



November Finance Meeting
November 13, 2024 2:00 p.m. – 3:00 p.m.

1. Introductions and Instructions
Cynthia Nixon, Finance Chair

2. Public Comments
Public comments will be taken for each item on the agenda. Comments must be made about the specific agenda item. The audience will have an opportunity for public comment on general topics at the end of the meeting.

3. Approval of September Minutes
Cynthia Nixon, Finance Chair

4. KHA Financial Reports
Jessica Pitts, Director of Finance
Cynthia Nixon, Finance Chair

5. New Business
Dr. Saralyn Grass, Chief Executive Officer
Kenneth Darity, Chief Administrative Officer
 - a. Lutheran Services Lease Extension
 - b. Teen Court Exemption Contract
 - c. Out of School Time Contract Amendment
 - d. Read Jax Literacy Contract Amendment
 - e. Healthy Families Sole Source Contract

6. Finance Committee Activities
 - a. Annual Timeline and Goals
 - b. Finance Policies

7. Public Comments

8. Adjourn



Kids Hope Alliance - September Finance Meeting Minutes

September 18, 2024

1. **Introductions and Instructions**

Cynthia Nixon, Finance Chair

Mrs. Nixon opened the meeting at 2:00 p.m., introduced herself and asked each person at the table to do the same.

2. **Public Comments**

Public comments will be taken for each item on the agenda. Comments must be made about the specific agenda item. The audience will have an opportunity for public comment on general topics at the end of the meeting.

3. **Approval of May Minutes**

Cynthia Nixon, Finance Committee Chair

Mrs. Nixon asked if there were any revisions to the minutes, there being none, she asked for a motion to approve.

Motion: Carson Tranquille

Second: Kevin Gay

Approved: 3-0

4. **KHA Financial Reports**

Cynthia Nixon, Finance Committee Chair

Jessica Pitts, Director of Finance

Mrs. Pitts shared a report on the financial status of revenues, expenditures and other operating expenses including:

- Operating Fund with Year End Projections
- Comprehensive Anti-gang Youth Program
- SAMSHA-Create
- SAMSHA-ReCast
- SAMSHA-JSOCC
- Criminal Justice Reinvestment Grant
- DOJ-Project Rise
- KHA Trust Fund-Mini Grants
- KHA Youth Travel Trust Fund
- Jacksonville Upward Mobility Program (JUMP)
- American Rescue Plan (ARP) Fund

5. **New Business**

Rodger Belcher, Chief Strategy Officer

Kenneth Darity, Chief Administrative Officer

a. JUMP: Jacksonville Arts and Music School, Inc. - What a Leader Program

Mr. Belcher provided a summary of the JAMS What a Leader program. The Governance Committee was asked to amend or initiate a contract with the Jacksonville Arts and Music School's What a Leader program for \$100k based on a sole source exemption.

Authorize the CEO to execute contracts with up to a 10% increase and any other documents necessary to accomplish the purposes of the approval previously stated.

Authorize funding for two subsequent years to align with KHA's most recent award contract terms. Each subsequent year's option will be based on an evaluation of the effectiveness of the prior as well as the availability of funding. Mrs. Nixon asked for a motion to approve this item.

Motion: Kevin Gay
Second: Carson Tranquille
Approved: 3-0

- b. Mr. Darity provided an overview of the Coding in Color Expansion program offered by the 100 Black Men, Inc. provider. He stated that:

The Board is asked to amend the current contract with 100 Black Men, Inc. for its Jacksonville STEM Center program Coding in Color for an additional one-time increase of \$150,000.

Authorize the CEO of Kids Hope Alliance to execute a contract and any other documents necessary to accomplish the purpose of the above approval above.

Mrs. Nixon asked for a motion to approve this item.

Moved: Carson Tranquille
Second: Kevin Gay
Approved: 3-0

6. **Finance Committee Activities**

Cynthia Nixon, Finance Committee Chair
Dr. Saralyn Grass, Chief Executive Officer
Jessica Pitts, Finance Director
Shari Shuman, Compliance

Review of KHA 24-25 Budget Possibilities

Dr. Grass discussed the budget in detail and shared that KHA did not get the transition dollars in the new budget. At the November meeting, Mr. Darity will provide a spreadsheet containing all awards and an explanation of each type of award.

Finance Committee Annual Meeting Dates/Times

The Finance Committee reviewed upcoming scheduled meetings and made the following changes:
The January, March and May Finance Committee meetings will take place on January 13, 2025, March 17, 2025 and May 19, 2025. The day of the meeting is changed from Wednesday to Monday where possible.

7. **Public Comments**

Dr. Grass mentioned that she will review KHA's current funding and bring recommendations to the Board on which funds should be decreased and present it at the November meeting.

Mr. Darity stated that he will make sure kids continue to receive services and also make cuts to programs that are not utilizing their funds.

8. **Adjourn**

Mrs. Nixon adjourned the meeting at 3:07 p.m.

KIDS HOPE ALLIANCE
Operating Fund - With Year End Projections
October 1, 2023- September 30, 2024

	Original Budget	Current Budget A	Actual Year to Date B	Encumbered Year to Date C	Remaining Budget D = A-B-C
REVENUES:					
Earnings on Investment	\$ 244,571	\$ 244,571	\$ 974,347		\$ (729,776)
Transfer from Fund Balance					
Contributions from General Fund	\$ 53,933,099	\$ 57,016,393	\$ 57,016,393		\$ -
Total Revenues	\$ 54,177,670	\$ 57,260,964	\$ 57,990,739		\$ (729,776)
EXPENDITURES:					
Salaries and Benefits	\$ 4,783,636	\$ 4,775,636	\$ 4,796,547	\$ -	\$ (20,911)
Internal Service Charges	\$ 852,503	\$ 852,503	\$ 846,384	\$ -	\$ 6,119
Professional & Contractual Services	\$ 664,467	\$ 664,467	\$ 501,967	\$ 125,057	\$ 37,443
Travel (per diem & local mileage)	\$ 17,949	\$ 21,949	\$ 21,697	\$ -	\$ 252
Insurance (General Liability and Misc. Ins.)	\$ 50,633	\$ 50,633	\$ 50,633	\$ -	\$ -
Other Operating Expenses and Supplies	\$ 95,146	\$ 97,020	\$ 83,792	\$ 2,429	\$ 10,799
Dues & Subscriptions	\$ 60,238	\$ 61,078	\$ 60,878	\$ -	\$ 200
Hardware/Software Maintenance or Licensing Agreement	\$ 127,820	\$ 127,820	\$ 95,133	\$ 482	\$ 32,205
Total	\$ 283,204	\$ 285,918	\$ 239,804	\$ 2,910	\$ 43,204
Capital Outlay	\$ 7,020	\$ 8,306	\$ 8,304	\$ -	\$ 2
Aids to Private Organizations					
Out of School Time	\$ 26,075,761	\$ 26,215,761	\$ 21,090,054	\$ 5,032,040	\$ 93,667
Early Learning	\$ 10,445,323	\$ 10,853,831	\$ 5,525,305	\$ 5,211,824	\$ 116,702
Special Needs	\$ 9,929,913	\$ 10,180,971	\$ 7,965,475	\$ 2,149,614	\$ 65,882
Juvenile Justice	\$ 4,208,397	\$ 4,446,397	\$ 3,657,881	\$ 752,651	\$ 35,865
Preteen & Teen	\$ 7,833,990	\$ 7,473,990	\$ 5,222,640	\$ 1,900,670	\$ 350,680
Grief and Burials	\$ 47,842	\$ 71,784	\$ 71,784	\$ -	\$ -
Mayor's Youth at Work Partnership	\$ -	\$ 1,300,000	\$ 1,300,000	\$ -	\$ -
Mayor's Youth at Work Partnership	\$ -	\$ 359,786	\$ 359,786	\$ -	\$ -
Youth Artists	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -
Pediatric Mental Support	\$ -	\$ 430,000	\$ 143,096	\$ 286,904	\$ -
Total Grants & Aids	\$ 58,541,226	\$ 61,432,519	\$ 45,336,020	\$ 15,433,703	\$ 662,797
Transfers	\$ 885,709	\$ 1,077,709	\$ 1,073,425	\$ -	\$ 4,284
Total Expenditures	\$ 66,086,347	\$ 69,169,641	\$ 52,874,781	\$ 15,561,670	\$ 733,190
Total Revenues Less Expenditures	\$ (11,908,677)	\$ (11,908,677)	\$ 5,115,958	\$ (15,561,670)	\$ (1,462,966)
Reserve - Prior Year Encumbrances		\$ 11,908,677			
Budget Difference		<u><u>(0)</u></u>			

*The entire remaining balance for programs will be carried over to FY24/25 as a result of recapture funds.

