



**GOVERNANCE & PROGRAM COMMITTEE
MEETING SUMMARY
October 5, 2020
1:30 PM – 3:00 PM**

**Zoom Meeting: 1-646-558-8656, ID 981 1331 70031
Open to the Public**

Voting Board Attendees:

Dr. Barbara Darby, Committee Chair
Rebekah Davis
Donna Orender
Kevin Gay

Non-Voting Board Attendees:

Board Member, Dr. Marvin Wells; Board Liaison, Dana Kriznar

KHA Staff:

Mike Weinstein, Travis Williams, Cory Armstrong, Delores Williams, Dr. Saralyn Grass, April Hart, Joyce Watson, Katoia Wilkins, John Everett, Kenneth Darity, Lenora Wilson, Tia Keitt, Tyrica Young, Dae Lynn Helm, Mary Nash, Jerelyn Allen, Deborah Sibley, LaRaya Strong, Rodger Belcher, Mari Ganues and other staff members

Guests:

Leon Baxton, Jennifer Jerles, M. Harcourt, Twillia Washington, Kimberly Hixson and Ruth Pierre, Tony Read

COJ Staff:

Julia Davis, Office of General Counsel

Call to Order

The Governance & Program Committee meeting was called to order at 1:30 p.m. by Dr. Barbara Darby. Dr. Darby welcomed everyone to the meeting and reviewed Zoom instructions. She also informed the attendees that she had submitted edits to the September 14th minutes. Dr. Darby expressed her appreciation to the staff for the comprehensive evaluation reports and also noted their extreme helpfulness.



Dr. Darby mentioned that the contract renewal action item was approved by the Committee pending receipt of the updated information from Dr. Grass. She then asked if there were any concerns from Committee Members or public comments. With none being heard, Dr. Darby asked for approval of the minutes from the September 14th Governance and Program Committee meeting. Kevin Gay made the motion and Rebekah Davis seconded it. The motion to approve the minutes was passed.

Action Items

Dr. Grass introduced a one-month extension of seven contracts. The Governance and Program Committee was then asked to approve the extension of the seven contracts listed on the action item and authorize the CEO to execute all necessary documents. Dr. Grass explained how funds became available for use and why these programs were selected to receive the additional funding. Dr. Darby asked for a motion to approve this request. Donna Orender made the motion and Rebekah Davis seconded it. Dr. Darby opened the floor for discussion and public comments. Dr. Darby asked how the funding amount was determined. Dr. Grass said it was based on a twelve-month contract that was prorated. The available funding was due to COVID-19 leaving some providers with left over funds on their contracts. With no other discussion or public comments, Dr. Darby asked all in favor to signify by indicating “aye”. All were in favor and the motion was passed.

Katoia Wilkins introduced the Criminal Justice Mental Health and Substance Abuse grant no cost extension. The Governance and Program Committee was asked to approve the extension of the contract and authorize the CEO to execute the necessary documents. If approved by the Department of Children and Families, KHA was asked to approve the extension of the contract with Managed Access to Child Health Inc. as they provide the services for this contract for a six-month period. Dr. Darby asked for a motion to approve the request. Kevin Gay made the motion and Rebekah Davis seconded it. Dr. Darby asked about the program goals and the time period to meet those missed goals. Ms. Wilkins stated that she had been working with the providers and that they had recommended a few items to help achieve their goals including:

1. Two dedicated in-home therapists which will reduce treatment barriers.
2. Two dedicated resiliency navigators who will help to identify academic concerns.
3. One Youth Employment/Peer Specialist who will work to remove employment barriers.

Vicki Waytowich, Director of Managed Access to Child Health, talked about redefining the definition of some of the goals so they align with the services offered. Mr. Gay highlighted the low rate of recidivism being a definite plus. Mr. Stanley Scott discussed the effects of COVID-19 on the program. With no other discussions or public comments,



Dr. Darby asked all in favor to signify by indicating “aye”. All were in favor and the motion was passed.

Public Comments

Mr. Scott conveyed his support of KHA and mentioned that staff is doing a great job. He would like for the community and providers to focus more on STEM programs and share information about the need to employ more youth in STEM programs.

CEO Update

Mr. Weinstein provided staff with a building update. About 20% of KHA’s staff have submitted paperwork for exemptions to continue to work from home. Those exemptions are for a variety of reasons. Mr. Weinstein said that there is extra space in the building for staff to spread out, if needed, and that every precaution is being taken to ensure safe distances. Next month’s KHA Board meeting will take place face to face as Governor DeSantis’ Executive Order expires at the end of this month. After meeting and discussing the auditor’s report on KHA grants, Ms. Tutor will be presenting a plan of action to the Board. Mr. Weinstien also talked about left over contract funds from FY18-19 and FY19-20 and plans to utilize those funds.

Board Comments

Donna Orender asked about the recommendation to have staff in the building when they have safety concerns and not being able to continue to work from home. Dr. Darby talked about being safe and air circulation. Mr. Weinstein stated this would require a policy change and has to be submitted to the Mayor’s Administration for approval. Mr. Weinstein explained that staff returning to work is not his call and that the Board would need to draft something. The Committee asked that leadership share a plan for conducting meetings in the building that would address six feet of separation, air circulation and still be able to connect with the public at the next Board meeting. The Committee also discussed the Sunshine Law and voting members who attend virtually. Dr. Wells asked for clarity on Zoom meetings for this month.

Next Steps & Meeting Schedule

The Committee discussed meeting dates and the first or second Monday of each month will work for members. The Committee also decided to move November’s meeting back one week to the 9th. This will allow time for a more comprehensive safety plan to be developed or to relocate the meeting to a larger space.

Adjournment

The meeting was adjourned at 2:31 p.m.