



**GOVERNANCE AND PROGRAMS COMMITTEE  
MEETING AGENDA  
Monday, March 2<sup>nd</sup>, 2020  
1:00 PM - 2:30 PM**

		<u>Page #</u>
1. <b>CALL TO ORDER</b>	Dr. Barbara Darby	
2. <b>APPROVAL OF THE MINUTES</b>	Dr. Barbara Darby	02
3. <b>NEW BUSINESS:</b> <b>Action Items:</b> <i>(open for public comments prior to vote)</i>		
• Summer Camp Continuation Funding Amendment (Out of School Time)	Kenneth Darity	00
• I'm a Star Foundation No Cost Extension (Juvenile Justice)	Ruth Waters	00
4. <b>DISCUSSION:</b>		
• Diversion RFP (Juvenile Justice)	Katoia Wilkins	
• Healthy Families RFP (Special Needs)	Mary Nash	
• Accreditation	LaRaya Strong	
• Small Provider Academy	Travis Williams	00
• Program/Legislative Updates	Dr. Saralyn Grass	
5. <b>PUBLIC COMMENTS</b>		
6. <b>NEXT STEPS &amp; MEETING SCHEDULE</b>	Dr. Barbara Darby	
7. <b>ADJOURN</b>		



**GOVERNANCE & PROGRAM COMMITTEE  
MEETING SUMMARY  
February 3, 2020  
1:00 PM – 2:30 PM**

**Voting Board Attendees:**

Dr. Barbara Darby, Committee Chair  
Rebekah Davis  
Kevin Gay

**Staff:**

Donald Horner III, Travis Williams, Cory Armstrong, Delores Williams, Dae Lynn Helm, Katoia Wilkins, Mary Nash, Saralyn Grass, April Hart, Debra Sibley, Lenora Wilson, Tia Keitt, Mari Ganues, Tyrica Young, Quinn Washington, Nekita McGruder, Mari Ganues

**COJ Staff:**

Julia Davis, Office of General Counsel

**Guest**

Leon Baxton, Communities in Schools; Stanley Scott, AAERTT; Rosette Poole, Oxford Prep; Kevin Carrico, Boys & Girls Clubs; Jennifer Smith, The Giving Closet Project

**Call to Order**

The Governance & Programs Committee meeting was called to order at 1:04 p.m. by Dr. Darby. Dr. Darby thanked everyone for coming today. Dr. Darby gave instructions for evacuation in case of an emergency. Dr. Darby asked for approval of the minutes from December 2, 2019 Governance Committee meeting. Rebekah Davis made the motion and Mr. Gay seconded it. Dr. Darby invited public comments. With none being heard, the motion to approve the minutes was passed.

**Discussion**

Dr. Darby opened discussion from the Committee for the governance workplan and asked if anyone had questions about the procurement process that was presented by Mr. Pease during last month's board meeting. Dr. Darby asked the Committee if they had any items to add to the work plan and touched on the ones that are already on the workplan.

1. Accreditation
2. Legislative items
3. KHA Policies and Procedures
4. Community Building with partners

Dr. Darby asked for an update from Travis Williams, Senior Director of Communications, as to what has KHA done so far. Mr. Williams says he will have something to present at the next board meeting and will also talk about how KHA will try to help build capacity for the smaller providers. Dr. Darby recommended the framework used for the Mini Grants and the Stop the Violence Mini grants as a guide.

Dr. Darby asked that the workplan be updated to include dates, not that these items will be completed by those dates.



### **Action Items**

**Deborah Sibley introduced Summer Camp Continuation Funding.** If approved the Committee is authorizing KHA to continue funding to the providers listed on the attachment, authorize the CEO to execute contracts, and file legislation with the Jacksonville City Council when necessary.