KIDS HOPE ALLIANCE
DOJ- Project RISE

Grant Period: October 1, 2023 to September 30,2024

Report Period: October 1, 2023 - September 30, 2024

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 300,000	\$ 220,519	\$ -	\$ (79,481)
Interfund Transfer	\$ 32,000	\$ 32,000	\$ -	\$ -
Total Revenues	\$ 332,000	\$ 252,519	\$ -	\$ (79,481)
EXPENDITURES:				
Salaries and Benefits	\$ 32,000	\$ 31,405	\$ -	\$ 595
Grants and Aids	\$ 300,000	\$ 278,226	\$ 21,774	\$ -
Total Expenditures	\$ 332,000	\$ 309,631	\$ 21,774	\$ 595
Total Revenues Less Expenditures	\$ -	\$ (57,112)	\$ (21,774)	\$ (78,885)

Additional Information:

Provider- Managed Access

Grant is in year 2 of 3

KIDS HOPE ALLIANCE

SAMHSA - JSOCC

Grant Period: September 30, 2022 to June 30, 2024

Report Period: September 30, 2022 - September 30, 2024

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,408,173	\$ 1,404,454	\$ -	\$ (3,719)
Intrafund Transfer	\$ 76,406	\$ 75,000	\$ -	\$ (1,406)
Total Revenues	\$ 1,484,579	\$ 1,479,454	\$ -	\$ (5,125)
EXPENDITURES:				
Salaries and Benefits	\$ 74,500	\$ 70,424	\$ -	\$ 4,076
Internal Service Charges	\$ 500	\$ -	\$ -	\$ 500
Grants and Aids	\$ 1,409,579	\$ 1,409,030	\$ -	\$ 549
Total Expenditures	\$ 1,484,579	\$ 1,479,454	\$ -	\$ 5,125
Total Revenues Less Expenditures	\$ -	\$ -	\$ -	\$ -

Additional Information:

Provider- Managed Access

A No-Cost Extension was granted until June 30, 2024

Grant is closed out

KIDS HOPE ALLIANCE
SAMHSA - reCAST

Grant Period: September 30, 2023 to September 29, 2024

Report Period: September 30, 2023 - September 30, 2024

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,000,000	\$ 738,719	\$ -	\$ (261,281)
Intrafund Transfer	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 1,000,000	\$ 738,719	\$ -	\$ (261,281)
EXPENDITURES:				
Salaries and Benefits	\$ 40,000	\$ 39,344	\$ -	\$ 656
Grants and Aids	\$ 960,000	\$ 798,225	\$ 161,775	\$ -
Total Expenditures	\$ 1,000,000	\$ 837,569	\$ 161,775	\$ 656
Total Revenues Less Expenditures	\$ -	\$ (98,849)	\$ (161,775)	\$ (260,624)

Additional Information:

Provider- Managed Access

Grant is in Year 3 of 5

KIDS HOPE ALLIANCE
SAMHSA - CREATE

Grant Period: September 30, 2023 to September 29, 2024

Report Period: September 30, 2023 - September 30, 2024

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 1,000,000	\$ 247,764	\$ -	\$ (752,236)
Intrafund Transfer	\$ 75,000	\$ 75,000	\$ -	\$ -
Total Revenues	\$ 1,075,000	\$ 322,764	\$ -	\$ (752,236)
EXPENDITURES:				
Salaries and Benefits	\$ 75,000	\$ 26,184	\$ -	\$ 48,816
Grants and Aids	\$ 1,000,000	\$ 304,609	\$ 695,391	\$ -
Total Expenditures	\$ 1,075,000	\$ 330,792	\$ 695,391	\$ 48,816
Total Revenues Less Expenditures	\$ -	\$ (8,028)	\$ (695,391)	\$ (703,419)

Additional Information:

Provider- Managed Access

Grant is in Year 1 of 4

KIDS HOPE ALLIANCE

Comprehensive Anti-gang Youth Program

Grant Period: October 1, 2022 to September 30, 2024

Report Period: October 1, 2022 - September 30, 2024

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 303,330	\$ 200,870	\$ -	\$ (102,459)
Interfund Transfer	\$ 126,993	\$ 67,040		\$ 59,953
Total Revenues	\$ 430,323	\$ 267,910	\$ -	\$ (42,507)
EXPENDITURES:				
Salaries and Benefits	\$ 80,875	\$ 79,478	\$ -	\$ 1,397
Grants and Aids	\$ 349,448	\$ 219,446	\$ 130,002	\$ -
Total Expenditures	\$ 430,323	\$ 298,924	\$ 130,002	\$ 1,397
Total Revenues Less Expenditures	\$ -	\$ (31,013)	\$ (130,002)	\$ (161,015)

Additional Information:

Provider- Managed Access

Granted a No-cost Extension until September 30, 2024

KIDS HOPE ALLIANCE
Criminal Justice Reinvestment Grant

Grant Period: October 1, 2023 to September 30,2024

Report Period: October 1, 2023 - September 30, 2024

	Current Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 400,000	\$ 300,000	\$ -	\$ (100,000)
Interfund Transfer	\$ 85,000	\$ 85,000	\$ -	\$ -
Total Revenues	\$ 485,000	\$ 385,000	\$ -	\$ (100,000)
EXPENDITURES:				
Salaries and Benefits	\$ 44,134	\$ 31,364	\$ -	\$ 12,770
Grants and Aids	\$ 440,866	\$ 290,019	\$ 150,847	\$ -
Total Expenditures	\$ 485,000	\$ 321,383	\$ 150,847	\$ 12,770
Total Revenues Less Expenditures	\$ -	\$ 63,617	\$ (150,847)	\$ (87,230)

Additional Information:

Provider- Managed Access

Reimbursed \$100K on a quarterly basis

Grant is in year 4 of 4. A no-cost extension has been granted until March 2025

Received final reimbursement of \$100k in November

KIDS HOPE ALLIANCE
American Rescue Plan (ARP) Fund
Report Period: October 1, 2023 - September 30, 2024

	Original Budget A	Actual Year to Date B	Encumbered Year to Date C	Remaining Budget D = A-B-C	
ARP Funding					
KHA- Youth Civic Engagement Pilot Program	\$ 170,000	\$ -	\$ -	\$ 170,000	MYLAC RFP closed 11/8/24. Negotiating contract with First Coast Leadership Foundation (Youth Civic Engagement).
KHA- Mayor's Literacy Initiative	\$ 250,000	\$ 156,791	\$ 48	\$ 93,161	Programming for Literacy Events to be held in the fall
Afterschool/Summer Literacy	\$ 1,900,000	\$ 1,567,105	\$ 332,896	\$ -	OST Seat increases and Security
Teacher Training and Coaching in Literacy	\$ 750,000	\$ 125,000	\$ -	\$ 625,000	\$75k ELC, \$211k UF, \$464k FIE
Intensive Summer Literacy	\$ 850,000	\$ 450,000	\$ 400,000	\$ -	Jax SOARS
Early Literacy Initiatives	\$ 100,000	\$ 41,650	\$ 58,350	\$ -	FERST Readers
Mayor's Youth at Work Partnership	\$ 890,215	\$ 890,215	\$ -	\$ -	Goodwill
Total Expenditures	\$ 4,910,215	\$ 3,230,760	\$ 791,293	\$ 888,161	

KIDS HOPE ALLIANCE
Jacksonville Upward Mobility Program (JUMP)
Report Period: October 1, 2023 - September 30, 2024

	Original Budget	Current Budget A	Actual Year to Date B	Encumbered Year to Date C	Remaining Budget D = A-B-C
REVENUES:					
Contributions from General Fund	\$ 350,850	\$ 650,850	\$ 650,850	\$ -	\$ -
Total Revenues	\$ 350,850	\$ 650,850	\$ 650,850	\$ -	\$ -
EXPENDITURES:					
Trust Fund Authorized Expenditures	\$ 450,850	\$ 750,850	\$ 84,463	\$ 347,828	\$ 318,560
Total Expenditures	\$ 450,850	\$ 750,850	\$ 84,463	\$ 347,828	\$ 318,560
Total Revenues Less Expenditures	\$ (100,000)	\$ (100,000)	\$ 566,388	\$ (347,828)	\$ 318,560

Prior Year Carry-Over	\$ 100,000
Budget Difference	<u><u>\$ -</u></u>

Additional Notes:
Finalizing contracts for JAMS- What a Leader (\$100k) and Fresh Ministries (\$100k). Pearls of Perfection (\$100k) contract executed.

KIDS HOPE ALLIANCE
KHA- Youth Travel Trust Fund
Report Period: October 1, 2023 - September 30, 2024

	Original Budget	Current Budget A	Actual Year to Date B	Encumbered Year to Date C	Remaining Budget D = A-B-C
REVENUES:					
Earnings on Investment	\$ -	\$ -	\$ 3,223	\$ -	\$ -
Contributions from General Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -
Total Revenues	\$ 50,000	\$ 50,000	\$ 53,223	\$ -	\$ -
EXPENDITURES:					
Subsidies & Contributions to Private Org.	\$ 96,522	\$ 96,522	\$ 80,466	\$ -	\$ 16,056
Total Expenditures	\$ 96,522	\$ 96,522	\$ 80,466	\$ -	\$ 16,056
Total Revenues Less Expenditures	\$ (46,522)	\$ (46,522)	\$ (27,244)	\$ -	\$ 16,056

Prior Year Carry-Over
Budget Difference

\$	46,522
\$	-

KIDS HOPE ALLIANCE
KHA Trust Fund- Mini Grants
Report Period: October 1, 2023 - September 30, 2024

	Original Budget	Current Budget A	Actual Year to Date B	Encumbered Year to Date C	Remaining Budget D = A-B-C
REVENUES:					
Contributions from General Fund	\$ 428,000	\$ 428,000	\$ 428,000	\$ -	\$ -
Total Revenues	\$ 428,000	\$ 428,000	\$ 428,000	\$ -	\$ -
EXPENDITURES:					
Subsidies & Contributions to Private Org.	\$ 430,293	\$ 430,293	\$ 355,643	\$ 49,068	\$ 25,581
Total Expenditures	\$ 430,293	\$ 430,293	\$ 355,643	\$ 49,068	\$ 25,581
Total Revenues Less Expenditures	\$ (2,293)	\$ (2,293)	\$ 72,357	\$ (49,068)	\$ 25,581

Prior Year Carry-Over
Budget Difference

\$	2,293
\$	-

BOARD ACTION ITEM: LUTHERAN SERVICES FLORIDA LEASE EXTENSION

BOARD ACTION NUMBER: 24-029

CATEGORY: N/A

GOVERNANCE MEETING: NOVEMBER 13, 2024

FINANCE MEETING: NOVEMBER 13, 2024

BOARD MEETING: NOVEMBER 20, 2024

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: DR. SARALYN GRASS, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1) Ratify and approve the filing of legislation by the Kids Hope Alliance (KHA) staff asking the City Council to approve a six-month extension to an existing lease agreement with Lutheran Services Florida.

NARRATIVE:

KHA is seeking City Council approval to authorize a six-month extension to an existing lease agreement with Lutheran Services Florida (LSF). LSF leases office space within the KHA building located at 1095 A. Philip Randolph Boulevard and their current lease with KHA is set to expire on December 31, 2024. The extension will extend the agreement through June 30, 2025, which will align with their contract cycle for their Head Start grant, which is currently out to bid.

FISCAL IMPACT: The lease is for \$0.00 so there is no fiscal impact.

