



Finance Committee Meeting Agenda

DATE: Wed June 8th, 2022

TIME: 9:30am - 11:00am EDT

LOCATION: Kids Hope Alliance Board Room

1. Introductions and Instructions

Tyra Tutor

2. Approval of the Minutes

Tyra Tutor

[4.6.22 Finance Committee Minutes.pdf](#)

3. Financial Statements

Shari Shuman & Jessica Pitts

[9.30.2021 Budget to Actual Operating.pdf](#)

[FY21-22 Budget to Actual.pdf](#)

4. New Business

a. Florida Blue Health Equity, Diversity, and Inclusion Grant Application

Tyrica Young

[22-008-G Florida Blue Grant Application.docx](#)

[Florida Blue Foundation Grant Matrix.pdf](#)

b. Office of Juvenile Justice and Delinquency Prevention Strategies to Support Children Exposed to Violence Grant Application

Tyrica Young

[22-009-G Office of Juvenile Justice and Delinquency Grant Application.docx](#)

[OJJDP Grant Matrix.pdf](#)

c. **I.M. Sulzbacher Six Month Contract Extension**

Dr. Saralyn Grass

[22-010-C Sulzbacher 6 Month Extension.docx](#)

d. **Out of School Time Contract Renewals**

Dr. Saralyn Grass

[22-011-C Out of School Time Contract Renewals.docx](#)

e. **FY2021-2022 Recapture Funds Legislation**

Mike Weinstein

[22-012-L FY2122 Recapture Funds Legislation.docx](#)

f. **FY2022-2023 Budget**

Mike Weinstein

[22-013-L FY22.23 Budget Action Item.docx](#)

[KHA FY2022.2023 Proposed Budget.pdf](#)

5. **Committee Discussion**

6. **Public Comment**

7. **Next Steps and Meeting Schedule**

1. Introductions and Instructions

Tyra Tutor

The meeting was called to order at 9:30a.m. and Rebekah Davis, Jenny Vipperman, and Tyra Tutor were in attendance with Dr. Marvin Wells in attendance in a non-voting capacity..

2. Approval of the Minutes

Tyra Tutor

Motion, second, approved 3-0.

3. Finance Materials

Shari Shuman presented the tentative end of year finances. The city has yet to close the books.

4. Committee Discussion

a. Contract Renewals

Dr. Saralyn Grass

Dr. Saralyn Grass presented on the different contracts that the Kids Hope Alliance has and the methods that KHA procures them. This presentation was pretense for the upcoming action items. Upcoming RFPS will be released on a tentative timeline for January 2023 with awardees being announced April 2023. To extend our current providers to this timeline KHA will need to use different procurement methods to extend contracts with the following action items.

b. Preliminary Budget Discussion

Shari Shuman pointed out a discrepancy in what is being budgeted for providers and what is being requested for the upcoming year due to roll-over dollars being used.

5. Action Items

Dr. Saralyn Grass

a. Contract Exemptions FY22-23

Dr. Saralyn Grass read the contract exemptions action item. The item was moved and seconded. Approved 3-0.

b. Contract Extensions FY22-23

Dr. Saralyn Grass read the contract extensions action item. Kenneth Darity informed the board that these discussions were held with providers and that these providers could not be covered by a contract exemption. Leon Baxton made a public comment recognizing the effort that Kenneth Darity and KHA staff puts forward to understand needs of the providers, as well as the work that new board members put in to help providers and the community. The item was moved and seconded. Approved 3-0.

c. Single Source Contracts FY22-23

The Single Source Contracts FY22-23 item was moved and seconded. Approved 3-0.

d. Out of School Time Contract Renewals FY22-23

The Out of School Time Contract Renewals FY22-23 item was moved and seconded. Approved 3-0.

6. Public Comment

Kenneth Darity thanked the Board for their participation in site visits and seeing programs. Jenny Vipperman said that she would like to participate on more visits. Mrs. Vipperman asked about budgeting for newer providers that help fill a community need that currently isn't filled. Dr. Saralyn Grass responded that from time to time opportunities with providers arise that can be filled through procurement processes with unspent funds and pointed to a leadership program that was recently done through a sole source exemption. Mr. Darity responded that not funding a provider doesn't preclude KHA from linking them up with other providers here and helping them form a pilot to help them be better suited to gain funding in the future. Dae Lynn Helm recommended that newer providers request previous RFPs from public records to learn how responses are filled.