The purpose for the continuation funding is to allow applicants time to prepare and the Board time to review minimum requirements and score of services for the RFP. Rebekah Davis made the motion and Kevin Gay seconded it. The floor was opened for discussion and public comments. The Committee had conversation on the camp rates and how do we plan to provide funding to providers who are not currently being funded under the continuation request to make sure that everyone has the opportunity to apply. Dr. Grass said there may be possible funding from the Fines & Forfeitures small program. Dr. Darby asked for additional information from staff: if the providers we are granting continuation are meeting their capacity they said in their contracts, do we have reports from them on their programs, how is the quality of the services they are providing? Dr. Grass will send the requested information to Dr. Darby. Stanley Scott made comments on the location of the summer camps. Rosette Poole made comments about budget forms in the RFP and providers being able to make changes to their budgets. Dr. Darby asked staff to look into this request. With no other discussions being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

**Deborah Sibley introduced Boys and Girls Club of NEFL Seats Transfer.** The Committee is asked to authorize the transfer of seats within the same contract to other sites that have a waiting list and authorizing the CEO to execute the contracts. Kevin Gay made the motion and Rebekah Davis seconded it. The floor was opened for discussion and public comments. Stanley Scott asked how this request was different from what Ms. Poole requested on budget changes. The Committee had discussions about contract guidelines and what are the restraints when requesting a budget amendment. With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

**Deborah Sibley Communities in Schools Seats Transfer.** The Committee is asked to authorize the transfer of seats within the same contract to other sites that have a waiting list and authorizing the CEO to execute the contracts. Rebekah Davis made the motion and Kevin Gay seconded it. The floor was opened for discussion and public comments. With none being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

**Mari Ganues introduced the Douglas Anderson Youth Travel Trust Fund Request.** Douglas Anderson Band Boosters have been invited to perform at the National Concert Band Festival. This funding will assist fifty-seven students to travel to Indianapolis, Indiana on March 11, 2020 through March 15, 2020. Their community service project to be decided before September 2020. Rebekah Davis made the motion and Kevin Gay seconded it. Mr. Gay thanked staff for providing the travel trust total and the remaining balance in the account after each request. Dr. Darby opened the floor for discussion and public comments. Mr. Scott asked about the children traveling and what is are the income levels. With no other comments being heard, Dr. Darby asked if all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

**Mari Ganues introduced First Baptist Church of Oakland Youth Travel Trust Fund Request.** First Baptist Church of Oakland is requesting funding to send twenty students on a spring break college tour on March 8, 2020 through March 14, 2020. Students will tour various colleges and universities in Alabama, Washington, Tennessee and Maryland. Community service project will be decided before September 2020. Rebekah Davis made the motion and Kevin Gay seconded it. Dr. Darby opened the floor for discussion and public comments. Mr. Scott asked about a workshop or public awareness of the available funds. Information about funding for travel is available on the KHA website, social media and



KHA 101. With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

**Discussion**

Saralyn Grass reviewed the draft Out of School Time Request for Proposal, RFP. Dr. Grass will make changes to the draft and provide an updated copy at the board meeting. Procurement will also be doing some formatting changes. Dr. Darby asked about program focus and how it will be incorporated. Dr. Grass talked about assessments and monitoring tools that staff will use when visiting their sites for evaluations.

**Public Comments**

None

**Adjourn**

The meeting was adjourned at 2:40 p.m.

DRAFT

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**BOARD ACTION ITEM: AMENDMENT TO CONTINUATION OF FUNDING AND CONTRACTS FOR SUMMER 2020**

**ESSENTIAL SERVICE CATEGORY: OUT OF SCHOOL TIME**  
**GOVERNANCE MEETING: MARCH 2, 2020**  
**FINANCE MEETING: MARCH 11, 2020**  
**BOARD MEETING: MARCH 18, 2020**

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**TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS**  
**FROM: MIKE WEINSTEIN, ACTING CHIEF EXECUTIVE OFFICER**

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**REQUESTED ACTION:**

The Board is asked to:

- 1) Amend the Board’s February 19, 2020 Action Item to make the following changes to 2020 summer camp programming funding:
  - i. Fund the Young Men’s Christian Association of Florida’s First Coast, Inc. (the “YMCA”) at Windy Hill (80 seats), Jacksonville Heights (60 seats), and Ramona Boulevard (60 seats) Elementary Schools.
  - ii. Reduce funding for all Summer SAIL sites from seven weeks to six weeks.
  - iii. Reduce funding for the YMCA’s Southside Middle School location from 100 to 60 seats.
- 2) Authorize the CEO to execute contract(s) with the YMCA for such summer camp programming at Windy Hill, Jacksonville Heights and Ramona Boulevard Elementary Schools on substantially the same terms and conditions as the YMCA’s summer camp contract for Southside Middle School.
- 3) Authorize the CEO to work with City Council to amend the summer camp funding legislation filed with City Council to accomplish the intent of the action item in (1) above.

