

## **KIDS HOPE ALLIANCE**

### **STOP the Violence Neighborhood Intervention and Prevention Mini Grants Program**

#### **1. OBJECTIVE**

Kids Hope Alliance is seeking proposals from organizations (e.g, community based or faith based organizations, non-profits corporations, 501(c)(3) organizations, associations or unincorporated groups) that can demonstrate a willingness and readiness to address youth violence in the community.

#### **2. PROGRAM OBJECTIVES**

To provide prevention and intervention programs to address youth violence and provide immediate assistance with pathways out of violence for youth in Duval County communities.

#### **3. TOTAL FUNDING AVAILABILITY**

The estimated amount of funds for the STOP the Violence Neighborhood Intervention and Prevention Mini Grants Programs is \$364,000 as approved by the City Council pursuant to Ordinance 2018-504-E (City Budget Ordinance). The Kids Hope Alliance intends to make multiple mini-grant awards until all funds have been depleted. The maximum lump sum grant award amount is up to \$10,000. The grant amount is based on the total cost to provide activities that meet the program objectives.

#### **4. PROBLEM STATEMENT AND TARGETED POPULATION**

Increase a response from the community to reach youth in the various Duval County neighborhoods regarding their interests and needs for violence intervention and prevention programs. Targeted population will be teens preferably age thirteen through eighteen in Duval County and at-home youth as defined by Sec. 77.103 (b) of the Jacksonville Ordinance Code.

#### **5. COST REIMBURSEMENT AND ADVANCE PAYMENT**

Providers will be reimbursed by providing supporting documentation on the items spent on the included Budget Sheet (**Form 1**). Awarded Proposers may be provided a 25% advance payment and then additional funding will be based on the invoices provided. *Without proper documentation, agencies will not be reimbursed. Organization must provide documentation showing expenses for advanced funding.*

6. **TERM OF AGREEMENT; AGREEMENT TERMS**

The term of agreement will be requested by the proposer on the application, but shall not exceed a one year period. All contracts are subject to the early termination provisions outlined in the Contract. The proposer shall execute a grant contract in substantially the form attached hereto as Form 3 (“Contract”), as may be further modified by the Office of General Counsel in the best interest of the Kids Hope Alliance. The organization shall be required to perform any background screenings in the provision of services as required by Florida law and the terms of the Contract.

7. **BASIS OF AWARD**

The Kids Hope Alliance Board will make multiple mini-grant awards up to \$10,000 until all Stop the Violence funds are depleted. Additional awards of \$5,000 may be recommended by the Kids Hope Alliance CEO and approved by the Kids Hope Alliance Board with any remaining funds in the Kids Hope Alliance Trust Fund.

In accordance with Section 111.850, *Ordinance Code*, The Kids Hope Alliance CEO will make grant award recommendations to the Kids Hope Alliance Board for final approval. The Kids Hope Alliance CEO’s recommendations will be based on the highest scoring proposers according to the evaluation criteria stated in Section 8 “Evaluation Criteria”. The Kids Hope Alliance Board will award the highest scoring proposer the requested budget up to the maximum allowed grant amount per the specification and then to the next highest proposer and so on until all funds are depleted. If there are remaining funds and the remaining proposer will not accept those remaining funds for whatever reason, the Kids Hope Alliance, based on the CEO’s recommendations, reserves the right to distribute the remaining balance to the higher scoring proposers at its sole discretion. The Kids Hope Alliance Board, in its sole discretion, may approve, deny, or modify the Kids Hope Alliance CEO’s grant recommendations as it deems necessary. All grant awards made by the Kids Hope Alliance Board shall be the final decision regarding such grant awards.

