



KIDS HOPE ALLIANCE

The Jacksonville Partnership
for Children, Youth & Families

BOARD MEETING AGENDA

Wednesday, February 19th 2020

10:00 AM - 12:00 PM

		<u>Page #</u>
1. CALL TO ORDER	Kevin Gay	
2. APPROVAL OF THE MINUTES	Kevin Gay	03
3. CHAIRMAN'S REPORT	Kevin Gay	
4. CEO'S REPORT	Donald Horner III	
5. FINANCE COMMITTEE REPORT	Tyra Tutor	06
• Financial Report – December 31, 2019		
6. GOVERNANCE AND PROGRAMS COMMITTEE REPORT	Dr. Barbara Darby	
7. CONSENT AGENDA <i>(open for public comment prior to vote)</i>	Dr. Saralyn Grass	
*All items can be pulled for discussion		
<hr/>		
• Summer Camp Continuation Funding		33
<i>(Approved at Governance and Finance Committees)</i>		
• Boys and Girls Club of NE FL Seat Transfer		37
<i>(Approved at Governance and Finance Committees)</i>		
• Communities in Schools Seat Transfer		39
<i>(Approved at Governance and Finance Committees)</i>		
• Douglas Anderson Youth Travel Trust Fund Request		41
<i>(Approved at Governance and Finance Committees)</i>		
• First Baptist Church of Oakland Youth Travel Trust Fund Request		43
<i>(Approved at Governance and Finance Committees)</i>		
<hr/>		
8. ACTION ITEMS <i>(open for public comment prior to vote)</i>		
• Out of School Time RFP	Dr. Saralyn Grass	45
9. BOARD DISCUSSION		
• Acting CEO Appointment		

10. SUBJECT MATTER EXPERT PRESENTATION		
• Healthy Families Efficacy Review	Chad Gardner and Jerelyn Allen	
11. STAFF UPDATES		
• Family Engagement	Travis Williams	46
• Essential Services Plan Data Overview	Rodger Belcher	
• Board Retreat Summary	Donald Horner III	61
12. PUBLIC COMMENTS		
13. ADJOURN		
• Next Board Meeting: March 18 th		

Kids Hope Alliance
The Jacksonville Partnership for Children, Youth and Families
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

Board Meeting Minutes

Meeting Information	Board Member Attendance			
Date: January 15, 2020 Location: Jax Urban League 903 Union St.	Y	Kevin Gay- Chair	N	Tyra Tutor
	Y	Dr. Barbara Darby	Y	Dr. Marvin Wells
	Y	Rebekah Davis	Y	Donna Orender
	Y	Rose Conry		

Advisory: Rob Mason, Office of the Public Defender; Laura Lothman, State Attorney Office; Andre Ayoub, Jax Sheriff's; Dana Kriznar, DCPS

City Staff: Julia Davis, Office of General Counsel; Johnny Gaffney, Mayor's Administration

KHA Staff: Donnie Horner, Delores Williams, Cynthia Nixon, Saralyn Grass, Travis Williams, Cory Armstrong, Joyce Watson, Lenora Wilson, Rodger Belcher, Lissette Maldonado, Tia Keitt, Tousha Allen, Sylvester Pinckney, Mary Nash, John Everett, Kenneth Darity

Guest: [1.15.2020 Guest sign in.pdf](#)

Agenda Items	Action/Outcome
CALL TO ORDER	Kevin Gay called the meeting to order at 10:03 am. Chairman Gay thanked everyone for coming and thanked Mr. Richard Danford for allowing KHA to host their meeting at Jax Urban League. Chairman Gay went over the emergency exit plan and explained that comment cards are available for anyone wishing to speak to any action item or for general comments at the conclusion of the meeting.
APPROVAL OF THE MINUTES	Chairman Gay asked for a motion to approve the December 18 th board summary. Dr. Barbara Darby made the motion and Dr. Marvin Wells seconded it. Chairman Gay asked for discussion and public comments. With none being heard the motion to approve the summary was passed.
REPORT	Dr. Grass said once she receives the reports from the Board Retreat, she will email them to the Board members. Dr. Grass introduced Gregory Pease, Chief of Procurement, to give his presentation on the procurement process for all of the City's Request for Proposal (RFP's).

Mr. Pease gave an overview of the process, KHA role in the process, how bids work, scoring and evaluations and Chapter 126 of the City's Ordinance Code.

Things that KHA provide in the RFP

1. The minimum requirements
2. Scope of services
3. Evaluation Criteria
4. How they are weighted
5. Evaluators

Mr. Pease gave some examples of making the process more simplified. KHA could reduce the amount of paper needed in the application, and reduce the amount of information in the application. Mr. Pease talked about providing the evaluators with the tools they need to properly evaluate an application, provide training to the evaluators. The evaluators should be subject matter experts who are not bidding on the contracts and that contract managers should be evaluators. Mr. Pease said that all city proposals go through the same process. His department helps with the distribution of the applications process and collections of the application. His office is available to help anyone who needs it via email or a phone call.

Mr. Pease says his department is not responsible for scoring applications. Mr. Pease went over the make-up of the CSPEC committee, their roles, and responsibilities. Dr. Darby asked how long the RFP process is, how is the CSPEC committee chosen and Chapter 126 exceptions, is any.

Mr. Pease went over the time frame for advertising a bid, the waiver process and confidentiality forms.

Mr. Pease said applicants can check the status of awards by logging into the procurement website. Emails are sent out to inform bidders of any changes, extension or if there are any addendums. Bidders must ensure that they have correct email addresses.

CSPEC review and approval process





Procurement
process.pdf

Public comments

Bill Hailey talked about subcontracting.

Robin Rose talked about subject matter experts.

Sarah Alford talked about streamlining the process so that funds are distributed quicker.

<p>PRESENTATION</p>	<p>Debbie Verges, Verges Consultants, gave a presentation on the Out of School Time RFP.</p> <p style="text-align: center;">  OST presentation.pdf </p> <p>Board Feedback</p> <ol style="list-style-type: none"> 1. Chairman Gay asked how behavior intertwines with the programs 2. Dr. Darby asked about the rate per child, minimum qualifications, who will provide the training, agencies performance and how will they be notified if they are not meeting services of their contracts, how are they going to tell us if the students are making progress. 3. How was it determined what the paid rate per child would be?
	<p>Dr. Grass gave a presentation on the Diversion RFP.</p> <p style="text-align: center;">  KHA Diversion PPT.pptx </p> <p>Board Feedback</p> <ol style="list-style-type: none"> 1. Mr. Gay wanted to make sure that diversion task force members concern and ideas have been properly vetted. 2. Ms. Lothman said that the State Attorney’s office wants this transition to be as smooth as possible. The task force members, KHA staff and the State Attorney office have taken their time planning this transition to KHA as to not interrupt the services to the youth. 3. Board members would like literacy, career readiness as a component of the RFP. 4. The assessment for youth will be more in-depth to ensure that they receive all necessary services to be successful.
<p>ADJOURN</p>	<p>Inclosing, Chairman Gay announced Cynthia Nixon, Senior Director of Finance would be leaving. Mr. Gay thanked Mrs. Nixon for everything she has done for KHA and the Board.</p> <p>Meeting adjourned at 11:58 am</p>



Financial Report
Period Ending:
Final September 30, 2019
And
December 31, 2019

KIDS HOPE ALLIANCE
All Operating Fund Indexes
September 30, 2019
Final Statement

	Original Budget	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:					
Earnings on Investment	77,877	77,877	289,959	-	212,082
Rental of City Facilities	81,840	81,840	81,840	-	-
Gain/Loss SA	-	-	1,026	-	1,026
Miscellaneous	-	-	99,913	-	99,913
Intrafund Transfers (Trsf from 192)	-	-	-	-	-
Intrafund Transfers (Trsf from 192)	-	-	27,188	-	27,188
NC Transfers	247,870	2,457,851	2,457,851	-	-
Contributions from General Fund	31,936,961	32,632,359	32,644,269	-	11,910
Total Revenues	\$ 32,344,548	\$ 35,249,927	\$ 35,602,046	\$ -	\$ 352,119
EXPENDITURES:					
Salaries - Permanent and Probationary	\$ 2,406,099	\$ 2,456,099	\$ 2,455,993	\$ -	\$ 106
Salaries - Part Time	273,091	503,091	409,841	-	93,250
Employee Benefits	904,735	921,678	852,676	-	69,002
Internal Service Charges	801,085	805,223	757,923	-	47,300
Other Operating Expenses	600,454	1,117,588	658,706	355,680	103,202
Capital Outlay	1	1	-	-	1
Grants and Aids	26,555,520	29,372,403	23,181,595	5,764,419	426,389
Transfers	488,179	1,892,397	1,894,092	-	(1,695)
Reserves	315,384	315,384	-	-	315,384
Total Expenditures	\$ 32,344,548	\$ 37,383,864	\$ 30,210,826	\$ 6,120,099	\$ 1,052,939
Total Revenues Less Expend.	\$ -	\$ (2,133,937)	\$ 5,391,220	\$ (6,120,099)	\$ 1,405,058
Reserve - Prior Year Encumbrances		2,133,937			
Budget Difference		0.00			
Additional Information:					
Preliminary Grants and Aids	23,071,400				
Final Grants and Aids	23,181,595				
Difference (COJ Accrual of later payments)	110,195				

KIDS HOPE ALLIANCE
All Operating Fund Indexes
September 30, 2019
Preliminary Statement

	Original Budget	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:					
Earnings on Investment	77,877	77,877	289,959	-	212,082
Rental of City Facilities	81,840	81,840	81,840	-	-
Gain/Loss SA	-	-	1,026	-	1,026
Miscellaneous	-	-	99,508	-	99,508
Intrafund Transfers (Trsf from 192)	-	-	-	-	-
Intrafund Transfers (Trsf from 192)	-	-	27,593	-	27,593
NC Transfers	247,870	2,457,851	2,457,851	-	-
Contributions from General Fund	31,936,961	32,632,359	32,644,269	-	11,910
Total Revenues	\$ 32,344,548	\$ 35,249,927	\$ 35,602,046	\$ -	\$ 352,119
EXPENDITURES:					
Salaries - Permanent and Probationary	\$ 2,406,099	\$ 2,456,099	\$ 2,455,993	\$ -	\$ 106
Salaries - Part Time	273,091	503,091	409,841	-	93,250
Employee Benefits	904,735	921,678	852,676	-	69,002
Internal Service Charges	801,085	805,223	757,923	-	47,300
Other Operating Expenses	600,454	1,117,588	658,706	355,680	103,202
Capital Outlay	1	1	-	-	1
Grants and Aids	26,555,520	29,372,403	23,071,400	5,874,614	426,389
Transfers	488,179	1,892,397	1,894,092	-	(1,695)
Reserves	315,384	315,384	-	-	315,384
Total Expenditures	\$ 32,344,548	\$ 37,383,864	\$ 30,100,631	\$ 6,230,294	\$ 1,052,939
Total Revenues Less Expend.	\$ -	\$ (2,133,937)	\$ 5,501,415	\$ (6,230,294)	\$ 1,405,058
Reserve - Prior Year Encumbrances		2,133,937			
Budget Difference		0.00			

Additional Information:

Kids Hope Alliance
Financial Report Summary
31-Dec-19

A. All Operating Funds				
Detailed report found on page 9	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 35,111,386	\$ 9,043,479		\$ (26,067,907)
Expenditures	\$ 40,378,265	\$ 5,332,585	\$ 17,819,130	\$ 17,226,550
Total Revenues Less Expenditures	\$ (5,266,879)	\$ 3,710,894	\$ (17,819,130)	\$ (8,841,357)
Reserve-Prior Year Encumbrances	\$ 5,266,879			
Budget Difference	\$ -			

B. After School Food Program Grant 18-19				
Detailed report found on page 11	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 3,130,928	\$ 2,820,381		\$ (310,547)
Expenditures	\$ 3,130,928	\$ 2,770,347	\$ 12,995	\$ 347,586
Total Revenues Less Expenditures	\$ -	\$ 50,034	\$ (12,995)	\$ 37,039