7. Adjourn

The meeting was adjourned at 10:23 a.m.

KIDS HOPE ALLIANCE
Income Statement-Operating Fund
September 30, 2021

	A	B	C ACTUAL	B-C
	Original Budget	Current Budget	Expenditures/ Revenue as of 9/30/2021	Budget Variance
REVENUES:				
Earnings on Investment	\$ 160,408	\$ 160,408	\$ 160,668	\$ 260
Miscellaneous	40,920	40,920	13,640	\$ (27,280)
Transfers from Fund Balance	233,784	233,784	-	
Contributions from General Fund	<u>34,887,528</u>	<u>37,414,171</u>	<u>37,414,171</u>	\$ -
Total Revenues	\$ 35,322,640	\$ 37,849,283	\$ 37,588,479	\$ (27,020)
EXPENDITURES:				
Salaries and Benefits	\$ 4,337,119	\$ 4,007,119	\$ 3,835,261	\$ 171,858
Internal Service Charges	812,500	847,936	764,584	\$ 83,352
Other Operating Expenses	805,243	1,100,141	685,963	\$ 414,178
Capital Outlay	1	1	4,591	\$ (4,590)
Grants and Non Profit Funding	37,746,175	40,055,778	24,853,213	\$ 15,202,565
Transfers	<u>1,723,324</u>	<u>1,940,364</u>	<u>1,933,373</u>	\$ 6,991
Total Expenditures	\$ 45,424,362	\$ 47,951,339	\$ 32,076,986	\$ 15,874,353
Total Revenues Less Expenditures	\$ (10,101,722)	\$ (10,102,056)	\$ 5,511,493	\$ 15,847,333
Reserve - Prior Year Encumbrances		<u>10,102,056</u>		
Budget Difference		<u><u>0</u></u>		

KIDS HOPE ALLIANCE
Income Statement- Operating Fund
May 31, 2022

	A	B	C	D	E	F
	Original Budget	Current Budget	Actual Expenditures as of 5/31/2022 Year to Date	6/1/22- 9/30/22 Projection	Projected Year End Expenditures/E nc/Revenue	Budget Variance Budget
REVENUES:						
Earnings on Investment	77,038	77,038	22,981	52,000	74,981	(2,057)
Miscellaneous	-	-	1,169		1,169	1,169
Transfer from Fund Balance	-	1,957,523	-	1,957,523	1,957,523	-
Contributions from General Fund	35,250,495	35,356,324	26,543,700	8,812,624	35,356,324	0
Total Revenues	\$ 35,327,533	\$ 37,390,885	\$ 26,567,851	\$ 10,822,147	\$ 37,389,998	\$ (887)
EXPENDITURES:						
Salaries and Benefits	\$ 4,448,986	\$ 4,405,665	2,455,710	\$ 1,750,000	\$ 4,205,710	\$ 243,276
Internal Service Charges	773,306	774,956	373,845	267,000	\$ 640,845	134,111
Other Operating Expenses	944,357	1,091,857	570,435	500,000	\$ 1,070,435	21,422
Capital Outlay	2	2	-	-	\$ -	2
Grants and Aids	36,066,691	37,083,714	17,329,828	19,500,000	\$ 36,829,828	253,886
Transfers	799,185	1,739,685	353,082	1,386,603	\$ 1,739,685	0
Total Expenditures	\$ 43,032,527	\$ 45,095,879	\$ 21,082,899	\$ 23,403,603	\$ 44,486,502	\$ 652,697
Total Revenues Less Expend.	\$ (7,704,994)	\$ (7,704,994)	\$ 5,484,951	\$ (12,581,456)	\$ (7,096,505)	\$ 651,810
Reserve - Prior Year Encumbrances		7,704,994				
Budget Difference		<u>0</u>				

BOARD ACTION ITEM: GRANT APPLICATION FOR FLORIDA BLUE – HEALTH EQUITY, DIVERSITY, AND INCLUSION

ESSENTIAL SERVICE CATEGORY: SPECIAL NEEDS
GOVERNANCE MEETING: JUNE 6, 2022
FINANCE MEETING: JUNE 8, 2022
BOARD MEETING: JUNE 15, 2022

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Approve the application for the Florida Blue – Health Equity, Diversity, and Inclusion Program (HEID).
- 2) Authorize the CEO to execute a grant contract and any other documents necessary to fulfill grant requirements including any sub-contracts identified in the grant proposal.