8. **EVALUATION CRITERIA**

The response to the criteria will be typed, single spaced, and be no longer than five (5) pages. Hand written applications will also be an acceptable method of submission. **Attachments and any required forms are not included in the 5-page limit.** Please number the pages and place the organization’s name on each page.

a. **Competence/ Experience**

Provide a detailed explanation of the current or similar experience in providing/administering programs that have promoted positive youth development to address the needs for violence prevention and intervention programs for youth. Priority will be given in bonus points for organizations with annual operating budgets of less than \$100,000. Organizations must provide documentation as evidence of its operating budget to receive the bonus points. **(Maximum 25 points) (Bonus Points 10)**

**b. Scope of Work**

Describe your organization's proposed plan for meeting the program objective. Responses must include:

- i. A timeline for implementation
- ii. The number of youth to be served
- iii. Strategies and interventions that will impact violence and crime
- iv. Explanation of the need for the intervention in the targeted community
- v. Where, when and how often the services will be provided.

**(Maximum 35 points)**

**c. Collaborations**

Provide examples on current collaborations in the community for youth violence prevention and intervention programs. Collaborations may also include the addition of youth voice and input into the program from youth participants. **(Maximum 15 points)**

**d. Budget**

Provide a completed Budget Sheet (Form 1), for the implementation of the program, including descriptions of the items and activities listed.

**(Maximum 25 points)**

**9. MINIMUM REQUIREMENTS**

The organization must satisfy the following mandatory minimum requirements in order to have their Grant Application evaluated. By submitting, the Organization warrants and represents that it satisfies these requirements. Failure to meet these requirements may result in the Grant Application not being evaluated and being rejected as non-responsive:

Proposer must:

- a. Provide evidence of the organization's formation or structure (e.g., articles of incorporation, as to incorporated organizations, or listing of the

organization's members, each member's role in the organization and date the organization was formed as to unincorporated organizations).

- b. The organization shall provide current proof of any business licenses required by local, state, and federal law as applicable.

## 10. INDEMNIFICATION

Proposers shall hold harmless, indemnify, and defend the City of Jacksonville and City's members, officers, officials, employees and agents (collectively the "Indemnified Parties") from and against, without limitation, any and all claims, suits, actions, losses, damages, injuries, liabilities, fines, penalties, costs and expenses of whatsoever kind or nature, which may be incurred by, charged to or recovered from any of the foregoing Indemnified Parties for:

1. General Tort Liability, for any negligent act, error or omission, recklessness or intentionally wrongful conduct on the part of the Indemnifying Parties that causes injury (whether mental or corporeal) to persons (including death) or damage to property, whether arising out of or incidental to the Indemnifying Parties' performance of the Contract, operations, services or work performed hereunder; and

2. Environmental Liability, to the extent this Contract contemplates environmental exposures, arising from or in connection with any environmental, health and safety liabilities, claims, citations, clean-up or damages whether arising out of or relating to the operation or other activities performed in connection with the Contract; and

3. Intellectual Property Liability, to the extent this Contract contemplates intellectual property exposures, arising directly or indirectly out of any allegation that the Services, any product generated by the Services, or any part of the Services as contemplated in this Contract, constitutes an infringement of any copyright, patent, trade secret or any other intellectual property right. If in any suit or proceeding, the Services, or any product generated by the Services, is held to constitute an infringement and its use is permanently enjoined, the Indemnifying Parties shall, immediately, make every reasonable effort to secure within 60 days, for the Indemnified Parties a license, authorizing the continued use of the Service or product. If the Indemnifying Parties fail to secure such a license for the Indemnified Parties, then the Indemnifying Parties shall replace the Service or product with a non-infringing Service or product or modify such Service or product in a way satisfactory to Buyer, so that the Service or product is non-infringing.

If an Indemnifying Party exercises its rights under this Contract, the Indemnifying Party will (1) provide reasonable notice to the Indemnified Parties of the applicable claim or liability, and (2)

allow Indemnified Parties, at their own expense, to participate in the litigation of such claim or liability to protect their interests. **The scope and terms of the indemnity obligations herein described are separate and apart from, and shall not be limited by any insurance provided pursuant to the Contract or otherwise. Such terms of indemnity shall survive the expiration or termination of the Contract.**

In the event that any portion of the scope or terms of this indemnity is in derogation of Section 725.06 or 725.08 of the Florida Statutes, all other terms of this indemnity shall remain in full force and effect. Further, any term which offends Section 725.06 or 725.08 of the Florida Statutes will be modified to comply with said statutes.