OPTIONS:

- Vote to approve action item.
- Decline to approve action item.
- Vote to approve action item with amendments. If checked, the following amendment to the item is approved.

Board Secretary Signature: _____
(In the event the Board Secretary is not present, the Board Chair may sign and authority shall pass down accordingly.)

Print Name and Title: _____

Date: _____

BOARD ACTION ITEM: **FOURTH JUDICIAL CIRCUIT COURTS OF FLORIDA, TEEN COURT PROGRAM – ADMINISTRATIVE AWARD REQUEST, EXEMPTION FROM COMPETITIVE SOLICITATION**

BOARD ACTION NUMBER: **24-030**

ESSENTIAL SERVICES CATEGORY: **JUVENILE JUSTICE**
 GOVERNANCE MEETING: **NOVEMBER 13, 2024**
 FINANCE MEETING: **NOVEMBER 13, 2024**
 BOARD MEETING: **NOVEMBER 20, 2024**

TO: **KIDS HOPE ALLIANCE BOARD OF DIRECTORS**
FROM: **DR. SARALYN GRASS, CHIEF EXECUTIVE OFFICER**

REQUESTED ACTION:

The Board is asked to:

- 1) Approve funding for services with the Fourth Judicial Circuit Courts of Florida -Teen Court Program as an administrative award, exempt from competitive solicitation.
- 2) Approve Year 1 Funding in the amount of \$187,000 for the period 2/1/25 -5 /31/26. Subsequent year 2 and year 3 renewals will run from June 1 through May 30 and be in the amount of \$140,000 per year, to align with the current portfolio.
- 3) Authorize the CEO of Kids Hope Alliance to execute contracts and amendments as necessary.

NARRATIVE:

The current contract ends on January 31, 2025, and the provider has exhausted all renewal options. Board approval will ensure continuation of services. Upon approval, staff will initiate a request for an administrative award through the City’s Procurement Division.

Teen Court provides sanctions and clinical services to young people, up to the age of 18, who have been issued a civil citation for a misdemeanor offense in lieu of being arrested.

Using traditional Teen Court mock trials or restorative justice principles at the Neighborhood Accountability Boards, youth are issued individualized sanctions and clinical interventions to be completed within a 90-day time period. Case Managers are assigned to every case to provide weekly guidance and accountability throughout each youth's time in Teen Court.

Upon successful completion of Teen Court, the civil citation is satisfied, and no arrest or criminal charges will be associated with the youth.

Successful outcomes of the program:

- Reduces deep-end involvement in the juvenile justice system

- Incorporates accountability, therapeutic, family support, and youth development activities that strengthen protective factors and reduce risk factors that lead to delinquent and maladaptive behavior

FISCAL IMPACT:

Year 1 Funding amount \$187,000.00

Year 2 Funding amount \$140,000.00

Year 3 Funding amount: \$140,000.00

OPTIONS:

- Vote to approve action item.
- Decline to approve action item.
- Vote to approve action item with amendments. If checked, the following amendment to the item is approved:

Board Secretary Signature: _____
(In the event the Board Secretary is not present, the Board Chair may sign and authority shall pass down accordingly.)

Print Name and Title: _____

Date: _____

BOARD ACTION ITEM: ESC-0349-23 AFTERSCHOOL AND SUMMER PROGRAMMING – CONTRACT AMENDMENTS

ESSENTIAL SERVICES CATEGORY: OUT OF SCHOOL TIME

BOARD ACTION NUMBER: 24-031

GOVERNANCE MEETING: NOVEMBER 13, 2024

FINANCE MEETING: NOVEMBER 13, 2024

BOARD MEETING: NOVEMBER 20, 2024

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: DR. SARALYN GRASS, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

Approve the following contract amendments under ESC-0349-23.

- 1.) Amend contract amounts increasing the cost per child rate from **\$12.50** to **\$14.41** for afterschool locations as stated in Exhibit 1 as well decreasing by any unspent summer funds.
- 2.) Add three additional sites for **Communities In Schools of Jacksonville, Inc., Wayman Community Development Corporation, Inc. and Boys and Girls Club of NE FL, Inc.** starting January 1, 2025, through May 31, 2025 so they may finish out the school year. Sites are highlighted on Exhibit 1.
- 3.) Authorize the CEO to execute contracts in the amounts as stated in Exhibit 1 with and any other documentation necessary to accomplish the purpose of the approvals above, allowing for minor changes in amounts if deemed scrivener's errors.
- 4.) Authorize the CEO to execute one-time payments via check request to providers for attendance submitted from October 1, 2024, through November 30, 2024 for the difference of the increased per child reimbursement rate for afterschool. Payments will be based on actuals once they are provided within the SAMIS system and will be processed on 1/15/25 and 2/15/25 only.

NARRATIVE:

Kids Hope Alliance's approved 2024 budget included Out of School Time enhancements to increase the cost per child rate from \$12.50 to \$14.41 to assist providers with staff retention. One-time payments will be utilized to reimburse providers for services already rendered starting October 1st through November 30, 2024. The remaining reimbursement requests must be submitted normally through the SAMIS system.

The program services provided at Southside Estates, Charger Academy, and Spring Park Elementary were procured through the competitive RFP # ESC-0374-21. All contract renewals and extension options have been exhausted, and the contracts are slated to end on December 31, 2024. Adding these service locations

to ESC-0349-23 will ensure continuation of services for children and families through the end of the school year.

FISCAL IMPACT:

Refer to Exhibit 1

OPTIONS:

- Vote to approve action items.
- Decline to approve action items.
- Vote to approve action items with amendments. If checked, the following amendment to the item is approved:

Board Secretary Signature: _____

(In the event the Board Secretary is not present, the Board Chair may sign and authority shall pass down accordingly.)

