



## February Finance Committee Agenda

Feb 21st, 2023 9:30am - 11:00am EST

Kids Hope Alliance Board Room

### 1. Introductions and Instructions

Tyra Tutor, Finance Committee Chair

9:30am

### 2. Public Comment Regarding Action Items

*Public comment will be taken once at the beginning of the meeting for all items that will be voted on at the meeting. These comments should only be in reference to those action items below.*

*A separate public comment time will be open at the end of the meeting for any general comments by the public*

### 3. Committee Discussion

#### a. Finance Review

Jessica Pitts, Director of Finance

 [FY22-23 Budget to Actual 2.11.23.pdf](#)

### 4. New Business

#### a. Approval of Proposed RFPs

Dr. Saralyn Grass, Chief Administrative Officer

 [23-002 Approval of Proposed RFPs Action Item.docx](#)

#### b. Grant Application for NLC City Inclusive Entrepreneurship (CIE)

Tyrice Young, Director of Research & Grants

 [23-003 NLC Grant Application Action Item.docx](#)

**5. General Public Comment**

**6. Next Steps and Meeting Schedule**

END  
11:00am

**KIDS HOPE ALLIANCE**  
**Operating Fund -With Year End Projections**  
**January 31, 2023**

	<b>Original Budget</b>	<b>Current Budget</b>	<b>Actual Year to Date</b>	<b>Remaining Budget</b>	<b>Full Year Projection</b>	<b>Budget Variance</b>
<b>REVENUES:</b>						
Earnings on Investment	\$ 139,889	\$ 139,889	\$ 97,579	\$ (42,310)	\$ 139,889	\$ -
Miscellaneous	-	-	-	-	-	\$ -
Transfer from Fund Balance	-	-	-	-	-	\$ -
Contributions from General Fund	44,601,284	45,001,284	11,550,321	(33,450,963)	45,001,284	\$ -
<b>Total Revenues</b>	<b>\$ 44,741,173</b>	<b>\$ 45,141,173</b>	<b>\$ 11,647,900</b>	<b>\$ (33,493,273)</b>	<b>\$ 45,141,173</b>	<b>\$ -</b>
<b>EXPENDITURES:</b>						
Salaries and Benefits	\$ 4,676,664	\$ 4,676,664	\$ 1,371,334	\$ 3,305,330	\$ 4,500,000	\$ 176,664
Other Operating Expenses	934,916	934,916	400,203	534,713	\$ 800,406	\$ 134,510
Internal Service Charges	917,091	917,091	205,586	711,505	\$ 822,343	\$ 94,748
Capital Outlay	2,041	2,040	2,039	1	\$ 2,039	\$ 1
Grants and Aids	43,891,310	43,123,770	10,980,724	32,143,046	\$ 43,123,770	\$ -
Transfers	941,892	2,109,432	1,354,856	754,576	\$ 2,109,432	\$ -
<b>Total Expenditures</b>	<b>\$ 51,363,914</b>	<b>\$ 51,763,914</b>	<b>\$ 14,314,741</b>	<b>\$ 37,449,172</b>	<b>\$ 51,357,990</b>	<b>\$ 405,923</b>
<b>Total Revenues Less Expenditures</b>	<b>\$ (6,622,741)</b>	<b>\$ (6,622,741)</b>	<b>\$ (2,666,842)</b>	<b>\$ 3,955,898</b>	<b>\$ (6,216,817)</b>	<b>\$ 405,923</b>

Carryover - Prior Year Encumbrances	6,622,741
Budget Difference	<u>0</u>

Grants and Aid budget will increase once recapture funds have rolled over to FY23  
Current encumbrances total approximately \$22,300,000

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**BOARD ACTION ITEM: REQUEST FOR PROPOSALS:**

**READ JAX LITERACY COLLABORATION PILOT  
AFTERSCHOOL AND SUMMER PROGRAMMING:  
ELEMENTARY THROUGH HIGH SCHOOL  
ADVANCED YOUTH DEVELOPMENT SERVICES**

**GOVERNANCE AND PROGRAMS MEETING DATE: 2/17/2023**

**FINANCE MEETING DATE: 2/21/2023**

**BOARD OF DIRECTORS MEETING: 2/22/2023**

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**TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS**

**FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

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**REQUESTED ACTIONS:**

The Board is asked to authorize the following actions:

- 1) Approve the issuance of the following Request for Proposals (RFP) with the minimum qualifications, scope of services, evaluation criteria and performance metrics substantially in the form presented to the Board with such minor changes as deemed appropriate by KHA staff, the Office of General Counsel, and City of Jacksonville Procurement:
  - Read Jax Literacy Collaboration Pilot
  - Afterschool and Summer Programming: Elementary Through High School
  - Services for Children, Youth and Families
  
- 2) Authorize the CEO of Kids Hope Alliance to execute contracts with the selected bidder(s) under the RFP as awarded in accordance with the City of Jacksonville's Procurement Code.