NARRATIVE:

The KHA proposes to fund DREAM Jax which will implement the action items of the KHA DREAM workgroup. This group's mission is to identify and recommend short- and long-term learning opportunities, activities, and strategies to support and promote the work around the topics of diversity, inclusion, equity, and belonging within the workspace. DREAM Workgroup Vision: To make KHA a safe place within Jacksonville where ALL youth, families and individuals are included, educated, and provided necessary resources to thrive within this community.

Goals:

- 1) Improve the workplace culture of diversity, equity, inclusion, and belonging for the staff employed by the Kids Hope Alliance (KHA) along with the Board.
- 2) Improve the culture of diversity, equity, inclusion, and belonging for community partners to offer programs and services that meet the needs of all populations.

The grant the program is to fund resources to incorporate, operationalize, and execute an ongoing HEDI program as part of a KHA's organizations and the funded agencies standard procedures/policies. The HEDI program will be designed to educate the organizations' nonprofit boards, executives, volunteers, and staffs, and ultimately equip all the aforementioned audiences to carry out informed governance practices, policies, and services to diverse populations and communities across Duval.

The grant application is due June 3, 2022.

FISCAL IMPACT:

\$100,000 per year for a total of up to \$400,000 funding for four years. No cash match is required.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

Attachment A

Funding Opportunity Name: Florida Blue Foundation

Date: 5-18-22

Deadline(s): June 3, 2022, 5 pm Size of Award: \$90,000 to \$100,000 per year for 3-4

Funding Needed? No (no required match) If yes, what amount and from where?

Prioritized Checklist for Reviewing a Grant Application				
Category	Assessment Question	Yes	No	Unsure
Purpose	Is there a close match between KHA's mission and experience and the funding agency's purpose for providing this grant?	X		
	Is the grant consistent with KHA's Essential Services Plan?	X		
Eligibility	Is KHA (a government entity) eligible to apply for this opportunity? Is applying for this grant within the authority given to KHA in Chapter 77 of the City of Jacksonville's Ordinance Code?	X		
		X		
Competing Community Partners	Is there a community organization that is applying for this grant or eligible for this opportunity that would be a better fit than KHA?			X
Deadline	Is the time between now and the deadline sufficient for KHA to prepare the grant proposal?	X		
Funding Amount/ROI	Can KHA fit the budget for the proposed program between the funding floor (minimum grant allowed) and the funding ceiling (maximum award)?	X		
	Is the grant award adequate for the investment?	X		
Matching Requirements	Can KHA meet any matching funds requirement?	N/A		
	May in-kind contributions count toward the match?	N/A		
Number of Awards	Is the number of anticipated awards high enough that KHA is likely to be competitive?	X		
Partnering Requirements	Does KHA have time to establish relationships or do we have existing relationships with required partners or are we members of an eligible coalition?	X		
Level of Staffing Available	Does KHA have the resources and expertise (and are there sufficient funds allowed in the grant budget) to manage the grant program expected by the funding agency?	X		
	If not, does the grant allow for it?	X		
Regularity of Competition	Will KHA have another opportunity to apply for this program in the future if we decide not to pursue it now?			X
Technical Assistance	Will there be a workshop or webinar offered by the funding agency to help applicants know how to apply?	X		
Prior Experience	Will a new applicant receive as many points as applicants with previous grants or prior experience?	X		
Priority/Bonus Points	Can we meet any required or optional competitive preference priorities or otherwise earn bonus points?	N/A		
Agencies/Providers	Are there any other agencies/ providers currently offering these services?		X	
Youth Served	How many children and/or youth will be served?	TBD		

Decision to Write This Proposal: X Yes, pursue No, do not Pursue

Notes: This proposal will provide funding to implement the DREAM group's action plan.