**Form 1**  
**MINI GRANT PROGRAM**  
**FINANCIAL REPORT (Initial Budget & Start-up Funds)**  
**Fiscal Year 2018 - 2019**

Name of Agency: \_\_\_\_\_

Program Title: \_\_\_\_\_

Month Beginning: \_\_\_\_\_

Month Ending: \_\_\_\_\_

PART I: SUMMARY OF REVENUE	APPROVED BUDGET	REVISED APPROVED BUDGET	PROJECTED START UP EXPENSES	TOTAL RECEIPTS YEAR-TO-DATE	REMAINING BALANCE	NARRATIVE
Children Services Trust Fund				\$ -	\$ -	
<b>PART II: EXPENDITURES</b>						
	APPROVED BUDGET	REVISED APPROVED BUDGET	PROJECTED START UP EXPENSES	TOTAL EXPENDITURES YEAR-TO-DATE	REMAINING BALANCE	
<b>Compensation &amp; Positions:</b>						
Salaries/Wages - Position Title	\$ -	\$ -	\$ -	\$ -	\$ -	
Salaries/Wages - Position Title	\$ -	\$ -	\$ -	\$ -	\$ -	
Salaries/Wages - Position Title	\$ -	\$ -	\$ -	\$ -	\$ -	
Salaries/Wages - Position Title	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Benefits:</b>						
FICA and Med Tax	\$ -	\$ -	\$ -	\$ -	\$ -	
Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	
Retirement	\$ -	\$ -	\$ -	\$ -	\$ -	
Dental	\$ -	\$ -	\$ -	\$ -	\$ -	
Life Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	
Worker's Compensation	\$ -	\$ -	\$ -	\$ -	\$ -	
Unemployment	\$ -	\$ -	\$ -	\$ -	\$ -	
Other - Specify	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Operating Expenses:</b>						
Postage	\$ -	\$ -	\$ -	\$ -	\$ -	
Office & Other Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	
Printing & Advertisement	\$ -	\$ -	\$ -	\$ -	\$ -	
Staff Training	\$ -	\$ -	\$ -	\$ -	\$ -	
Professional Fees & Service	\$ -	\$ -	\$ -	\$ -	\$ -	
Background Screening	\$ -	\$ -	\$ -	\$ -	\$ -	
Publication	\$ -	\$ -	\$ -	\$ -	\$ -	
Other - Specify	\$ -	\$ -	\$ -	\$ -	\$ -	
Other - Specify	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Direct Client Expenses:</b>						
Client Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	
Client Food	\$ -	\$ -	\$ -	\$ -	\$ -	
Client Field Trip Entrance Fees	\$ -	\$ -	\$ -	\$ -	\$ -	
Other - Specify	\$ -	\$ -	\$ -	\$ -	\$ -	
Other - Specify	\$ -	\$ -	\$ -	\$ -	\$ -	
Other - Specify	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTALS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Rev. 10-01-18

**Prepared By:** \_\_\_\_\_

Agency: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Approved By:** \_\_\_\_\_

Agency: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**For KHA Use Only. Do not complete**

Approved By: \_\_\_\_\_

Kids Hope Alliance: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

\*This request is submitted pursuant to Section 837.06, Florida Statutes

**FORM 2  
CONFLICT OF INTEREST CERTIFICATE**

Bidder must execute either Section I or Section II hereunder relative to Florida Statute 112.313(12). Failure to execute either section may result in rejection of this bid proposal.