**NARRATIVE:**

Windy Hill, Jacksonville Heights, and Ramona Boulevard Elementary locations are former 21<sup>st</sup> Century Community Learning Center sites run by the Young Men’s Christian Association and funded by federal grants through the state of Florida. The federal funding for these sites expired on July 30, 2019 and the KHA board voted approval to direct fund afterschool programming at the sites at the June 19, 2019 board meeting. KHA staff recommends authorizing funding for summer camps at these locations so that the children who participated in KHA funded afterschool programs are able to participate in KHA funded summer camp programs.

Summer camp 2019 funding for the above sites was paid for through the remaining federal grant dollars and not by the Kids Hope Alliance.

Exhibit I shows the updated list of summer camp funding with the recommended changes based on the above request.

An extended time is necessary to fully implement this program, which has generated great success.

**FISCAL IMPACT:**

No additional funding needed.

**GOVERNANCE/PROGRAM IMPACT:**

This action requires board approval and must also be approved by the Jacksonville City Council and Mayor.

**OPTIONS:**

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

**STAFF RECOMMENDATION:**

Staff recommends approval.

Agency Name	Site Name	Slots	Weeks	Cost/Week	Funding
Abyssinia Missionary Baptist Church	Camp Abyssina	60	6	\$ 100.00	\$ 36,000.00
America's Little Leaders	America's Little Leaders	40	5	\$ 100.00	\$ 20,000.00
Boys and Girls Club of Northeast Florida	Rutledge Pearson Elementary	80	6	\$ 100.00	\$ 48,000.00
Boys and Girls Club of Northeast Florida	Ft. Caroline Middle	40	6	\$ 100.00	\$ 24,000.00
Boys and Girls Club of Northeast Florida	John Love Elementary	40	6	\$ 100.00	\$ 24,000.00
Boys and Girls Club of Northeast Florida	Annie Morgan Elementary	60	6	\$ 100.00	\$ 36,000.00
Boys and Girls Club of Northeast Florida	Beaches Club	60	6	\$ 100.00	\$ 36,000.00
Boys and Girls Club of Northeast Florida	Eugene Butler Middle	60	6	\$ 100.00	\$ 36,000.00
Boys and Girls Club of Northeast Florida	SP Livingston Elementary	60	6	\$ 100.00	\$ 36,000.00
Boys and Girls Club of Northeast Florida	Susie E. Tolbert Elementary	60	6	\$ 100.00	\$ 36,000.00
Boys and Girls Club of Northeast Florida	Woodland Acres Club	60	6	\$ 100.00	\$ 36,000.00
Boys and Girls Club of Northeast Florida	Arlington Heights Elementary	80	6	\$ 100.00	\$ 48,000.00
Boys and Girls Club of Northeast Florida	Fort Caroline Elementary	80	6	\$ 100.00	\$ 48,000.00
Boys and Girls Club of Northeast Florida	NFL Youth Education Town Center	80	6	\$ 100.00	\$ 48,000.00
Boys and Girls Club of Northeast Florida	Victory Point Club	80	6	\$ 100.00	\$ 48,000.00
Boys and Girls Club of Northeast Florida	North Shore Elementary	100	6	\$ 100.00	\$ 60,000.00
Boys and Girls Club of Northeast Florida	Martin Luther King Elementary	120	6	\$ 100.00	\$ 72,000.00
Boys and Girls Club of Northeast Florida	The Bridge Boys and Girls Club	100	6	\$ 100.00	\$ 60,000.00
Boys and Girls Club of Northeast Florida	Southwinds Villas	60	6	\$ 100.00	\$ 36,000.00
Boys and Girls Club of Northeast Florida	Hyde Grove Elementary	80	6	\$ 100.00	\$ 48,000.00
Boys and Girls Club of Northeast Florida	St. Clair Elementary	80	6	\$ 100.00	\$ 48,000.00
Boys and Girls Club of Northeast Florida	Arlington Elementary	120	6	\$ 100.00	\$ 72,000.00