C. After School Food Program Grant 19-20				
Detailed report found on page 12	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 1,517,417	\$ 127,505		\$ (1,389,912)
Expenditures	\$ 1,517,417	\$ 46,647		\$ 1,470,770
Total Revenues Less Expenditures	\$ -	\$ 80,858	\$ -	\$ 80,858

D. Healthy Families Grant 19-20				
Detailed report found on page 14	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 2,135,000	\$ 1,331,115		\$ (803,885)
Expenditures	\$ 2,135,000	\$ 634,529	\$ 406,930	\$ 1,093,541
Total Revenues Less Expenditures	\$ -	\$ 696,586	\$ (406,930)	\$ 289,656

E. Wallace Foundation Grant 12-20				
Detailed report found on page 15	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 1,334,465	\$ 1,334,465		\$ -
Expenditures	\$ 1,334,465	\$ 1,288,466	\$ 3,250	\$ 42,749
Total Revenues Less Expenditures	\$ -	\$ 45,999	\$ (3,250)	\$ 42,749

F. 21st CCLC: Impact Grant 18-19				
Detailed report found on page 16	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 537,407	\$ 458,362		\$ (79,045)
Expenditures	\$ 537,407	\$ 472,110		\$ 65,297
Total Revenues Less Expenditures	\$ -	\$ (13,748)	\$ -	\$ (13,748)

G. 21st CCLC: Impact Grant 19-20				
Detailed report found on page 17	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 383,657	\$ 157,718		\$ (225,939)
Expenditures	\$ 383,657	\$ 65,848	\$ 2,450	\$ 315,359
Total Revenues Less Expenditures	\$ -	\$ 91,870	\$ (2,450)	\$ 89,420

H. 21st CCLC: Teamup Excel Grant 18-19				
Detailed report found on page 18	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 840,000	\$ -		\$ (840,000)
Expenditures	\$ 840,000	\$ 216,009	\$ 7	\$ 623,984
Total Revenues Less Expenditures	\$ -	\$ (216,009)	\$ (7)	\$ (216,016)

I. 21st CCLC: Teamup Excel Grant 19-20				
Detailed report found on page 19	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 559,999	\$ -		\$ (559,999)
Expenditures	\$ 559,999	\$ 92,848	\$ 5,100	\$ 462,051
Total Revenues Less Expenditures	\$ -	\$ (92,848)	\$ (5,100)	\$ (97,948)

J. Criminal Justice, Mental Health & Sub Abuse 18-19				
Detailed report found on page 20	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 460,000	\$ 489,112		\$ 29,112
Expenditures	\$ 460,000	\$ 371,244	\$ 73,029	\$ 15,727
Total Revenues Less Expenditures	\$ -	\$ 117,868	\$ (73,029)	\$ 44,839

K. Criminal Justice, Mental Health & Sub Abuse Reinvestment 19-20				
Detailed report found on page 21	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 460,000	\$ 60,000		\$ (400,000)
Expenditures	\$ 460,000	\$ 8,869	\$ 419,393	\$ 31,738
Total Revenues Less Expenditures	\$ -	\$ 51,131	\$ (419,393)	\$ (368,262)

L. SAMHSA-High Fidelity Wrap Around Grant 18-20				
Detailed report found on page 22	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 1,689,725	\$ 662,788		\$ (1,026,937)
Expenditures	\$ 1,689,725	\$ 1,057,470	\$ 596,655	\$ 35,600
Total Revenues Less Expenditures	\$ -	\$ (394,682)	\$ (596,655)	\$ (991,337)

M. SAMHSA-Jax System Collaborative Care Grant 19-20				
Detailed report found on page 23	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 1,000,000	\$ -		\$ (1,000,000)
Expenditures	\$ 1,000,000	\$ -		\$ 1,000,000
Total Revenues Less Expenditures	\$ -	\$ -	\$ -	\$ -

N. Beaches Community Early Learning Grant 18-19				
Detailed report found on page 24	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 49,600	\$ 49,600		\$ -
Expenditures	\$ 49,600	\$ 41,095	\$ 1,862	\$ 6,643
Total Revenues Less Expenditures	\$ -	\$ 8,505	\$ (1,862)	\$ 6,643

O. Youth Travel Trust Fund				
Detailed report found on page 25	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 90,794	\$ 90,794		\$ -
Expenditures	\$ 90,794	\$ 29,098	\$ 2,200	\$ 59,496
Total Revenues Less Expenditures	\$ -	\$ 61,696	\$ (2,200)	\$ 59,496

P. Stop the Violence Trust Fund				
Detailed report found on page 26	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 580,416	\$ 430,416		\$ (150,000)
Expenditures	\$ 580,416	\$ 284,547	\$ 94,997	\$ 200,872
Total Revenues Less Expenditures	\$ -	\$ 145,869	\$ (94,997)	\$ 50,872

Q. Mini Grants Trust Fund				
Detailed report found on page 27	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 857,198	\$ 857,198		\$ -
Expenditures	\$ 1,020,112	\$ 900,190		\$ 119,922
Total Revenues Less Expenditures	\$ (162,914)	\$ (42,992)	\$ -	\$ 119,922

R. Jax Kids Book Club Trust Fund				
Detailed report found on page 28	Current Budget	Actual YTD	Encumbrances	Remaining Budget
Revenue	\$ 231,489	\$ 231,489		\$ -
Expenditures	\$ 231,489	\$ 207,958		\$ 23,531
Total Revenues Less Expenditures	\$ -	\$ 23,531	\$ -	\$ 23,531

KIDS HOPE ALLIANCE
Combined City Fund, Grants & Trust Funds
Period: City Fiscal Year and Varying Grant Periods
December 31, 2019

	Current Budget	City Funds	AfterSchool FY19	AfterSchool FY20	Summer Lunch FY 19	Healthy Families FY19	Wallace	Mental Health FY19	Mental Health FY20	21st Impact FY19	21st Impact FY20	21st Teamup Excel FY19	21st Teamup Excel FY20	SAMHSA High Fidelity FY19	SAMHSA Jax System Collaborative Care FY20	Beaches EL	Youth Travel Trust	KHA Stop the Violence	KHA Mini Grants	Book Club	Total	Total Encumbered	Remaining Budget
REVENUES:																							
Intergovernmental Revenue	9,191,960		2,820,381	127,505	1,073,304	290,615				300,644	-	-	-	516,788	-	49,600		-	696,460	231,489	5,129,237	-	(4,062,723)
Contributions from Private Sources	1,892,549						915,000															1,892,549	-
Contributions from Other Funds	1,677,683					1,040,500	419,465	60,000	60,000	157,718	157,718	-	-								1,895,401		217,718
Department of Children & Families	400,000							293,000													293,000		(107,000)
Intrafund Transfer	146,000													146,000							146,000		-
Revenue Fwd from Prior Year Funding	-							136,112													136,112		136,112
Trust Fund - Youth Travel	90,794																90,794				90,794		-
Stop the Violence - Mini Grants	564,550																	414,550			414,550		(150,000)
Earnings on Investment	98,639	49,739																	2,420		52,159		(46,480)
Rental of City Facilities	40,920	13,640																			13,640		(27,280)
Gain/Loss	-																				-		-
Miscellaneous	-																				-		-
Contributions from General Fund	34,658,863	8,664,716																			8,664,716		(25,994,147)
Intrafund Transfers	158,318																				158,318		-
NC Transfers	331,250	315,384																15,866			331,250		-
Total Revenues	49,251,526	9,043,480	2,820,381	127,505	1,073,304	1,331,115	1,334,465	489,112	60,000	458,362	157,718	-	-	662,788	-	49,600	90,794	430,416	857,198	231,489	19,217,726	-	(30,033,800)
EXPENDITURES:																							
Salaries - Permanent and Probationary	3,788,987	616,557	167,306	29,768	51,130	70,768	302,188	-	-	94,704	12,992	35,389	16,136	71,863	-	6,442	-	-	-	-	1,475,243	-	2,313,744
Salaries - Part Time	1,831,570	23,615	3,893	5,886	97,446	-	16,965	-	-	255,799	44,742	131,976	69,448	-	-	-	-	-	-	-	649,770	-	1,181,800
Employee Benefits	1,359,738	220,285	42,438	8,061	20,355	28,377	119,249	-	-	46,065	4,769	11,762	4,890	29,715	-	1,150	-	-	49	-	537,165	-	822,573
After-School Team Up & SL - Food Cost	2,863,433	-	2,529,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,529,500	12,995	320,938
Summer Lunch - Food Cost	883,718	-	-	-	869,275	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	869,275	-	14,443
Trust Fund Authority	954,869	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11,248	819,081	-	830,329	3,752	120,788
Internal Service Charges	991,472	169,273	10,643	2,166	11,280	20,677	1,075	-	-	-	-	-	-	4,810	-	-	-	-	9	-	219,933	-	771,539
Other Operating Expenses	2,498,309	198,464	15,727	766	23,818	7,651	791,011	14,782	102	75,542	3,345	34,311	2,374	3,633	-	33,503	-	-	-	207,269	1,412,298	325,655	760,356
Food	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	680	680	-	320
Grants and Aids	37,286,132	2,868,933	-	-	-	499,862	-	353,763	8,767	-	-	-	-	947,449	-	-	29,098	273,299	-	-	4,981,171	18,666,453	13,638,508
Indirect Costs	90,326	-	-	-	-	7,194	52,926	2,699	-	-	-	-	-	-	-	-	-	-	6,060	-	68,879	-	21,447
Capital Outlay	14,577	-	840	-	-	-	5,052	-	-	-	-	2,571	-	-	-	-	-	-	-	-	8,463	-	6,114
Transfers	1,883,404	1,235,458	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	75,000	-	1,310,458	-	572,946
Reserves	233,784	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	233,784
Total Expenditures	54,681,319	5,332,585	2,770,347	46,647	1,073,304	634,529	1,288,466	371,244	8,869	472,110	65,848	216,009	92,848	1,057,470	-	41,095	29,098	284,547	900,190	207,958	14,893,164	19,008,855	20,779,300
Total Revenues Less Expenditures	(5,429,793)	3,710,895	50,034	80,858	-	696,586	45,999	117,868	51,131	(13,748)	91,870	(216,009)	(92,848)	(394,682)	-	8,505	61,696	145,869	(42,992)	23,531	4,324,562	(19,008,855)	(9,254,500)
Reserve - Prior Year Encumbrances	5,266,879																						
Budget Difference	(162,914)																						

This report combines City and Grant Funds for presentation purposes only.
Difference in Mini Grants

KIDS HOPE ALLIANCE
All Operating Fund Indexes
December 31, 2019

	Original Budget	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:					
Earnings on Investment	96,219	96,219	49,739	-	(46,480)
Rental of City Facilities	40,920	40,920	13,640	-	(27,280)
NC Transfers	315,384	315,384	315,384	-	-
Contributions from General Fund	34,658,863	34,658,863	8,664,716	-	(25,994,147)
Total Revenues	\$ 35,111,386	\$ 35,111,386	\$ 9,043,479	\$ -	\$ (26,067,907)
EXPENDITURES:					
Salaries - Permanent and Probationary	\$ 2,758,092	\$ 2,758,092	\$ 616,557	\$ -	\$ 2,141,535
Salaries - Part Time	870,521	870,521	23,615	-	846,906
Employee Benefits	969,263	969,263	220,285	-	748,978
Internal Service Charges	892,254	893,696	169,273	-	724,423
Other Operating Expenses	644,797	997,131	198,464	318,534	480,133
Capital Outlay	1	1	-	-	1
Grants and Aids	28,278,554	31,847,373	2,868,933	17,500,596	11,477,844
Transfers	697,904	1,808,404	1,235,458	-	572,946
Reserves	-	233,784	-	-	233,784
Total Expenditures	\$ 35,111,386	\$ 40,378,265	\$ 5,332,585	\$ 17,819,130	\$ 17,226,550
Total Revenues Less Expend.	\$ -	\$ (5,266,879)	\$ 3,710,894	\$ (17,819,130)	\$ (8,841,357)
Reserve - Prior Year Encumbrances		5,266,879			
Budget Difference		-			

