



Kids Hope Alliance August 2021 Board Meeting Agenda

DATE: Wed August 18th, 2021

TIME: 10:30am - 12:00pm EDT

LOCATION: Jacksonville Public Library Multi-Purpose Room

GROUPS: Board, KHA Staff

REMOTE: <https://us02web.zoom.us/j/81771560387?pwd=bll5RmtEUEVUYzRONHdacXJ4bmxGZz09>

1. **Introductions and Instructions**

Board Chairman Dr. Marvin Wells

2. **Approval of the Minutes**

[6.30.21 Draft Board Meeting Minutes.docx](#)

3. **Finance Report**

Tyra Tutor and April Hart

a. **June Finance Report**

[June Financials.pdf](#)

4. **New Business: Action Items**

a. **Resiliency in Communities After Stress and Trauma Grant Contract**

Tyrica Young

[21-024-C Resiliency in Communities After Stress and Trauma Contract.docx](#)

b. **Recapture Funds Legislation**

Mike Weinstein

[21-025-L FY2122 Recapture Funds Legislation.docx](#)

c. **Advance Policy**

Dr. Saralyn Grass

[21-026-P KHA Advance Policy.DOCX](#)

[GC-#1447290-v1A-Advance_Policy_8_18_2021.DOCX](#)

d. **Florida State College of Jacksonville Teen Violence Prevention Academy**

Katoia Wilkins

[21-027-C FSCJ Teen Violence Prevention Academy.docx](#)

5. **Board Discussion**

a. **Committee Assignments**

Dr. Marvin Wells

b. **Meeting Cadence & Site Visits**

Dr. Marvin Wells

6. **Presentations**

a. **Duval County Public Schools**

Superintendent Dr. Diana Greene

b. **KHA Needs Assessment & Gap Analysis**

Ted Willich and Katie Bakewell, NLP Logix

[Needs Assessment & Gap Analysis Review.pdf](#)

7. **Staff Discussion**

a. **CEO Delegation**

Dr. Saralyn Grass

b. **Boardable**

c. **CEO Report**

Mike Weinstein

8. **Public Comment**



KIDS HOPE ALLIANCE

The Jacksonville Partnership
for Children, Youth & Families

KIDS HOPE ALLIANCE BOARD MEETING MINUTES

Wednesday, June 30th, 2021

10:00 AM

Kids Hope Alliance Multi-Purpose Room

Members Present: Kevin Gay, Dr. Marvin Wells, Rose Conry, Rebekah Davis, Donna Orender, Tyra Tutor

Members Absent: Marsha Oliver

Liaisons Present: Laura Lothman Lambert, Dr. Dana Kriznar, Diane Johnson, Chief James Pendley, Chief Derrick Mitchell

		<u>Page #</u>
1.	INTRODUCTIONS AND INSTRUCTIONS	Kevin Gay

Chairman Gay called the meeting to order.

Chairman Gay updated the board on KHA’s Summer Camp Kickoff week between June 14th and June 17th across six sites. Chairman Gay took a moment to thank and congratulate Donna Orender for her service to the KHA Board and the Jacksonville community, as she will be moving on from the Board of Directors. He gave a brief biography of hers and outlined her dedication to the community of Jacksonville. Donna Orender responded by thanking Mayor Lenny Curry for giving her the opportunity to serve. She also thanked KHA staff, KHA board members, and providers. Chairman Gay presented a plaque that KHA staff made to commemorate Donna Orender’s service.

2.	APPROVAL OF THE MINUTES	
----	-------------------------	--

The KHA Board approved the minutes 6-0.

3.	FINANCE REPORT	Tyra Tutor	
	• April Financial Report	April Hart	05

Mrs. Tutor presented the April Financial Statement. Other than a new grant for the Summer Lunch Program that started on April 1st, there were no unusual items in the report.

4.	NEW BUSINESS	
----	--------------	--

Action Items: *(open for public comments prior to vote)*

- Communication and Outreach Consulting RFP Travis Williams 22
Travis Williams presented the Communication and Outreach Consulting RFP. Mike Weinstein stressed the importance of aiding the providers through this campaign. Donna Orender asked if KHA would incorporate social media. Mr. Weinstein answered that KHA would consider all mediums. Donna Orender asked if KHA had committed to a local or national marketing firm. Travis Williams answered that the

preference is to work with a local firm. Dr. Kriznar commented that this strategy would be important to connect to hard-to-reach families.

Motion: Dr. Marvin Wells

Second: Rebekah Davis

The item passed 6-0.

- Criminal Justice Reinvestment Grant Mary Nash 23
MATCH contract
Mary Nash presented the MATCH contract for the Criminal Justice Reinvestment Grant. Mr. Weinstein asked if Mary Nash would share a story of a young man who benefitted from the Criminal Justice Reinvestment Grant. Mary Nash shared the story; the young man is now employed at Publix and his family is doing much better.
Motion: Dr. Marvin Wells
Second: Rebekah Davis
The item passed 6-0.
- Early Learning Coalition Budget Increase Kenneth Darity 24
Kenneth Darity presented the Early Learning Coalition Budget Increase item. Donna Orender asked how long KHA has worked with the Early Learning Coalition. Mr. Darity answered that it is the second year of a three year contract but KHA's partnership with Early Learning Coalition is long lasting. Mr. Weinstein commented that the ELC is state certified. Mr. Weinstein also commented that KHA is committed to investing in not only the children of the community but also the providers. Dr. Grass commented that the state will match every dollar KHA grants to ELC. Dr. Wells asked if the reimbursements will be increased. Lenora Wilson answered that the accreditation academy directly handles the reimbursements and there will be a 20% increase due to their certification. Rebekah Davis commented that she is excited to see an increase in funding towards trainings and certifications because it improves the quality of the programs.
Motion: Dr. Marvin Wells
Second: Rose Conroy
The item passed 6-0.
- Business Leadership Institute for Early Learning: Tyrice Young 25
Extension of BLI Master Class Series
Tyrice Young presented the Business Leadership Institute Extension action item. Chairman Gay asked is KHA provides the services directly. Lenora Wilson answered that BLI provides the services, but KHA provides funding for the coaches for 11 programs that affect 600 children. Dr. Grass commented that the additional 20% earned from the accreditation can account to \$90,000. Donna Orender asked if KHA tracks wages. Dr. Grass answered that KHA does not track wages but ELC tracks wages. Travis Williams emphasized the importance of involving the business community. Dr. Wells asked why KHA has not requested more than \$140,000. Lenora Wilson answered that the program is only in the pilot year and it is designed for those who have invested time in other programs. Mr. Weinstein commented that funding for each program is limited since each essential service category is allotted a fixed amount. Kenneth Darity followed up on Donna Orender's question regarding tracking wages. He commented that a survey among the providers revealed employees were leaving jobs for more competitive wages. Renewed contracts would include an increase in wages.

Motion: Dr. Marvin Wells

Second: Rebekah Davis

The item passed 6-0

- Jacksonville Public Education Fund Funding for The Florida Grade Level Reading Campaign Dr. Saralyn Grass 27

Dr. Grass presented the Jacksonville Public Education Fund Funding for the Florida Grade Reading Campaign item. Donna Orender disclosed her JPEF board member status and Julie Davis confirmed Ms. Orender would be able to vote. JPEF expressed their gratitude for the opportunity to work with KHA. Chairman Gay thanked them for their work.

Motion: Dr. Wells

Second: Rose Conroy

The item passed 6-0.

5. BOARD DISCUSSION

- Delegation Authority Dr. Saralyn Grass
Dr. Grass reported the recent contracts that the CEO has executed. There were seven contracts in total. All contracts were under \$65,000 and renewals under 10%.

- Nominating Committee Kevin Gay
Rebekah Davis

Chairman Gay presented the slate for the board officer positions that the nominating committee created during a committee meeting on Wednesday June 9th. Chairman Gay commented on how honored he is for his opportunity to serve as chair.

Slate:

Chair: Dr. Marvin Wells

Vice Chair: Tyra Tutor

Secretary: Rose Conroy

Treasurer: Tyra Tutor

The motion passed 6-0

Chairman Gay thanked Mayor Curry for allowing him to serve and City Council for their support. Mike Weinstein presented a plaque that KHA staff made to commemorate Chairman Kevin Gay's service. Dr. Wells thanked Chairman Gay for his 3 years of leadership and is happy to still have him as a Board member.