Approved by: [Signature] Date: 5/18/22

BOARD ACTION ITEM: GRANT APPLICATION TO THE OJJDP TO SUPPORT CHILDREN EXPOSED TO VIOLENCE

ESSENTIAL SERVICE CATEGORY: JUVENILE JUSTICE
GOVERNANCE MEETING: JUNE 6, 2022
FINANCE MEETING: JUNE 8, 2022
BOARD MEETING: JUNE 15, 2022

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Approve the application for the Strategies to Support Children Exposed to Violence Grant funded by the Office of Juvenile Justice and Delinquency Prevention (OJJDP) O-OJJDP-2022-171251.
- 2) Authorize the CEO to execute a grant contract and any other documents necessary to fulfill grant requirements including any sub-contracts identified in the grant proposal.

NARRATIVE:

The Office of Juvenile Justice and Delinquency Prevention (OJJDP) is accepting applications for fiscal year (FY) 2022 Strategies to Support Children Exposed to Violence. The purpose of this program is to provide funding for communities to develop coordinated and comprehensive community-based approaches to assist children and their families who are exposed to violence build resilience and prevent future juvenile violence and delinquency. Funding can be used to develop and/or enhance support services for children exposed to violence and to help family-serving organizations better recognize and help families at risk for violence.

Objectives for the grant are:

- Improve family and community responses to children exposed to violence.
- Increase protective factors to prevent juvenile violence, delinquency, and victimization and reduce the impact of exposure to violence on children.
- Help communities to develop, design, and implement prevention and early intervention strategies to support children exposed to violence.

Current partners including the Center for Children’s Rights, District 4 – Juvenile Justice Advisory Board, and the Partnership for Child Health are collaborating with KHA to create the response, which is due June 7, 2022.

FISCAL IMPACT:

\$300,000 per year for a total of \$900,000 of funding for the funding period of three years. No cash match is required.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

Attachment A

Funding Opportunity Name: Strategies to Support Children Exposed to Violence Date: 4-21-22
 Deadline(s): 5-24-22 /6-7-22 Size of Award: \$900,000 for 3 years
 Funding Needed? No If yes, what amount and from where?

Prioritized Checklist for Reviewing a Grant Application				
Category	Assessment Question	Yes	No	Unsure
Purpose	Is there a close match between KHA's mission and experience and the funding agency's purpose for providing this grant?	X		
	Is the grant consistent with KHA's Essential Services Plan?	X		
Eligibility	Is KHA (a government entity) eligible to apply for this opportunity? Is applying for this grant within the authority given to KHA in Chapter 77 of the City of Jacksonville's Ordinance Code?	X		
		X		
Competing Community Partners	Is there a community organization that is applying for this grant or eligible for this opportunity that would be a better fit than KHA?			X
Deadline	Is the time between now and the deadline sufficient for KHA to prepare the grant proposal?	X		
Funding Amount/ ROI	Can KHA fit the budget for the proposed program between the funding floor (minimum grant allowed) and the funding ceiling (maximum award)?	X		
	Is the grant award adequate for the investment?	X		
Matching Requirements	Can KHA meet any matching funds requirement?	N/A		
	May in-kind contributions count toward the match?			
Number of Awards	Is the number of anticipated awards high enough that KHA is likely to be competitive? 7 grants nation-wide		X	
Partnering Requirements	Does KHA have time to establish relationships, or do we have existing relationships with required partners or are we members of an eligible coalition?	X		
Contractors/ Consultants	Did KHA identify/include a contractor/consultant in the grant? If so, an additional board action item to approve use of contractor/consultant is not needed.	X		
Level of Staffing Available	Does KHA have the resources and expertise (and are there sufficient funds allowed in the grant budget) to manage the grant program expected by the funding agency?	X		
	If not, does the grant allow for it?	N/A		
Regularity of Competition	Will KHA have another opportunity to apply for this program in the future if we decide not to pursue it now?			X
Technical Assistance	Will there be a workshop or webinar offered by the funding agency to help applicants know how to apply?	X		
Prior Experience	Will a new applicant receive as many points as applicants with previous grants or prior experience?	X		
Priority/Bonus Points	Can we meet any required or optional competitive preference priorities or otherwise earn bonus points?	X		
Agencies/Providers	Are there any other agencies/ providers currently offering these services?		X	
Youth Served	How many children and/or youth will be served?	TBD		