Additional Information:

Kids Hope Alliance
Operating Fund - Expenditure Detail
December 31, 2019

	Original Budget	Current Budget	Expenditures Year-to-Date	Encumbered Year-to-Date	Remaining Budget
EXPENDITURES					
REGULAR SALARIES AND WAGES:					
Permanent and Probationary Salaries	\$ 2,817,262	\$ 2,817,262	\$ 611,277	\$ -	\$ 2,205,985
Terminal Leave	\$ -	\$ -	\$ 110	\$ -	\$ (110)
Salaries Part Time	\$ 870,521	\$ 870,521	\$ 23,615	\$ -	\$ 846,906
Salaries/Benefits Lapse	\$ (82,205)	\$ (82,205)	\$ -	\$ -	\$ (82,205)
Overtime	\$ -	\$ -	\$ 157	\$ -	\$ (157)
Leave Rollback/Sellback	\$ -	\$ -	\$ -	\$ -	\$ -
Special Pay	\$ 23,035	\$ 23,035	\$ 5,013	\$ -	\$ 18,022
Lump Sum Payment	\$ -	\$ -	\$ -	\$ -	\$ -
BENEFITS:					
FICA & Medicare	\$ 52,764	\$ 52,764	\$ 9,024	\$ -	\$ 43,740
Pension, Unfunded Liability & Disability & FRS Pension	\$ 400,794	\$ 400,794	\$ 95,994	\$ -	\$ 304,800
GEPP Define Contribution Pension	\$ 169,914	\$ 169,914	\$ 33,533	\$ -	\$ 136,381
Dental, Life & Health Insurance	\$ 330,704	\$ 330,704	\$ 77,652	\$ -	\$ 253,052
Worker's Compensation	\$ 15,087	\$ 15,087	\$ 3,772	\$ -	\$ 11,315
Unemployment Insurance	\$ -	\$ -	\$ 310	\$ -	\$ (310)
PROFESSIONAL SERVICES:					
Professional Services (Incl. 3rd party evaluator)	\$ 305,718	\$ 580,260	\$ 84,403	\$ 281,945	\$ 213,912
Background Checks/DR	\$ 23,011	\$ 23,011	\$ -	\$ -	\$ 23,011
OTHER CONTRACTUAL SERVICES:					
Contractual Services	\$ 6,030	\$ 10,254	\$ 4,224	\$ -	\$ 6,030
Training Workshops	\$ 7,799	\$ 7,799	\$ -	\$ 800	\$ 6,999
TRAVEL AND PER DIEM:					
Travel Expenses (Out of County)	\$ 21,877	\$ 21,877	\$ 7,956	\$ -	\$ 13,921
Local Mileage & Parking & Tolls	\$ 22,000	\$ 22,000	\$ 1,031	\$ -	\$ 20,969
INTERNAL SERVICE CHARGES					
ITD Allocations	\$ 418,997	\$ 420,439	\$ 75,487	\$ -	\$ 344,952
OGC Legal - IS Allocation	\$ 112,991	\$ 112,991	\$ 13,576	\$ -	\$ 99,415
Copier Consolidation & Copy Center - IS Allocation	\$ 50,329	\$ 50,329	\$ 4,094	\$ -	\$ 46,235
FLEET - Van Maintenance	\$ 5,281	\$ 5,281	\$ -	\$ -	\$ 5,281
Mailroom - IS Allocation	\$ 195	\$ 195	\$ -	\$ -	\$ 195
Utilities Allocation - Public Works - IS Allocation	\$ 120,691	\$ 120,691	\$ 30,173	\$ -	\$ 90,518
Building Maintenance - City Wide - IS Allocation	\$ 117,819	\$ 117,819	\$ 29,455	\$ -	\$ 88,364
Guard Service & ADT - IS Allocation	\$ 65,951	\$ 65,951	\$ 16,488	\$ -	\$ 49,463
Ergonomic Assessment	\$ -	\$ -	\$ -	\$ -	\$ -
RENTAL AND LEASES:					
Rentals & Other Rent	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Rentals (Land & Buildings)	\$ -	\$ -	\$ 696	\$ -	\$ (696)
INSURANCE:					
General Liability & Miscellaneous Insurance	\$ 30,318	\$ 30,318	\$ 18,559	\$ -	\$ 11,759
REPAIRS AND MAINTENANCE SERVICE:					
Repairs and Maintenance	\$ 2,000	\$ 2,000	\$ 1,999	\$ -	\$ 1
Hardware/Software Maintenance or Licensing Agreement	\$ 40,000	\$ 44,384	\$ -	\$ 4,384	\$ 40,000
PRINTING AND BINDING/PROMOTIONAL ACTIVITIES:					
Printing and Binding	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Advertising and Promotion	\$ 20,927	\$ 20,927	\$ 8,383	\$ 1,658	\$ 10,886
OTHER CURRENT CHARGES AND OBLIGATIONS:					
Miscellaneous Services and Charges	\$ 1,750	\$ 1,750	\$ -	\$ -	\$ 1,750
Stipends	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000
Welfare - Burials	\$ 21,366	\$ 35,512	\$ 6,780	\$ 7,366	\$ 21,366
OFFICE AND OPERATING SUPPLIES:					
Postage	\$ 400	\$ 500	\$ 50	\$ -	\$ 450
Office Supplies	\$ 14,400	\$ 14,414	\$ 3,531	\$ 721	\$ 10,162
Food	\$ 8,975	\$ 8,975	\$ 1,050	\$ 139	\$ 7,786
Furniture and Equipment under \$1,000	\$ -	\$ 7,506	\$ 7,218	\$ 288	\$ -
Other Operating Supplies (Incl. Literacy supplies/books)	\$ 43,867	\$ 39,837	\$ 1,037	\$ 6,129	\$ 32,671
Software. Computer Items Under \$1,000	\$ -	\$ 22,385	\$ 7,676	\$ 15,104	\$ (395)
Employee Training	\$ 8,798	\$ 8,798	\$ 3,294	\$ -	\$ 5,504
Dues, Subscriptions	\$ 60,559	\$ 60,559	\$ 16,500	\$ -	\$ 44,059
Office Furniture	\$ -	\$ 29,063	\$ 24,077	\$ -	\$ 4,986
Computer Equipment	\$ 1	\$ 1	\$ -	\$ -	\$ 1
AIDS TO PRIVATE ORGANIZATIONS:					
Subsidies/Contributions (Agencies & Match \$\$)	\$ 28,278,554	\$ 31,847,373	\$ 2,868,933	\$ 17,500,596	\$ 11,477,844
INTRAFUND TRANSFERS					
Interfund Transfer - Debt Service Interest	\$ 206,904	\$ 206,904	\$ 32,291	\$ -	\$ 174,613
Interfund Transfer - Debt Service Principle	\$ 241,000	\$ 241,000	\$ 40,167	\$ -	\$ 200,833
Interfund Transfers Out	\$ 250,000	\$ 250,000	\$ 62,500	\$ -	\$ 187,500
Intrafund Transfers Out (HF, SAMHSA & Nutrition)	\$ -	\$ 1,110,500	\$ 1,100,500	\$ -	\$ 10,000
Reserves	\$ -	\$ 233,784	\$ -	\$ -	\$ 233,784
TOTAL OPERATING FUND INDEXES	\$ 35,111,386	\$ 40,378,265	\$ 5,332,585	\$ 17,819,130	\$ 17,226,550

KIDS HOPE ALLIANCE

After-School Food Program Grant

Grant Period: October 1, 2018 to September 30, 2019

December 31, 2019

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 3,130,928	\$ 2,820,381	\$ -	\$ (310,547)
Total Revenues	\$ 3,130,928	\$ 2,820,381	\$ -	\$ (310,547)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 167,478	\$ 167,306	\$ -	\$ 172
Salaries - Part Time	8,183	3,893	-	4,290
Employee Benefits	46,415	42,438	-	3,977
After-School Team Up - Food/Food Transp	2,863,433	2,529,500	12,995	320,938
Internal Service Charges	21,072	10,643	-	10,429
Other Operating Expenses	22,762	15,727	-	7,035
Capital Outlay	1,585	840	-	745
Indirect Costs	-	\$ -	-	-
Total Expenditures	\$ 3,130,928	\$ 2,770,347	\$ 12,995	\$ 347,586
Total Revenues Less Expenditures	\$ -	\$ 50,034	\$ (12,995)	\$ 37,039

Purpose of Grant:

Provide snacks and suppers to children in afterschool programs.

Additional Information:

KIDS HOPE ALLIANCE

After-School Food Program Grant

Grant Period: October 1, 2019 to September 30, 2020

December 31, 2019

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 1,507,417	\$ 127,505	\$ -	\$ (1,379,912)
Contributions from Other Funds	10,000	-	-	(10,000)
Total Revenues	\$ 1,517,417	\$ 127,505	\$ -	\$ (1,389,912)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 105,041	\$ 29,768	\$ -	\$ 75,273
Salaries - Part Time	9,240	5,886	-	3,354
Employee Benefits	34,537	8,061	-	26,476
After-School Team Up - Food/Food Transp	1,285,630	-	-	1,285,630
Internal Service Charges	7,581	2,166	-	5,415
Other Operating Expenses	65,022	766	-	64,256
Capital Outlay	2,493	-	-	2,493
Indirect Costs	7,873	\$ -	-	7,873
Total Expenditures	\$ 1,517,417	\$ 46,647	\$ -	\$ 1,470,770
Total Revenues Less Expenditures	\$ -	\$ 80,858	\$ -	\$ 80,858

Purpose of Grant:

Provide snacks and suppers to children in afterschool programs.

Additional Information:

KIDS HOPE ALLIANCE

Summer Food Program Grant

Grant Period: May 1, 2019 to September 30, 2019

December 31, 2019

	Actual Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 1,203,118	\$ 1,073,304	\$ -	(129,814)
Revenue Fwd from Prior Year Funding	\$ -	\$ -	-	-
Total Revenues	\$ 1,203,118	\$ 1,073,304	\$ -	\$ (129,814)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 72,936	\$ 51,130	\$ -	21,806
Salaries - Part Time	112,280	97,446	-	14,834
Employee Benefits	28,318	20,355	-	7,963
Internal Service Charges	18,550	11,280	-	7,270
Contractual Services (food contract)	883,718	869,275	-	14,443
Other Operating Expenses	82,527	23,818	-	58,709
Capital Outlay	-	-	-	-
Indirect Cost	4,789	-	-	4,789
Total Expenditures	\$ 1,203,118	\$ 1,073,304	\$ -	\$ 129,814
Total Revenues Less Expenditures	\$ -	-	-	-

Additional Information:

Grant has been closed, final statement.

KIDS HOPE ALLIANCE

Healthy Families Grant

Grant Period: July 1, 2019 to June 30, 2020

December 31, 2019

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 1,094,500	\$ 290,615	\$ -	\$ (803,885)
Contributions from Other Funds	1,040,500	1,040,500	-	-
Total Revenues	\$ 2,135,000	\$ 1,331,115	\$ -	\$ (803,885)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 148,936	\$ 70,768	\$ -	\$ 78,168
Salaries - Part Time	1	-	-	1
Employee Benefits	62,441	28,377	-	34,064
Internal Service Charges	49,501	20,677	-	28,824
Other Operating Expenses	44,579	7,651	1,623	35,305
Capital Outlay	3,500	-	-	3,500
Grants and Aids	1,810,414	499,862	405,307	905,245
Indirect Costs	15,628	7,194	-	8,434
Total Expenditures	\$ 2,135,000	\$ 634,529	\$ 406,930	\$ 1,093,541
Total Revenues Less Expenditures	\$ -	\$ 696,586	\$ (406,930)	\$ 289,656

Purpose of Grant:

An evidence-based, voluntary home visitation program proven to prevent child abuse/neglect for Jacksonville's highest at-risk families.