6. JACKSONVILLE SHERIFFS OFFICE REPORT Chief James Pendley

Chief Pendley presented the Zone 1 action plan community efforts. Critical incident communication has improved because the release of body camera footage has been expedited. JSO is working to implement the One Cop One Congregation program. They are in the process of matching officers to places of worship. They are continuing targeted recruitment by reaching out to HBCUs in the region. There is also a designated military recruiter. A challenge is that qualified candidates are often recruited to the corporate sector. Diana Johnson asked if they work with FSCJ. Chief Pendley answered that they do work with FSCJ. Chief Pendley also reported that the Juvenile Civil Citation Program is continuing to distance minors from the criminal justice system. Another program that has resumed operation is the Chronic Homeless Offender Program. A full-time mental health clinician works with officers

to aid some offenders who struggle with their mental health. Chief Pendley commented that an opportunity for improvement is to have input in policy development. Chairman Gay asked if there have been resources for children whose parents have been arrested. Chief Pendley answered that there is still room for improvement.

Chief Derrick Mitchell

Chief Mitchell reported on two summer programs facilitated by the Police Athletic League. He shared that the reception was positive and is excited to see the connections with young people. Diana Johnson asked what the age range for the program was. Chief Mitchell answered six through twelve. Another active program is Operation Save Our Sons. Chairman Gay asked if students who are on waitlist for programs were offered an alternative program. Students on the waitlist were offered other programs with open spaces.

7. PROVIDER PRESENTATION: Hope Street

Callie Lackey

Callie Lackey gave a presentation on Hope Street, Inc. and the organization's programs. Mary Nash expressed how exciting Hope Street and KHA's collaboration in the trauma-informed Jacksonville initiative. Chairman Gay thanked Ms. Lackey for her presentation. Mrs. Lackey invited everyone to participate in Hope Street's ongoing trainings.

8. CEO REPORT

Mike Weinstein

Mr. Weinstein suggested bypassing July and holding the next board meeting in August. He asked for the board to make the final decision. The board agreed to hold the next meeting in August. Mr. Weinstein suggested a board member social for one hour before the August 18th, 10am meeting. Mr. Weinstein also suggested meetings every other month and utilizing off-months for site visits. Julie Davis clarified the requirements of the Sunshine Law for the board. Dr. Wells asked for the ethics training to be coordinated. Dr. Wells thanked the board members for their support. Chairman Gay thanked the board for their continued support and thanked Dr. Marvin Wells, Rose Conroy, and Tyra Tutor for accepting their nominations.

9. PUBLIC COMMENTS

Leon Baxton made a public comment thanking the Kids Hope Alliance for their support.

10. ADJOURN

Chairman Gay adjourned the meeting at 12:17



Financial Report

Period Ending:

June 30th 2021

KIDS HOPE ALLIANCE
Combined City Fund, Grants & Trust Funds
Period: City Fiscal Year and Varying Grant Periods
June 30, 2021

	Current Budget	City Funds	AfterSchool FY21	Summer Lunch FY 21	Healthy Families FY21	Wallace	SAMHSA High Fidelity FY19	SAMHSA Jax System Collaborative Care FY20	SAMHSA Jax System Collaborative Care FY21	CFE Financial Navigators	CFE Summer Jobs Connect	Youth Travel Trust	KHA Stop the Violence	KHA Mini Grants	Book Club	Total	Total Encumbered	Remaining Budget
REVENUES:																		
Intergovernmental Revenue	5,773,506		512,110		898,558		818,939	749,978								3,364,585		(2,408,921)
Contributions from Private Sources	2,764,003					915,000				72,000	20,000		-	701,941	275,789	1,984,730		(779,273)
Contributions from Other Funds	1,429,965		10,000		940,500	419,465						140,794				1,510,759		80,794
Department of Children & Families	400,000															-		(400,000)
Intrafund Transfer	1,284,662			-			146,000		75,000				764,550	158,318		1,143,868		(140,794)
Revenue Fwd from Prior Year Funding	214,295															-		(214,295)
Earnings on Investment	160,408													2,420		2,420		(157,988)
Rental of City Facilities	40,920	13,640														13,640		(27,280)
Gain/Loss	2,420															-		(2,420)
Miscellaneous	-															-		-
Contributions from General Fund	35,355,675	26,165,646														26,165,646		(9,190,029)
Debt & Other ERP CleanUp	490													490				
NC Transfers	249,650												15,866			15,866		(233,784)
Total Revenues	47,675,994	26,179,287	522,110	-	1,839,058	1,334,465	964,939	749,978	75,000	72,000	20,000	140,794	780,416	863,169	275,789	34,201,514	-	(13,473,990)
EXPENDITURES:																		
Salaries - Permanent and Probationary	3,350,872	1,918,169	23,568		85,462	301,980	71,863		18,544			-	-			2,419,586	-	931,286
Salaries - Part Time	700,909	132,987	-			16,965										149,952		550,957
Employee Benefits	1,294,738	725,704	8,271		40,896	119,457	29,715		4,927					49		929,019	-	365,719
After-School Team Up & SL - Food Cost	1,676,963		486,480													486,480	569,900	620,583
Trust Fund Authority	954,869												14,366	819,081		833,447		121,422
Internal Service Charges	878,345	540,804				1,075	4,810								9	546,698		331,647
Other Operating Expenses	1,995,314	407,820	1,300	542	3,697	809,082	4,013								272,112	1,498,566	198,982	297,766
Food	1,000														680	680		320
Grants and Aids	45,070,751	13,609,622			1,287,763		1,536,491	749,978	459,208	72,000		57,545	478,869			18,251,476	14,788,296	12,030,979
Indirect Costs	71,660					52,926								6,060		58,986		12,674
Capital Outlay	10,487	4,591			2,812	5,052										12,455	(4,257)	2,289
Transfers	1,930,364	603,125												75,000		678,125		1,252,239
Administrative Support	4,202																	
Reserves	-																	
Total Expenditures	57,940,474	17,942,822	519,619	542	1,420,630	1,306,537	1,646,892	749,978	482,679	72,000	-	57,545	493,235	900,190	272,801	25,865,470	15,552,921	16,517,881
Total Revenues Less Expenditures	(10,264,480)	8,236,465	2,491	(542)	418,428	27,928	(681,953)	-	(407,679)	-	20,000	83,249	287,181	(37,021)	2,988	8,336,043	(15,552,921)	3,043,891
Reserve - Prior Year Encumbrances	10,102,056																	
Budget Difference	<u>(162,424)</u>																	

This report combines City and Grant Funds for presentation purposes only.

Note: Due to adjustments resulting from the City of Jacksonville converting to a new accounting and reporting software, data presented above is to be considered a best estimate on actual revenue and expenditures to date.

KIDS HOPE ALLIANCE
All Operating Fund Indexes
June 30, 2021

	Original Budget	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:					
Earnings on Investment	160,408	160,408	-	-	(160,408)
Rental of City Facilities	40,920	40,920	13,640	-	(27,280)
NC Transfers	233,784	233,784	-	-	(233,784)
Contributions from General Fund	34,887,528	35,355,675	26,165,646	-	(9,190,029)
Total Revenues	\$ 35,322,640	\$ 35,790,787	\$ 26,179,286	\$ -	\$ (9,611,501)
EXPENDITURES:					
Salaries - Permanent and Probationary	\$ 2,707,846	\$ 2,707,846	\$ 1,918,169	\$ -	\$ 789,677
Salaries - Part Time	585,101	585,101	132,987	-	452,114
Employee Benefits	1,044,172	1,044,172	725,704	-	318,468
Internal Service Charges	812,500	847,936	540,804	-	307,132
Other Operating Expenses	805,243	769,807	407,820	171,289	190,698
Capital Outlay	335	335	4,591	(4,257)	1
Grants and Aids	37,746,175	38,082,282	13,609,622	13,417,408	11,055,252
Transfers	1,723,324	1,855,364	603,125	-	1,252,239
Reserves	-	-	-	-	-
Total Expenditures	\$ 45,424,696	\$ 45,892,843	\$ 17,942,822	\$ 13,584,440	\$ 14,365,581
Total Revenues Less Expend.	\$ (10,102,056)	\$ (10,102,056)	\$ 8,236,464	\$ (13,584,440)	\$ 4,754,080
Reserve - Prior Year Encumbrances		10,102,056			
Budget Difference		-			

