program

Jax Kids Book Club Trust Fund

Dr. Grass explained that the SAMHSA High Fidelity Wrap Around Grant did end on September 30th and that the extension allows us time to continue to spend down the remaining funds. Mr. Weinstein talked about the help from City Council, Ms. Hart and staff to encumber funds from fiscal year 18/19 and 19/20 that will allow KHA to fund more programs.

New Business

Action Items

Dr. Saralyn Grass introduced One- month extension on seven contracts. The Finance Committee is asked to approve the extension of these contracts by one month and authorize the CEO to execute the necessary documents. Dr. Grass explained how funds became available for use and why these seven programs were selected to receive the additional funding. Ms. Tutor asked for a motion to approve the request. Dr. Marvin Wells made the motion and Rose Conry seconded it. Ms. Tutor opened the floor for discussion and public comments. With no discussion or public comments, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

Dr. Saralyn Grass introduced Criminal Justice Mental Health and Substance Abuse Grant no cost extension. The Finance Committee is asked to approve the extension of the contract and authorize the CEO to execute the necessary documents. If approved by the Department of Children and Families, then KHA is asked to approve the extension of the contract with Managed Access to Child Health Inc. as they provide the services for this contract for a six-month period. Dr. Grass mentioned that the Governance and Programs Committee had questions about the program goals and why some were not being met. Dr. Grass said that the definition used in the contract is being redefined to algin with the services and that those number should improve. Ms. Tutor asked for a motion to approve the request. Dr. Wells made the motion and Mrs. Conry seconded it. With no other discussions or public comments, Ms. Tutor asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.



Staff Updates

Mr. Weinstein went over the plan for the November meetings and maybe having one meeting as some members have expressed their concerns due to COVID19. Mr. Weinstein will be reaching out to each Board member to discuss the decision on the Sunshine Law as it comes from the Office of General Counsel. Mr. Weinstein gave an update on staff that have applied for appeals due to COVID19. These items are being worked out on an individual basis with employee services. Ms. Tutor asked if Board Members have the option to attend the meetings via Zoom. Julia Davis stated that her office is working on the Sunshine law guideline and will be getting back to members as soon possible. Right now, there must be at least four members physically present to have a quorum. Dr. Wells asked about staff that were awaiting a decision on their appeals and what options do they have to continue working from home. Mr. Weinstein said if they have personal leave, they can use that otherwise it will be time off without pay or report back to work. With no other business, the meeting was adjourned.

Public Comment

None

Adjourn

The meeting was adjourned at 10:55 a.m.