



GOVERNANCE COMMITTEE MEETING SUMMARY
May 6, 2019
1:00 PM – 2:30 PM

Voting Board Attendees:

Dr. Barbara Darby, Committee Chair
Rebekah Davis

Non-Voting: Kevin Gay

Staff:

Mary Tobin, Adam Miller, Cynthia Nixon, Dae Lynn Helm, Delores Williams, Jennifer Blalock, John Everett, Ruth Waters, Kenneth Darity, Chardae Chaney, Tyrica Young, Najera Johnson and Mary Nash

COJ Staff:

Julia Davis, Office of General Counsel

Guest(s):

None

Call to Order

The Governance Committee meeting was called to order at 1:00 p.m. by Dr. Darby. Dr. Darby thanked everyone for coming today and gave instructions for evacuation in the event of an emergency. Dr. Darby asked for a motion to approve the Governance Summary. Ms. Davis made the motion and Dr. Darby seconded it. Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion passed.

Governance Report and Work plan

Dr. Darby stated that the work plan has been updated to reflect items that have been completed and asked if anyone had any question.

Action Items

Julia Davis introduced the Signature Authority action item.

The Committee is asked to approve the signature authority during such time as the Chief Executive Office of the Kids Hope Alliance is on leave from work or out of town for Kids Hope Alliance business. Authorize the Chief Operating Office and Acting CEO to execute on behalf of the Board, and contracts and other documents which the Board has authorized the CEO to execute. Ratifies and approves all action taken by, and all contracts and documents executed by, the Chief Operating Officer as Acting CEO from April 15, 2019 through May 15, 2019, to the



extent such as actions are consistent with all applicable laws, ordinances and City of Jacksonville and Kids Hope Alliance

Business. Ms. R. Davis made the motion and Dr. Darby seconded it. Dr. Darby opened the floor for discussion and public comments. Dr. Darby asked why there was a date range of April 15, 2019 to May 15, 2019. Ms. J. Davis explained this was to include any contracts that have been signed prior to the Board approving this request. With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

Kenneth Darity introduced the Youth Sports & Character Development.

The Committee is asked to approve the Request for Proposal with the minimum qualifications, scope of services, evaluation criteria and performance metrics. Mr. Darity stated other requirements are that they partner with a community base program and have at least three years of experience in sports and character development. The program will run 5 to 6 week and hopes to serve about 800 students. Mr. Gay made the motion and Ms. R. Davis seconded it. Dr. Darby opened the floor for further discussion and public comments. Dr. Darby asked about the matrix and trauma informed training. There was further discussion on the definitions listed on the scoring matrix and the submissions of invoices. The Committee decided that the receipts should be turned in monthly and to leave the definition off the scoring matrix. With no comments being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor of the amendment and the motion as amended.

Kenneth Darity introduced Youth STEAM Initiative.

The Committee is asked to approve the Request for Proposal with the minimum qualifications, scope of services, evaluation criteria and performance metrics. The camps will address all five STEAM topics, Science, Technology, Engineering, Art and Mathematics. The 1-week camp will target ages 8 to 14 years old. Ms. R. Davis made the motion and Mr. Gay seconded it. Dr. Darby opened the floor for discussion and public comments. Dr. Darby inquired about a cut off score for applications. Ms. J. Davis stated that this language could be included in the RFP. It was also mentioned to remove the definitions on the scoring matrix. There was conversation on what outcomes we expect to see for a short period of time. Dr. Darby stated that the “s” was missing from the Services throughout the document and asked staff to correct it on their documents as well. With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

Kenneth Darity introduced Summer Learning Funding Amendment.

Mr. Darity stated this is to amend a request brought to the Board on March 20th to fund programs for summer learning. Due to those providers not being able to offer camps for one or more reason, the Committee is asked to approve awarding additional seats to existing providers listed on the action item. Mr. Darity said any additional dollars will be transferred to next years afterschool programs. Ms. R. Davis made the motion and Dr. Darby seconded it. Dr. Darby opened the floor for discussion and public comments. The Committee discussed moving funds from summer camp to afterschool and how it was determined who to fund. Ms. Nixon stated that



funds can not be used for next year's budget but will have to be used within the same year FY18-19. Mr. Darity is to correct this action item before the Board meeting. Mr. Darity also explained that all programs are operating at maximum capacity. The programs selected for additional seats have the capacity to serve more kids. With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of "aye". All were in favor and the motion passed.

Chardae Chaney introduced Evening Reporting Center RFP.

The Committee is asked to approve the issuance of a Request for Proposal for the Evening Reporting Center with the minimum qualifications, scope of services, evaluation criteria and performance metrics. The programs will include 32207 zip codes and provide services to 13 to 18 years old male youth. Ms. J. Davis made the motion and Mr. Gay seconded it. Dr. Darby opened the floor for discussion and public comments. There was discussion around the need for more funding to provide transportation to reach more areas, remove giving 5 points for completing an application from Attachment A, adding an "s" to Services and possibly adding more zip codes to reach more youth. Dr. Darby asked about a list that prioritizes the zip codes and to include this information on the Board action item.

With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of "aye". All were in favor and the motion passed.

John Everett introduced College Success & Access Program.

The Committee is asked to approve the issuance of a Request for Proposal for College Success and Access Academy Program with the minimum qualifications, scope of services, and evaluation metrics. The program is looking to serve about 50 students at each of the seven potential high schools. There was discussion on the length of the program, the services being offered to middle school youth, and how was the schools selected to provide the services. Dr. Blalock stated that she would include that information on the action item. Dr. Darby asked if the participants will receive any type of certificates of completion. Dr. Blalock said yes.

With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of "aye". All were in favor and the motion was passed.

John Everett introduced PreTeen & Teen Success RFP.

The Committee is asked to approve the issuance of a Request for Proposal for PreTeen & Teen Success Afterschool and Summer Programs with the minimum qualification, scope of services, evaluation criteria and performance metrics. This program will offer mentoring, job training, career counseling, and youth employment. Dr. Darby asked will these services be opened to middle school youth. Discussion followed on the definition of PreTeen and services that include middle school ages. The Committee decided that the ages range needed to be changed to include them, if we are talking about PreTeen. Dr. Darby asked for a motion to amend the request to include middle school age youth as part of the request for proposal. Ms. R. Davis made the motion and Mr. Gay seconded it. With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of "aye". All were in favor and the motion was passed.

Ruth Waters introduced Youth Travel Trust Fund Request

The Committee is asked to approval the travel request from Boys & Girls Clubs of NE Florida to assist a participant who was invited to the state competition, Youth of the Year.



Ms. Waters informed the Committee that this travel has already taken place and that the request is to reimburse the expenditures in the amount of \$457.00. Ms. R. Davis made the motion and Dr. Darby seconded it. With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

Dae Lynn Helm introduced Youth Engagement in Sports Grant.

The Committee is asked to approve Kids Hope Alliance to apply for a grant through the Department of Health and Human Services for Youth Engagement in Sports. Ms. Helms stated this was brought before the Committee in February, but the application had not been released at that time. The grant will be for two years and will serve 130 youth in the areas of improving physical activities and nutrition via increased sports participation. There are no required match dollars. Mr. Gay made the motion to approve and Ms. R. Davis seconded it. Dr. Darby opened the floor for discussion and public comments. With none being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

Dr. Darby asked to table the discussion topics on the agenda until the next Governance meeting.

With no other business the meeting was adjourned at 2:45 pm.



Public Comments

No public comments

Adjourn

The meeting was adjourned at 2:49 p.m.

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