Print Name and Title: _____

Date: _____

		A	B	C	D	E	F = (A+D) x B x C	G = (A x B x C) + (A x D x E)	H	I	J	L	M	N = K x L x M	O	P = N - O	Q = F + H + I + J + N	R = G + H + I + J + N - P	S
Organization	Site Name	# of Students: School-Year	# of Days: School-Year (Aug.-Dec.)	School-Year Rate (Aug.-Dec.)	# of Days: School-Year (Dec.-May)	School-Year Rate (Dec.-May)	Current School Year Funding	Updated School Year Funding	School Year Security	Summer 2024 Security	# of Students: Summer	# of Days: Summer	Summer Rate	Summer Funding	Actual Summer Spent	Summer Funding Recoup	Current Total Funding	Updated Total Funding (Including Increased Rate for Dec.-May & Recoup of	Difference
Abyssinia Missionary Baptist Church	Abyssinia Missionary Baptist Church	60	66	\$ 12.50	104	\$ 14.41	\$ 127,500.00	\$ 139,418.40			80	39	\$ 25.00	\$ 78,000.00	\$ 78,000.00	\$ -	\$ 205,500.00	\$ 217,418.40	\$ 11,918.40
America's Little Leaders	America's Little Leaders	40	71	\$ 12.50	109	\$ 14.41	\$ 90,000.00	\$ 98,327.60						\$ -	\$ -	\$ -	\$ 90,000.00	\$ 98,327.60	\$ 8,327.60
Boys and Girls Club of NE FL	Annie R. Morgan Elementary School Boys & Girls Club	100	66	\$ 12.50	104	\$ 14.41	\$ 212,500.00	\$ 232,364.00	\$ 28,050.00		80	28	\$ 29.82	\$ 66,796.80	\$ 54,302.22	\$ 12,494.58	\$ 307,346.80	\$ 314,716.22	\$ 7,369.42
Boys and Girls Club of NE FL	Arlington Middle School Boys & Girls Club	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			40	28	\$ 25.00	\$ 28,000.00	\$ 18,875.00	\$ 9,125.00	\$ 198,000.00	\$ 204,766.20	\$ 6,766.20
Boys and Girls Club of NE FL	Baxter E. Luther Boys & Girls Club	100	66	\$ 12.50	104	\$ 14.41	\$ 212,500.00	\$ 232,364.00			100	28	\$ 25.00	\$ 70,000.00	\$ 60,850.00	\$ 9,150.00	\$ 282,500.00	\$ 293,214.00	\$ 10,714.00
Boys and Girls Club of NE FL	Billmore Elementary School Boys & Girls Club	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			40	28	\$ 29.82	\$ 33,398.40	\$ 30,148.02	\$ 3,250.38	\$ 203,398.40	\$ 216,039.22	\$ 12,640.82
Boys and Girls Club of NE FL	Biscayne Elementary School Boys & Girls Club	160	66	\$ 12.50	104	\$ 14.41	\$ 340,000.00	\$ 371,782.40	\$ 28,050.00	\$ 6,160.00	140	28	\$ 25.00	\$ 98,000.00	\$ 92,625.00	\$ 5,375.00	\$ 472,210.00	\$ 498,617.40	\$ 26,407.40
Boys and Girls Club of NE FL	Bridge to Success Academy Middle School Boys & Girls Club	40	66	\$ 12.50	104	\$ 14.41	\$ 85,000.00	\$ 92,945.60						\$ -	\$ -	\$ -	\$ 85,000.00	\$ 92,945.60	\$ 7,945.60
Boys and Girls Club of NE FL	Celebration Boys & Girls Club	40	66	\$ 12.50	104	\$ 14.41	\$ 85,000.00	\$ 92,945.60			40	28	\$ 25.00	\$ 28,000.00	\$ 17,825.00	\$ 10,175.00	\$ 113,000.00	\$ 110,770.60	\$ (2,229.40)
Boys and Girls Club of NE FL	Chaffee Trail Middle School Boys & Girls Club	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			60	28	\$ 25.00	\$ 42,000.00	\$ 13,625.00	\$ 28,375.00	\$ 212,000.00	\$ 199,516.20	\$ (12,483.80)
Boys and Girls Club of NE FL	Citi Teen Center Boys & Girls Club	120	66	\$ 12.50	104	\$ 14.41	\$ 255,000.00	\$ 278,836.80			60	28	\$ 25.00	\$ 42,000.00	\$ 42,000.00	\$ -	\$ 297,000.00	\$ 320,836.80	\$ 23,836.80
Boys and Girls Club of NE FL	Clanzel T. Brown Boys & Girls Club	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			60	28	\$ 25.00	\$ 42,000.00	\$ 38,150.00	\$ 3,850.00	\$ 212,000.00	\$ 224,041.20	\$ 12,041.20
Boys and Girls Club of NE FL	Clanzel T. Brown Teen Center Boys & Girls Club	60	66	\$ 12.50	104	\$ 14.41	\$ 127,500.00	\$ 139,418.40			20	28	\$ 25.00	\$ 14,000.00	\$ 14,000.00	\$ -	\$ 141,500.00	\$ 153,418.40	\$ 11,918.40
Boys and Girls Club of NE FL	Edward H. White High School Boys & Girls Club	60	66	\$ 12.50	104	\$ 14.41	\$ 127,500.00	\$ 139,418.40			40	28	\$ 25.00	\$ 28,000.00	\$ 22,550.00	\$ 5,450.00	\$ 155,500.00	\$ 161,968.40	\$ 6,468.40
Boys and Girls Club of NE FL	Fort Caroline Elementary School Boys & Girls Club	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20	\$ 28,050.00	\$ 12,320.00	60	28	\$ 25.00	\$ 42,000.00	\$ 30,350.00	\$ 11,650.00	\$ 252,370.00	\$ 256,611.20	\$ 4,241.20
Boys and Girls Club of NE FL	Fort Caroline Middle School Boys & Girls Club	100	66	\$ 12.50	104	\$ 14.41	\$ 212,500.00	\$ 232,364.00						\$ -	\$ -	\$ -	\$ 212,500.00	\$ 232,364.00	\$ 19,864.00
Boys and Girls Club of NE FL	Gail Baker Community Center Boys & Girls Club	40	66	\$ 12.50	104	\$ 14.41	\$ 85,000.00	\$ 92,945.60			40	28	\$ 25.00	\$ 28,000.00	\$ 20,800.00	\$ 7,200.00	\$ 113,000.00	\$ 113,745.60	\$ 745.60
Boys and Girls Club of NE FL	Garden City Elementary	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			60	28	\$ 25.00	\$ 42,000.00	\$ 42,000.00	\$ -	\$ 212,000.00	\$ 227,891.20	\$ 15,891.20
Boys and Girls Club of NE FL	Gregory Drive Elementary	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20		\$ 12,320.00	40	28	\$ 25.00	\$ 28,000.00	\$ 25,150.00	\$ 2,850.00	\$ 210,320.00	\$ 223,361.20	\$ 13,041.20
Boys and Girls Club of NE FL	Hyde Grove Elementary School Boys & Girls Clubs	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20		\$ 12,320.00	80	28	\$ 29.82	\$ 66,796.80	\$ 48,487.32	\$ 18,309.48	\$ 249,116.80	\$ 246,698.52	\$ (2,418.28)
Boys and Girls Club of NE FL	Jacksonville Heights Elementary School Boys & Girls Club	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20	\$ 28,050.00		40	28	\$ 25.00	\$ 28,000.00	\$ 28,000.00	\$ -	\$ 226,050.00	\$ 241,941.20	\$ 15,891.20
Boys and Girls Club of NE FL	Jordan Park Community Center Boys & Girls Club	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			60	28	\$ 25.00	\$ 42,000.00	\$ 34,150.00	\$ 7,850.00	\$ 212,000.00	\$ 220,041.20	\$ 8,041.20
Boys and Girls Club of NE FL	Long Branch Elementary School Boys & Girls Clubs	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20		\$ 12,320.00	60	28	\$ 25.00	\$ 42,000.00	\$ 37,075.00	\$ 4,925.00	\$ 224,320.00	\$ 235,286.20	\$ 10,966.20
Boys and Girls Club of NE FL	Matthew W. Gilbert Middle School Boys & Girls Club	100	66	\$ 12.50	104	\$ 14.41	\$ 212,500.00	\$ 232,364.00			40	28	\$ 25.00	\$ 28,000.00	\$ 23,000.00	\$ 5,000.00	\$ 240,500.00	\$ 255,364.00	\$ 14,864.00
Boys and Girls Club of NE FL	McKenzie's Beaches Boys & Girls Club	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			60	28	\$ 25.00	\$ 42,000.00	\$ 37,525.00	\$ 4,475.00	\$ 212,000.00	\$ 223,416.20	\$ 11,416.20
Boys and Girls Club of NE FL	NFL Youth Education Town (YET) Boys & Girls Club	160	66	\$ 12.50	104	\$ 14.41	\$ 340,000.00	\$ 371,782.40			100	28	\$ 25.00	\$ 70,000.00	\$ 70,000.00	\$ -	\$ 410,000.00	\$ 441,782.40	\$ 31,782.40
Boys and Girls Club of NE FL	North Shore Elementary School Boys & Girls Club	120	66	\$ 12.50	104	\$ 14.41	\$ 255,000.00	\$ 278,836.80	\$ 28,050.00		80	28	\$ 25.00	\$ 56,000.00	\$ 56,000.00	\$ -	\$ 339,050.00	\$ 362,886.80	\$ 23,836.80
Boys and Girls Club of NE FL	Ramona Boulevard Elementary School Boys & Girls Club	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20		\$ 12,320.00	60	28	\$ 29.82	\$ 50,097.60	\$ 35,157.78	\$ 14,939.82	\$ 232,417.60	\$ 233,368.98	\$ 951.38
Boys and Girls Club of NE FL	River City Science Academy Elementary School	140	66	\$ 12.50	104	\$ 14.41	\$ 297,500.00	\$ 325,309.60			100	28	\$ 25.00	\$ 70,000.00	\$ 63,750.00	\$ 6,250.00	\$ 367,500.00	\$ 389,059.60	\$ 21,559.60
Boys and Girls Club of NE FL	River City Science Academy Middle School	120	66	\$ 12.50	104	\$ 14.41	\$ 255,000.00	\$ 278,836.80			60	28	\$ 25.00	\$ 42,000.00	\$ 31,675.00	\$ 10,325.00	\$ 297,000.00	\$ 310,511.80	\$ 13,511.80
Boys and Girls Club of NE FL	Russell Cook Jr. Community Center	60	66	\$ 12.50	104	\$ 14.41	\$ 127,500.00	\$ 139,418.40			60	28	\$ 25.00	\$ 42,000.00	\$ 29,425.00	\$ 12,575.00	\$ 169,500.00	\$ 168,843.40	\$ (656.60)
Boys and Girls Club of NE FL	Rutledge H. Pearson Elementary School Boys & Girls Club	160	66	\$ 12.50	104	\$ 14.41	\$ 340,000.00	\$ 371,782.40	\$ 28,050.00		140	28	\$ 25.00	\$ 98,000.00	\$ 90,750.00	\$ 7,250.00	\$ 466,050.00	\$ 490,582.40	\$ 24,532.40
Boys and Girls Club of NE FL	S.P. Livingston Elementary School Boys & Girls Club	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20	\$ 28,050.00	\$ 12,320.00	40	28	\$ 25.00	\$ 28,000.00	\$ 22,125.00	\$ 5,875.00	\$ 238,370.00	\$ 248,386.20	\$ 10,016.20
Boys and Girls Club of NE FL	Samuel A. Hull Elementary School Boys & Girls Club	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20		\$ 12,320.00	60	28	\$ 29.82	\$ 50,097.60	\$ 44,819.46	\$ 5,278.14	\$ 232,417.60	\$ 243,030.66	\$ 10,613.06
Boys and Girls Club of NE FL	Southwind Villas Boys & Girls Club	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			60	28	\$ 25.00	\$ 42,000.00	\$ 35,050.00	\$ 6,950.00	\$ 212,000.00	\$ 220,941.20	\$ 8,941.20
Boys and Girls Club of NE FL	Susie E. Tolbert Elementary School Boys & Girls Club	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			40	28	\$ 29.82	\$ 33,398.40	\$ 16,848.30	\$ 16,550.10	\$ 203,398.40	\$ 202,739.50	\$ (658.90)
Boys and Girls Club of NE FL	The Bridge Learning Center Boys & Girls Club	100	66	\$ 12.50	104	\$ 14.41	\$ 212,500.00	\$ 232,364.00			100	28	\$ 25.00	\$ 70,000.00	\$ 62,925.00	\$ 7,075.00	\$ 282,500.00	\$ 295,289.00	\$ 12,789.00
Boys and Girls Club of NE FL	Victory Pointe Boys & Girls Club	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			60	28	\$ 25.00	\$ 42,000.00	\$ 41,550.00	\$ 450.00	\$ 212,000.00	\$ 227,441.20	\$ 15,441.20
Boys and Girls Club of NE FL	Windy Hill Community Center Boys & Girls Club	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			60	28	\$ 25.00	\$ 42,000.00	\$ 34,975.00	\$ 7,025.00	\$ 212,000.00	\$ 220,866.20	\$ 8,866.20
Boys and Girls Club of NE FL	Windy Hill Elementary School Boys & Girls Club	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20	\$ 28,050.00	\$ 12,320.00	60	28	\$ 25.00	\$ 42,000.00	\$ 39,800.00	\$ 2,200.00	\$ 252,370.00	\$ 266,061.20	\$ 13,691.20
Boys and Girls Club of NE FL	Young Men's & Women's Leadership Academy Boys & Girls Clubs	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			40	28	\$ 25.00	\$ 28,000.00	\$ 24,750.00	\$ 3,250.00	\$ 198,000.00	\$ 210,641.20	\$ 12,641.20
Communities in Schools of Jacksonville, Inc.	Alfred Dupont MS	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			60	28	\$ 25.00	\$ 42,000.00	\$ 23,000.00	\$ 19,000.00	\$ 212,000.00	\$ 208,891.20	\$ (3,108.80)
Communities in Schools of Jacksonville, Inc.	Andrew A Robinson ES	100	66	\$ 12.50	104	\$ 14.41	\$ 212,500.00	\$ 232,364.00	\$ 28,050.00		80	28	\$ 25.00	\$ 56,000.00	\$ 56,000.00	\$ -	\$ 296,550.00	\$ 316,414.00	\$ 19,864.00
Communities in Schools of Jacksonville, Inc.	Andrew Jackson HS	40	42	\$ 12.50	67	\$ 14.41	\$ 54,500.00	\$ 59,618.80			30	28	\$ 25.00	\$ 21,000.00	\$ 20,850.00	\$ 150.00	\$ 75,500.00	\$ 80,468.80	\$ 4,968.80
Communities in Schools of Jacksonville, Inc.	George W Carver ES	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20		\$ 12,320.00	80	28	\$ 25.00	\$ 56,000.00	\$ 50,300.00	\$ 5,700.00	\$ 238,320.00	\$ 248,511.20	\$ 10,191.20
Communities in Schools of Jacksonville, Inc.	Highlands MS	140	66	\$ 12.50	104	\$ 14.41	\$ 297,500.00	\$ 325,309.60			60	28	\$ 25.00	\$ 42,000.00	\$ 42,000.00	\$ -	\$ 339,500.00	\$ 367,309.60	\$ 27,809.60
Communities in Schools of Jacksonville, Inc.	Joseph Stilwell MS	80	66	\$ 12.50	104	\$ 14.41	\$ 170												