Decision to Write This Proposal: X Yes, pursue No, do not Pursue
 Approved by: [Signature] Date: 5/24/22

BOARD ACTION ITEM: CONTRACT EXTENSION**ESSENTIAL SERVICES CATEGORY: SPECIAL NEEDS****GOVERNANCE MEETING: JUNE 6, 2022****FINANCE MEETING: JUNE 8, 2022****BOARD MEETING: JUNE 15, 2022**

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS**FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

REQUESTED ACTION:

The Board is asked to:

- 1) Approve six-month contract extension based on Procurement's continuation of services of the following program from August 1, 2022 – January 31, 2023, in the amount of \$57,200.

ESC	Contract #	AGENCY	PROGRAM	CONTRACT START DATE	CONTRACT END DATE	TOTAL FUNDING
SN	70222-20	I.M. Sulzbacher Center for the Homeless, Inc.	Special Needs OST	8/1/2022	01/31/2023	\$57,200
					Total	\$57,200

- 2) Authorize the CEO to execute contracts in the amount above with up to a 10% increase variance and any other documents necessary to accomplish the purposes of the approval in (1) above.

NARRATIVE:

This action item is a substitution for a portion of an action item previously approved at the April 2022 Board meeting titled Contract Renewals. Although it was previously believed these services could be combined with the renewal of the providers' OST contract, it was later determined the service were too different and that this contract should continue to operate in its original form.

The above program services provided were initially procured through a competitive RFP #ESC-0218-20 and have operated successfully for the past three years. The continuation of the programming can be continued through an allowed six-month extension clause within the contract that allows for continuation of services.

The current recommendation is to provide an additional six months of funding to the listed agency to provide services in the areas of Special Needs while the results of the Needs Assessment and Gap Analysis are obtained, and the Board has sufficient time to understand and potentially recalibrate funding priorities. This action will go through the proper Procurement process once approved.

FISCAL IMPACT:

The provider listed above will receive funding as indicated above for a total of \$57,200 or up to a 10% increase as necessary.

GOVERNANCE/PROGRAM IMPACT:

This action requires Board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: CONTRACT RENEWALS**ESSENTIAL SERVICE CATEGORY: OUT OF SCHOOL TIME,
PRETEEN/TEEN & SPECIAL NEEDS****GOVERNANCE MEETING: JUNE 6, 2022****FINANCE MEETING: JUNE 8, 2022****BOARD MEETING: JUNE 15, 2022**

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS**FROM: MICHAEL WEINSTEIN, CHIEF EXECUTIVE OFFICER**

REQUESTED ACTION:

The Board is asked to:

- 1) Amend ESC-0436-20 Out of School Time (OST) contracts to increase maximum indebtedness by \$314,733.00 as outlined in Exhibit 1 with a contract term of August 1, 2022 – July 31, 2023.
- 2) Authorize the CEO to execute renewal OST contracts with the addition of the amounts above which has a variance over 10% increase and any other documents necessary to accomplish the purposes of the approval in (1) above.

<i>ESC</i>	<i>CONTRACT #</i>	<i>AGENCY</i>	<i>PROGRAM</i>	<i>CONTRACT START DATE</i>	<i>CONTRACT END DATE</i>	<i>INCREASE TO CURRENT OST CONTRACT:</i>
PTT	70258-20	Communities In Schools of Jacksonville, Inc.	High School Sites (3 sites)	8/1/2022	7/31/2023	\$233,500
PTT	70258-20	Mali Vai Washington Kids Foundation, Inc.	MWF Leadership Program	8/1/2022	7/31/2023	\$81,233
Total						\$314,733

Upon approval of this request, the amendments will be executed by the City of Jacksonville Office of General Counsel.