Additional Information:

KIDS HOPE ALLIANCE

Wallace Foundation Grant

Grant Period: March 15, 2012 to September 30, 2020

December 31, 2019

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Sources	\$ 915,000	\$ 915,000	\$ -	\$ -
Contributions from Other Funds	419,465	419,465	-	-
Total Revenues	\$ 1,334,465	\$ 1,334,465	\$ -	\$ -
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 302,188	\$ 302,188	\$ -	\$ -
Salaries - Part Time	46,324	16,965	-	29,359
Employee Benefits	119,675	119,249	-	426
Internal Service Charges	4,552	1,075	-	3,477
Other Operating Expenses	802,195	791,011	3,250	7,934
Capital Outlay	5,052	5,052	-	-
Indirect Costs	54,479	52,926	-	1,553
Total Expenditures	\$ 1,334,465	\$ 1,288,466	\$ 3,250	\$ 42,749
Total Revenues Less Expenditures	\$ -	\$ 45,999	\$ (3,250)	\$ 42,749

Purpose of Grant:

Develop a uniformly high quality seamless and coordinated system of out-of-school time, with shared goals for children in Jacksonville.

Additional Information:

Budget appropriated for life of the grant.

KIDS HOPE ALLIANCE

21st CCLC Program - Impact Grant

Grant Period: August 1, 2018 to September 30, 2019

December 31, 2019

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 379,689	\$ 300,644	\$ -	\$ (79,045)
Contributions from Other Funds	157,718	157,718	-	-
Total Revenues	\$ 537,407	\$ 458,362	\$ -	\$ (79,045)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 124,051	\$ 94,704	\$ -	\$ 29,347
Salaries - Part Time	258,689	255,799	-	2,890
Employee Benefits	50,851	46,065	-	4,786
Internal Service Charges	500	-	-	500
Other Operating Expenses	103,316	75,542	-	27,774
Capital Outlay	-	-	-	-
Indirect Costs	-	-	-	-
Total Expenditures	\$ 537,407	\$ 472,110	\$ -	\$ 65,297
Total Revenues Less Expenditures	\$ -	\$ (13,748)	\$ -	\$ (13,748)

Purpose of Grant:

Provide afterschool program at San Jose and Hyde Park elementary schools.

Additional Information:

Programs are City operated.

Final reimbursement for grant received in January.

KIDS HOPE ALLIANCE

21st CCLC Program - Impact Grant

Grant Period: October 1, 2019 to September 30, 2020

December 31, 2019

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 225,939	\$ -	\$ -	\$ (225,939)
Contributions from Other Funds	157,718	157,718	-	-
Total Revenues	\$ 383,657	\$ 157,718	\$ -	\$ (225,939)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 48,633	\$ 12,992	\$ -	\$ 35,641
Salaries - Part Time	198,223	44,742	-	153,481
Employee Benefits	18,254	4,769	-	13,485
Internal Service Charges	-	-	-	-
Other Operating Expenses	117,539	3,345	2,450	111,744
Capital Outlay	1,008	-	-	1,008
Indirect Costs	-	-	-	-
Total Expenditures	\$ 383,657	\$ 65,848	\$ 2,450	\$ 315,359
Total Revenues Less Expenditures	\$ -	\$ 91,870	\$ (2,450)	\$ 89,420

Purpose of Grant:

Provide afterschool program at San Jose and Hyde Park elementary schools.

Additional Information:

Programs are City operated.

Reimbursements for Oct-Dec still awaiting to be received pending State budget approval.

KIDS HOPE ALLIANCE

21st CCLC Program - Teamup Excel

Grant Period: September 1, 2018 to September 30, 2019

December 31, 2019

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 840,000		\$ -	\$ (840,000)
Contributions from Other Funds	-	-	-	-
Total Revenues	\$ 840,000	\$ -	\$ -	\$ (840,000)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 120,000	\$ 35,389	\$ -	\$ 84,611
Salaries - Part Time	535,572	131,976		403,596
Employee Benefits	48,334	11,762	-	36,572
Internal Service Charges	100	-	-	100
Other Operating Expenses	132,655	34,311	7	98,337
Capital Outlay	3,339	2,571	-	768
Indirect Costs	-	-	-	-
Total Expenditures	\$ 840,000	\$ 216,009	\$ 7	\$ 623,984
Total Revenues Less Expenditures	\$ -	\$ (216,009)	\$ (7)	\$ (216,016)

Purpose of Grant:

Provide afterschool program at Cedar Hills and Gregory Drive

Additional Information:

Programs are City operated.

Pending revenue estimated to be \$217,797, per final State disbursement report submitted.

KIDS HOPE ALLIANCE

21st CCLC Program - Teamup Excel

Grant Period: September 1, 2019 to September 30, 2020

December 31, 2019

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 559,999	\$ -	\$ -	\$ (559,999)
Contributions from Other Funds	-	-	-	-
Total Revenues	\$ 559,999	\$ -	\$ -	\$ (559,999)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 92,308	\$ 16,136	\$ -	\$ 76,172
Salaries - Part Time	336,334	69,448		266,886
Employee Benefits	28,797	4,890	-	23,907
Internal Service Charges	-	-	-	-
Other Operating Expenses	102,560	2,374	5,100	95,086
Capital Outlay	-	-	-	-
Indirect Costs	-	-	-	-
Total Expenditures	\$ 559,999	\$ 92,848	\$ 5,100	\$ 462,051
Total Revenues Less Expenditures	\$ -	\$ (92,848)	\$ (5,100)	\$ (97,948)

Purpose of Grant:

Provide afterschool program at Cedar Hills and Gregory Drive

Additional Information:

Programs are City operated.

Reimbursements for Oct-Dec still awaiting to be received pending State budget approval.

KIDS HOPE ALLIANCE

Criminal Justice, Mental Health & Substance Abuse Reinvestment Grant

Grant Period: November 1, 2018 to October 31, 2019

December 31, 2019

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Department of Children & Families	\$ 400,000	\$ 293,000	\$ -	\$ (107,000)
Contributions from Other Funds	60,000	60,000	-	-
Revenue Fwd from Prior Year Funding	-	136,112	-	136,112
Total Revenues	\$ 460,000	\$ 489,112	\$ -	\$ 29,112
<u>EXPENDITURES:</u>				
Salaries Part Time	\$ 1	\$ -	\$ -	\$ 1
Other Operating Expenses	21,352	14,782	-	6,570
Internal Service Charges	1	-	-	1
Capital Outlay	-	-	-	-
Grants and Aids	429,276	353,763	73,029	2,484
Administrative Support	9,370	2,699	-	6,671
Total Expenditures	\$ 460,000	\$ 371,244	\$ 73,029	\$ 15,727
Total Revenues Less Expenditures	\$ -	\$ 117,868	\$ (73,029)	\$ 44,839

Purpose of Grant:

Identify and refer youth with a mental health or substance use problems to services in an effort to prevent them from going deeper into the juvenile justice system.

Additional Information:

This is the second year of a three year grant.
Includes prior year excess revenue in the amount of \$136,112.

KIDS HOPE ALLIANCE

Criminal Justice, Mental Health & Substance Abuse Reinvestment Grant

Grant Period: November 1, 2019 to October 31, 2020

December 31, 2019

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Department of Children & Families	\$ 400,000	\$ -	\$ -	\$ (400,000)
Contributions from Other Funds	60,000	60,000	-	-
Revenue Fwd from Prior Year Funding	-	-	-	-
Total Revenues	\$ 460,000	\$ 60,000	\$ -	\$ (400,000)
<u>EXPENDITURES:</u>				
Salaries Part Time	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses	27,637	-	-	27,637
Internal Service Charges	1	-	-	1
Capital Outlay	-	-	-	-
Grants and Aids	428,160	8,767	419,393	-
Administrative Support	4,202	102	-	4,100
Total Expenditures	\$ 460,000	\$ 8,869	\$ 419,393	\$ 31,738
Total Revenues Less Expenditures	\$ -	\$ 51,131	\$ (419,393)	\$ (368,262)

Purpose of Grant:

Identify and refer youth with a mental health or substance use problems to services in an effort to prevent them from going deeper into the juvenile justice system.

Additional Information:

This is the third year of a three year grant.

KIDS HOPE ALLIANCE

SAMHSA - High Fidelity Wrap Around Grant

Grant Period: September 30, 2018 to September 29, 2020

December 31, 2019

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 1,543,725	\$ 516,788	\$ -	\$ (1,026,937)
Intrafund Transfer	146,000	146,000	-	-
Total Revenues	\$ 1,689,725	\$ 662,788	\$ -	\$ (1,026,937)
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 83,495	\$ 71,863	\$ -	\$ 11,632
Employee Benefits	32,246	29,715	-	2,531
Internal Service Charges	2,500	4,810	-	(2,310)
Other Operating Expenses	26,659	3,633	379	22,647
Capital Outlay	1,100	-	-	1,100
Grants and Aids	1,543,725	947,449	596,276	-
Indirect Costs	-	-	-	-
Total Expenditures	\$ 1,689,725	\$ 1,057,470	\$ 596,655	\$ 35,600
Total Revenues Less Expenditures	\$ -	\$ (394,682)	\$ (596,655)	\$ (991,337)

Purpose of Grant:

This grant is to identify children who are admitted to crisis stabilization in NE Florida (Baker Act), refer them upon discharge to a mental health center; and respond to their immediate physical and mental health needs.

Additional Information:

Year 4 grant; received "no cost" extension for another year through September 30, 2020.

KIDS HOPE ALLIANCE

SAMHSA - Jax System Collaborative Care

Grant Period: September 30, 2019 to September 29, 2020

December 31, 2019

	<u>Current Budget</u>	<u>Actual Year to Date</u>	<u>Encumbered Year to Date</u>	<u>Remaining Budget</u>
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 1,000,000	\$ -	\$ -	\$ (1,000,000)
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	\$ 1,000,000	\$ -	\$ -	\$ (1,000,000)
<u>EXPENDITURES:</u>				
Grants and Aids	<u>1,000,000</u>	<u>-</u>	<u>-</u>	<u>1,000,000</u>
Total Expenditures	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Total Revenues Less Expenditures	\$ -	\$ -	\$ -	\$ -

Purpose of Grant:

The purpose of this grant is to improve the mental health outcomes for children and youth with serious emotional disturbance (SED) and their families.

Additional Information:

KIDS HOPE ALLIANCE

Beaches Community Fund Early Learning Grant

Grant Period: October 1, 2018 to December 31, 2019

December 31, 2019

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Contributions from Privatized Sources	\$ 49,600	\$ 49,600	\$ -	\$ -
Total Revenues	\$ 49,600	\$ 49,600	\$ -	\$ -
<u>EXPENDITURES:</u>				
Salaries - Permanent and Probationary	\$ 11,810	\$ 6,442	\$ -	\$ 5,368
Employee Benefits	2,146	1,150	-	996
Other Operating Expenses	35,644	33,503	1,862	279
Total Expenditures	\$ 49,600	\$ 41,095	\$ 1,862	\$ 6,643
Total Revenues Less Expenditures	\$ -	\$ 8,505	\$ (1,862)	\$ 6,643

Purpose of Grant:

Improved early learning centers and early learning outcomes for children in the beaches community.

Additional Information:

This grant has been extended until December 31, 2019.

Grant will be closed in February with final expenditures and salary/benefits allocation posted.