Kids Hope Alliance
Operating Fund - Expenditure Detail
June 30, 2021

	Original Budget	Current Budget	Expenditures Year-to-Date	Encumbered Year-to-Date	Remaining Budget
EXPENDITURES					
REGULAR SALARIES AND WAGES:					
Permanent and Probationary Salaries	\$ 2,760,239	\$ 2,760,239	\$ 1,895,411	\$ -	\$ 864,828
Terminal Leave	\$ -	\$ -	\$ 4,685	\$ -	\$ (4,685)
Salaries Part Time	\$ 585,101	\$ 585,101	\$ 132,987	\$ -	\$ 452,114
Salaries/Benefits Lapse	\$ (75,263)	\$ (75,263)	\$ -	\$ -	\$ (75,263)
Overtime	\$ -	\$ -	\$ 2,460	\$ -	\$ (2,460)
Shift Differential	\$ -	\$ -	\$ (3)	\$ -	\$ 3
Special Pay	\$ 22,870	\$ 22,870	\$ 15,616	\$ -	\$ 7,254
Lump Sum Payment	\$ -	\$ -	\$ -	\$ -	\$ -
BENEFITS:					
FICA & Medicare	\$ 47,629	\$ 47,629	\$ 29,069	\$ -	\$ 18,560
Pension, Unfunded Liability & Disability & FRS Pension	\$ 428,537	\$ 428,537	\$ 340,767	\$ -	\$ 87,770
GEPP Define Contribution Pension	\$ 220,396	\$ 220,396	\$ 110,554	\$ -	\$ 109,842
Dental, Life & Health Insurance	\$ 328,958	\$ 328,958	\$ 227,674	\$ -	\$ 101,284
Worker's Compensation	\$ 18,652	\$ 18,652	\$ 13,989	\$ -	\$ 4,663
Unemployment Insurance	\$ -	\$ -	\$ 3,651	\$ -	\$ (3,651)
PROFESSIONAL SERVICES:					
Professional Services	\$ 466,168	\$ 433,668	\$ 234,438	\$ 144,007	\$ 55,223
Background Checks/DR	\$ 18,011	\$ 8,011	\$ -	\$ -	\$ 8,011
OTHER CONTRACTUAL SERVICES:					
Contractual Services	\$ 6,030	\$ 6,030	\$ -	\$ -	\$ 6,030
Training Workshops	\$ 8,399	\$ 8,399	\$ 4,328	\$ 267	\$ 3,804
TRAVEL AND PER DIEM:					
Travel Expenses (Out of County)	\$ 21,877	\$ 12,950	\$ -	\$ -	\$ 12,950
Local Mileage & Parking & Tolls	\$ 22,000	\$ 6,180	\$ 541	\$ -	\$ 5,639
INTERNAL SERVICE CHARGES					
ITD Allocations	\$ 367,584	\$ 403,020	\$ 282,264	\$ -	\$ 120,756
OGC Legal - IS Allocation	\$ 110,748	\$ 110,748	\$ 42,891	\$ -	\$ 67,857
Copier Consolidation & Copy Center - IS Allocation	\$ 48,381	\$ 48,381	\$ 12,417	\$ -	\$ 35,964
FLEET - Van Maintenance	\$ 4,475	\$ 4,475	\$ -	\$ -	\$ 4,475
Mailroom - IS Allocation	\$ 104	\$ 104	\$ -	\$ -	\$ 104
Utilities Allocation - Public Works - IS Allocation	\$ 122,015	\$ 122,015	\$ 91,511	\$ -	\$ 30,504
Building Maintenance - City Wide - IS Allocation	\$ 92,092	\$ 92,092	\$ 61,395	\$ -	\$ 30,697
Guard Service & ADT - IS Allocation	\$ 67,101	\$ 67,101	\$ 50,326	\$ -	\$ 16,775
Ergonomic Assessment	\$ -	\$ -	\$ -	\$ -	\$ -
RENTAL AND LEASES:					
Rentals & Other Rent	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Rentals (Land & Buildings)	\$ -	\$ -	\$ -	\$ -	\$ -
INSURANCE:					
General Liability & Miscellaneous Insurance	\$ 35,182	\$ 35,182	\$ 31,333	\$ -	\$ 3,849
REPAIRS AND MAINTENANCE SERVICE:					
Repairs and Maintenance	\$ 2,000	\$ 5,985	\$ 4,657	\$ -	\$ 1,328
Hardware/Software Maintenance or Licensing Agreement	\$ 66,800	\$ 66,800	\$ 44,195	\$ 13,258	\$ 9,347
PRINTING AND BINDING/PROMOTIONAL ACTIVITIES:					
Printing and Binding	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Advertising and Promotion	\$ 15,927	\$ 25,927	\$ 10,003	\$ 409	\$ 15,515
OTHER CURRENT CHARGES AND OBLIGATIONS:					
Miscellaneous Services and Charges	\$ 1,750	\$ 1,750	\$ -	\$ -	\$ 1,750
Stipends	\$ 5,000	\$ 1,625	\$ -	\$ -	\$ 1,625
Welfare - Burials	\$ -	\$ -	\$ -	\$ -	\$ -
OFFICE AND OPERATING SUPPLIES:					
Postage	\$ 200	\$ 200	\$ 140	\$ -	\$ 60
Office Supplies	\$ 14,793	\$ 14,793	\$ 1,345	\$ 9,301	\$ 4,147
Food	\$ 9,065	\$ 9,065	\$ 1,020	\$ 186	\$ 7,859
Furniture and Equipment under \$1,000	\$ -	\$ 2,306	\$ 2,306	\$ -	\$ -
Other Operating Supplies (Incl. Literacy supplies/books)	\$ 46,170	\$ 45,734	\$ 24,517	\$ 3,261	\$ 17,956
Software. Computer Items Under \$1,000	\$ -	\$ 4,939	\$ 887	\$ -	\$ 4,052
Employee Training	\$ 8,798	\$ 23,190	\$ 21,223	\$ 600	\$ 1,367
Dues, Subscriptions	\$ 57,070	\$ 57,070	\$ 26,887	\$ -	\$ 30,183
Office Furniture	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Computer Equipment	\$ 335	\$ 335	\$ 4,591	\$ (4,257)	\$ 1
AIDS TO PRIVATE ORGANIZATIONS:					
Subsidies/Contributions (Agencies & Match \$\$)	\$ 37,746,175	\$ 38,082,282	\$ 13,609,622	\$ 13,417,408	\$ 11,055,252
INTRAFUND TRANSFERS					
Interfund Transfer - Debt Service Interest	\$ 194,824	\$ 194,824	\$ 141,924	\$ -	\$ 52,900
Interfund Transfer - Debt Service Principle	\$ 253,000	\$ 253,000	\$ 188,701	\$ -	\$ 64,299
Interfund Transfers Out	\$ 250,000	\$ 315,000	\$ 187,500	\$ -	\$ 127,500
Intrafund Transfers Out (HF, SAMHSA & Nutrition)	\$ 1,025,500	\$ 1,092,540	\$ 85,000	\$ -	\$ 1,007,540
Reserves	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING FUND INDEXES	\$ 45,424,696	\$ 45,892,843	\$ 17,942,822	\$ 13,584,440	\$ 14,365,581

KIDS HOPE ALLIANCE

After-School Food Program Grant

Grant Period: October 1, 2020 to September 30, 2021

June 30, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,135,281	\$ 512,110	\$ -	\$ (623,171)
Contributions from Other Funds	10,000	10,000	-	-
Total Revenues	\$ 1,145,281	\$ 522,110	\$ -	\$ (623,171)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 63,008	\$ 23,568	\$ -	\$ 39,440
Salaries - Part Time	-	-	-	-
Employee Benefits	18,667	8,271	-	10,396
After-School Team Up - Food/Food Transp	1,056,380	486,480	569,900	-
Internal Service Charges	4,209	-	-	4,209
Other Operating Expenses	3,017	1,300	-	1,717
Capital Outlay	-	-	-	-
Indirect Costs	-	\$ -	-	-
Total Expenditures	\$ 1,145,281	\$ 519,619	\$ 569,900	\$ 55,762
Total Revenues Less Expenditures	\$ -	\$ 2,491	\$ (569,900)	\$ (567,409)

Purpose of Grant:

Provide snacks and suppers to children in afterschool programs.