Organization	Site Name	# of Students: School-Year	# of Days: School-Year (Aug.-Dec.)	School-Year Rate (Aug.-Dec.)	# of Days: School-Year (Dec.-May)	School-Year Rate (Dec.-May)	Current School Year Funding	Updated School Year Funding	School Year Security	Summer 2024 Security	# of Students: Summer	# of Days: Summer	Summer Rate	Summer Funding	Actual Summer Spent	Summer Funding Recoup	Current Total Funding	Updated Total Funding (Including Increased-Rate for Dec.-May & Recoup of	Difference
Communities in Schools of Jacksonville, Inc.	Lake Shore MS	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			60	28	\$ 25.00	\$ 42,000.00	\$ 40,400.00	\$ 1,600.00	\$ 212,000.00	\$ 226,291.20	\$ 14,291.20
Communities in Schools of Jacksonville, Inc.	Mayport MS	120	66	\$ 12.50	104	\$ 14.41	\$ 255,000.00	\$ 278,836.80			60	28	\$ 25.00	\$ 42,000.00	\$ 19,550.00	\$ 22,450.00	\$ 297,000.00	\$ 298,386.80	\$ 1,386.80
Communities in Schools of Jacksonville, Inc.	Normandy Village ES	100	66	\$ 12.50	104	\$ 14.41	\$ 212,500.00	\$ 232,364.00	\$ 28,050.00		60	28	\$ 25.00	\$ 42,000.00	\$ 42,000.00	\$ -	\$ 282,550.00	\$ 302,414.00	\$ 19,864.00
Communities in Schools of Jacksonville, Inc.	Pickett ES	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			60	28	\$ 25.00	\$ 42,000.00	\$ 42,000.00	\$ -	\$ 212,000.00	\$ 227,891.20	\$ 15,891.20
Communities in Schools of Jacksonville, Inc.	Ribault MS	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			60	28	\$ 25.00	\$ 42,000.00	\$ 42,000.00	\$ -	\$ 212,000.00	\$ 227,891.20	\$ 15,891.20
Communities in Schools of Jacksonville, Inc.	Riverside HS	40	42	\$ 12.50	67	\$ 14.41	\$ 54,500.00	\$ 59,618.80			30	28	\$ 25.00	\$ 21,000.00	\$ 21,000.00	\$ -	\$ 75,500.00	\$ 80,618.80	\$ 5,118.80
Communities in Schools of Jacksonville, Inc.	Sadie T Tillis ES	100	66	\$ 12.50	104	\$ 14.41	\$ 212,500.00	\$ 232,364.00	\$ 28,050.00		60	28	\$ 25.00	\$ 42,000.00	\$ 32,800.00	\$ 9,200.00	\$ 282,550.00	\$ 293,214.00	\$ 10,664.00
Communities in Schools of Jacksonville, Inc.	Sallye B Mathis ES	100	66	\$ 12.50	104	\$ 14.41	\$ 212,500.00	\$ 232,364.00	\$ 28,050.00	\$ 12,320.00	80	28	\$ 25.00	\$ 56,000.00	\$ 55,700.00	\$ 300.00	\$ 308,870.00	\$ 328,434.00	\$ 19,564.00
Communities in Schools of Jacksonville, Inc.	Southside MS	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			60	28	\$ 25.00	\$ 42,000.00	\$ 24,650.00	\$ 17,350.00	\$ 212,000.00	\$ 210,541.20	\$ (1,458.80)
Communities in Schools of Jacksonville, Inc.	Southside Estates ES	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			60	28	\$ 25.00	\$ 42,000.00	\$ 42,000.00	\$ -	\$ 212,000.00	\$ 227,891.20	\$ 15,891.20
Communities in Schools of Jacksonville, Inc.	Terry Parker HS	40	42	\$ 12.50	67	\$ 14.41	\$ 54,500.00	\$ 59,618.80			30	28	\$ 25.00	\$ 21,000.00	\$ 18,600.00	\$ 2,400.00	\$ 75,500.00	\$ 78,218.80	\$ 2,718.80
Communities in Schools of Jacksonville, Inc.	Westside HS	40	42	\$ 12.50	67	\$ 14.41	\$ 54,500.00	\$ 59,618.80			30	28	\$ 25.00	\$ 21,000.00	\$ 21,000.00	\$ -	\$ 75,500.00	\$ 80,618.80	\$ 5,118.80
Communities in Schools of Jacksonville, Inc.	Westside MS	140	66	\$ 12.50	104	\$ 14.41	\$ 297,500.00	\$ 325,309.60								\$ -	\$ 297,500.00	\$ 325,309.60	\$ 27,809.60
Cornerstone of Jacksonville	Cornerstone of Jacksonville	50	71	\$ 12.50	109	\$ 14.41	\$ 112,500.00	\$ 122,909.50			120	28	\$ 25.00	\$ 84,000.00	\$ 84,000.00	\$ -	\$ 196,500.00	\$ 206,909.50	\$ 10,409.50
Dayspring Baptist Church, Inc.	Dayspring Outreach Ministries						\$ -	\$ -			100	38	\$ 25.00	\$ 95,000.00	\$ 91,025.00	\$ 3,975.00	\$ 95,000.00	\$ 91,025.00	\$ (3,975.00)
Don't Miss A Beat	DMAB Community Art Center	60	66	\$ 12.50	104	\$ 14.41	\$ 127,500.00	\$ 139,418.40			60	30	\$ 25.00	\$ 45,000.00	\$ 43,850.00	\$ 1,150.00	\$ 172,500.00	\$ 183,268.40	\$ 10,768.40
Fresh Word Ministries (Team Nitro)	Impact Christian Church	60	67	\$ 12.50	106	\$ 14.41	\$ 129,750.00	\$ 141,897.60			40	38	\$ 25.00	\$ 38,000.00	\$ 38,000.00	\$ -	\$ 167,750.00	\$ 179,897.60	\$ 12,147.60
I.M. Sulzbacher Center for the Homeless	Sulzbacher	20	71	\$ 12.50	109	\$ 14.41	\$ 45,000.00	\$ 49,163.80						\$ -	\$ -	\$ -	\$ 45,000.00	\$ 49,163.80	\$ 4,163.80
I'm a Star Foundation, Inc.	Parkwood Heights	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			40	28	\$ 25.00	\$ 28,000.00	\$ 28,000.00	\$ -	\$ 198,000.00	\$ 213,891.20	\$ 15,891.20
Jacksonville Arts & Music Inc.	Jacksonville Arts & Music School Inc.	100	71	\$ 12.50	99	\$ 14.41	\$ 212,500.00	\$ 231,409.00			60	29	\$ 25.00	\$ 43,500.00	\$ 43,500.00	\$ -	\$ 256,000.00	\$ 274,909.00	\$ 18,909.00
Joshua Christian Academy	Joshua Christian Academy	120	66	\$ 12.50	104	\$ 14.41	\$ 255,000.00	\$ 278,836.80			120	29	\$ 25.00	\$ 87,000.00	\$ 76,725.00	\$ 10,275.00	\$ 342,000.00	\$ 355,561.80	\$ 13,561.80
Keepsafe Learning Inc.	Mitchell Community Center	30	66	\$ 12.50	104	\$ 14.41	\$ 63,750.00	\$ 69,709.20						\$ -	\$ -	\$ -	\$ 63,750.00	\$ 69,709.20	\$ 5,959.20
Keepsafe Learning Inc.	Westside Church of Christ						\$ -	\$ -						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
KIPP Jacksonville , Inc.	KIPP Jacksonville , Inc.	40	41	\$ 12.50	67	\$ 14.41	\$ 54,000.00	\$ 59,118.80						\$ -	\$ -	\$ -	\$ 54,000.00	\$ 59,118.80	\$ 5,118.80
Kreative Success Academy	Kreative Success Academy	60	66	\$ 12.50	104	\$ 14.41	\$ 127,500.00	\$ 139,418.40			60	38	\$ 25.00	\$ 57,000.00	\$ 43,450.00	\$ 13,550.00	\$ 184,500.00	\$ 182,868.40	\$ (1,631.60)
MaliVai Washington Kids Foundation, Inc.	MNYF Teen Center	90	66	\$ 12.50	104	\$ 14.41	\$ 191,250.00	\$ 209,127.60			40	28	\$ 25.00	\$ 28,000.00	\$ 28,000.00	\$ -	\$ 219,250.00	\$ 237,127.60	\$ 17,877.60
MaliVai Washington Kids Foundation, Inc.	MNYF Youth Center	100	66	\$ 12.50	104	\$ 14.41	\$ 212,500.00	\$ 232,364.00			140	28	\$ 25.00	\$ 98,000.00	\$ 98,000.00	\$ -	\$ 310,500.00	\$ 330,364.00	\$ 19,864.00
Masters of Education	Oxford Prep Arlington						\$ -	\$ -			120	38	\$ 25.00	\$ 114,000.00	\$ 114,000.00	\$ -	\$ 114,000.00	\$ 114,000.00	\$ -
Masters of Education	Oxford Prep Southside						\$ -	\$ -			120	38	\$ 25.00	\$ 114,000.00	\$ 46,475.00	\$ 67,525.00	\$ 114,000.00	\$ 46,475.00	\$ (67,525.00)
Minds of the Future	Minds of the Future Academy	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			80	38	\$ 25.00	\$ 76,000.00	\$ 55,425.00	\$ 20,575.00	\$ 246,000.00	\$ 241,316.20	\$ (4,683.80)
Minds of the Future	Minds of the Future Learning Center						\$ -	\$ -			60	38	\$ 25.00	\$ 57,000.00	\$ 37,125.00	\$ 19,875.00	\$ 57,000.00	\$ 37,125.00	\$ (19,875.00)
North Florida Educational Institute	NFEI North Campus						\$ -	\$ -			60	28	\$ 25.00	\$ 42,000.00	\$ 42,000.00	\$ -	\$ 42,000.00	\$ 42,000.00	\$ -
North Florida Educational Institute	NFEI West Campus	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			80	28	\$ 25.00	\$ 56,000.00	\$ 50,266.00	\$ 5,734.00	\$ 226,000.00	\$ 236,157.20	\$ 10,157.20
Poise, Inc.	Poise	40	66	\$ 12.50	104	\$ 14.41	\$ 85,000.00	\$ 92,945.60			30	38	\$ 25.00	\$ 28,500.00	\$ 27,225.00	\$ 1,275.00	\$ 113,500.00	\$ 120,170.60	\$ 6,670.60
Police Athletic League of Jacksonville, Inc.	Eastside	40	71	\$ 12.50	109	\$ 14.41	\$ 90,000.00	\$ 98,327.60			40	28	\$ 25.00	\$ 28,000.00	\$ 26,747.50	\$ 1,252.50	\$ 118,000.00	\$ 125,075.10	\$ 7,075.10
Police Athletic League of Jacksonville, Inc.	Monument	80	71	\$ 12.50	109	\$ 14.41	\$ 180,000.00	\$ 196,655.20			80	28	\$ 25.00	\$ 56,000.00	\$ 27,175.00	\$ 28,825.00	\$ 236,000.00	\$ 223,830.20	\$ (12,169.80)
Police Athletic League of Jacksonville, Inc.	Northside	80	71	\$ 12.50	109	\$ 14.41	\$ 180,000.00	\$ 196,655.20			80	28	\$ 25.00	\$ 56,000.00	\$ 49,500.00	\$ 6,500.00	\$ 236,000.00	\$ 246,155.20	\$ 10,155.20
Police Athletic League of Jacksonville, Inc.	Westside	40	71	\$ 12.50	109	\$ 14.41	\$ 90,000.00	\$ 98,327.60			40	28	\$ 25.00	\$ 28,000.00	\$ 28,000.00	\$ -	\$ 118,000.00	\$ 126,327.60	\$ 8,327.60
Sanctuary of Northeast Florida Inc.	Sanctuary on 8th Street	50	66	\$ 12.50	104	\$ 14.41	\$ 106,250.00	\$ 116,182.00			60	28	\$ 25.00	\$ 42,000.00	\$ 42,000.00	\$ -	\$ 148,250.00	\$ 158,182.00	\$ 9,932.00
Taylor Belle Foundation	Taylor Belle Foundation	40	56	\$ 12.50	94	\$ 14.41	\$ 75,000.00	\$ 82,181.60			65	38	\$ 25.00	\$ 61,750.00	\$ 61,750.00	\$ -	\$ 136,750.00	\$ 143,931.60	\$ 7,181.60
TCOG	TCOG Destined for Greatness	20	66	\$ 12.50	104	\$ 14.41	\$ 42,500.00	\$ 46,472.80			40	38	\$ 25.00	\$ 38,000.00	\$ 18,800.00	\$ 19,200.00	\$ 80,500.00	\$ 65,272.80	\$ (15,227.20)
The Carpenters Shop	The Carpenter's Shop Inc.	140	71	\$ 12.50	109	\$ 14.41	\$ 315,000.00	\$ 344,146.60			120	28	\$ 25.00	\$ 84,000.00	\$ 82,250.00	\$ 1,750.00	\$ 399,000.00	\$ 426,396.60	\$ 27,396.60
The Foundation Academy Studio School	The Foundation Academy	90	66	\$ 12.50	104	\$ 14.41	\$ 191,250.00	\$ 209,127.60			140	28	\$ 25.00	\$ 98,000.00	\$ 86,225.00	\$ 11,775.00	\$ 289,250.00	\$ 295,352.60	\$ 6,102.60
The Potter's House Christian Fellowship, Inc.	The Potter's House Christian Fellowship, Inc.	100	71	\$ 12.50	109	\$ 14.41	\$ 225,000.00	\$ 245,819.00			80	28	\$ 25.00	\$ 56,000.00	\$ 48,750.00	\$ 7,250.00	\$ 281,000.00	\$ 294,569.00	\$ 13,569.00
Tiphne DarShay Hollis Foundation	Tiphne DarShay Hollis 3-5	80	66	\$ 12.50	104	\$ 14.41	\$ -	\$ -						\$ 57,000.00	\$ 36,500.00	\$ 20,500.00	\$ 28,000.00	\$ 25,900.00	\$ (2,100.00)
Tiphne DarShay Hollis Foundation	Tiphne Darshay Hollis 6-12	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			60	38	\$ 25.00	\$ 57,000.00	\$ 46,650.00	\$ 10,350.00	\$ 227,000.00	\$ 232,541.20	\$ 5,541.20
Tiphne DarShay Hollis Foundation	Tiphne DarShay Hollis K-2	40	66	\$ 12.50	104	\$ 14.41	\$ 85,000.00	\$ 92,945.60			40	38	\$ 25.00	\$ 38,000.00	\$ 35,000.00	\$ 3,000.00	\$ 123,000.00	\$ 127,945.60	\$ 4,945.60
True Youth	Jacksonville Classical West						\$ -	\$ -			100	32	\$ 25.00	\$ 80,000.00	\$ 72,075.00	\$ 7,925.00	\$ 80,000.00	\$ 72,075.00	\$ (7,925.00)

