



GOVERNANCE COMMITTEE MEETING SUMMARY
April 1, 2019
1:00 PM – 2:30 PM

Voting Board Attendees:

Dr. Barbara Darby, Committee Chair
Rebekah Davis

Staff:

Joe Peppers, Mary Tobin, Adam Miller, Cynthia Nixon, Dae Lyn Helm, Delores Williams, Jennifer Blalock, and Mary Nash

COJ Staff:

Julia Davis, Office of General Counsel

Guest(s):

Vicki Waytowick, Partnership for Children's Health

Call to Order

The Governance Committee meeting was called to order at 1:05 p.m. by Dr. Darby. Dr. Darby thanked everyone for coming today and gave instructions for evacuation in the event of an emergency. Dr. Darby asked for a motion to approve the Governance Summary. Ms. Davis made the motion and Dr. Darby seconded it. Dr. Darby asked all in favor to signify by the sign of "aye". All were in favor and the motion passed.

Governance Report and Work plan

Dr. Darby stated that the work plan has been updated to reflect items that have been completed in green and asked that the CEO Evaluation be updated on the tracker. Dr. Darby asked if anyone had any questions. Ms. Tobin asked what the committee's expectations were when it comes to the old Children's Commission policies and the Kids Hope Alliance policies. Dr. Darby stated if the old policies are still relevant to what we are doing now, we can incorporate them in the Kids Hope Alliance. If the policies need to be expanded upon then work with the Office of General Counsel. Mr. Peppers added that there needs to be a policy that allows KHA to apply for grants without missing application deadlines while waiting for committee approval. Dr. Darby asked that staff create a tracking sheet that tells what grants have been applied for and whether a grant was awarded to us or not. There was discussion on closing loops where they need to be closed. .



Action Items

Dr. Jennifer Blalock introduced the Intervention and Prevention Trust Fund Small Grants Application. The Committee is asked to approve the application for small grants awards. These grants will follow the same framework as the Youth Travel Trust Fund application. The awards can be up to \$5,000 to organizations that provide programs for children and youth in the Jacksonville community. The application has been reviewed by the Office of General Counsel and Risk Management. Dr. Blalock stated that the changes requested by the Governance Committee have been incorporated. Dr. Darby asked for a motion to approve the Small Grant application. Ms. Davis made the motion and Dr. Darby seconded it. Dr. Darby opened the floor for discussion and public comments. With none being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.

Adam Miller introduced the item Youth Travel Trust Fund Application

Mr. Miller stated that updates have been made to the Ordinance language and that legislation has been filed to get approval of the changes. Mr. Miller has been working closely with the Office of General Counsel on the updated application. This revised application includes all the Governance Committee’s request. Ms. Julia Davis stated that the document still required some language clean up but can be approved.

Ms. Davis made the motion and Dr. Darby seconded it. Dr. Darby opened the floor for further discussion and public comments.

With no comments being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor of the amendment and the motion as amended.

Jennifer Blalock introduced Revised Grant Matrix discussion.

The Committee is asked to approve Kids Hope Alliance revised grant matrix. After further review the Governance Committee determined no action is needed. The matrix was changed to include a signature line for the Finance Committee. There was discussion to include an effective date on documents as to not mix in with the old version. Dr. Blalock stated that all grants will be sent to the City’s Grant Office before application is made as required by KHA’s Ordinance. Mr. Peppers will make this discussion part of his CEO report.

Dae Lynn Helm introduced SAMSHA Expansion Grant.

The Committee is asked to give Kids Hope Alliance approval to apply for a Department of Health and Human Services Substance Abuse Grant with System of Care Expansion and Sustainability. The purpose of the grant is to improve the mental health outcomes for children and youth, birth through age 21, with serious emotional disturbance, and their families. It was recommended to remove the cash match and make it in kind match from KHA in the form of office space. Ms. Helm mentioned that other agencies will also be providing in kind matches. Ms. Helm stated that this is nothing new, we are already working in partnership with the System of Care. It was recommended that this be added to the action item narrative to clarify any questions that the Board may have. There was discussion about whether no cash match will weigh less favorably for our application. Ms. Davis made a motion to approve and Dr. Darby seconded it. Dr. Darby opened the floor for further discussion and public comments. With none being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion was passed.



Dae Lynn introduced Opioid Affected Youth Grant.

The Committee is asked to give approval to Kids Hope Alliance to apply for grant with the U.S. Department of Juvenile Justice and Delinquency Prevention. Ms. Helm stated that Kids Hope Alliance had applied for the grant last year and was not selected. We have since received feedback and are working to reapply and incorporate feedback received from the grantor. Ms. Davis made the motion to approve and Dr. Darby seconded it. Dr. Darby opened the floor for discussion and public comments. Mr. Peppers talked about building partnerships and collaborating efforts. There was discussions on the language in the action item and suggestions were made to clarify it before the board meeting. With no other comments being heard, Dr. Darby asked all in favor to signify by the sign of “aye”. All were in favor and the motion passed.

Dr. Blalock gave an update on the Stop the Violence Mini Grants.

Dr. Blalock stated that two agencies declined the funding and that staff would like approval to fund the agencies next in line based on the evaluation score. Dr. Darby asked about a cut off score and are we going to continue to go down to the low scores to offer funding. Dr. Blalock stated that since these are one-time fund, they cannot be offered to agencies that have already been funded. The discussion continued. Dr. Darby asked about the number of youths being served and update on the progress. There was discussion on incorporating a cut off score and flexibility to expand funding based on performance for any future funding that we received. Dr. Darby requested opportunities for Board members to visit program sites, if desired. Dr. Blalock and Mr. Peppers encouraged the Board members to consider taking site tours of the different programs, one board member at a time. Dr. Blalock talked about providing a list of events to the Board and that Mr. Miller will reach out to the Board for visits.

There was some discussion on action items going before the committees before going to the Board.

Dr. Darby asked to have someone from Procurement at the next Governance meeting to discuss the RFP process and timeline.

Ms. Nixon offered that if an item has not been seen by the Office of General Counsel that it not be presented to the committee or the Board. Dr. Darby asked the staff to think about producing an annual report, linked to the Essential Services Plan, on what we have accomplished and it being a public document.

Mr. Peppers stated that he would like all Board members to come to the May 8th Finance meeting. There will be RFP dialogue and budget discussion

Dr. Darby asked to table the remaining discussion items as the scheduled meeting time had come to an end.

Public Comments

No public comments

Adjourn

The meeting was adjourned at 2:49 p.m.