**SECTION I**

I hereby certify that no official or employee of the City of independent agency requiring the goods or services described in these specifications has a material financial interest in this company.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Name of Official (type or print)

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
City, State, Zip Code

**SECTION II**

I hereby certify that the following named City officials(s) and/or employee(s) having material financial interest(s) (in excess of 5%) in this company have filed Conflict of Interest Statements with the Supervisor of Elections, 105 East Monroe Street, Jacksonville, Duval County Florida, prior to bid opening.

Name	Title of Position	Date of Filing

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Name of Official (type or print)

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
City, State, Zip Code

**FORM 3 – CONTRACT FORM**

**STOP THE VIOLENCE NEIGHBORHOOD INTERVENTION  
AND PREVENTION MINI-GRANT AGREEMENT**

**THIS STOP THE VIOLENCE NEIGHBORHOOD INTERVENTION AND PREVENTION MINI-GRANT AGREEMENT** (“*Agreement*”) is made this \_\_\_\_\_ day of \_\_\_\_\_, 2018 (“*Effective Date*”), between the **KIDS HOPE ALLIANCE**, a public body acting on behalf of the City of Jacksonville, a consolidated government existing under the laws of the State of Florida (“*KHA*”) and \_\_\_\_\_ (the “*Recipient*”).

**RECITALS**

**WHEREAS**, the KHA issued the Stop the Violence Neighborhood Intervention and Prevention Mini-Grants Program grant application solicitation for intervention and prevention programs to address youth violence and provide immediate assistance to youth with pathways out of violence (the “*Grant Solicitation*”);

**WHEREAS**, based on Recipient’s grant application and response, a copy of which is on file with the KHA (the “*Grant Application and Response*”), this Agreement was awarded to Recipient by KHA in accordance with Section 111.850, *Ordinance Code*, to provide the youth program, as more particularly described in the Grant Application and Response (the “*Program*”).

**NOW THEREFORE**, in consideration of the premises and the mutual covenants contained below, the parties agree as follows:

1. **Recitals.** The recitals above are true and correct and are incorporated herein by this reference.

2. **Term.** The term of this Agreement shall commence on the Effective Date and shall continue in full force and effect until September 30, 2018, unless this Agreement is earlier terminated as provided in this Agreement.

3. **Maximum Indebtedness.** KHA’s maximum indebtedness under this Agreement shall not exceed the amount of \_\_\_\_\_ **NO/100 DOLLARS (\$\_\_\_\_\_00)** (“*City Funds*” or “*Maximum Indebtedness*”), contingent upon availability of lawfully appropriated funds for this Agreement. Contractor shall expend the City Funds solely and exclusively for the services described in Section 4 of this agreement.

4. **Contract Documents.** This Agreement consists of the following documents which are hereby incorporated as if fully set forth herein and which, in case of conflict, shall have priority in the order listed:

- Agreement;
- Grant Solicitation, including any issued amendments thereto;
- Grant Application and Response, provided, however, that any terms in the Grant Application and Response that are inconsistent with the Grant Solicitation terms shall not be included in this Agreement, unless expressly agreed to in writing by the KHA.

5. **Scope of Work.** Contractor shall provide services for the Program as set forth in the description of the scope of work for the proposed program and the budget contained in the Grant Application and Response ("*Scope of Services*" or "*Services*"). The Services performed by Contractor under this Agreement shall only be performed in and for the benefit of youth in Duval County, Florida. All staff working in the Program must obtain Level 2 background screening and fingerprinting requirements for each employee, volunteer, and subcontracted personnel who work in direct contact with youth. The Program must maintain staff personnel files which reflect the screening result was received and reviewed to determine eligibility of staff to work in the Program prior to any staff working in the Program. Contractor further agrees to comply with any requirements under federal, state or local law in the provision of the Services, as applicable. In providing the Services under this Agreement, Contractor, including its officers, employees, agents and subcontractors, shall exercise that degree of skill and care required by customarily accepted good practices and procedures for the performance of the same or similar Services.