Additional Information:

Payroll expenses from May-June have not been loaded into the general ledger.

KIDS HOPE ALLIANCE

Summer Lunch Program

Grant Period: April 1, 2021 to August 31, 2021

June 30, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 776,754	\$ -	\$ -	\$ (776,754)
Total Revenues	\$ 776,754	\$ -	\$ -	\$ (776,754)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 27,394	\$ -	\$ -	\$ 27,394
Salaries - Part Time	98,843	-	-	98,843
Employee Benefits	14,620	-	-	14,620
After-School Team Up - Food/Food Transp	620,583	-	620,583	-
Internal Service Charges	650	-	-	650
Other Operating Expenses	14,664	542	4,013	10,109
Capital Outlay	-	-	-	-
Indirect Costs	-	\$ -	-	-
Total Expenditures	\$ 776,754	\$ 542	\$ 624,596	\$ 151,616
Total Revenues Less Expenditures	\$ -	\$ (542)	\$ (624,596)	\$ (625,138)

Purpose of Grant:

Provide nutritious meals to children during the summer.

Additional Information:

Payroll expenses from May-June have not been loaded into the general ledger.

KIDS HOPE ALLIANCE

Healthy Families Grant

Grant Period: July 1, 2020 to June 30, 2021

June 30, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,094,500	\$ 898,558	\$ -	\$ (195,942)
Contributions from Other Funds	940,500	940,500	-	-
Total Revenues	\$ 2,035,000	\$ 1,839,058	\$ -	\$ (195,942)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 102,749	\$ 85,462	\$ -	\$ 17,287
Salaries - Part Time	-	-	-	-
Employee Benefits	51,486	40,896	-	10,590
Internal Service Charges	16,797	-	-	16,797
Other Operating Expenses	31,902	3,697	1,320	26,885
Capital Outlay	4,000	2,812	-	1,188
Grants and Aids	1,816,945	1,287,763	463,737	65,445
Indirect Costs	11,121	-	-	11,121
Total Expenditures	\$ 2,035,000	\$ 1,420,630	\$ 465,057	\$ 149,313
Total Revenues Less Expenditures	\$ -	\$ 418,428	\$ (465,057)	\$ (46,629)

Purpose of Grant:

An evidence-based, voluntary home visitation program proven to prevent child abuse/neglect for Jacksonville's highest at-risk families.

Additional Information:

Payroll expenses for May-June have not been loaded into the general ledger.

KIDS HOPE ALLIANCE

Wallace Foundation Grant

Grant Period: March 15, 2012 to September 30, 2020

June 30, 2021

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
REVENUES:				
Contributions from Private Sources	\$ 915,000	\$ 915,000	\$ -	\$ -
Contributions from Other Funds	419,465	419,465	-	-
Total Revenues	\$ 1,334,465	\$ 1,334,465	\$ -	\$ -
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 301,980	\$ 301,980	\$ -	\$ -
Salaries - Part Time	16,965	16,965	-	-
Employee Benefits	119,457	119,457	-	-
Internal Service Charges	4,552	1,075	-	3,477
Other Operating Expenses	831,980	809,082	20,710	2,188
Capital Outlay	5,052	5,052	-	-
Indirect Costs	54,479	52,926	-	1,553
Total Expenditures	\$ 1,334,465	\$ 1,306,537	\$ 20,710	\$ 7,218
Total Revenues Less Expenditures	\$ -	\$ 27,928	\$ (20,710)	\$ 7,218

Purpose of Grant:

Develop a uniformly high quality seamless and coordinated system of out-of-school time, with shared goals for children in Jacksonville.

Additional Information:

Budget appropriated for life of the grant.

The remaining budget for Other Operating Expenses in the amount of \$2,188 will be utilized within the month of August.

KIDS HOPE ALLIANCE

SAMHSA - High Fidelity Wrap Around Grant

Grant Period: September 30, 2018 to September 29, 2020

June 30, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,543,725	\$ 818,939	\$ -	\$ (724,786)
Intrafund Transfer	146,000	146,000	-	-
Total Revenues	\$ 1,689,725	\$ 964,939	\$ -	\$ (724,786)
EXPENDITURES:				
Salaries - Permanent and Probationary	\$ 83,495	\$ 71,863	\$ -	\$ 11,632
Employee Benefits	32,246	29,715	-	2,531
Internal Service Charges	2,500	4,810	-	(2,310)
Other Operating Expenses	26,659	4,013	-	22,646
Capital Outlay	1,100	-	-	1,100
Grants and Aids	1,543,725	1,536,491	7,234	-
Indirect Costs	-	-	-	-
Total Expenditures	\$ 1,689,725	\$ 1,646,892	\$ 7,234	\$ 35,599
Total Revenues Less Expenditures	\$ -	\$ (681,953)	\$ (7,234)	\$ (689,187)

Purpose of Grant:

This grant is to identify children who are admitted to crisis stabilization in NE Florida (Baker Act), refer them upon discharge to a mental health center; and respond to their immediate physical and mental health needs.

Additional Information:

Year 4 grant; received "no cost" extension for another year through September 30, 2020.

KIDS HOPE ALLIANCE

SAMHSA - Jax System Collaborative Care

Grant Period: September 30, 2019 to September 29, 2020

June 30, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,000,000	\$ 749,978	\$ -	\$ (250,022)
	-	-	-	-
Total Revenues	\$ 1,000,000	\$ 749,978	\$ -	\$ (250,022)
EXPENDITURES:				
Internal Service Charges	-	-	-	-
Grants and Aids	1,000,000	749,978	250,022	-
Total Expenditures	\$ 1,000,000	\$ 749,978	\$ 250,022	\$ -
Total Revenues Less Expenditures	\$ -	\$ -	\$ (250,022)	\$ (250,022)

Purpose of Grant:

The purpose of this grant is to improve the mental health outcomes for children and youth with serious emotional disturbance (SED) and their families.

Additional Information:

Amount encumbered but not spent will be carried over to year 2 of this grant.

KIDS HOPE ALLIANCE

SAMHSA - Jax System Collaborative Care

Grant Period: September 30, 2020 to September 29, 2021

June 30, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,000,000	\$ 459,208	\$ -	\$ (540,792)
Intrafund Transfer	75,000	75,000	-	-
Total Revenues	\$ 1,075,000	\$ 534,208	\$ -	\$ (540,792)
EXPENDITURES:				
Salaries - Permanent and Probationary	50,000	18,544	-	31,456
Employee Benefits	13,881	4,927	-	8,954
Internal Service Charges	700	-	-	700
Other Operating Expenses	10,419	-	-	10,419
Grants and Aids	1,000,000	459,208	540,792	-
Total Expenditures	\$ 1,075,000	\$ 482,679	\$ 540,792	\$ 51,529
Total Revenues Less Expenditures	\$ -	\$ 51,529	\$ (540,792)	\$ (489,263)

Purpose of Grant:

The purpose of this grant is to improve the mental health outcomes for children and youth with serious emotional disturbance (SED) and their families.

Additional Information:

This is year 2 of a 4 year grant.

Payroll expenses from May-June have not been loaded into the general ledger.

\$250,000 unspent funding from year 1 of this grant will be carried over to year 2 upon COJ Budget Office approval.

KIDS HOPE ALLIANCE

Cities for Financial Empowerment-Financial Navigators

Grant Period: August 1, 2020 to October 31, 2021

June 30, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Source	\$ 80,000	\$ 72,000	\$ -	\$ (8,000)
Total Revenues	\$ 80,000	\$ 72,000	\$ -	\$ (8,000)
<u>EXPENDITURES:</u>				
Grants and Aids	80,000	72,000	8,000	-
Total Expenditures	\$ 80,000	\$ 72,000	\$ 8,000	\$ -
Total Revenues Less Expenditures	\$ -	\$ -	\$ (8,000)	\$ (8,000)

Purpose of Grant:

To provide financial information and referrals to residents impacted by the COVID-19 pandemic and economic fallout.