NARRATIVE:

This action item is a substitution for a portion of an action item previously approved at the April 2022 Board meeting titled Contract Renewals. After working with the contractor to understand how many students were being served at each site and creating a funding recommendation based on the OST rates of \$11.22 for afterschool and \$22.44 for summer, the amounts to be increased were over 10%. The new amounts will allow these programs to serve the same amount of students they were serving in their pre-teen/teen program at the OST rate.

The above program services provided by listed agencies were initially procured through a competitive RFP and have operated successfully for the past three years. The continuation of the programming can be performed by adding these sites/slots to the providers' current Out of School Time contracts during the renewal process.

The current recommendation is for continued funding to provide services through the Out of School Time contracts at the agreed upon rate of \$11.22 for afterschool and \$22.44 for summer.

FISCAL IMPACT:

The providers listed above will receive additional funding in their OST renewal contract as indicated above for a total of \$314,733.00. The funding for these additions will still come from their original essential service category.

GOVERNANCE/PROGRAM IMPACT:

1. This request requires KHA Board Approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: RECAPTURE OF KHA 2020-2021 FUNDS
ESSENTIAL SERVICE CATEGORIES: JUVENILE JUSTICE, PRETEEN/TEEN, OUT OF SCHOOL TIME, & SPECIAL NEEDS

GOVERNANCE AND PROGRAMS MEETING JUNE 6, 2022

FINANCE MEETING: JUNE 8, 2022

BOARD MEETING: JUNE 15, 2022

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

1) Ratify and approve the filing of legislation by the Kids Hope Alliance (KHA) staff asking City Council to appropriate the recaptured funds of \$3,038,585 to the KHA Operating fund and to direct the recaptured funds to the following essential service category fund accounts for FY 2021-22, with the ability for the funds to rollover to FY 2022-23:

ESC	Amount
Early Learning	\$300,000
Burial Assistance	\$20,000
Juvenile Justice	\$500,000
Out of School Time	\$1,418,585
Pre-Teen/Teen	\$500,000
Special Needs	\$300,000
Total	\$3,038,585

2) Within the legislation, direct fund the following agencies/programs for six months preceding their already-approved 6-month contract extensions to carry them through the full year until new RFPs are issued and contracts are awarded in 2023:

ESC	AGENCY	PROGRAM	CONTRACT START DATE	CONTRACT END DATE	TOTAL FUNDING
JJ	Big Brothers and Big Sisters of Northeast Florida, Inc.	Seeds of Change	2/1/2023	7/31/2023	\$ 31,875
JJ	City Year, Inc	City Year	2/1/2023	7/31/2023	\$ 153,000
JJ	Girl Scouts of Gateway Council	Community Development Troops	2/1/2023	7/31/2023	\$ 40,895
JJ	St. Paul's Missionary Baptist Church, Inc.	Evening Reporting Center	2/1/2023	7/31/2023	\$ 91,800
PTT	Cathedral Arts Project, Inc	Cathedral Arts Project	2/1/2023	7/31/2023	\$ 54,514

PTT	Groundwork Jacksonville, Inc.	Green Team Youth Corp	2/1/2023	7/31/2023	\$ 47,676
PTT	Teen Leaders of America, Inc	U-Turns	2/1/2023	7/31/2023	\$ 189,968
SN	I.M. Sulzbacher, Inc.	Special Needs OST Support	2/1/2023	7/31/2023	\$ 57,200

3) Authorize the CEO to execute contracts in the amounts above with up to a 10% increase variance and any other documents necessary to accomplish the purposes of the approval in (2) above.

NARRATIVE:

KHA is requesting the Board to authorize legislation to recoup the \$3,038,585 recaptured from the year-end processing of FY 2020-21 to go to the essential service categories as described above.

Approximately 23% of the recaptured dollars will go to direct fund the second six months of eight contracts that are currently operating and will otherwise end on 1/31/23. The Board approved the extension of these contracts for six months from their original end date and this legislation will allow them to operate for a full year before the beginning of new contracts that will result from RFPs issued in January of 2023 and get them on the same schedule as the other programs.

The remaining dollars will go to juvenile justice to assist with funding for the diversion program and out of school time to contribute to funding for afterschool and summer programming in 2022-23.