6. **Required Program Reports; Technical Assistance.** Contractor shall submit monthly program reports in a format approved by the KHA and with such information as requested by KHA regarding the status of the Program's goals and objectives and the number of youth served. Contractor agrees to accept technical assistance related to reporting from the KHA and make any reasonable changes in its reporting procedures, which will better facilitate the documentation of Program efficiency and effectiveness. Contractor agrees to accept technical assistance from KHA related to programmatic and administrative issues concerning the provision of the Services. KHA shall notify the City if sufficient staff, facilities and equipment necessary to deliver the Services for the Program cannot be maintained.

7. **Payment; Advance.** Except for any permitted advance payment hereunder, KHA shall pay Contractor for the Services on a reimbursement basis only and in accordance with the Contractor's budget contained in the Grant Application and Response. Requests for payments shall be on an approved payment request form provided by KHA. All payment requests shall include documentation evidencing the Services were performed. Contractor shall not be reimbursed for any expenditures included on **Exhibit B** attached hereto (the "*Unallowable Expenditures*"), and such other expenditures as may be deemed inappropriate by KHA regarding the Program. Acceptable documentation includes, but is not limited to purchase orders, paid vouchers, invoices and any other documentation deemed necessary and approved by the KHA, for release of payments under this Agreement. Contractor agrees that any funds provided by KHA for Services under this Agreement which are residual funds remaining unspent or unencumbered by any existing legal obligation at the conclusion of this Agreement, shall be returned to the KHA in the form of a negotiable instrument not later than fifteen (15) days after the close of the aforesaid Service period. Contractor may request an advance payment in writing of up to twenty-five percent (25%) of the Maximum Indebtedness. Contractor shall certify that such advance payment is necessary to commence the Services hereunder with respect to such Program. Such request shall be reviewed within fifteen (15) business days of receiving said written request in accordance with KHA advance payment policies.

8. **Indemnification.** Contractor agrees to indemnify the KHA and the City pursuant to the indemnification provisions attached hereto as **Exhibit A**.

**9. Termination; Suspension of Work.** If the Contractor breaches any term of this Agreement, KHA may, by written notice of breach to the Contractor, terminate the whole or any part of this Agreement in any of the following circumstances: (i) if the Contractor fails to provide the Services within the time specified herein or any extension thereof; or (ii) If the Contractor fails to perform any of the other provisions of this Agreement; and fails to correct said breach within five (5) business days from receipt of the written notice of breach. Termination shall be upon no less than twenty-four (24) hours' notice in writing, if the breach has not been corrected within the five (5) business days. Said notice shall be delivered by certified mail, return receipt requested, or by any other means of delivery with proof of delivery. Upon receipt of a notice of termination and, except as otherwise directed, the Contractor shall (i) cease working under this Agreement on the date and to the extent specified in the notice of termination; (ii) place no further orders or subcontracts to the extent that they relate to the performance of the work, which was terminated; (iii) terminate all orders and subcontracts to the extent that they relate to the performance of the work, which was terminated; and (iv) prepare all necessary reports and documents required under the terms of this Agreement up to the date of termination, including the final report without reimbursement for the Services rendered in completing said reports beyond the termination date.

Additionally, KHA may suspend the performance of the Services rendered by providing five (5) days written notice of such suspension. Schedules for performance of the Services shall be amended by mutual agreement to reflect such suspension. In the event of suspension of Services, the Contractor shall resume the full performance of the Services when directed in writing to do so by the KHA contract administrator. Suspension of Services for reasons other than the Contractor's negligence or failure to perform, shall not affect the Contractor's compensation as outlined in this Agreement.

**10. Notices.** All notices under this Agreement shall be in writing and shall be delivered by certified mail, return receipt requested, or by other method of delivery with confirmation of receipt, to the following:

As to the City:  
c/o Kids Hope Alliance  
1095 A. Philip Randolph Blvd.  
Jacksonville, Florida 32206  
Attn: Chief Executive Officer

With a Copy to:  
Office of General Counsel  
117 West Duval Street, Suite 480  
Jacksonville, Florida 32202  
Attn: Corporation Secretary  
As to Contractor:

\_\_\_\_\_  
\_\_\_\_\_  
Jacksonville, Florida \_\_\_\_\_  
Attn: \_\_\_\_\_

All notices shall be deemed to be effective when given to (or tender to and rejection by) the intended recipient or other person at the address specified for the intended recipient.