Additional Information:

KIDS HOPE ALLIANCE

Cities for Financial Empowerment-Summer Jobs Connect

Grant Period: May 1, 2020 to April 30, 2021

June 30, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Contributions from Private Source	\$ 20,000	\$ 20,000	\$ -	\$ -
Total Revenues	\$ 20,000	\$ 20,000	\$ -	\$ -
EXPENDITURES:				
Salaries - Permanent and Probationary	14,400	-	-	14,400
Employee Benefits	209	-	-	209
Internal Service Charges	-	-	-	-
Other Operating Expenses	5,391	-	-	5,391
Total Expenditures	\$ 20,000	\$ -	\$ -	\$ 20,000
Total Revenues Less Expenditures	\$ -	\$ 20,000	\$ -	\$ 20,000

Purpose of Grant:

To support programming to help participants open safe financial institution accounts and received financial education services.

Additional Information:

The remaining budget totaling \$20,000 was transferred to the PreTeen/Teen essential service category as it was CFE's request to use the funds as an addition to the Goodwill MYLAC program.

KIDS HOPE ALLIANCE
Youth Travel Trust Fund
June 30, 2021

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Transfer from Other Funds	\$ 140,794	\$ 140,794	\$ -	\$ -
Total Revenues	\$ 140,794	\$ 140,794	\$ -	\$ -
<u>EXPENDITURES:</u>				
Grants and Aids	\$ 140,794	\$ 57,545	\$ 932	\$ 82,317
Total Expenditures	\$ 140,794	\$ 57,545	\$ 932	\$ 82,317
Total Revenues Less Expenditures	\$ -	\$ 83,249	\$ (932)	\$ 82,317

Purpose of Program:

Assist youth and chaperones with the cost of travel expenses to events when selected to represent Jacksonville.

Additional information:

\$50,000 is appropriated to this trust fund with the beginning of each fiscal year per City Ordinance.

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Stop the Violence

June 30, 2021

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Interfund Transfer In	\$ 764,550	\$ 764,550	\$ -	\$ -
NC-Transfers	15,866	15,866	-	-
Total Revenues	\$ 780,416	\$ 780,416	\$ -	\$ -
<u>EXPENDITURES:</u>				
Trust Fund Authority	\$ 15,866	\$ 14,366	\$ -	\$ 1,500
Grants and Aids	764,550	478,869	77,996	207,685
Total Expenditures	\$ 780,416	\$ 493,235	\$ 77,996	\$ 209,185
Total Revenues Less Expenditures	\$ -	\$ 287,181	\$ (77,996)	\$ 209,185

Purpose of Program:

To provide funding for the Board's mini-grant program up to \$25,000 awarded to organizations that provide programs for children and youth in the Jacksonville community and that are within the services, programs and activities identified in the Essential Service Categories.

Additional information:

\$200,000 is appropriated to this trust fund with the beginning of the each fiscal year per City Ordinance.

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Mini Grants Program

June 30, 2021

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Gain/Loss	\$ 2,420	\$ 2,420	\$ -	\$ -
Contributions from Private Sources	696,460	701,941	-	5,481
Interfund Transfer In	158,318	158,318	-	-
Debt & Other ERP CleanUp	490	490	-	-
Total Revenues	\$ 857,688	\$ 863,169	\$ -	\$ 5,481
<u>EXPENDITURES:</u>				
Other Operating Expenses	\$ 49	\$ 49	\$ -	\$ -
Trust Fund Authority	939,003	819,081	-	119,922
Interfund Transfer Out	75,000	75,000	-	-
Indirect Cost	6,060	6,060	-	-
Total Expenditures	\$ 1,020,112	\$ 900,190	\$ -	\$ 119,922
Total Revenues Less Expenditures	\$ (162,424)	\$ (37,021)	\$ -	\$ 125,403

Purpose of Program:

Mini Grants up to \$25,000 per KHA Trust Sec 111.850 Part A

KIDS HOPE ALLIANCE
Jax Kids Book Club Trust Fund
June 30, 2021

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Sources	\$ 275,789	\$ 275,789	\$ -	\$ -
Total Revenues	\$ 275,789	\$ 275,789	\$ -	\$ -
<u>EXPENDITURES:</u>				
Operating Expenses	\$ 273,789	\$ 272,112	\$ -	\$ 1,677
Food	1,000	680	-	320
Internal Service Charges	1,000	9	-	991
Total Expenditures	\$ 275,789	\$ 272,801	\$ -	\$ 2,988
Total Revenues Less Expenditures	\$ -	\$ 2,988	\$ -	\$ 2,988

Purpose of Program:

Provide books to children at the end of their VPK year as they transition to kindergarten to help encourage reading over the summer.

Additional information:

Self-appropriating Trust Fund

BOARD ACTION ITEM: **CONTRACT WITH MANAGED ACCESS TO CHILD HEALTH (MATCH) AS PART OF THE RESILIENCE IN COMMUNITIES AFTER STRESS AND TRAUMA (RECAST) GRANT**

ESSENTIAL SERVICE CATEGORY: **SPECIAL NEEDS**

BOARD MEETING: **AUGUST 18, 2021**

TO: **KIDS HOPE ALLIANCE BOARD OF DIRECTORS**

FROM: **MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

REQUESTED ACTION:

The Board is asked to:

- 1) Authorize the CEO of Kids Hope Alliance to execute a contract with Managed Access for Child Health (MATCH, dba Partnership for Child Health) as the direct service agency provider included in the award of the 2021 Resiliency in Communities After Stress and Trauma (Short Title: ReCAST Program) funded by the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Center for Mental Health Services.

NARRATIVE:

The Substance Abuse and Mental Health Services Administration (SAMHSA), Center for Center for Mental Health Services (CMHS), has awarded the Kids Hope Alliance the Resiliency in Communities After Stress and Trauma (Short Title: ReCAST Program) grant. The purpose of this program is to assist high-risk youth and families and promote resilience and equity in communities that have recently faced civil unrest through implementation of evidence-based violence prevention, and community youth engagement programs, as well as linkages to trauma-informed behavioral health services. The goal of the ReCAST Program is for local community entities to work together in ways that lead to improved behavioral health, empowered community residents, reductions in trauma, and sustained community change.

This grant submission will seek to:

- Assist high-risk youth and families
- Promote resilience and equity in communities that have recently faced civil unrest
- For local community entities to work together in ways that lead to improved behavioral health, empowered community residents, reductions in trauma, and sustained community change.

Deliverables for the grant are:

- Creation of a Public Health System Impact Statement
- Convene and engage a diverse coalition of stakeholders

- Conduct a Community Needs and Resources Assessment
- Develop and implement a community strategic plan
- Implement behavioral health services
- Provide training in trauma-informed approaches
- Provide peer support services for high-risk youth and families
- Facilitate the health insurance application and enrollment process for eligible uninsured clients
- Data Collection
- Develop Data Collection Instruments and Protocols
- Creation of a timeline for five years

The Kids Hope Alliance is seeking permission to subcontract with the partner MATCH for programing. They were included as the support agency to provide the direct services in the grant submission and their direct contract will be approved through City Council when the grant submission is appropriated.

FISCAL IMPACT:

\$4,991,201 is funding over five years, (\$991,201 the first year of the grant and \$1,000,000 each additional four years). Managed Access for Child Health (MATCH, dba Partnership for Child Health) is subcontracting services to several agencies such as Cure Violence, Hope Street, Jacksonville Public Education Fund, Voices Institute, Bethel Baptist, UF Cheer and Northwest Behavioral to provide extended direct services.

GOVERNANCE/PROGRAM IMPACT:

This is a new grant that will begin on 9/30/21 and end on 9/29/26.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: RECAPTURE OF KHA 2020-2021 FUNDS
ESSENTIAL SERVICE CATEGORIES: SPECIAL NEEDS
OUT OF SCHOOL TIME
BOARD MEETING: AUGUST 18, 2021

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

1) Ratify and approve the filing of legislation by the Kids Hope Alliance (KHA) staff asking City Council to appropriate \$2,532,308 to the KHA Operating fund and to direct the recaptured funds to the following:

a) transfer \$724,786 to the SAMHSA High-Fidelity Wrap Around Services & Integrated Care Coordination for Children and Youth grant fund.

b) transfer the remaining \$1,807,522 to provide additional funds for KHA's Out of School Time Essential Service account.