Boys and Girls Club of Northeast Florida	Arlington Community Academy	120	6	\$ 100.00	\$ 72,000.00
Carver- Lincoln Association	Carville Community Center - Summer	60	6	\$ 100.00	\$ 36,000.00
COJ Parks & Rec Dept.	Balis	20	6	\$ 47.50	\$ 5,700.00
COJ Parks & Rec Dept.	Beachwood	15	6	\$ 47.50	\$ 4,275.00
COJ Parks & Rec Dept.	Cecil	25	6	\$ 47.50	\$ 7,125.00
COJ Parks & Rec Dept.	Cuba Hunter	25	6	\$ 47.50	\$ 7,125.00
COJ Parks & Rec Dept.	Emmett Reed	25	6	\$ 47.50	\$ 7,125.00
COJ Parks & Rec Dept.	Henry T Jones	25	6	\$ 47.50	\$ 7,125.00
COJ Parks & Rec Dept.	Julian Barrs	25	6	\$ 47.50	\$ 7,125.00
COJ Parks & Rec Dept.	Legends	35	6	\$ 47.50	\$ 9,975.00
COJ Parks & Rec Dept.	Mary Lena Gibbs	25	6	\$ 47.50	\$ 7,125.00
COJ Parks & Rec Dept.	Normandy	20	6	\$ 47.50	\$ 5,700.00
COJ Parks & Rec Dept.	Oceanway	20	6	\$ 47.50	\$ 5,700.00
COJ Parks & Rec Dept.	Robert F. Kennedy	20	6	\$ 47.50	\$ 5,700.00
COJ Parks & Rec Dept.	Simonds-Johnson	10	6	\$ 47.50	\$ 2,850.00
COJ Parks & Rec Dept.	Windy Hill	10	6	\$ 47.50	\$ 2,850.00
Communities In Schools of Jacksonville, Inc.	Highlands Middle School	80	6	\$ 100.00	\$ 48,000.00
Communities In Schools of Jacksonville, Inc.	Matthew Gilbert Middle School	80	6	\$ 100.00	\$ 48,000.00
Communities In Schools of Jacksonville, Inc.	West Jacksonville BTS Academy	40	6	\$ 100.00	\$ 24,000.00
Communities In Schools of Jacksonville, Inc.	Arlington Middle School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Carter G. Woodson Elementary	80	6	\$ 100.00	\$ 48,000.00
Communities In Schools of Jacksonville, Inc.	George Washington Carver Elementary	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	JEB Stuart Middle School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Jefferson Davis Middle School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Joseph Stillwell Middle School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Lake Shore Middle School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Ribault Middle School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Long Branch Elementary School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Mayport Middle School	100	6	\$ 100.00	\$ 60,000.00
Communities In Schools of Jacksonville, Inc.	Pickett Elementary School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Pinedale Elementary	80	6	\$ 100.00	\$ 48,000.00
Communities In Schools of Jacksonville, Inc.	Sadie Tillis Elementary School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Alfred I. DuPont Middle School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	S.A. Hull Elementary School	80	6	\$ 100.00	\$ 48,000.00
Communities In Schools of Jacksonville, Inc.	Woodland Acres Elementary School	80	6	\$ 100.00	\$ 48,000.00
Communities In Schools of Jacksonville, Inc.	Andrew Robinson Elementary	100	6	\$ 100.00	\$ 60,000.00
Communities In Schools of Jacksonville, Inc.	Normandy Village Elementary	100	6	\$ 100.00	\$ 60,000.00
Cornerstone of Jacksonville	Cornerstone of Jacksonville	120	6	\$ 100.00	\$ 72,000.00
Dayspring	Dayspring	100	5	\$ 100.00	\$ 50,000.00
Don't Miss a Beat	Don't Miss a Beat - Edith Ford	80	6	\$ 100.00	\$ 48,000.00
Edward Waters College	EWC FIRE Program	60	5	\$ 100.00	\$ 30,000.00
Gingerbread House	Gingerbread House Learning Center	40	6	\$ 100.00	\$ 24,000.00
Gingerbread House	Gingerbread House Learning Center 2	40	6	\$ 100.00	\$ 24,000.00