**11. Miscellaneous Provisions.**

(a) Public Records. All documents received by KHA in connection with this Agreement are subject to Chapter 119, Florida Statutes (the "Florida Public Records Law"). In accordance with Section 119.0701, Florida Statutes, the Contractor shall:

- i. Keep and maintain public records required by City to perform the services; and
- ii. Upon request from City's custodian of public records, provide City with a copy of the requested records or allow records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for in Chapter 119, Florida Statutes, or as otherwise provided by law; and
- iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Contract term and following completion of this Contract if Contractor does not transfer the records to City; and
- iv. Upon completion of this Contract, transfer to City at no cost all public records in possession of Contractor or keep and maintain public records required by City to perform the service. If Contractor transfers all public records to City upon completion of this Contract, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Contract, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to City upon request from City's custodian of public records in a format that is compatible with City's information technology systems.

The above requirements are only applicable to "Contractors" as defined in Section, 119.0701, Florida Statutes.

**IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CITY'S CUSTODIAN OF PUBLIC RECORDS AT (904) 630-7678; PRR@COJ.NET; CITY OF JACKSONVILLE, PUBLIC RECORDS REQUEST, 214 N. HOGAN STREET, SUITE 1180, JACKSONVILLE, FLORIDA 32202.**

(b) Civil Rights. There will be no discrimination against any employee or person served on account of race, color, sex, age, religion, ancestry, national origin, handicap or marital status in the performance of this Agreement. The Contractor shall comply with: (i) Title VI of the Civil Rights Act of 1964 (42 USC 2000d) in regard to the persons served; (ii) Title VII of the Civil Rights Act of 1964 (42 USC 2000e) in regard to employees or applicants for employment; (iii) Section 504 of the Rehabilitation Act of 1973 in regard to employees or applicants for employment and clients served; and (iv) the Americans with Disabilities Act of 1990 (Public Law 101-336) in regard to employees and persons served.

(c) Entire Agreement. This Agreement represents the entire and complete understanding between the parties relative to the subject matter, and there are no oral or written agreements between the parties, nor any representations made by either party relative to the subject matter, which are not expressly set forth herein. This Agreement may be amended only by a written instrument executed by the

party or parties to be bound thereby.

(d) Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Florida and the laws of the United States pertaining to transactions in Florida. Venue for any action arising in connection with this Agreement shall lie in the jurisdictional courts of Duval County, Florida.

(e) Successor and Assigns. Contractor may not transfer or assign this Agreement to any third party without the prior written consent of KHA, which may be withheld in its sole and absolute discretion.

(f) Independent Contractor. In the performance of this Agreement, Contractor shall be acting in the capacity of an independent contractor and not as an agent, employee, partner of KHA.

**IN WITNESS WHEREOF**, the parties hereto have duly executed this Agreement the day and year as indicated below.

**WITNESS:**

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**KIDS HOPE ALLIANCE**, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida

By: \_\_\_\_\_  
Joseph Peppers, Chief Executive Officer

In compliance with Section 24.103(e) of the *Ordinance Code* of the City of Jacksonville, I do certify that there is an unexpended, unencumbered and unimpounded balance in the appropriation sufficient to cover the current year portion of the foregoing Agreement and that provision has been made for the payment of the monies provided therein to be paid.