KIDS HOPE ALLIANCE
Youth Travel Trust Fund
December 31, 2019

	<u>Original Budget</u>	<u>Current Budget</u>	<u>Actual Year to Date</u>	<u>Encumbered Year to Date</u>	<u>Remaining Budget</u>
<u>REVENUES:</u>					
Transfer from Other Funds	\$ 50,000	\$ 90,794	\$ 90,794	\$ -	\$ -
Total Revenues	\$ 50,000	\$ 90,794	\$ 90,794	\$ -	\$ -
<u>EXPENDITURES:</u>					
Grants and Aids	\$ 50,000	\$ 90,794	\$ 29,098	\$ 2,200	\$ 59,496
Total Expenditures	\$ 50,000	\$ 90,794	\$ 29,098	\$ 2,200	\$ 59,496
Total Revenues Less Expenditures	\$ -	\$ -	\$ 61,696	\$ (2,200)	\$ 59,496

Purpose of Program:

Assist youth and chaperones with the cost of travel expenses to events when selected to represent Jacksonville.

Additional information:

Working with City's Accounting Department to carry the prior year's balance of \$11,996 forward.

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Stop the Violence

December 31, 2019

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Interfund Transfer In	\$ 564,550	\$ 414,550	\$ -	\$ (150,000)
NC-Transfers	15,866	15,866	-	-
Total Revenues	\$ 580,416	\$ 430,416	\$ -	\$ (150,000)
<u>EXPENDITURES:</u>				
Trust Fund Authority	\$ 15,866	\$ 11,248	\$ 3,752	\$ 866
Grants and Aids	564,550	273,299	91,245	200,006
Total Expenditures	\$ 580,416	\$ 284,547	\$ 94,997	\$ 200,872
Total Revenues Less Expenditures	\$ -	\$ 145,869	\$ (94,997)	\$ 50,872

Purpose of Program:

Approved in FY18-19 budget for grants up to \$10,000 to be awarded to address youth violence in the community.

Additional information:

KIDS HOPE ALLIANCE

Kids Hope Alliance Trust Fund - Mini Grants Program

December 31, 2019

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Gain/Loss	\$ 2,420	\$ 2,420	\$ -	\$ -
Contributions from Private Sources	696,460	696,460	-	-
Interfund Transfer In	158,318	158,318	-	-
Total Revenues	\$ 857,198	\$ 857,198	\$ -	\$ -
 <u>EXPENDITURES:</u>				
Other Operating Expenses	\$ 49	\$ 49	\$ -	\$ -
Trust Fund Authority	939,003	819,081	-	119,922
Interfund Transfer Out	75,000	75,000	-	-
Indirect Cost	6,060	6,060	-	-
Total Expenditures	\$ 1,020,112	\$ 900,190	\$ -	\$ 119,922
Total Revenues Less Expenditures	\$ (162,914)	\$ (42,992)	\$ -	\$ 119,922

Purpose of Program:

Mini Grants up to \$25,000 per KHA Trust Sec 111.850 Part A

KIDS HOPE ALLIANCE
Jax Kids Book Club Trust Fund
December 31, 2019

	Current Budget	Actual Life to Date	Encumbered	Remaining Budget
<u>REVENUES:</u>				
Contributions from Private Sources	\$ 231,489	\$ 231,489	\$ -	\$ -
Total Revenues	\$ 231,489	\$ 231,489	\$ -	\$ -
<u>EXPENDITURES:</u>				
Operating Expenses	\$ 229,489	\$ 207,269	\$ -	\$ 22,220
Food	1,000	680	-	320
Internal Service Charges	1,000	9	-	991
Total Expenditures	\$ 231,489	\$ 207,958	\$ -	\$ 23,531
Total Revenues Less Expenditures	\$ -	\$ 23,531	\$ -	\$ 23,531

Purpose of Program:

Provide books to children at the end of their VPK year as they transition to kindergarten to help encourage reading over the summer.

Additional information:

Self-appropriating Trust Fund

BOARD ACTION ITEM

FY 2019-20: CONTINUATION OF FUNDING AND CONTRACTS FOR SUMMER 2020 (OUT OF SCHOOL TIME)

GOVERNANCE/PROGRAM MEETING: 2/3/2020

FINANCE MEETING DATE: 2/12/2020

BOARD OF DIRECTORS MEETING: 2/19/2020

OFFICE OF GENERAL COUNCIL REVIEW: 1/31/2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: DONALD HORNER III, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

1) Approve the continuation of funding for summer camp programming for Summer 2020 in an aggregate amount of up to \$3,955,500 with the same providers, at the same locations and in the same amounts as were awarded for Summer 2019, provided, however, that:

- (i) Camps will not be funded in cases where providers have notified KHA that they are unable to provide summer programming in summer 2020;
- (ii) If a provider was awarded multiple sites under the same contract, and a provider is unable to provide services at a site for unforeseen reasons (e.g., a school closure or a site requiring repairs) funding may be shifted to another site under that contract if the other site is able to accommodate additional youth and priority is given to provide services to youth formerly served by the non-participating site;
- (iii) All sites located in Duval County Public Schools will be funded for 6 weeks of summer programming;
- (iv) Funding for summer camps operated by the City of Jacksonville Parks, Recreation and Community Services Department will be increased from \$37.50 per week to \$47.50 per week; and
- (v) Sites originally awarded under JCC's 2017 RFPs for Afterschool and Summer Programs which did not receive summer programming funding in 2019 will be eligible for funding if there are funds remaining after all eligible 2019 sites are fully funded.

2) Authorize the CEO to execute contracts for such summer programming on substantially the same terms and conditions as the 2019 contracts for summer programming.

3) Authorize the CEO to file legislation with the Jacksonville City Council to approve the actions authorized in (1) and (2) above.

NARRATIVE:

The Kids Hope Alliance has exercised all renewal options for summer programming under JCC's 2017 RFPs 0410-17, 0422-17, 0436-17, 0465-17 and 0466-17. A new KHA OST RFP that will include summer camp programming is slated to be released next month.

In order to give applicants adequate time to prepare responses and board members sufficient time to review minimum requirements and scope of services, KHA staff is recommends that the new RFP effective date be July 1, 2020 starting with afterschool programming. The 2017 RFPs' effective date began May 1st starting with summer programming.

Exhibit I shows the current list of recommended sites and funding amounts. These amounts are subject to change based on the criteria outlined in (1)(i) – (v) of the Requested Action above.

FISCAL IMPACT:

Funding is currently approved in the KHA FY 19/20 budget for summer camp learning in the amount of \$3,954,000. If all sites are fully funded as shown on Exhibit I, KHA will transfer \$1,500 (or a lesser amount, as appropriate) through a transfer directive as permitted by KHA's Budget Ordinance 2019-511-E.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval and must also be approved by the Jacksonville City Council and Mayor.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

Agency Name	Site Name	Slots	Weeks	Cost/Week	Funding
Abyssinia Missionary Baptist Church	Camp Abyssina	60	7	\$ 100.00	\$ 42,000.00
America's Little Leaders	America's Little Leaders	40	5	\$ 100.00	\$ 20,000.00
Boys and Girls Club of Northeast Florida	Rutledge Pearson Elementary	80	6	\$ 100.00	\$ 48,000.00
Boys and Girls Club of Northeast Florida	Ft. Caroline Middle	40	6	\$ 100.00	\$ 24,000.00
Boys and Girls Club of Northeast Florida	John Love Elementary	40	6	\$ 100.00	\$ 24,000.00
Boys and Girls Club of Northeast Florida	Annie Morgan Elementary	60	6	\$ 100.00	\$ 36,000.00
Boys and Girls Club of Northeast Florida	Beaches Club	60	6	\$ 100.00	\$ 36,000.00
Boys and Girls Club of Northeast Florida	Eugene Butler Middle	60	6	\$ 100.00	\$ 36,000.00
Boys and Girls Club of Northeast Florida	SP Livingston Elementary	60	6	\$ 100.00	\$ 36,000.00
Boys and Girls Club of Northeast Florida	Susie E. Tolbert Elementary	60	6	\$ 100.00	\$ 36,000.00
Boys and Girls Club of Northeast Florida	Woodland Acres Club	60	6	\$ 100.00	\$ 36,000.00
Boys and Girls Club of Northeast Florida	Arlington Heights Elementary	80	6	\$ 100.00	\$ 48,000.00
Boys and Girls Club of Northeast Florida	Fort Caroline Elementary	80	6	\$ 100.00	\$ 48,000.00
Boys and Girls Club of Northeast Florida	NFL Youth Education Town Center	80	6	\$ 100.00	\$ 48,000.00
Boys and Girls Club of Northeast Florida	Victory Point Club	80	6	\$ 100.00	\$ 48,000.00
Boys and Girls Club of Northeast Florida	North Shore Elementary	100	6	\$ 100.00	\$ 60,000.00
Boys and Girls Club of Northeast Florida	Martin Luther King Elementary	120	6	\$ 100.00	\$ 72,000.00
Boys and Girls Club of Northeast Florida	The Bridge Boys and Girls Club	100	6	\$ 100.00	\$ 60,000.00
Boys and Girls Club of Northeast Florida	Southwinds Villas	60	7	\$ 100.00	\$ 42,000.00
Boys and Girls Club of Northeast Florida	Hyde Grove Elementary	80	7	\$ 100.00	\$ 56,000.00
Boys and Girls Club of Northeast Florida	St. Clair Elementary	80	7	\$ 100.00	\$ 56,000.00
Boys and Girls Club of Northeast Florida	Arlington Elementary	120	7	\$ 100.00	\$ 84,000.00
Boys and Girls Club of Northeast Florida	Arlington Community Academy	120	7	\$ 100.00	\$ 84,000.00
Carver- Lincoln Association	Carville Community Center - Summer	60	6	\$ 100.00	\$ 36,000.00
COJ Parks & Rec Dept.	Balis	20	6	\$ 47.50	\$ 5,700.00
COJ Parks & Rec Dept.	Beachwood	15	6	\$ 47.50	\$ 4,275.00
COJ Parks & Rec Dept.	Cecil	25	6	\$ 47.50	\$ 7,125.00
COJ Parks & Rec Dept.	Cuba Hunter	25	6	\$ 47.50	\$ 7,125.00
COJ Parks & Rec Dept.	Emmett Reed	25	6	\$ 47.50	\$ 7,125.00
COJ Parks & Rec Dept.	Henry T Jones	25	6	\$ 47.50	\$ 7,125.00
COJ Parks & Rec Dept.	Julian Barrs	25	6	\$ 47.50	\$ 7,125.00
COJ Parks & Rec Dept.	Legends	35	6	\$ 47.50	\$ 9,975.00
COJ Parks & Rec Dept.	Mary Lena Gibbs	25	6	\$ 47.50	\$ 7,125.00
COJ Parks & Rec Dept.	Normandy	20	6	\$ 47.50	\$ 5,700.00
COJ Parks & Rec Dept.	Oceanway	20	6	\$ 47.50	\$ 5,700.00
COJ Parks & Rec Dept.	Robert F. Kennedy	20	6	\$ 47.50	\$ 5,700.00
COJ Parks & Rec Dept.	Simonds-Johnson	10	6	\$ 47.50	\$ 2,850.00
COJ Parks & Rec Dept.	Windy Hill	10	6	\$ 47.50	\$ 2,850.00
Communities In Schools of Jacksonville, Inc.	Highlands Middle School	80	6	\$ 100.00	\$ 48,000.00
Communities In Schools of Jacksonville, Inc.	Matthew Gilbert Middle School	80	6	\$ 100.00	\$ 48,000.00
Communities In Schools of Jacksonville, Inc.	West Jacksonville BTS Academy	40	6	\$ 100.00	\$ 24,000.00
Communities In Schools of Jacksonville, Inc.	Arlington Middle School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Carter G. Woodson Elementary	80	6	\$ 100.00	\$ 48,000.00
Communities In Schools of Jacksonville, Inc.	George Washington Carver Elementary	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	JEB Stuart Middle School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Jefferson Davis Middle School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Joseph Stillwell Middle School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Lake Shore Middle School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Ribault Middle School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Long Branch Elementary School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Mayport Middle School	100	6	\$ 100.00	\$ 60,000.00
Communities In Schools of Jacksonville, Inc.	Pickett Elementary School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Pinedale Elementary	80	6	\$ 100.00	\$ 48,000.00
Communities In Schools of Jacksonville, Inc.	Sadie Tillis Elementary School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	Alfred I. DuPont Middle School	60	6	\$ 100.00	\$ 36,000.00
Communities In Schools of Jacksonville, Inc.	S.A. Hull Elementary School	80	6	\$ 100.00	\$ 48,000.00
Communities In Schools of Jacksonville, Inc.	Woodland Acres Elementary School	80	6	\$ 100.00	\$ 48,000.00
Communities In Schools of Jacksonville, Inc.	Andrew Robinson Elementary	100	6	\$ 100.00	\$ 60,000.00
Communities In Schools of Jacksonville, Inc.	Normandy Village Elementary	100	6	\$ 100.00	\$ 60,000.00
Cornerstone of Jacksonville	Cornerstone of Jacksonville	120	6	\$ 100.00	\$ 72,000.00
Dayspring	Dayspring	100	5	\$ 100.00	\$ 50,000.00
Don't Miss a Beat	Don't Miss a Beat - Edith Ford	80	6	\$ 100.00	\$ 48,000.00
Edward Waters College	EWC FIRE Program	60	5	\$ 100.00	\$ 30,000.00
Gingerbread House	Gingerbread House Learning Center	40	6	\$ 100.00	\$ 24,000.00
Gingerbread House	Gingerbread House Learning Center 2	40	6	\$ 100.00	\$ 24,000.00