Organization	Site Name	# of Students: School-Year	# of Days: School-Year (Aug.-Dec.)	School-Year Rate (Aug.-Dec.)	# of Days: School-Year (Dec.-May)	School-Year Rate (Dec.-May)	Current School Year Funding	Updated School Year Funding	School Year Security	Summer 2024 Security	# of Students: Summer	# of Days: Summer	Summer Rate	Summer Funding	Actual Summer Spent	Summer Funding Recoup	Current Total Funding	Updated Total Funding (Including Increased Rate for Dec.-May & Recoup of	Difference
True Youth	Jacksonville Classical East						\$ -	\$ -			60	33	\$ 25.00	\$ 49,500.00	\$ 49,500.00	\$ -	\$ 49,500.00	\$ 49,500.00	\$ -
U Turns Inc dba Teen Leaders of America	Sandalwood	30	68	\$ 12.50	107	\$ 14.41	\$ 65,625.00	\$ 71,756.10			30	28	\$ 25.00	\$ 21,000.00	\$ 18,650.00	\$ 2,350.00	\$ 86,625.00	\$ 90,406.10	\$ 3,781.10
U Turns Inc dba Teen Leaders of America	The Social /Community Site	30	71	\$ 12.50	109	\$ 14.41	\$ 67,500.00	\$ 73,745.70			30	28	\$ 25.00	\$ 21,000.00	\$ 16,050.00	\$ 4,950.00	\$ 88,500.00	\$ 89,795.70	\$ 1,295.70
Wayman CDC	Bayview Elementary	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20								\$ -	\$ 170,000.00	\$ 185,891.20	\$ 15,891.20
Wayman CDC	Becoming Collegiate Academy	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			60	28	\$ 25.00	\$ 42,000.00	\$ 27,925.00	\$ 14,075.00	\$ 212,000.00	\$ 213,816.20	\$ 1,816.20
Wayman CDC	Wayman Academy of the Arts	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			120	28	\$ 25.00	\$ 84,000.00	\$ 65,400.00	\$ 18,600.00	\$ 254,000.00	\$ 251,291.20	\$ (2,708.80)
Wayman CDC	Wayman Temple-South						\$ -	\$ -			40	28	\$ 25.00	\$ 28,000.00	\$ 25,900.00	\$ 2,100.00	\$ 28,000.00	\$ 25,900.00	\$ (2,100.00)
Wayman CDC	Westview K-8	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			100	28	\$ 25.00	\$ 70,000.00	\$ 43,150.00	\$ 26,850.00	\$ 240,000.00	\$ 229,041.20	\$ (10,958.80)
Wayman CDC	Spring Park Elementary School	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20		\$ 12,320.00	60	28	\$ 25.00	\$ 42,000.00	\$ 32,350.00	\$ 9,650.00	\$ 224,320.00	\$ 230,561.20	\$ 6,241.20
West Jacksonville Restoration Center	West Jacksonville Restoration Center Inc.	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			60	28	\$ 25.00	\$ 42,000.00	\$ 36,425.00	\$ 5,575.00	\$ 212,000.00	\$ 222,316.20	\$ 10,316.20
Young Men's Christian Association	Brookview Elementary School	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20	\$ 28,050.00	\$ 12,320.00	60	28	\$ 25.00	\$ 42,000.00	\$ 42,000.00	\$ -	\$ 252,370.00	\$ 268,261.20	\$ 15,891.20
Young Men's Christian Association	Greenfield Elementary School	100	66	\$ 12.50	104	\$ 14.41	\$ 212,500.00	\$ 232,364.00	\$ 28,050.00		60	28	\$ 25.00	\$ 42,000.00	\$ 36,825.00	\$ 5,175.00	\$ 282,550.00	\$ 297,239.00	\$ 14,689.00
Young Men's Christian Association	Kings Trail Elementary School	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			50	28	\$ 25.00	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 205,000.00	\$ 220,891.20	\$ 15,891.20
Young Men's Christian Association	Love Grove Elementary School	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20		\$ 12,320.00	30	28	\$ 25.00	\$ 21,000.00	\$ 21,000.00	\$ -	\$ 203,320.00	\$ 219,211.20	\$ 15,891.20
Young Men's Christian Association	Whitehouse Elementary School	60	66	\$ 12.50	104	\$ 14.41	\$ 127,500.00	\$ 139,418.40	\$ 28,050.00		60	28	\$ 25.00	\$ 42,000.00	\$ 42,000.00	\$ -	\$ 197,550.00	\$ 209,468.40	\$ 11,918.40
Young Men's Christian Association	Tiger Academy	100	66	\$ 12.50	104	\$ 14.41	\$ 212,500.00	\$ 232,364.00			80	28	\$ 25.00	\$ 56,000.00	\$ 52,925.00	\$ 3,075.00	\$ 268,500.00	\$ 285,289.00	\$ 16,789.00
	Totals	8,090					\$ 16,939,875.00	\$ 18,521,450.50	\$ 420,750.00	\$ 166,320.00	6,615			\$ 4,986,835.60	\$ 4,282,801.60	\$ 704,034.00	\$ 22,484,780.60	\$ 23,380,722.10	\$ 895,941.50