NARRATIVE:

KHA is requesting the Board to authorize legislation to recoup the \$2,532,208 recaptured from the year-end processing of FY 2020:

- \$724,786 of the funds will go to the SAMHSA grant fund to rectify a 2017 accounting error that resulted in a deficit in the grant. The City Accounting department will process the transaction to correct the actuals on the grant.
- \$1,807,522 of the funds will go to the Out of School Time Essential Service account to fund additional slots in OST programs.

FISCAL IMPACT:

Upon approval by the KHA Board and the full City Council, the fiscal impact would be a total of \$2,532,308, with \$724,786 rectifying an accounting deficit and \$1,807,522 being used on OST programming. This money will be carried forward to the KHA 2021/2022 budget.

GOVERNANCE/PROGRAM IMPACT:

This item requires Board and City Council approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: ADVANCE PAYMENT POLICY
BOARD MEETING: AUGUST 18, 2021

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

1. The Board is asked to approve the amended policy, Advance payment.

NARRATIVE:

The Kids Hope Alliance by ordinance in section 77.109 (9) has the power to advance funds up to 25 percent of the contract amount to Small Providers, Providers and Agencies, subject to applicable Board rules and policies, for the purpose of providing the start-up funds necessary to commence services. Being mindful that the Kids Hope Alliance funds are not intended to be the sole source of funding for agencies' programs, the policy outlines the advance amount and the time frame for recouping the advanced funds.

The main revision to the policy provides more time for the Provider to pay back the advance. The intent is for the Small Provider, Provider or Agency to repay the advance in full by the end of the term of the contract for which the advance was made and for KHA to make no other payments under the contract (including any advance available for any renewal term) until the advance has been repaid in full.

FISCAL IMPACT:

None

GOVERNANCE/PROGRAM IMPACT:

By ordinance Kids Hope Alliance makes and adopts policies. Ordinance 77.109 (a) (18) - Make and adopt bylaws, rules, regulations and policies for the Board's guidance, operation, and governance; however, the Board's bylaws, rules, regulations and policies shall not be inconsistent with this Chapter, Federal or State laws or other applicable City ordinances.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.



**POLICIES AND PROCEDURES MANUAL
ADVANCE PAYMENT POLICY**

Section:	Finance	Policy #:	
Subject:	Advance Payments and Recouping Advance Payments		
Effective Date:	August 18, 2021	Review Date:	
Approved: KHA Board of Directors at its August 18, 2021 meeting			

AUTHORITY:

Ordinance Code, Section 77.109(a)(9) – Kids Hope Alliance Powers:

KHA in developing, overseeing, implementing and managing the Essential Services Plan for Kids under this Chapter shall have the following powers to: Advance funds up to 25 percent of the contract amount to Providers, Small Providers and Agencies, subject to applicable Board rules and policies, for the purpose of providing the start-up funds necessary to commence services.

POLICY:

The CEO, or the CEO’s designee, may approve advances in accordance with Section 77.109(a)(9), Ordinance Code, and this Policy. The amount of an advance shall not exceed 25 percent of the contracted amount for the then current term of the contract.

If a Provider, Small Provider or Agency is requesting an advance, and the contract is funded by the Kids Hope Alliance with funds from a grant or other source of funds outside the City of Jacksonville, the amount of the advance shall only be available to the extent the funds have been received and appropriated by the Jacksonville City Council.

PROCEDURE:

1. Upon execution of a contract with the Kids Hope Alliance, the Small Provider, Provider or Agency will submit an Advance Payment Option Form indicating the percentage they are requesting, which can range from 0% to 25%. KHA Finance will forward a payment request to the City of Jacksonville General Accounting Division for processing of the requested advance.

RECOUPING THE ADVANCE:

The advance shall be recouped in accordance with the following:

1. The advance payment shall be recouped starting in the payment period (month or quarter) that is halfway through the current term of the contract. For example, for a 12-month contract that begins August 1 and is payable monthly, recoupment of the advance will begin by reducing the monthly payment for February. If the halfway point is in the middle of a payment period, recoupment of the advance will start in the following payment period.

The advance will be repaid during each payment period remaining under the contract in equal installment amounts determined by dividing the total amount of the advance by the total payment periods remaining in the current term of the contract. If the amount otherwise payable for any payment period is not sufficient to cover the applicable recoupment amount, the balance shall be paid from the next monthly or quarterly payment amount. The intent is to repay the advance in full by the end of the current contract term and to make no other advances or payments for any renewal term or new contract until the advance has been repaid in full.

2. The CEO may extend the advance payback period as needed based on extenuating circumstances, such as natural disasters or extreme financial hardship, provided that the CEO, or the CEO's designee, and the Small Provider, Provider or Agency have worked out a repayment plan that is acceptable to KHA in the CEO's reasonable discretion.
3. A Small Provider, Provider or Agency will not receive an advance or payments for any renewal term, or any new contract for essentially the same services, until the advance for a prior term or contract is fully recouped.
4. A Small Provider, Provider or Agency at any time may elect to pay back the advance sooner than required under this Policy.

**BOARD ACTION ITEM: FUNDING FOR FLORIDA STATE COLLEGE TEEN
VIOLENCE PREVENTION ACADEMY**

ESSENTIAL SERVICE CATEGORY: JUVENILE JUSTICE

BOARD MEETING: AUGUST 18, 2021

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Approve funding for Florida State College of Jacksonville (“FSCJ”) to provide a Teen Violence Prevention Academy up to the amount of \$240,000.
- 2) Authorize the CEO of KHA to execute a contract with FSCJ for the period October 1, 2021 through July 31, 2022 with the option to renew the contract for four additional one-year terms, and to take all other actions necessary to accomplish the actions approved in (1) above, along with any subsequent renewals based on the evaluation of outcomes and funding utilization.
- 3) Authorize a waiver of the age requirements in Chapter 77, Ordinance Code and direct KHA staff to request that legislation be filed to authorize this contract and the waiver.

NARRATIVE:

The overall goal of the program is to help Duval County youth, between the ages of 16-21 to improve their level of education through adult education and workplace certifications to obtain employment. FSCJ Teen Violence Prevention Academy is designed in a manner to allow the program to intensively serve the participants and address the following program objectives:

- **To enroll at least 80 students in the FSCJ Teen Violence Prevention Academy** – to be accomplished by: employing a variety of methods to disseminate FSCJ Teen Violence Prevention Program recruitment materials within the targeted community of 16 - 21 year olds.
- **Of the FSCJ Teen Violence Prevention Academy students who enter high school equivalency (GED® program) or high school diploma training - 75% will earn their high school equivalency or high school diploma.**
- **Of the students who enter FSCJ Teen Violence Prevention Academy workforce programs - 75% will complete and earn an industry credential**
- **80% OF FSCJ Teen Violence Prevention Academy students will successfully complete Ready to Work Training** – by strengthening foundational employability and soft skills.

KHA first funded this program in 2019. This is a new focus for FSCJ so it required a program implementation period which included hiring staff hiring, building relationships with community

partners and recruitment activities for the FSCJ Teen Violence Prevention Academy. COVID-19 further stagnated the process of recruiting students. However, FSCJ staff anticipates completing the outlined program goals as community partners are steadily referring participants for enrollment. Funding through October 1, 2021 - September 30, 2022 will allow programming that is necessary to fully implement available courses which have been going well. The program is currently in good standing.

Under Chapter 77, Ordinance Code, KHA is authorized to fund programs for kids or children. These terms are defined in Chapter 77 as follows:

Children or Youth or kids shall each mean all persons in Duval County that are 18 years or younger and any person between 19 and 21 years (22 years in the case of special needs persons) who is enrolled in a Duval County high school, general education development (GED) program, high school equivalency program (provided that any person age 19—21, regardless of enrollment status, shall be eligible for the Mayor's Summer Jobs Program).