Agency Name	Site Name	Slots	Weeks	Cost/Week	Funding
Girls, Inc.	Parkwood Heights Elementary	60	6	\$ 100.00	\$ 36,000.00
Great Expectations Educational Resources and Supports	Sal Tech Charter High School	120	7	\$ 100.00	\$ 84,000.00
Household of Faith	Household of Faith	100	6	\$ 100.00	\$ 60,000.00
Jacksonville Arts and Music School	JAMS	40	5	\$ 100.00	\$ 20,000.00
Jacksonville Science Festival	The Foundation Academy	80	6	\$ 100.00	\$ 48,000.00
Joshua Christian Academy	Camp Joshua	160	6	\$ 100.00	\$ 96,000.00
Livingway Kingdom K.A.R. E.	Livingway Kingdom K.A.R. E.	40	5	\$ 100.00	\$ 20,000.00
MaliVai Washington Kids Foundation	TnT Camp Dynamite	140	6	\$ 100.00	\$ 84,000.00
Masters of Education	Oxford Prep Academy	140	6	\$ 100.00	\$ 84,000.00
North Florida Educational Institute	NFEI Lower School	60	5	\$ 100.00	\$ 30,000.00
Northside Church of Christ	Northside Church of Christ	60	5	\$ 100.00	\$ 30,000.00
Police Athletic League of Jacksonville	JaxPal Eastside	40	6	\$ 100.00	\$ 24,000.00
Police Athletic League of Jacksonville	JaxPal Westside	40	6	\$ 100.00	\$ 24,000.00
Police Athletic League of Jacksonville	JaxPal Monument	80	6	\$ 100.00	\$ 48,000.00
Police Athletic League of Jacksonville	JaxPal Northside	80	6	\$ 100.00	\$ 48,000.00
Sanctuary of Northeast Florida	Sanctuary on 8th Street	60	6	\$ 100.00	\$ 36,000.00
The Carpenter Shop Center	The Carpenter Shop Center	120	6	\$ 100.00	\$ 72,000.00
The Potter's House Christian Academy	The Potter's House Christian Academy	80	7	\$ 100.00	\$ 56,000.00
Tristan's Acceleration Academy	Pearls of Wisdom	40	5	\$ 100.00	\$ 20,000.00
Us and Our Children	Bayview Elementary	40	6	\$ 100.00	\$ 24,000.00
Utturns, Inc.; dba Teen Leaders of America	Edward Waters College	40	6	\$ 100.00	\$ 24,000.00
Vision for Excellence	McGirts Creek Community Center	60	6	\$ 100.00	\$ 36,000.00
Wayman Community Development Corporation	Biltmore Elementary	60	6	\$ 100.00	\$ 36,000.00
Wayman Community Development Corporation	Highlands Elementary	60	6	\$ 100.00	\$ 36,000.00
Wayman Community Development Corporation	Garden City Elementary	80	6	\$ 100.00	\$ 48,000.00
Wayman Community Development Corporation	Wayman Academy of the Arts	80	6	\$ 100.00	\$ 48,000.00
Wayman Community Development Corporation	Wayman Temple Academy	80	7	\$ 100.00	\$ 56,000.00
Wayman Community Development Corporation	Reynolds Lane Elementary	80	7	\$ 100.00	\$ 56,000.00
Word of Truth	Word of Truth - Camp Truth	60	5	\$ 100.00	\$ 30,000.00
YMCA of Florida's First Coast	Tiger Academy	80	6	\$ 100.00	\$ 48,000.00
YMCA of Florida's First Coast	Kings Trail Elementary	80	6	\$ 100.00	\$ 48,000.00
YMCA of Florida's First Coast	Rufus Payne Elementary	60	6	\$ 100.00	\$ 36,000.00
YMCA of Florida's First Coast	Southside Middle	100	6	\$ 100.00	\$ 60,000.00
YMCA of Florida's First Coast	First Baptist Church of Oakland	60	7	\$ 100.00	\$ 42,000.00
YMCA of Florida's First Coast	Sallye Mathis Elementary	100	7	\$ 100.00	\$ 70,000.00
				TOTAL	\$ 3,955,500.00

BOARD ACTION ITEM: TRANSFER OF FUNDS BETWEEN PROGRAM SITES – BOYS’ AND GIRLS’ CLUBS OF NE FL (OUT OF SCHOOL TIME)

FY 2019/20:

GOVERNANCE MEETING: FEBRUARY 3, 2020

FINANCE MEETING: FEBRUARY 12, 2020

BOARD MEETING: FEBRUARY 19, 2020

OFFICE OF GENERAL COUNCIL REVIEW: JANUARY 31, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: DONALD HORNER III, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to authorize the following actions:

1. Transfer \$192,000 from the Boys’ and Girls’ Clubs of NE FL’s Bridge BUS afterschool site to other Boys’ and Girls’ Clubs of NE FL afterschool sites funded under contract # 9531-64, in the amounts shown in the chart below.
2. Authorize the CEO to execute a contract amendment on behalf of the Kids Hope Alliance and any other documents appropriate to carry out the intent of action #1.

NARRATIVE:

The Bridge BUS Boys’ and Girls’ Clubs site located at 1824 North Pearl St., relocated their program to the Citi Teen Center on 313 E. 10th St. as a result of needed building repairs. Furthermore, the Boys’ and Girls’ Club of NE FL recently applied for and was awarded a contract for services under the recent Preteen/Teen RFP as the youth served at the Citi Teen Center site are preteens and teens. After being notified of the award, the agency submitted a request to KHA staff to transfer funding for 120 youth from the Bridge BUS program to other sites that have waiting lists.

As a result of the above, the pre-teen/teen youth from the Bridge BUS program, will now be served under the new Pre-Teen/RFP and additional youth will be served at the locations shown in the chart below.

Per ESC 0465-17, section 4.14.10

Transferring Funds Between Program Sites

In the event a Contractor is awarded multiple sites under one agreement, the Commission may, at its sole discretion, shift funding between program sites at any time, upon request of the contractor in a format specified by the Commission.

Proposed funding transfers:

BID#	Agency	Site Name	Youth Served	Contract Amount	Revised Youth Served	Revised Contract Amount
ESC 0465-17	Boys and Girls Club of NE FL Inc.	North Shore Elementary	160	\$256,000	200	\$320,000
ESC 0465-17	Boys and Girls Club of NE FL Inc.	Ft. Caroline Middle	100	\$160,000	120	\$192,000
ESC 0465-17	Boys and Girls Club of NE FL Inc.	Arlington Community Academy	100	\$160,000	120	\$192,000
ESC 0465-17	Boys and Girls Club of NE FL Inc.	Fort Caroline Elementary	100	\$160,000	120	\$192,000
ESC 0465-17	Boys and Girls Club of NE FL Inc.	Hyde Grove Elementary	140	\$224,000	160	\$256,000
ESC 0465-17	Boys and Girls Club of NE FL Inc.	Bridge BUS Boys and Girls Club	240	\$384,000	120	\$192,000

FISCAL IMPACT:

No additional funding needed. Funds are being shifted between program sites within the same contract #9531-64.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM: TRANSFER OF FUNDS BETWEEN PROGRAM SITES - COMMUNITIES IN SCHOOLS OF JACKSONVILLE, INC. (OUT OF SCHOOL TIME)

FY 2019/20:

GOVERNANCE MEETING: FEBRUARY 3, 2020

FINANCE MEETING: FEBRUARY 12, 2020

BOARD MEETING: FEBRUARY 19, 2020

OFFICE OF GENERAL COUNCIL REVIEW: JANUARY 31, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: DONALD HORNER III, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to authorize the following actions:

1. Transfer \$96,000 from the Communities in Schools of Jacksonville, Inc. Arlington Middle, Long Branch, and Northwestern Middle afterschool sites to other Communities in Schools of Jacksonville, Inc. sites funded under contract # 9515-138, in the amounts shown in the chart below.
2. Authorize the CEO to execute a contract amendment on behalf of the Kids Hope Alliance and any other documents necessary and appropriate to carry out the intent of (1) above.

NARRATIVE:

Communities in Schools of Jacksonville Inc. is requesting seat transfers due to current enrollment levels.

Per ESC 0465-17, section 4.14.10

Transferring Funds Between Program Sites

In the event a Contractor is awarded multiple sites under one agreement, the Commission may, at its sole discretion, shift funding between program sites at any time, upon request of the contractor in a format specified by the Commission.

Proposed funding transfers:

BID#	Agency	Site Name	Youth Served	Contract Amount	Revised Youth Served	Revised Contract Amount
ESC 0465-17	Communities in Schools of Jacksonville, Inc.	Andrew Robinson Elementary	120	\$192,000	140	\$224,000
ESC 0465-17	Communities in Schools of Jacksonville, Inc.	Mathew Gilbert Middle	120	\$192,000	140	\$224,000
ESC 0465-17	Communities in Schools of Jacksonville, Inc.	SA Hull Elementary	120	\$192,000	140	\$224,000
ESC 0465-17	Communities in Schools of Jacksonville, Inc.	Arlington Middle School	120	\$192,000	100	\$160,000
ESC 0465-17	Communities in Schools of Jacksonville, Inc.	Long Branch Elementary	80	\$128,000	60	\$96,000
ESC 0465-17	Communities in Schools of Jacksonville, Inc.	Northwestern Middle	100	\$160,000	80	\$128,000

FISCAL IMPACT:

No additional funding needed. Funds are being shifted between program sites within the same contract #9515-138.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

**BOARD ACTION ITEM:
FY 19-20:**

GOVERNANCE COMMITTEE: FEBRUARY 3, 2020
FINANCE MEETING: FEBRUARY 12, 2020
BOARD MEETING DATE: FEBRUARY 19, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: DONALD HORNER III, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Approve a request for funding from the Kids Hope Alliance, Youth Travel Trust Fund, to the Douglas Anderson School of the Arts Wind Symphony.
- 2) Authorize the CEO to execute any contract or legal document necessary.

NARRATIVE:

- This request was submitted by the Douglas Anderson Band Boosters Inc. The Douglas Anderson School of the Arts Wind Symphony received an invitation from Eric L. Martin, President and CEO of Music for All, and its Board of Directors and Educational team to attend and perform on the Featured Stage of the National Concert Band Festival as a part of the 2020 Music for All National Festival, presented by Yamaha in Indianapolis, Indiana. Travel dates are March 11th, 2020 to March 15th, 2020.
- Fifty-seven (57) youths will be making the trip.
- A Community Service Project will be decided upon to take place in Jacksonville before September 2020.
- Douglas Anderson Band Boosters received funding in 2016-2017 in the amount of \$24,975.00.
- YTTF balance as October 1, 2019: \$52,005.55
- Balance if requests on the February Board agenda are approved: \$26,566.80.