Agency Name	Site Name	Slots	Weeks	Cost/Week	Funding
Girls, Inc.	Parkwood Heights Elementary	60	6	\$ 100.00	\$ 36,000.00
Great Expectations Educational Resources and Supports	Sal Tech Charter High School	120	6	\$ 100.00	\$ 72,000.00
Household of Faith	Household of Faith	100	6	\$ 100.00	\$ 60,000.00
Jacksonville Arts and Music School	JAMS	40	5	\$ 100.00	\$ 20,000.00
Jacksonville Science Festival	The Foundation Academy	80	6	\$ 100.00	\$ 48,000.00
Joshua Christian Academy	Camp Joshua	160	6	\$ 100.00	\$ 96,000.00
Livingway Kingdom K.A.R. E.	Livingway Kingdom K.A.R. E.	40	5	\$ 100.00	\$ 20,000.00
MaliVai Washington Kids Foundation	TnT Camp Dynamite	140	6	\$ 100.00	\$ 84,000.00
Masters of Education	Oxford Prep Academy	140	6	\$ 100.00	\$ 84,000.00
North Florida Educational Institute	NFEI Lower School	60	5	\$ 100.00	\$ 30,000.00
Northside Church of Christ	Northside Church of Christ	60	5	\$ 100.00	\$ 30,000.00
Police Athletic League of Jacksonville	JaxPal Eastside	40	6	\$ 100.00	\$ 24,000.00
Police Athletic League of Jacksonville	JaxPal Westside	40	6	\$ 100.00	\$ 24,000.00
Police Athletic League of Jacksonville	JaxPal Monument	80	6	\$ 100.00	\$ 48,000.00
Police Athletic League of Jacksonville	JaxPal Northside	80	6	\$ 100.00	\$ 48,000.00
Sanctuary of Northeast Florida	Sanctuary on 8th Street	60	6	\$ 100.00	\$ 36,000.00
The Carpenter Shop Center	The Carpenter Shop Center	120	6	\$ 100.00	\$ 72,000.00
The Potter's House Christian Academy	The Potter's House Christian Academy	80	6	\$ 100.00	\$ 48,000.00
Tristan's Acceleration Academy	Pearls of Wisdom	40	5	\$ 100.00	\$ 20,000.00
Us and Our Children	Bayview Elementary	40	6	\$ 100.00	\$ 24,000.00
Utturns, Inc.; dba Teen Leaders of America	Edward Waters College	40	6	\$ 100.00	\$ 24,000.00
Vision for Excellence	McGirts Creek Community Center	60	6	\$ 100.00	\$ 36,000.00
Wayman Community Development Corporation	Biltmore Elementary	60	6	\$ 100.00	\$ 36,000.00
Wayman Community Development Corporation	Highlands Elementary	60	6	\$ 100.00	\$ 36,000.00
Wayman Community Development Corporation	Garden City Elementary	80	6	\$ 100.00	\$ 48,000.00
Wayman Community Development Corporation	Wayman Academy of the Arts	80	6	\$ 100.00	\$ 48,000.00
Wayman Community Development Corporation	Wayman Temple Academy	80	6	\$ 100.00	\$ 48,000.00
Wayman Community Development Corporation	Reynolds Lane Elementary	80	6	\$ 100.00	\$ 48,000.00
Word of Truth	Word of Truth - Camp Truth	60	5	\$ 100.00	\$ 30,000.00
YMCA of Florida's First Coast	Tiger Academy	80	6	\$ 100.00	\$ 48,000.00
YMCA of Florida's First Coast	Kings Trail Elementary	80	6	\$ 100.00	\$ 48,000.00
YMCA of Florida's First Coast	Rufus Payne Elementary	60	6	\$ 100.00	\$ 36,000.00
YMCA of Florida's First Coast	Southside Middle	60	6	\$ 100.00	\$ 36,000.00
YMCA of Florida's First Coast	First Baptist Church of Oakland	60	6	\$ 100.00	\$ 36,000.00
YMCA of Florida's First Coast	Windy Hill Elementary	80	6	\$ 100.00	\$ 48,000.00
YMCA of Florida's First Coast	Jacksonville Heights Elementary	60	6	\$ 100.00	\$ 36,000.00
YMCA of Florida's First Coast	Ramona Boulevard Elementary	60	6	\$ 100.00	\$ 36,000.00
YMCA of Florida's First Coast	Sallye Mathis Elementary	100	6	\$ 100.00	\$ 60,000.00
<b>TOTAL</b>					<b>\$ 3,947,500.00</b>