**NARRATIVE:**

Successful applicants under these RFPs will provide programming in all essential service categories including but not limited to the following areas: Afterschool and Summer Programming, Literacy, Career Readiness, Family Engagement, Case Management, College Readiness, Early Learning, Delinquency Intervention & Prevention, Basic Needs, Mental and Physical Health, Mentoring, Tutoring and Character Development.

The initial term of contracts awarded under the RFPs will be August 1, 2023, through May 31, 2024, with options to renew, at the discretion of KHA, for three additional full one-year terms.

**FISCAL IMPACT:**

Up to \$24,400,000 in funding from all five essential service categories is being made available for the proposed RFPs and will be appropriated to each based on the breadth of applications received.

**GOVERNANCE IMPACT:**

This action requires Board approval. The RFP and the Award of the contract are also subject to approval of the City's Competitive Sealed Evaluation Committee.

**OPTIONS:**

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

**STAFF RECOMMENDATION:**

Staff recommends approval.

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**BOARD ACTION ITEM: GRANT APPLICATION FOR NATIONAL LEAGUE OF CITIES  
(NLC): NLC 2022-2023 CITY INCLUSIVE ENTREPRENEURSHIP  
(CIE) GRANT PROGRAM**

**GOVERNANCE MEETING:** FEBRUARY 17, 2023

**FINANCE MEETING:** FEBRUARY 21, 2023

**BOARD MEETING:** FEBRUARY 22, 2023

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**TO: KIDS HOPE ALLIANCE BOARD OF DIRECTORS**

**FROM: MIKE WEINSTEIN, CHIEF EXECUTIVE OFFICER**

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**REQUESTED ACTION:**

The Board is asked to:

- 1) Approve the application for the National League of Cities (NLC): 2022-2023 City Inclusive Entrepreneurship (CIE) Grant Program.
- 2) Authorize the CEO to execute a grant contract and any other documents necessary to fulfill grant requirements including any sub-contracts identified in the grant proposal.

**NARRATIVE:**

KHA proposes to apply for the National League of Cities: NLC 2022-2023 City Inclusive Entrepreneurship (CIE) Grant Program in partnership with Early Learning Coalition of Duval (ELC) and Business Leadership Institute (BLI). If awarded, the grant recipients will be groups of organizations that have committed to working together in formal or informal partnerships to support the Early Learning Workforce and Entrepreneurship of childcare centers and family childcare centers. Each group of organizations selected will receive grants of \$15,000.

NLC will prioritize cities and nonprofits whose applications incorporate the following components:

1. Partnership models that enhance the city's entrepreneurial and small business ecosystem.
2. Policies, programs, and practices that embed racial equity and aim to increase the revenue and employment of Black, Indigenous, and People of Color (BIPOC), and minority- and women-led businesses.
3. A strategy for leveraging NLC's funds to pursue and/or obtain additional private or public resources to enhance and/or broaden the impact of the city's commitment.

Participants can be creative in establishing and or expanding the Early Learning Workforce through development and implementation of business models. Community partnerships are encouraged to strengthen collaborations and build strategies to create sustainable employment opportunities and entrepreneurship within the targeted audience. KHA will be the lead organization with partners: Business Leadership Institute (BLI) and Early Learning Coalition.

KHA may request these funds to support efforts including but not limited to:

- Career Fair
- Workshops
- Informational event for Accreditation for Child Care Centers and Family Child Care Centers
- Graduation and celebration for the centers that participated and received their national accreditation through BLI;
- Technical Assistance and Coaching.

Mayor Curry has submitted a signed Letter of Support to NLC program staff. Grant applications are due end of March 2023.

**FISCAL IMPACT:**

Average grant \$15,000.00 funding over one (1) year. No cash match is required.

**GOVERNANCE/PROGRAM IMPACT:**

This action requires board approval.

**OPTIONS:**

1. Vote to approve staff recommendations.
2. Decline to approve staff recommendations.

**STAFF RECOMMENDATION:**

Staff recommends approval.