FISCAL IMPACT:

Upon approval by the KHA Board and the full City Council, the fiscal impact would be a total of \$3,038,585, with up to \$733,620 going to direct funding of eight contracts that will continue existing services and the remaining being used on Juvenile Justice and OST programming. This money will be carried forward to the KHA 2022/2023 budget.

GOVERNANCE/PROGRAM IMPACT:

This item requires Board and City Council approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: **FY 22/23 COMPREHENSIVE BUDGET**
GOVERNANCE AND PROGRAMS MEETING JUNE 6, 2022
FINANCE MEETING: **JUNE 8, 2022**
BOARD MEETING: **JUNE 15, 2022**

TO: **KIDS HOPE ALLIANCE BOARD OF DIRECTORS**
FROM: **MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

REQUESTED ACTION:

The Board is asked to approve the following:

1. Approve the proposed Fiscal Year 2022/2023 Kids Hope Alliance Comprehensive Budget submitted to the Mayor as shown in attached exhibits.

NARRATIVE:

KHA is requesting Board approval of the proposed FY 22/23 budget as shown in the attached exhibits. This proposed budget is subject to Mayor and Council revisions and edits until the final voting takes place at the end of September.

Notes on each change from the prior year budget submission are included in the attached exhibit.

FISCAL IMPACT:

Proposed KHA budget for the 22/23 fiscal year.

GOVERNANCE/PROGRAM IMPACT:

N/A

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.



KIDS HOPE ALLIANCE

The Jacksonville Partnership
for Children, Youth & Families

FY2022/2023 Proposed Budget

Kids Hope Alliance
FY22-23 Requested Budget
Fund 10901
Updated: 5/31/22

		Budget FY 21-22	Change	Proposed Requested Budget FY 22-	
36203	Rental of City Facilities	-	-	-	
SALARIES AND BENEFITS:					
		4,448,986.00	(249,832.00)	4,199,154.00	A
PROFESSIONAL & CONTRACTUAL SERVICES:					
03109	Professional Services	380,718.00	-	380,718.00	
03110A	Background Checks/DR	-	-	-	
03410	Contractual Services	6,030.00	(6,030.00)	-	B
03424	Training Workshops	7,799.00	(7,799.00)	-	C
TRAVEL AND PER DIEM:					
04002	Travel Expenses (Out of County)	15,149.00	5,000.00	20,149.00	D
04021	Local Mileage & Parking & Tolls	13,000.00	(5,000.00)	8,000.00	E
04028	Parking and Tolls	-	-	-	
INTERNAL SERVICE CHARGES					
		773,306.00	-	773,306.00	
INSURANCE:					
04502	General Liability Insurance	17,229.00	-	17,229.00	
04504	Miscellaneous Insurance	21,603.00	-	21,603.00	
RENTAL AND LEASES:					
04401	Rentals & Other Rent	1.00	-	1.00	
04499	Rentals (Land & Buildings)	-	-	-	
OTHER OPERATING EXPENSES & SUPPLIES					
04603	Repairs and Maintenance	2,000.00	-	2,000.00	
04662	Hardware/Software Maintenance or Licensing Agreement	58,000.00	13,257.00	71,257.00	F
04721	Printing and Binding	-	-	-	
04801	Advertising and Promotion	29,714.00	-	29,714.00	
04938	Miscellaneous Services and Charges	650.00	-	650.00	
04950	Stipends	-	-	-	
04101	Postage	200.00	-	200.00	
05101	Office Supplies	12,623.00	-	12,623.00	
05206	Food	600.00	2,400.00	3,000.00	G
05208	Equipment under \$1,000	-	-	-	
05216	Other Operating Supplies	30,752.00	-	30,752.00	
05229	Software. Computer Items Under \$1,000	-	-	-	
05401	Employee Training	25,000.00	(1,828.00)	23,172.00	E
05402	Dues, Subscriptions	57,070.00	-	57,070.00	
06424	Office Furniture & Equip Including Fax	1.00	-	1.00	
06427	Computer Equipment	1.00	-	1.00	
AIDS TO PRIVATE ORGANIZATIONS:					
08201	Subsidies & Contributions Out of School	15,233,517.00	2,007,331.00	17,240,848.00	H
08201	Subsidies & Contributions Juvenile Justice	1,925,482.00	375,425.00	2,300,907.00	H
08201	Subsidies & Contributions Early Learning	3,058,329.00	579,297.00	3,637,626.00	H
08201	Subsidies & Contributions PreTeen/Teen	2,271,789.00	783,751.00	3,055,540.00	H
08201	Subsidies & Contributions Special Needs	6,248,107.00	-	6,248,107.00	
08201	Subsidies & Contributions Grief Counseling & Burials	42,732.00	-	42,732.00	
08201	Youth Travel Trust Fund	50,000.00	-	50,000.00	
08201	Mini Grants	200,000.00	228,000.00	428,000.00	H
DEBT SERVICE & OTHER TRANSFERS					
09101I	Debt Service - Interest	182,145.00	-	-	I
09101P	Debt Service - Principle	265,000.00	-	-	I
Total City Funding		35,377,533.00	-	3,723,972.00	38,654,360.00

