



**FINANCE COMMITTEE MEETING SUMMARY**  
**July 10, 2019**  
**9:30 AM – 11:00 AM**

**Voting Board Member Attendees:**

Tyra Tutor  
Dr. Wells

**Staff:**

Joe Peppers, Cynthia Nixon, Delores Williams, Adam Miller, Mary Tobin, Dr. Jennifer Blalock, Donnie Horner, Mary Nash, Kenneth Darity, Katoia Wilkins, Ruth Waters, Dae Lynn Helm, Lenora Wilson, John Everett, Tia Keitt, Sylvester Pinckney, LaRaya Strong and Terri Anderson

**COJ Staff:**

Julia Davis, Office of General Counsel

**Guests:** Leon Baxton, Communities in Schools; Kristin Carter, Take Stock; Tammy Morgan, Girls Inc.;

**Call to Order**

The Finance Committee Meeting was called to order at 9:31 a.m. by Tyra Tutor, Finance Chair. Ms. Tutor thanked everyone for coming and asked for approval of the June 12<sup>th</sup> finance summary. Dr. Wells made the motion to approve and Ms. Tutor seconded it. With no comments being heard the motion was passed.

**Finance Report**

Cynthia Nixon stated the report runs through May 31, 2019 and we are eight months into the fiscal year. The first report is a combined report that shows City funded and grant funded accounts into one report. Ms. Nixon went through each grant and line item in detail.

**Other items discussed:**

All Operation Funds Indexes	21 <sup>st</sup> Century Impact Grant and TeamUp Excel
Afterschool Food Program Grant	Summer Food Program Grant
Healthy Families Grant	SAMHSA Grant
Wallace Foundation Grant	
Youth Travel Trust Fund	Jax Kids Book Club
Criminal Justice, Mental Health &	Beaches Community Fund
Substance Abuse Reinvestment Grant	Stop the Violence
Mini Grants Program	

Ms. Nixon stated that the KHA budget enhancements have been approved and that Kids Hope Alliance will have to go before City Council Finance on August 22<sup>nd</sup>. Ms. Nixon will be working on the schedule M and getting the performance measures and the number of children served.



Dr. Wells and Ms. Tutor stated they will not be able to attend the July Board meeting and asked if it would be possible to move the meeting to Monday, July 15<sup>th</sup>. Dr. Wells asked for an update on NLP Logix. Mr. Peppers stated that he would like to NLP Logix to present information and do a business review at a possible Board Retreat in January of next year.

### **New Business**

#### **Adam Miller introduced Mini Grant Legislation.**

The Finance Committee is asked to give Kids Hope Alliance authorization to file legislation to amend Sec. 111.850 Part A, to increase the maximum mini grant awards from \$5000 to \$25,000. Mr. Miller went on to say that Dr. Darby cautioned KHA about only awarding the larger amount and to make sure that we do not forget the smaller organizations. Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for discussion and public comments. Ms. Tutor agreed with Dr. Darby and stated it would be helpful to award those agencies that could handle the larger amount, but we must also ensure that we are helping the smaller ones. With no other comments, the motion was passed.

#### **Ruth Waters introduced Youth Travel Trust Fund Application.**

The Finance Committee is asked to approve the travel trust request from the Jacksonville Children's Chorus to travel to Dublin, Ireland to perform at Trinity College, GRUND Retirement Home and the Diocese of Down and Connor. Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for discussion and public comments. Dr. Wells says this is an excellent opportunity for our youth. Mr. Peppers visited the program and stated that they are serving at hope kids. With no other comments, the motion was passed.

#### **Dr. Blalock introduced Department of Education 21<sup>st</sup> CCL Grant.**

KHA will partner with Duval County Public Schools to submit a proposal to implement afterschool and summer programs to high school youth. The potential is to serve about 300 youth at three local high schools to build wraparound services and fill gaps. Mr. Peppers stated this is an amazing opportunity to do something that we are not doing in high schools. Dr. Wells made a motion to approve and Ms. Tutor seconded it. Ms. Tutor opened the floor for further discussion and public comments. Dr. Wells stated that he would like to know what the circumstances were of why we were not awarded before. There was discussion on which Essential Services budget will the funds come from and the amount of bonus points that could be awarded on the application. With no other comments this motion was passed.