FISCAL IMPACT:

The amount requested is \$16,938.75, 25% of the total estimated cost of \$67,755.00.

GOVERNANCE/PROGRAM IMPACT:

This request requires KHA Board Approval. Approval of this Board Action Item is inclusive of any necessary waivers and other administrative actions as determined by the Office of General Counsel.

OPTIONS:

1. Vote to approve
2. Decline to approve

STAFF RECOMMENDATION: Staff recommends approval.

**BOARD ACTION ITEM:
FY 19-20:**

GOVERNANCE COMMITTEE: FEBRUARY 3, 2020
FINANCE MEETING: FEBRUARY 12, 2020
BOARD MEETING DATE: FEBRUARY 19, 2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: DONALD HORNER III, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Approve a request for funding from the Kids Hope Alliance, Youth Travel Trust Fund, to the First Baptist Church of Oakland.
- 2) Authorize the CEO to execute any contract or legal document necessary.

NARRATIVE:

- The First Baptist Church of Oakland received an invitation from Nelson McCoy, Executive Director of The Center, One Foundation to participate in this year's Spring Break College Tour, which will happen March 8th to March 14th, 2020. The tour includes traveling to the following cities Montgomery, AL, Nashville, TN, Knoxville, TN, Baltimore, MD and Washington, DC. The tour visits the following colleges and universities: Alabama State University, the University of Alabama, Alabama A&M University, Fisk University, Tennessee State University, Vanderbilt University, the University of Tennessee, John Hopkins University, and Howard University.
- Twenty (20) youths will be making the trip.
- A Community Service Project will be decided upon to take place in Jacksonville before September 2020.
- First Baptist Church of Oakland has never received funding.
- YTF balance as October 1, 2019: \$52,005.55
- Balance if requests on the February Board agenda are approved: \$26,566.80.

FISCAL IMPACT:

The amount requested is \$8,500.00, 50% of the total estimated cost of \$17,000.00.

GOVERNANCE/PROGRAM IMPACT:

This request requires KHA Board Approval. Approval of this Board Action Item is inclusive of any necessary waivers and other administrative actions as determined by the Office of General Counsel.

OPTIONS:

1. Vote to approve

2. Decline to approve

STAFF RECOMMENDATION: Staff recommends approval.

BOARD ACTION ITEM:

**REQUEST FOR PROPOSAL: HOPE
ACADEMY AFTERSCHOOL AND SUMMER
PROGRAMS (OUT OF SCHOOL TIME)**

GOVERNANCE/PROGRAMS MEETING DATE: 2/3/2020

FINANCE MEETING DATE: 2/12/2020

BOARD OF DIRECTORS MEETING: 2/19/2020

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS

FROM: DONALD HORNER III, ACTING CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to authorize the following actions:

- 1) Approve the issuance of a Request for Proposal (RFP) for Hope Academy Afterschool and Summer Programs with the minimum qualifications, the scope of services, evaluation criteria and performance metrics substantially in the form presented to the Board with such changes as are deemed appropriate by KHA staff and the Office of General Counsel.
- 2) Authorize the CEO of Kids Hope Alliance to execute contracts and amendments as necessary.

NARRATIVE:

All renewal options under RFP(s) ESC 0410-17, 0436-17, and 0465-17 have been exercised and the Kids Hope Alliance is rebidding its entire afterschool and summer programming portfolio.

Successful applicants under this RFP will provide minimum programming in the following areas; Literacy, Career Readiness, Family Engagement, College Readiness, Service Learning, and Character Development.

FISCAL IMPACT:

\$16,206,620 in funding is being made available for Afterschool and Summer Learning Programming.

PROGRAMMATIC IMPACT:

The Kids Hope Alliance is rebidding all afterschool and summer programming

GOVERNANCE IMPACT:

Needs Kids Hope Alliance Board approval

OPTIONS:

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

STAFF RECOMMENDATION:

Staff recommends approval.

Family Engagement Initiatives

Family Engagement Task Force
Family & Community Education
Fatherhood Initiative

Family Engagement Task Force

Family Engagement Task Force

The purpose of the Family Engagement Task Force is to convene parents and youth to learn about the ongoing work of the Kids Hope Alliance. Through the Task Force, the Kids Hope Alliance will collect insight about how the programs and services, offered through KHA Providers impact families. In addition, the Task Force members will be made aware of the systems and policies that impact the lives of at-home children and youth in Jacksonville and the opportunities to engage in these systems as civic leaders that ensure the needs of the community are met.

Why the Task Force Matter. *Since it is the intent of the Council to provide a continuum of services for the City's children and youth, KHA should strive to continuously learn and improve from the families who are recipient of such services. Through Family Engagement, KHA recognize and support families as essential partners in providing services that address the critical needs of children and youth. Therefore the Task Force will be tasked to become knowledgeable about the continuum of services for children and youth provided through KHA, the systems through which these services are vetted, and to provide insight and feedback about the impact of programs.*

The Task Force will be comprised of families who are recipients of services, members of the community, and youth who intend to share their experiences and ask for services *that are necessary to positively and tangibly impact their lives.* Through their work, **the Task Force** can be integral to ensure KHA hears the voice of families and actively work to meet the needs in their communities and schools. In addition, participation of **the Task Force** can improve the effectiveness of the programs, services and activities of Providers, the decisions of various KHA Task Forces and Board, as well as the decisions that influence community services.

Kick off date: April 2020

Targeted number of participants: 10 – 13

Duration: Monthly

January – March

- Recruit members through Providers and community partners

April

- Kick Off Meeting! Task Force Orientation

May

- Out of School Time Youth Theme

June

- Juvenile Prevention & Intervention Theme

July

- Nutrition programs Theme

August

- Pre-Teen & Teen Theme

September

Family Engagement Essential Service

- .. Special Needs Theme

October

- .. Early Learning & Literacy Theme

November

- .. Theme: TBD

December

- .. Theme: TBD

Family Engagement Task Force Member Obligations & Governance

- * There will be officers, follow the guidelines of Robert's Rules of Order
- * One year terms
- * Meetings are open to public and are integrated as part of Family & Community Education offered through Communications
- * Notes will be taken by staff and submitted to KHA Board as needed
- * By the end of every year, Task Force members will have received monthly updates, shared feedback that is focused on essential services, typed and submitted for public record

Family Engagement Is Family & Community Education

Family & Community Education

Speaker Series Meeting Template

The purpose is to engage families about KHA initiatives, to share information about our Providers and their programming and additional City & Community resources. Family & Community Education invites feedback on program effectiveness and location in an effort to ensure KHA initiatives are meeting the needs of children.

The Speaker Series helps each Essential Category meet its need to increase family and community engagement opportunities for at hope children and families, more importantly, to *positively and tangibly impact the lives of children and youth.*

Meeting Format – 1 hour

Networking **(10 minutes)**

Welcome **(3 – 5 minutes)** – Family Engagement Coordinator

5 minutes of learning **(5 minutes)**

- You Tube video (science based/learning based)
- School of Life
- It's AumSum Time

Update from an Essential Category Director or Team Member **(10 minutes)**

- Share information about current programs and the impact
- If there are upcoming funding opportunities, please share
- Speak on the relevancy of family engagement within this category

Guest Speaker **(20 minutes)**

- Share information on how family engagement impacts the work
- Discuss parenting within this social structure and provide nuggets of information *so that families leave feeling informed, empowered and engaged*
- Provide information on how to be engaged in the industry (volunteerism, advocacy)

Closeout & Wrap **(5 minutes)**

Monthly Themes:

Essential Service Category	Meeting Date (Co-insides w/ Family Engagement Task Force Meetings)
Out of School Time Youth	May
Juvenile Justice Prevention & Intervention	June
Health & Nutrition	July
Pre-Teen & Teen	August
Special Needs	September
Early Learning, Literacy, & School Readiness	October

Pre-Teen & Teen

Family Engagement Goals & Priorities

FAMILY ENGAGEMENT GOAL(S) DIRECTLY FROM THE ESSENTIAL SERVICE PLAN

- Increase Civic Engagement

FAMILY ENGAGEMENT GOAL (NEW)

- To be a connector and partner
- To assist in the engagement of families of youth who participate in programs offered through providers

EXPECTED IMPACT STRATEGY FROM THE ESSENTIAL SERVICE PLAN

- Facilitate awareness of social service resources available to youth and family members
- Increase number of youth-led service-learning projects centered on civic-mindedness
- Implementation of community-based learning activities that foster multi-generational engagement

EXPECTED OUTCOMES FROM INCREASED FAMILY ENGAGEMENT PRACTICES

Organizational Impact

- Increased collaboration and partnership opportunities for family centered engagement activities and events

Providers

- Increased awareness of family engagement events hosted by KHA and other Providers
- Increased opportunities for collaboration

Community Partnerships

- From the Ordinance: ***mentoring, job training, career counseling, and youth employment programs***
- **Family Impact** - Youth & Families are made aware of the array of services and resources available to youth

FAMILY ENGAGEMENT STAFF RESPONSIBILITIES

- Collaborate with Directors and Assistant Directors to create opportunities to engage families
- Collaborate with Providers directly to extend opportunities and share resources to families
- Connect city agencies, DCPS, and community based organization that support youth and families to Providers, and identify opportunities for collaboration
- Identify community opportunities to host events that cultivate civic minded efforts

Year 1 [2019/20]

- Family Engagement Task Force & the community is made aware of this Essential Service, the RFP Family Engagement requirements, the Task Force meeting dates
- Review RFPs to highlight family engagement requirements
- Increased provider engagement through site visits to learn about their family engagement practices
- Host a Spring family engagement event or incorporate family engagement activities in upcoming community based programs

Year 2 [2020/21]

- Host or collaborate a Fall & Spring family engagement event or activity

Year 3 [2021/22]

- Host Fall & Spring family engagement events or activities

Juvenile Justice Prevention & Intervention

Family Engagement Goals & Priorities

FAMILY ENGAGEMENT GOAL(S) DIRECTLY FROM THE ESSENTIAL SERVICE PLAN

- .. Prevent Child and Youth Involvement in Delinquent Behaviors
- .. Increase Child and Youth Desistance

FAMILY ENGAGEMENT GOAL (NEW)

- .. To provide opportunities for families and the broader community to understand the causes and symptoms that lead to defiance, truancy, running away from home and other pre-delinquent behaviors
- .. Give parents access to prevention & intervention tools and programs

EXPECTED IMPACT STRATEGY FROM THE ESSENTIAL SERVICE PLAN

- .. Increase community awareness of mental and behavioral health symptoms, by encouraging support earlier when signs do occur
- .. Encourage and support programming aimed at leadership, civic engagement, community service, employability, literacy, and other life skills for youth involved in the criminal justice system detention alternative sites, and residential commitment programs

EXPECTED OUTCOMES FROM INCREASED FAMILY ENGAGEMENT PRACTICES

Organizational Impact

- .. Increased family knowledge around the juvenile justice system
- .. Meetings & information sessions to be held at schools, onsite at KHA & offsite in neighborhoods identified in the Neighborhood Index designed to engage and inform families around issues that influence the social and emotional well-being of youth

Provider Impact

- .. Provide family engagement support to Providers through collaboration - mental health agencies, DCPS departments, community based providers
- .. Increased awareness & involvement with the Neighborhood Accountability Board & Teen Court – COJ Stacy Peterson)

Community Partner Impact

- .. Provide opportunities for community partners, Providers, DCPS departments, and mental health providers to gain access to vulnerable youth and families as an effort to reduce juvenile delinquency
- .. **Family Impact** - Families will be made aware of prevention & intervention programs available; Families will gain knowledge around juvenile delinquency issues and issues that affect families

FAMILY ENGAGEMENT STAFF RESPONSIBILITIES

- .. Host informative meetings that increases parent & caregiver awareness around issues, situations and the circumstances that can lead to juvenile delinquency, connections to violence & crime
- .. Support the network of providers who work with families vulnerable to or involved in juvenile delinquency

Year 1 [2019/20]

- .. Learn about juvenile prevention & intervention, juvenile court system, the role of the SAO and KHA
- .. Review RFPs to highlight family engagement requirements
- .. Connect with providers, plan site visits to learn about family engagement practices
- .. Connect with Teen Court/NAB to learn about the process and to discover ways to support and collaborate
- .. In collaboration with Juvenile Prevention & Intervention, host a meeting with the network of providers who work with families vulnerable to or involved in juvenile delinquency to support their network
- .. Host a parent/community meeting around the issues of juvenile prevention & intervention
- .. Family Engagement Task Force is made aware of this Essential Service, the RFP Family Engagement requirements, the Task Force meeting dates

Year 2 [2020/21]

- .. In collaboration with Juvenile Prevention & Intervention, host a meeting with the network of providers (An annual meeting?)
- .. Host a parent/community meeting around the issues of juvenile prevention & intervention (An annual meeting?)
- .. Bring families & Providers together for an annual 'summit'?