BOARD ACTION ITEM: ESC 0354-23 READ JAX LITERACY COLLABORATIVE PILOT – CONTRACT AMENDMENTS

ESSENTIAL SERVICES CATEGORY: OUT OF SCHOOL TIME

BOARD ACTION NUMBER: 24-032

GOVERNANCE MEETING: NOVEMBER 13, 2024

FINANCE MEETING: NOVEMBER 13, 2024

BOARD MEETING: NOVEMBER 20, 2024

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: DR. SARALYN GRASS, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

Approve the following contract amendments under RFP # ESC-0354-23.

- 1.) Amend contract amounts increasing the cost per child rate from **\$12.50** to **\$14.41** for afterschool locations as stated in Exhibit 2 as well decreasing by any unspent summer funds.
- 2.) Authorize the CEO to execute contracts in the amounts as stated in Exhibit 2 with and any other documentation necessary to accomplish the purpose of the approvals above, allowing for minor changes in amounts if deemed scrivener's errors.
- 3.) Authorize the CEO to execute one-time payments via check request to providers for attendance submitted from October 1, 2024, through November 30, 2024 for the difference of the increased per child reimbursement rate for afterschool. Payments will be based on actuals once they are provided within the SAMIS system and will be processed on 1/15/25 and 2/15/25 only.

NARRATIVE:

Kids Hope Alliance's approved 2024 budget included Out of School Time enhancements to increase the cost per child rate from \$12.50 to \$14.41 to assist providers with staff retention. One-time payments will be utilized to reimburse providers for services already rendered starting October 1 through November 30, 2024. The remaining reimbursement requests must be submitted normally through the SAMIS system.

FISCAL IMPACT: Refer to Exhibit 2

OPTIONS:

- Vote to approve action items.
- Decline to approve action items.
- Vote to approve action items with amendments. If checked, the following amendment to the item is approved:

Board Secretary Signature:

(In the event the Board Secretary is not present, the Board Chair may sign and authority shall pass down accordingly.)

Print Name and Title:

Date:

		A	B	C	D	E	F = (A+D) x B x C	G = (A x B x C) + (A x D x E)	H	I	J	K	L	M	N = K x L x M	O	P = N - O	Q = F + H + I + J + N	R = G + H + I + J + N - P	S
Organization	Site Name	# of Students: School-Year	# of Days: School-Year (Aug.-Dec.)	School-Year Rate (Aug.-Dec.)	# of Days: School-Year (Dec.-May)	School-Year Rate (Dec.-May)	Current School Year Funding	Updated School Year Funding	School Year Security	Summer 2024 Security	Year Round Support Services	# of Students: Summer	# of Days: Summer	Summer Rate	Summer Funding	Actual Summer Spent	Summer Funding Recoup	Current Total Funding	Updated Total Funding (Including Increased Rate for Dec.-May & Recoup of Summer Funds)	Difference
Boys and Girls Club of NE FL, Inc.	Arlington Elem.	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			\$ 201,794.68	60	28	\$ 25.00	\$ 28,000.00	\$ 25,950.00	\$ 2,050.00	\$ 399,794.68	\$ 413,635.88	\$ 13,841.20
Boys and Girls Club of NE FL, Inc.	Arlington Heights ES	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20		\$ 12,320.00	\$ 201,794.68	80	28	\$ 25.00	\$ 56,000.00	\$ 42,775.00	\$ 13,225.00	\$ 440,114.68	\$ 442,780.88	\$ 2,666.20
Boys and Girls Club of NE FL, Inc.	Highlands Elem	100	66	\$ 12.50	104	\$ 14.41	\$ 212,500.00	\$ 232,364.00	\$ 28,050.00		\$ 201,794.68	60	28	\$ 25.00	\$ 42,000.00	\$ 38,625.00	\$ 3,375.00	\$ 484,344.68	\$ 500,833.68	\$ 16,489.00
Boys and Girls Club of NE FL, Inc.	Northwestern Legends	140	66	\$ 12.50	104	\$ 14.41	\$ 297,500.00	\$ 325,309.60	\$ 28,050.00	\$ 12,320.00	\$ 201,794.68	80	28	\$ 25.00	\$ 56,000.00	\$ 36,950.00	\$ 19,050.00	\$ 595,664.68	\$ 604,424.28	\$ 8,759.60
Communities In Schools of Jacksonville, Inc.	Pinedale ES	100	66	\$ 12.50	104	\$ 14.41	\$ 212,500.00	\$ 232,364.00	\$ 28,050.00		\$ 212,400.00	140	28	\$ 25.00	\$ 98,000.00	\$ 73,625.00	\$ 24,375.00	\$ 550,950.00	\$ 546,439.00	\$ (4,511.00)
Communities In Schools of Jacksonville, Inc.	Reynolds Lane ES	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			\$ 212,400.00							\$ 382,400.00	\$ 398,291.20	\$ 15,891.20
Communities In Schools of Jacksonville, Inc.	Rufus E Payne ES	80	66	\$ 12.50	104	\$ 14.41	\$ 170,000.00	\$ 185,891.20			\$ 212,400.00	60	28	\$ 25.00	\$ 42,000.00	\$ 33,350.00	\$ 8,650.00	\$ 424,400.00	\$ 431,641.20	\$ 7,241.20
Communities In Schools of Jacksonville, Inc.	Woodland Acres ES	100	66	\$ 12.50	104	\$ 14.41	\$ 212,500.00	\$ 232,364.00	\$ 28,050.00	\$ 12,320.00	\$ 212,400.00	100	28	\$ 25.00	\$ 70,000.00	\$ 59,850.00	\$ 10,150.00	\$ 535,270.00	\$ 544,984.00	\$ 9,714.00
Totals		760					\$ 1,615,000.00	\$ 1,765,966.40	\$ 112,200.00	\$ 36,960.00	\$ 1,656,778.72	580			\$ 392,000.00	\$ 311,125.00	\$ 80,875.00	\$ 3,812,938.72	\$ 3,883,030.12	\$ 70,091.40

BOARD ACTION ITEM: CHILDREN’S HOME SOCIETY SOLE SOURCE GRANT MATCH – HEALTHY FAMILIES

ESSENTIAL SERVICES CATEGORY: SPECIAL NEEDS

BOARD ACTION NUMBER: 24-033

GOVERNANCE MEETING: NOVEMBER 13, 2024
FINANCE MEETING: NOVEMBER 13, 2024
BOARD MEETING: NOVEMBER 20, 2024

TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS
FROM: DR. SARALYN GRASS, CHIEF EXECUTIVE OFFICER

REQUESTED ACTION:

The Board is asked to:

- 1.) Approve a sole source matching award to The Children’s Home Society of Florida (CHS) for their continued administration of the Healthy Families program in Duval County in the amount of \$702,420.00.

- 2.) Authorize the CEO of KHA to execute a contract in the amount stated above with a 10% variance with The Children’s Home for the period July 1, 2025 through June 30, 2026 with the option to renew the contract for four additional one-year terms, and to take all other actions necessary to accomplish the actions approved in (1) above, along with any subsequent renewals based on the evaluation of outcomes and funding utilization.

NARRATIVE:

For over 12 years, Kids Hope Alliance has been a dedicated supporter of this program, which has proven to be a successful model for family and child welfare across the state of Florida. Healthy Families is primarily funded through the Ounce of Prevention Fund, under the direction of the Department of Children and Families (DCF), which allocates resources to a single, competitively selected provider for each county.

Five years ago, The Children's Home Society won a competitive bid to operate Healthy Families in Duval County. As per the Ounce of Prevention’s protocol, at the conclusion of their five-year contract term, they had the option to either rebid or extend the contract with the existing provider. As detailed in the attached letters, the Ounce of Prevention has opted to continue their partnership with CHS for another five-year term, based on their excellent performance and impact in Duval County. Consequently, the Ounce of Prevention has requested that we extend our matching support to CHS accordingly.

This agreement qualifies as a sole source contract, as Children's Home Society remains the exclusive provider for the Healthy Families program following their initial successful competitive RFP win. The grant requires a match from local partners and Jacksonville Children’s Commission/Kids Hope Alliance has provided this match for over 12 years. After a comprehensive analysis conducted four years ago, Kids

Hope Alliance determined our match was necessary to ensure that staff salaries remain competitive and that critical technology and software needs are met to maintain high service standards. The Healthy Families program is vital for providing essential support to new mothers and their children, and this continuation of our partnership with Children's Home Society will uphold the program's significant contributions to family stability and child health in our community.

FISCAL IMPACT:

\$720,420.00 in funding – Special Needs Essential Service Category

OPTIONS:

- Vote to approve action item.
- Decline to approve action item.
- Vote to approve action items with amendments. If checked, the following amendment to the item is approved:

Board Secretary's Signature: _____
(In the event the board secretary is not present, the board chair may sign and authority shall pass down accordingly).