FISCAL IMPACT:

Florida State College will receive funding through Kids Hope Alliance in the amount of up to \$250,000.00 for the first ten months, and up to \$290,000 for subsequent years.

PROGRAMMATIC IMPACT:

This program provides for optimization of educational and career opportunities for youth in our community.

GOVERNANCE/PROGRAM IMPACT:

1. This request requires KHA Board Approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.



Community Needs Assessment and Gap Analysis Review 8/18/2021

About NLP Logix

Machine Learning & Artificial Intelligence

Core Capabilities

Data Capture Automation

AI-Driven document processing enables us to analyze documents objectively, much the way a human would



Robotic Process Automation

Business processes can be automated with a focus on both error reduction and freeing up employees to handle more complex tasks

Application Development

We specialize in custom end-to-end solutions integrating machine learning and other forms of automation into your workflows



Advanced Analytics

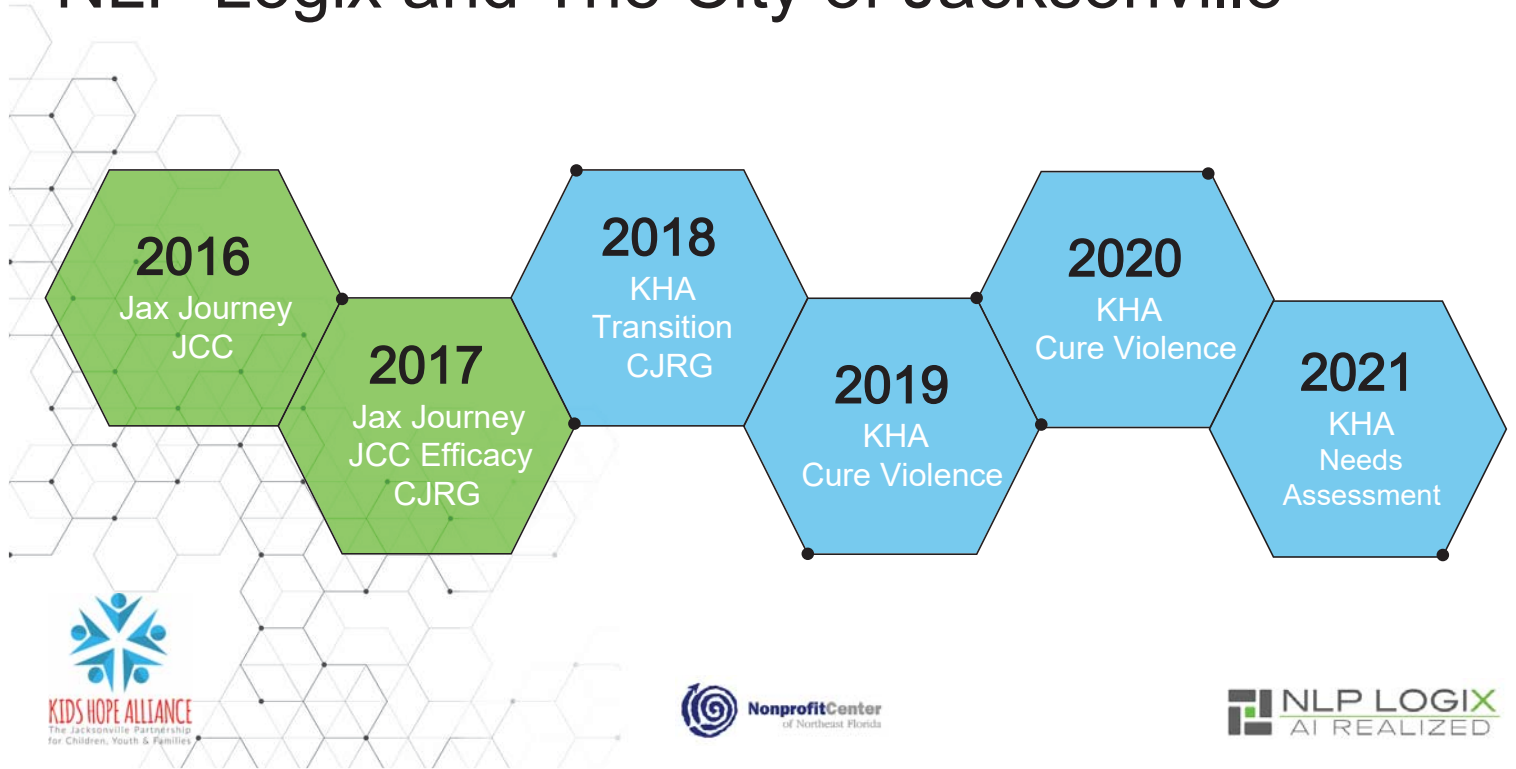
Your data can be compiled and harvested to spot trends and provide you with the tools

Modeling and Integration

We use machine learning to implement statistical and predictive models to increase your business process automation



NLP Logix and The City of Jacksonville



The Needs Assessment and Gap Analysis Team

This project will be completed as a partnership between the Kids Hope Alliance staff, the Nonprofit Center of Northeast Florida, and NLP Logix.

This team will bring together the following skill sets in order to accomplish the goal:

Data Analyst

Facilitator

Statistician

Project Manager

Director of Strategic
Initiatives and Evaluation

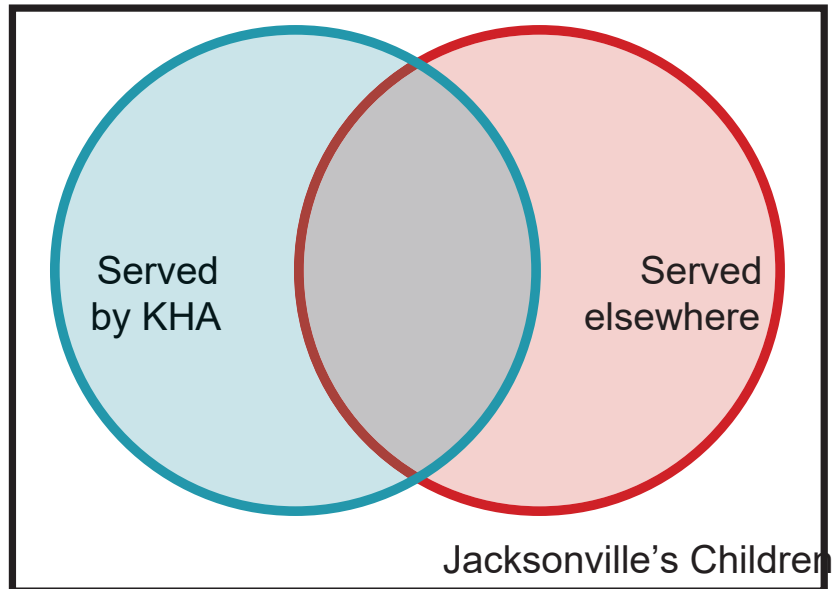
Operations Manager



Genesis of this project

Are the programs funded by KHA meeting the most critical needs of Jacksonville children and youth?

Could programs be funded in a way that would better serve children and youth?