#### **Dr. Jennifer Blalock introduced Open Gyms Partnership.**

The Finance Committee is asked to approve the Request for Proposal with the minimum qualifications, scope of services, evaluation criteria and performance metrics substantially in the form presented to the Committee. The Duval County Public School District, in partnership with Kids Hope Alliance, will pilot an Open Gym program during selected weeks Summer 2019 and the 2019-2020 school year at identified school locations. These include, for Summer 2019, Darnell Cookman, Northwestern, J.E.B. Stuart and Jeff Davis Middle Schools. The Program will operate from 4-10 pm weeknights and serve students ages 13-18 and during future school breaks,



where appropriate. Dr. Wells made the motion to approve and Ms. Tutor seconded it. Ms. Tutor opened the floor for discussion and public comments. There was discussion on the length of time, location and the number of students that will be served. Dr. Blalock explained that this is a collaborative effort with DCPS. The Committee talked about a breakdown of the funding per gym to see if there is a possibility of having left over dollars that could be used during other school breaks. Dr. Wells asked about making it available to the community centers, churches, and private schools. Ms. Tutor talked about being able to provide food due to the hours. With no other comments the motion was passed.

**Katoia Wilkins introduced Juvenile Justice Diversion RFP.**

The Finance Committee is asked to approve the Request for Proposal with the minimum qualifications, scope of services, evaluation criteria and performance metrics substantially in the form presented to the Committee. This is a diversionary pilot that:

1. Provides a trauma-informed framework grounded in a rights-based approach and utilizes restorative justice principles.
2. Implements valid instruments and tools to guide overall services and supports.
3. Aligns with the Kids Hope Alliance Essential Services Plan.
4. Is congruent with the Circuit 4 Juvenile Justice Advisory Board's Comprehensive Plan.
5. Adheres to the recommendations of the Juvenile Justice Advisory Committee.

Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for discussion and public comments. Mr. Peppers gave some background on the Diversion Program and stated that this was a recommendation from the States Attorney Office to move the program under KHA as a pilot. Ms. Wilkins stated that there will a transition team meeting and it will be opened to the public meeting Mr. Peppers stated that Chairman Gay will be the representative on the Task Force Committee. With no other comments, the motion was passed.

**Mary Nash introduced Healthy Families Contract Renewal.**

The Finance Committee is asked to approve a renewal of KHA's contract with the Northeast Florida Healthy Start Coalition (NFHSC), to be executed for 3 months from July 1, 2019 – September 30, 2019 with the option to renew for an additional 3 months after this period. NFHSC has been on a corrective action plan and will continue to be monitored for improvement. Ms. Nash stated the contract renewal for three months will ensure no gaps in services while preparing to possibly bid this out for the upcoming year. Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for discussion and public comments. Dr. Wells asked why the program was not performing. Ms. Nash said due to staff turnover, retaining families, and low salaries. Dr. Wells asked about the performance and the reason to extend the contract for three months. Mary Nash responded this would give staff time to do an RFP and put out for bid without interrupting the services. Dr. Wells agreed to the 3 months extension as to not put families in harm's way, while staff work on the developing the RFP and have it ready to go if the numbers do not improve during the contract extension. Dr. Wells stated that we really need to be looking for someone who can do the job. Ms. Nixon went over some history of the Healthy Families Program and the other agencies that provided those services. Dr. Wells recommended approval for three months with the need to find someone else. With no other discussion the motion to approve for three months was passed.



**Kenneth Darity Introduced STEAM Funding Recommendations.**

The Finance Committee is asked to approve the funding of Communities in Schools of Jacksonville Inc., Renaissance Jacksonville Inc., and Teen Leaders of America Inc. as listed in Exhibit I and approve the advanced payment of up to 25%. Mr. Darity stated that four providers came to the bidder's conference and only three had applied for funding. Those three agencies scored above the cutoff score of 70%. Dr. Wells made the motion and Ms. Tutor seconded it. Ms. Tutor opened the floor for discussion and public comments. Mr. Baxton, with Communities in Schools, thanked KHA for the opportunity to serve more kids in their programs. With no other comments being heard, all were in favor and the motion was passed.

**Public Comment**

Dr. Wells and Ms. Tutor asked to be notified about the possibility of changing the date of the July Board meeting.

Vicki Waytowich, Executive Director of Partnership for Children, asked about the Youth Travel Trust Fund.

**ADJOURN**

The meeting was adjourned at 11:28 a.m.