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**BOARD ACTION ITEM: EXTENSION OF CONTRACT WITH I'M A STAR FOUNDATION FOR TEEN VIOLENCE PREVENTION ACADEMY**

**ESSENTIAL SERVICE CATEGORY: JUVENILE JUSTICE**

**GOVERNANCE MEETING: MARCH 2, 2020**

**FINANCE MEETING: MARCH 11, 2020**

**BOARD MEETING: MARCH 18, 2020**

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**TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS**

**FROM: MIKE WEINSTEIN, ACTING CHIEF EXECUTIVE OFFICER**

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**REQUESTED ACTION:**

The Board is asked to:

- 1) Authorize a three month extension of KHA's contract with I'm a Star Foundation, Inc. for a Teen Violence Prevention Academy; and
- 2) Authorize the CEO to execute a contract amendment and any other documents necessary to fulfill the intent of the action authorized in (1) above.

**NARRATIVE:**

The contract with I'm a Star Foundation for a Teen Violence Prevention Academy currently has a contract period of 4/1/2019 through 3/31/2020. The program is funded for \$100,000; it is projected that about \$35,000 will be unexpended by 3/31/20; therefore, a three-month extension is requested which would extend this program through 6/30/2020.

Its goals include:

- **To Prevent Involvement in Delinquent Behaviors** – to be accomplished by: Collaborating with DCPS Middle and High Schools and DJJ to recruit 300 participants for gender-specific sessions. Students are recruited from enrollees in the GEAR-UP Program at: Mattie V. Rutherford Alternative School, Grand Park Alternative School, Juvenile Justice Schools/programs, Juvenile Justice Schools/Programs: Middle and High Schools with large numbers of incidences of violence (i.e., fights, bullying, etc.); Develop baseline of participants' knowledge through pre- / post-tests; Increase participants' knowledge of violence prevention strategies through: a) Summits (4 - during summer of 2019), b) Seminars (20 - May through September 2019); c) Gang Intervention Workbooks; and an End of Year Graduation.
- **Increasing Youth Desistance** – by developing a student-created and student-led business; encouraging continuous participation by youth to help allow certifications in areas of self-efficacy, leadership, entrepreneurship, resilience, and engaging college students and formerly incarcerated youths to provide motivational chats.
- **Improve Literacy for Teen Violence Prevention Academy Participants** – by developing a cadre of 6 youth trainers (ages 16-18) to serve as peer trainers/facilitators with area focuses on: Anti-Bullying, Peaceful Resolution; and Decision Making.

- **Increasing Participant’s Civic Engagement** – by hosting sessions and creating opportunities for positive engagements with law enforcement personnel; participation with city-wide agencies to have professionals provide workshops on: Restorative Justice; Mental Health/Trauma (informed); College, Career, Workforce Integration.

An extended time is necessary to fully implement this program, which has generated great success.

**FISCAL IMPACT:**

None; no additional funding is requested.

**PROGRAMMATIC IMPACT:**

This program provides for optimization of behavioral and violence prevention for our community.

**GOVERNANCE/PROGRAM IMPACT:**

1. This request requires KHA Board Approval.

**OPTIONS:**

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

**STAFF RECOMMENDATION:**

Staff recommends approval.