Study Mission Statement

In order to increase understanding around allocation of resources, funding, and services provided to children, youth and their families in Jacksonville, Florida, our goal is to:

Identify the needs of children, youth, and their families in Duval County

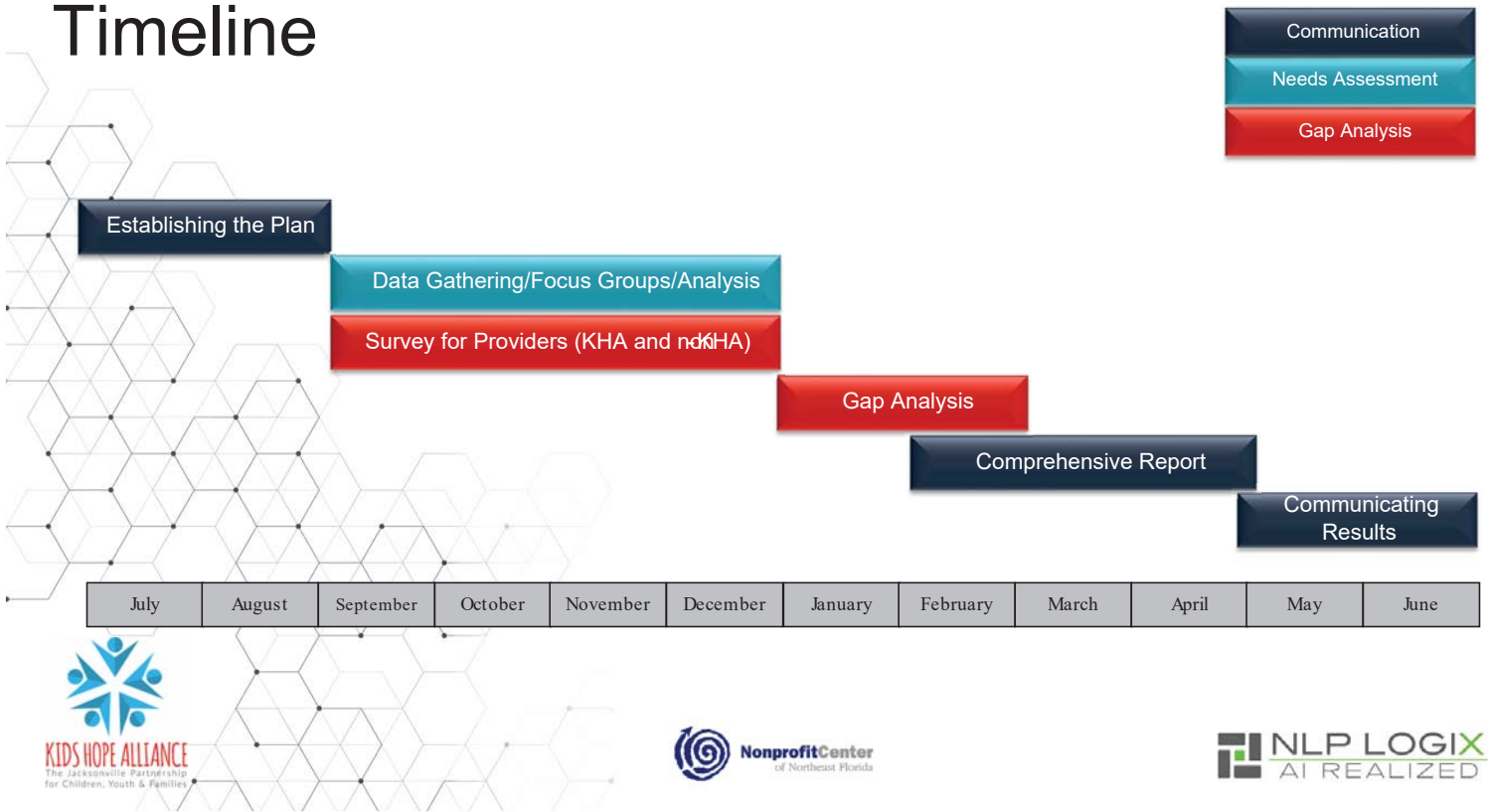
Document and categorize the resources available to children, youth, and the agencies that serve them

Identify the gaps between those needs and services, as well as gaps in available funding

Form Recommendations for filling those gaps



Timeline



Ensuring Community Engagement Community Feedback Group and Advisory Board

Advisory Board

4 members

To provide expert opinions and advice around overall strategy and results before public release.

Community Feedback Group

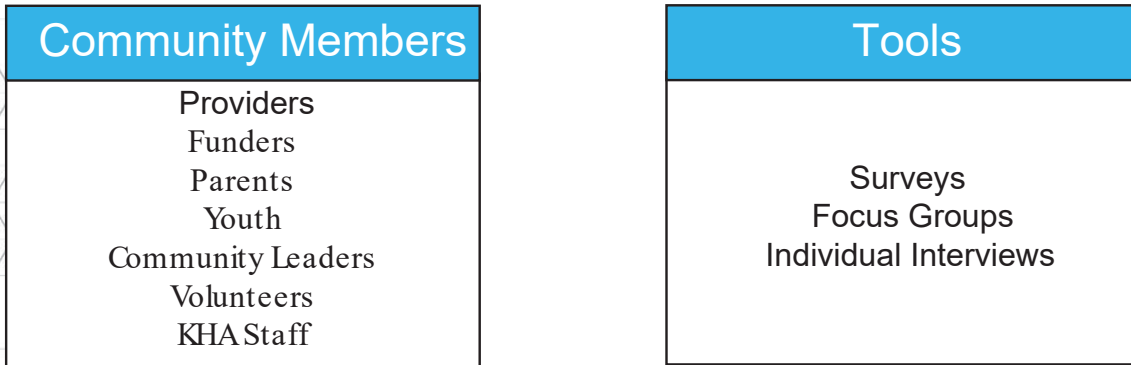
8 members

To provide community opinion on survey and focus group topics and identify missing topics. This group will consist of parents, youth, faithbased leaders, and community advocates.

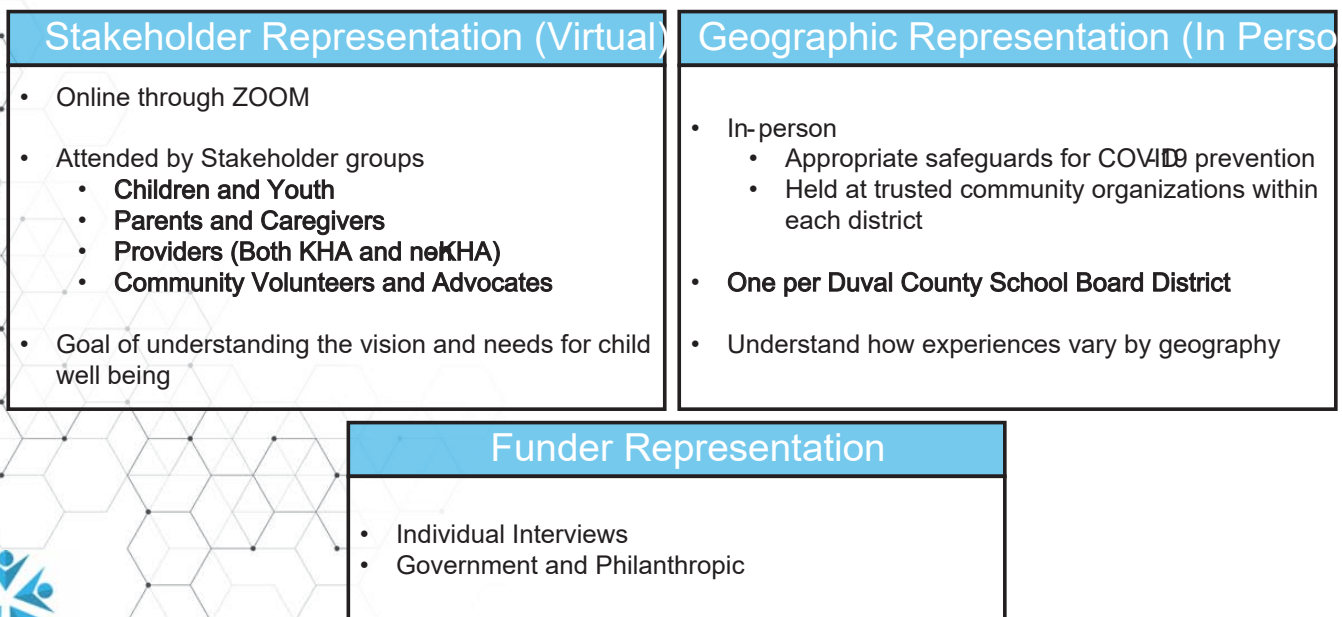


Needs Assessment Details

To ensure a community focused result, the Needs Assessment and Gap Analysis will involve stakeholders at every step of the process



Potential Breakdown of Focus Groups



The End Goal of this Project

At the conclusion of this assessment and analysis, the Kids Hope Alliance will have:

- A complete picture of current children and youth programming available in the City of Jacksonville
- An understanding of the gaps where additional funding will have an impact on the most critical needs
- Details around areas where additional funding may be available to further stretch the Kids Hope Alliance budget.

This analysis is a necessary first step in measuring the efficacy of Kids Hope Alliance programming throughout the City of Jacksonville.