Year 3 [2021/22]

- .. In collaboration with Juvenile Prevention & Intervention, host a meeting with the network of providers (An annual meeting?)
- .. Host a parent/community meeting around the issues of juvenile prevention & intervention (An annual meeting?)
- .. Bring families & Providers together for an annual 'summit'?

Out of School Time

Family Engagement Goals & Priorities

RELEVANT GOAL(S) FROM THE ESSENTIAL SERVICE PLAN THAT REQUIRES FAMILY ENGAGEMENT

N/A

FAMILY ENGAGEMENT GOAL (NEW)

- .. To connect with families through Providers
- .. To support Providers' family engagement RFP requirements and practices
- .. Increase access to quality programs in underserved areas

EXPECTED IMPACT STRATEGY FROM THE ESSENTIAL SERVICE PLAN

- .. To increase engagement opportunities with families
- .. To ensure family engagement is practiced consistently among KHA providers

EXPECTED OUTCOMES FROM INCREASED FAMILY ENGAGEMENT PRACTICES

Organizational Impact

- .. Partnering with agencies with successful Family Engagement efforts, then provide trainings to support additional partners
- .. RFP Family Engagement expectations highlighted during Bidders' Conference
- .. Ensure that all family engagement opportunities are culturally and linguistically responsive

Provider Impact

- .. During Provider Onboarding, reinforce expectations by providing a mini training (2 generational model)

Community Partner Impact

- .. Encourage continued collaboration between Providers and community agencies to ensure family engagement is ongoing
- .. **Family Impact:** Families become aware of school based and community based programming available in their neighborhoods and throughout the City of Jacksonville; Parents are motivated to become engaged and proactive in after school programming for their families

FAMILY ENGAGEMENT STAFF RESPONSIBILITIES

- .. Through OST, build working relationships with KHA OST providers
- .. Join in on OST family engagement request by being aware of engagement events and by bringing additional resources and support through KHA
- .. Build a relationship with school based sites, utilize KHA & COJ's resources to support community based sites

Year 1 [2019/20]

- .. Conduct site visits to learn more about the Providers, programming and the community
- .. Attend Task Force meetings to learn about the work taking place
- .. Review RFPs to ensure family engagement expectations are included

- .. Host a family engagement event or collaborate to host family engagement activities with Provider or community based organization
- .. Family Advisory Board is made aware of this Essential Service, the RFP Family Engagement requirements, the Task Force meeting dates

Year 2 [2020/21]

- .. Family Engagement collaborates with OST Staff to continued family engagement best practices are implemented
- .. Family Advisory Board is active

Year 3 [2021/22]

- .. TBD

Special Needs

Family Engagement Goals & Priorities

RELEVANT GOAL(S) FROM THE ESSENTIAL SERVICE PLAN THAT REQUIRES FAMILY ENGAGEMENT

- .. Increase Participant, Family, and Caregiver Access to Support Systems

FAMILY ENGAGEMENT GOAL (NEW)

- .. None

EXPECTED IMPACT STRATEGY FROM THE ESSENTIAL SERVICE PLAN (THAT DIRECTLY IMPACT FAMILY ENGAGEMENT)

- .. Provide child, youth, and family/caregiver education about diagnoses and resources assistance
- .. Increase access to mental health first aid training for children, families and caregivers

EXPECTED OUTCOMES FROM INCREASED FAMILY ENGAGEMENT PRACTICES

Organizational Impact

- .. Host on site and off site information session about the range of special needs diagnoses and support networks
- .. The creation of a resource booklet to share with families

Provider Impact

- .. Through providers, share information regarding resources and trainings at KHA
- .. Increased awareness of the needs of families

Community Impact

- .. Built awareness of existing resources, increasing opportunities for collaboration

Family Impact

- .. Increased awareness about special needs and local resources
- .. Families will be exposed to how to identify mental health issues within the family and community
- .. Families will be offered training on trauma informed communities that will include strategies on how to address these issues

FAMILY ENGAGEMENT STAFF RESPONSIBILITIES

- .. Utilizing current best practices and industry leaders, provide access to information and resources through outreach events, engagement opportunities, pamphlets, and KHA's website

Year 1 [2019/20]

- .. Conduct site visits to learn more about the Providers, programming and the community
- .. Actively building a list of local agencies and resources to meet the needs of Special Need families and communities
- .. Family Advisory Board is made aware of this Essential Service, the RFP Family Engagement requirements, the Task Force meeting dates
- .. Begin to identify areas of collaboration between Provider, City agencies & resources, and community
- .. Host on site information session about the range of special needs diagnoses and support networks

* See DOH Community Health Improvement Plan

Year 2 [2020/21]

- .. Resource Booklet being developed
- .. Special Needs & Family Information Day – where Resource Booklet is shared

Year 3 [2021/22]

- .. Special Needs & Family Information Day – where Resource Booklet is shared

Standard Family Engagement practices

- Ongoing collaboration between staff and family engagement to offer family centered initiatives
- Provide a list of civic opportunities for parents and youth to be active in committees, organizations and meetings that influence juvenile justice
- Provide information about resources available to families that target "at-home" youth and families
- existing effective family sustainability programs
- Provide family resources geared towards youth and their families
- Through community partnerships, offer volunteer opportunities for families that promote civic engagement

Fatherhood Initiatives

Fatherhood Initiative

The purpose of this initiative is to engage the fathers of children who participate in KHA Provider programming. In partnerships with agencies that support Dads, KHA will use this opportunity to learn from fathers and to share resourceful information that fathers seek. KHA will also collaborate with community based organizations that inspire men to be community leaders and discover ways to strengthen their support network.

Proposed Timeline

Duration	Themed Agency	Theme	Expected Outcomes/Objectives
2019 QTR4 (Dec 21st 2019)	Squat for Change	Fatherhood & Mental Strength	Initiate fatherhood discussions, begin outreach, promote fatherhood
2020 QTR1 (Feb/Mar)		Relationships	
2020 QTR2 (May/Jun)		Summer Slide	
2020 QTR3 (Aug/Sep)		Literacy	
2020 QTR4 (Nov/Dec)		Fatherhood & Mental Strength	



Kids Hope Alliance Executive Team Action Plan

Goal 1: Execute a Family Engagement Plan			
Task(s)	Owner	Completion Date	Status
Present Family Engagement Plan	T Williams	2/19/2020	On Track
Recruiting Family Advisory Task Force Members	T Williams	2/19/2020	On Track
Orientation for the Family Advisory Task Force Members	T Williams	3/30/2020	On Track
Launch Family Advisory Task Force	T Williams	4/15/2020	On Track
Research requirements for adding board members	T Williams	4/15/2020	On Track
Share research findings and timeline with board	T Williams	4/15/2020	On Track
Incorporate “youth” and “parent” members to the board	T Williams	6/30/2020	On Track
Goal 2: Small Providers			
Task(s)	Owner	Completion Date	Status
Develop “small provider” definition	T Williams	2/29/2020	On Track
Present draft definition and Small Provider Academy plan to governance committee	T Williams	3/2/2020	On Track
Present draft definition and Small Provider Academy Plan to the KHA board	T Williams	3/18/2020	On Track
Solicit applications	T Williams	4/3/2020	On Track
Launch Small Provider Academy (April 30, 2020)	T Williams	5/4/2020	On Track



Kids Hope Alliance Executive Team Action Plan

Goal 3: “At Hope” Definitions for Essential Services Plan Categories.			
Task(s)	Owner	Completion Date	Status
Communication to Directors	S Grass	2/10/2020	On Track
Discuss at Directors meeting	S Grass	2/25/2020	On Track
Finalize Definitions	S Grass	3/6/2020	On Track
Develop board presentations	S Grass	3/12/2020	On Track
Present recommended definitions to board	S Grass	3/18/2020	On Track
Goal 4: Current Essential Service Plan Metrics			
Task(s)	Owner	Completion Date	Status
Communication to R. Belcher	S Grass	2/5/2020	On Track
Prepare package	S Grass	2/12/2020	On Track
Present metrics to Board	S Grass	2/19/2020	On Track
Goal 5: Out of School Time RFP			
Task(s)	Owner	Completion Date	Status
Present overview of RFP	S Grass	1/15/2020	Completed
Finalize RFP	S Grass	2/19/2020	On Track
Release RFP	S Grass	3/13/2020	On Track



Kids Hope Alliance Executive Team Action Plan

Goal 6: Diversion RFP			
Task(s)	Owner	Completion Date	Status
Present overview of RFP	S Grass	1/15/2020	Completed
Stakeholder Meeting	S Grass	1/31/2020	Completed
Finalize RFP	S Grass	3/18/2020	On Track
Release RFP	S Grass	4/10/2020	On Track
Goal 7: Decision on COA Accreditation			
Task(s)	Owner	Completion Date	Status
Research Accreditation Process	S Grass	2/27/2020	On Track
Present Council on Accreditation process findings to the Governance Committee for discussion <ul style="list-style-type: none"> -Steps -Costs -Benefits -Resource Requirements -Recommendation 	S Grass	3/2/2020	On Track
Bring to Board for Discussion	S Grass	3/18/2020	On Track



Goal 8: Essential Services Plan (ESP) Update			
Task(s)	Owner	Completion Date	Status
Release Bid for RBA training	S Grass	1/31/2020	Completed
Finalize RBA training Contract	S Grass	3/13/2020	Pending RFP Bidding Process
Conduct staff RBA training	S Grass	3/27/2020	Pending RFP Bidding Process
Conduct planning sessions for each of the ESP areas (measures/metrics)	S Grass	5/15/2020	Pending RFP Bidding Process
Develop 1st draft of ESP	T Williams	6/19/2020	On Track
Board Retreat (Vision, Mission & Core Value)	T Williams	7/10/2020	On Track
Submit resolution for Ordinance change	T Williams	7/31/2020	On Track
Finalize ESP	T Williams	8/19/2020	On Track
Launch ESP before new fiscal year	T Williams	10/1/2020	On Track
Goal 9: Children & Youth Assets & GAP analysis			
Task(s)	Owner	Completion Date	Status
Define the scope of work	S Grass	3/20/2020	On Track
Select research partners	S Grass	4/17/2020	On Track
Project team launch meeting	S Grass	5/4/2020	On Track
Research <i>(Leadership staff will monitor and guide team progress monthly June, July, August & September)</i>	S Grass	9/30/2020	On Track
Presentation Development	S Grass	10/14/2020	On Track



KIDS HOPE ALLIANCE
The Jacksonville Partnership
for Children, Youth & Families

Kids Hope Alliance Executive Team Action Plan

Board	S Grass	10/31/2020	On Track
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