Print name and title: _____

Date: _____



AN AFFILIATE OF HEALTHY FAMILIES AMERICA®, SPONSORED BY THE OUNCE OF PREVENTION
FUND OF FLORIDA & THE STATE OF FLORIDA, DEPARTMENT OF CHILDREN AND FAMILIES

November 7, 2024

Saralyn Grass
Chief Executive Officer
Kids Hope Alliance | City of Jacksonville
1095 A Philip Randolph Blvd.
Jacksonville, FL 32206

Dr. Grass,

The Department of Children and Families (DCF) contracts with the Ounce of Prevention Fund of Florida (Ounce) to administer Healthy Families Florida (HFF) across the state. The Ounce is currently in the fifth year of a five-year contract with DCF for HFF services. We expect to renew this contract with DCF in the spring. Once the contract for services is finalized with the Ounce, we plan to renew all existing subcontracts for local Healthy Families services, including our subcontract with Children's Home Society of Florida for Healthy Families Jacksonville. All renewed subcontracts will be for a five-year period contingent on receipt of award for the same time period from DCF.

Please do not hesitate to contact me with any additional questions at rsheetz@ounce.org.

Sincerely,

Rebekkah Sheetz
Executive Director
Healthy Families Florida

cc: Mary Nash, Senior Vice President of Operations, Children's Home Society



November 7, 2024

Saralyn Grass
Chief Executive Officer
Kids Hope Alliance | City of Jacksonville
1095 A Philip Randolph Blvd.
Jacksonville, FL 32206

Dear Dr. Grass:

On behalf of Children's Home Society of Florida, please accept this letter as notification of our intention to continue the provision of Healthy Families services in Duval County after July 1, 2025. In addition, we would like to request a continuation of funding from Kids Hope Alliance to support these services.

Since 2015, Kids Hope Alliance has funded the Children's Home Society of Florida for the provision of Healthy Families home visitation services. We currently receive \$702,420.00 from KHA and the continuation of these funds would allow us to maintain our current level of services for families.

Services provided include home visitation, education and support services for prenatal families who have identified risk factors, with the potential for continued services until the child's 5th birthday. These services provide education around the child's development, track immunizations and well-child checks, monitor the need for mental health services for the parents and promote self-sufficiency. All this is with the ultimate goal of preventing child abuse and neglect. Currently, this program demonstrates consistently that 97% of families remain free of abuse and neglect one year after completion of the program.

With funding from Kids Hope Alliance, we will be able to meet our Match requirement with the Ounce of Prevention Fund of Florida, as well as maintain the services to families in Duval County. If you have any questions or would like additional information, please do not hesitate to contact me.

Thank you for your continued support.

Sincerely,

Mary E. Nash

Mary Nash, Senior Vice President of Operations
Children's Home Society of Florida

Finance Committee Timeline and Activities 2024-2025

Month	Activity
Sep 2024	Review Annual Timeline & Goals
Nov 2024	Review Board Approved Policies
Jan 2025	Mid-Year Review w/ Projections Review of Renewals Preliminary Discussion on Budget Priorities
Mar 2025	Approval of Final Budget Submission Review of KHA Grants
May 2025	Financials w/ year end projections
From Board Bylaws:	
<p><u>Role of the Finance Committee.</u> The Finance Committee consists of a minimum of three members. The Finance Committee is responsible for ongoing review and recommendations of the financial functions. The Finance Committee shall also review and make recommendations regarding:</p> <ul style="list-style-type: none"> • Annual Budget; • Financial Statements; • Grant Requests for Submissions; • Program Proposals (i.e. Request for Proposals, Sole Source) 	



**BOARD POLICY
AUDITED FINANCIAL STATEMENT
REQUIREMENTS**

Section:	Finance		
Subject:	Audited Financial Statement Requirements		
Effective Date:	May 19, 2021	Review Date:	January 16, 2024
Approved: KHA Board, January 24, 2024			

AUTHORITY

Ordinance 77.109 (a) (18) – Kids Hope Alliance Powers
 Kids Hope Alliance in developing, overseeing, implementing and managing the Essential Services Plan for Kids under this Chapter shall have the following powers to: Make and adopt bylaws, rules, regulations and policies for the Board’s guidance, operation, and governance; however, the Board’s bylaws, rules, regulations and policies shall not be inconsistent with this Chapter, Federal or State laws or other applicable City ordinances.

PURPOSE:

The Procurement Code under Chapter 126 does not require providers and agencies awarded contracts to submit audited financial statements. As such, the purpose of this policy is to create requirements for Providers and Small Providers funded by the Kids Hope Alliance to submit financial statements to determine their ongoing financial standing.

POLICY

- I. Providers and Small Providers with cumulative annual payment amounts funded by Kids Hope Alliance less than \$200,000 shall furnish the Kids Hope Alliance annual unaudited financial statements certified as to its accuracy by the Board Chair. The statements must be submitted within 90 days of the close of the Provider’s or Small Provider’s fiscal year.

- II. Providers and Small Providers with cumulative annual payment amounts funded by Kids Hope Alliance from \$200,000 to \$750,000, shall furnish the Kids Hope Alliance a copy of an audit report in accordance with Generally Accepted Auditing Standards (GAAS) issued by the Auditing Standards Board of the American Institute of Certified Public Accountants (AICPA). This report shall be due within 180 days of the close of the Provider’s or Small Provider’s fiscal year.

- III. Providers and Small Providers with cumulative annual contract amounts funded by Kids Hope Alliance more than \$750,000, shall furnish the Kids Hope Alliance a copy of an audit report conducted in accordance with both GAAS and Government Auditing Standards (GAS), issued by the Comptroller

General of the United States, and if applicable the provisions of the Office of Management and Budget Circular A-133, "Audits of Institutions of Higher Education and Other Nonprofit Organizations," of its financial affairs. This report shall be due within 180 days of the close of the Provider's or Small Provider's fiscal year.

KHA shall have the authority to waive the audit requirements related to Government Auditing Standards under any of the following conditions:

- If KHA recognizes that the cost of implementing such an audit requirement adds substantially to the total cost of the audit; or
- If KHA is the only entity that is requiring that the audit be conducted in accordance with Government Auditing Standards; or
- The recipient provides other requested information that in the opinion of KHA satisfies the Government Auditing Standards requirements; or
- If the recipient will no longer receive funding from KHA in a future year due to dissolution of its operation

PROCEDURE:

1. Submission of financial statements shall be a deliverable included in the contract requirements for Providers and Small Providers.
2. The Kids Hope Alliance (Finance Department) shall maintain a worksheet to track the due date for financial statements or audit reports to be submitted by Providers and Small Providers. The Finance Department will also provide an annual report to the KHA Finance Committee on the status of all providers' audits.
3. When the financial statements or audit report is received, the Kids Hope Alliance Finance Director or designee shall review the financial statements or audit and the management letter from the audit for financial viability and any evidence of internal control weakness.
4. If the financial statements or audit report has not been received by the required date, no payments will be made under any Kids Hope Alliance contracts until the audit report has been submitted.
5. If the financial statements, audit or management letter from the audit reveals evidence of financial instability or internal control weakness, the Finance Department will present the findings to the Kids Hope Alliance Finance Committee. Kids Hope Alliance Finance Committee will then review and recommend appropriate action to the Board.



**BOARD POLICY
ADVANCE PAYMENT POLICY**

Section:	Finance		
Subject:	Advance Payments and Recouping Advance Payments		
Effective Date:	August 18, 2021	Review Date:	January 16, 2024
Approved: KHA Board, January 24, 2024			

AUTHORITY:

Ordinance Code, Section 77.109(a)(9) – Kids Hope Alliance Powers:

KHA in developing, overseeing, implementing and managing the Essential Services Plan for Kids under this Chapter shall have the following powers to: Advance funds up to 25 percent of the contract amount to Providers, Small Providers and Agencies, subject to applicable Board rules and policies, for the purpose of providing the start-up funds necessary to commence services.

POLICY:

The CEO, or the CEO’s designee, may approve advances in accordance with Section 77.109(a)(9), Ordinance Code, and this Policy. The amount of an advance shall not exceed 25 percent of the contracted amount for the then current term of the contract.

If a Provider, Small Provider or Agency is requesting an advance, and the contract is funded by the Kids Hope Alliance with funds from a grant or other source of funds outside the City of Jacksonville, the amount of the advance shall only be available to the extent the funds have been received and appropriated by the Jacksonville City Council and will follow the guidelines of the granting agency.

PROCEDURE:

1. Upon execution of a contract with the Kids Hope Alliance, the Small Provider, Provider or Agency will submit an Advance Payment Option Form indicating the percentage they are requesting, which can range from 0% to 25% (or other amount if funded with outside funds). KHA Finance will forward a payment request to the City of Jacksonville General Accounting Division for processing of the requested advance.

RECOUPING THE ADVANCE:

The advance shall be recouped in accordance with the following:

1. The advance payment shall be recouped starting in the payment period (month or quarter) that is halfway through the current term of the contract or the program. For example, for a 12-month contract that begins August 1 and is payable monthly, recoupment of the advance will begin by reducing the monthly payment for February. If the halfway point is in the middle of a payment period, recoupment of the advance will start in the following payment period. For a 12 month contract with a program that only runs the length of the school year, the repayment of the advance would begin starting month 5.

The advance will be repaid during each payment period remaining under the contract in equal installment amounts determined by dividing the total amount of the advance by the total payment periods remaining in the current term of the contract. If the amount otherwise payable for any payment period is not sufficient to cover the applicable recoupment amount, the balance shall be paid from the next monthly or quarterly payment amount. The intent is to repay the advance in full by the end of the current contract term or end of program and to make no other advances or payments for any renewal term, program or new contract until the advance has been repaid in full.

2. The CEO may extend the advance payback period as needed based on extenuating circumstances, such as natural disasters or extreme financial hardship, provided that the CEO, or the CEO's designee, and the Small Provider, Provider or Agency have worked out a repayment plan that is acceptable to KHA in the CEO's reasonable discretion.
3. A Small Provider, Provider or Agency will not receive an advance or payments for any renewal term, or any new contract for essentially the same services, until the advance for a prior term or contract is fully recouped.
4. A Small Provider, Provider or Agency at any time may elect to pay back the advance sooner than required under this Policy.