Notes:

- A. Budget office updates the amounts for payroll and benefits
- B. KHA does not anticipate any contractual services as defined by the City
- C. Training workshops for providers will be paid from the appropriate essential service category
- D. Employees will begin to travel again to conferences next fiscal year
- E. Reduced budget based on actual expenditures to date
- F. Increased budget based on quotes provided by vendors for license agreements
- G. Increase budget to provide refreshments at events
- H. Increase in Essential Services categories: OST, JJ, EL and PTT in order to continue current level program funding.
- I. Data not loaded by the Budget dept at this time

**Kids Hope Alliance
Comprehensive Budget-Schedule M
Fiscal Year 2022-2023**

ESTIMATED REVENUE FROM GRANTS		Grant Period	Positions & PT Hours	Federal	State	Private Sources	Total External Funds	COJ Funds (Local Match)	Total Funds
Healthy Families - The Ounce of Prevention FL(SN)		07/1/2023-6/30/2023	2 FT Staff	\$410,200	\$684,300	\$0	\$1,094,500	\$940,500	\$2,035,000
Criminal Justice Reinvestment Grant(JJ)		10/1/2022-9/30/2023	.5 FT Staff	\$0	\$400,000	\$0	\$400,000	\$85,000	\$485,000
Department of Health & Human Services - SAMHSA(SN)		9/29/2022-9/30/2023	.5 FT Staff	\$1,000,000	\$0	\$0	\$1,000,000	\$75,000	\$1,075,000
Department of Justice-Comprehensive Anti-Gang Program for Youth(JJ)		10/1/2022-9/20/2023	.5 FT Staff	\$162,865	\$0	\$0	\$162,865	\$67,040	\$229,905
Department of Health & Human Services - SAMHSA RECAST21 Program		9/29/2022-9/30/2023	.5 FT Staff	\$1,000,000	\$0	\$0	\$1,000,000	\$0	\$1,000,000
TOTAL ESTIMATED GRANT REVENUE				\$2,573,065	\$1,084,300	\$0	\$3,657,365	\$1,167,540	\$4,824,905

	Total Funding	Program Funds	Grant Match
<u>Essential Service Plans:</u>			
Early Learning Programs	\$3,637,626	\$3,637,626	
Juvenile Justice Prevention/Intervention Programs	\$2,300,907	\$2,148,867	\$152,040
Out of School Time Programs	\$17,240,848	\$17,240,848	
Preteen and Teen Programs	\$3,055,540	\$3,055,540	
Special Needs Programs	\$6,248,107	\$5,232,607	\$1,015,500
Grief Counseling & Burial Costs	\$42,732	\$42,732	
<u>Across All Essential Service Plans:</u>			
Youth Travel Trust Fund	\$50,000		
Kids Hope Alliance Trust Fund	\$428,000		
	\$33,003,760	\$31,358,220	\$1,167,540
KHA - Operating & Program Support Funds	\$5,650,600		
Total City Funding:	\$38,654,360		
Grant Funding from Above:	\$3,657,365		
Total Funding Including Grants:	\$42,311,725		