# Governance Work Plan Items 19/20

- Procurement Process
  - Discussed and reviewed at January 2020 Board meeting
  
- Community Building with Partner Agencies/Provider Relationships
  - Assigned to Travis Williams for April 2020 Governance/Programs committee meeting
  
- Accreditation
  - Presentation by LaRaya Strong at March 2020 Governance/Programs committee meeting
  
- Small Providers Protocol
  - Presentation by Travis Williams at March 2020 Governance/Programs committee meeting
  
- Legislative Review of Kids Hope Alliance Ordinance:
  - Review Kids Hope Alliance Ordinance, Ch. 77
  - Create recommendation of legislative changes, including Youth Travel Trust Fund
  - Presentation by John Everett on Youth Travel Trust fund at March 2020 Governance/Programs committee meeting
  - Assigned to Cory Armstrong for May 2020 presentation at Governance/Programs committee meeting

- Review of old Jacksonville Children’s Commission Board Policies:
  - Review Jacksonville Children’s Commission Board Policies
  - Recommendation of New Kids Hope Alliance Board Policies & Procedures
  - Assigned to Joyce Watson for May 2020 presentation at Governance/Programs committee meeting

## Kids Hope Alliance (KHA) Small Provider Pilot Academy

This academy shall be provided as an investment into the community of Jacksonville and serve the sole purpose of building capacity among small providers, serving the at-hope children and youth of Jacksonville.

The pilot will have a tentative launch in May 2020, prior to the Mini Grants RFP being released in the fall of 2020.

With this date we can begin marketing in the community in March of 2020

- Our audience is existing small provider nonprofits. From our ordinance:
  - *Small Provider(s)* shall mean any public or private non-profit entity that provides Services to KHA in the amount of \$65,000 or less and meets the Small Provider Criteria established by the Board, which criteria at a minimum provides maximum caps on the entity's operating budget size (***we've discussed a recommendation \$200k or less***), staff capacity, and number of children served. The term "Small Provider" shall not include Agencies, Providers, a public school, or a charter school, but may include an entity affiliated with a public school or charter school
  - We'd Consider changing the term/phrase "small provider" to clearly define who would be included in this opportunity.
  - Not currently receiving RFP or direct funded funds from KHA in our other 5 essential service categories
  - 501c 3 in good standing
  - Primary audience of service is at-hope children and youth in Duval County
- We've landed on a two-phase process for small providers. Done by KHA, in partnership with Nonprofit Center
  - Phase 1 – A 3-month period, with 3 sessions, with basics of being a nonprofit and government funding
    - Tentative schedule of upcoming events:
      - March- Announcement/Notification of Academy publicized and marketed
      - April-Selection and Notice to candidates
      - May- Sessions Start through July
      - September-Mini-grant RFP released.
  - Phase 2 – The group of awarded nonprofits are taken through a yearlong ongoing training, to further build capacity and assure that expectations are being met.
    - This while likely look like monthly sessions that are a combination of in-person and virtual sessions.
    - Progress will be tracked on committed to metrics and requirements
    - On-going capacity building will continue:
      - Deeper dive into learning about grants/funding
      - Nonprofit operations improvements
      - Mentoring sessions with seasoned local Nonprofits in children programming space

## Small Provider Academy Phase 1 Draft

Phase 1 – A 3-month process, with once a month session, held on weekday evening. (*This thought process of weekday evening meetings, came from surveys done by the Nonprofit Center, with smaller nonprofits on when is best to hold sessions/trainings*)

Organizations would receive **Participant Support Cost** for their time spent, upon successful completion of Phase 1. Successful completion being, 100% attendance for the organization for all 3 courses, which will be scheduled for a 2-hour duration. Each organization, with successful completion of all 3 courses, would receive \$500 at the end of the phase. (*We are working with COJ Procurement to make sure the application process has appropriate language needed for these dollars*)

### Application requirements

- Authentication of 501c3 filing (***Do we want a minimum amount of time being in existence?***)
- Most recent annual budget
- Letter of intent (Description of organization, scope of services, list of members who may attend meeting, as a representative of the organization)

### Sessions

1. Topic- Government Funding – Led by KHA and Nonprofit Center
  - a. Terms to know, understanding RFP process etc.
  - b. Why diversify funding?
  - c. Who is KHA?
  - d. Q&A
2. Topic – Nonprofits 101 hosted by Nonprofit Center
  - a. Curriculum taught by them, abbreviated to fit the group
  - b. Q&A
3. Budgeting Basics – Hosted by KHA and Nonprofit Center
  - a. Budgeting for grants – KHA and Government
  - b. Organizational budgeting
  - c. Q&A
  - d. Exit survey to be administered to participants

Upon **successful completion** of phase 1, organizations are then **eligible to apply** for the Mini-Grant RFP.