\_\_\_\_\_  
Director of Finance  
Contract # \_\_\_\_\_

**FORM APPROVED:**

\_\_\_\_\_

OFFICE OF GENERAL COUNSEL

**Exhibit A to Agreement  
Indemnification**

Contractor shall hold harmless, indemnify, and defend the City of Jacksonville and City's members, officers, officials, employees and agents (collectively the "Indemnified Parties") from and against, without limitation, any and all claims, suits, actions, losses, damages, injuries, liabilities, fines, penalties, costs and expenses of whatsoever kind or nature, which may be incurred by, charged to or recovered from any of the foregoing Indemnified Parties for:

1. General Tort Liability, for any negligent act, error or omission, recklessness or intentionally wrongful conduct on the part of the Indemnifying Parties that causes injury (whether mental or corporeal) to persons (including death) or damage to property, whether arising out of or incidental to the Indemnifying Parties' performance of the Contract, operations, services or work performed hereunder; and

2. Environmental Liability, to the extent this Contract contemplates environmental exposures, arising from or in connection with any environmental, health and safety liabilities, claims, citations, clean-up or damages whether arising out of or relating to the operation or other activities performed in connection with the Contract; and

3. Intellectual Property Liability, to the extent this Contract contemplates intellectual property exposures, arising directly or indirectly out of any allegation that the Services, any product generated by the Services, or any part of the Services as contemplated in this Contract, constitutes an infringement of any copyright, patent, trade secret or any other intellectual property right. If in any suit or proceeding, the Services, or any product generated by the Services, is held to constitute an infringement and its use is permanently enjoined, the Indemnifying Parties shall, immediately, make every reasonable effort to secure within 60 days, for the Indemnified Parties a license, authorizing the continued use of the Service or product. If the Indemnifying Parties fail to secure such a license for the Indemnified Parties, then the Indemnifying Parties shall replace the Service or product with a non-infringing Service or product or modify such Service or product in a way satisfactory to Contractor, so that the Service or product is non-infringing.

If an Indemnifying Party exercises its rights under this Contract, the Indemnifying Party will (1) provide reasonable notice to the Indemnified Parties of the applicable claim or liability, and (2) allow Indemnified Parties, at their own expense, to participate in the litigation of such claim or liability to protect their interests. **The scope and terms of the indemnity obligations herein described are separate and apart from, and shall not be limited by any insurance provided pursuant to the Contract or otherwise. Such terms of indemnity shall survive the expiration or termination of the Contract.**

In the event that any portion of the scope or terms of this indemnity is in derogation of Section 725.06 or 725.08 of the Florida Statutes, all other terms of this indemnity shall remain in full force and effect. Further, any term which offends Section 725.06 or 725.08 of the Florida Statutes will be modified to comply with said statutes.

**KIDS HOPE ALLIANCE  
STOP THE VIOLENCE MINI GRANTS  
PROGRAM APPLICATION**

Please answer completely the questions below and Yes or No to the following eligibility criteria. Attach any necessary documentation to support your responses. Please respond to all questions below to have a completed application. Only completed applications will be considered for funding.

Name of Organization Making Request: \_\_\_\_\_

Address of Organization: \_\_\_\_\_  
\_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Name of Director/Administrator: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Total Funding Request: \_\_\_\_\_

Program Start Date: \_\_\_\_\_

Requested Contract Length (in months): \_\_\_\_\_

1. Is the organization a community based or faith based non-profit, association or an unincorporated group? (Attach a copy of the organization's Tax ID, W-9, and Sun Biz registration, or other organizing documentation as evidence) **YES NO**
  
2. Is the organization able to provide current proof of all business licenses required by local, state, and federal laws as applicable? (Attach a copy of the organization's supporting documentation as proof) **YES NO**

3. Does the organization operate in Duval County?   **YES**       **NO**
4. Does the program serve **only** youth as defined by Sec.77.105 (e)?   **YES**   **NO**
5. Have all staff working with children in the program completed a Level II background screening? (This is not required to apply for funding this is for information only.)   **YES**   **NO**
6. Does the program have valid Insurance? Attach insurance documentation. (Insurance is not required for funding, this is for information only.)   **YES**   **NO**

Signature

---

Print (name)

---

Date

---

**Competence/ Experience: (Maximum 25 points) & (Bonus Points 10)**

Provide a detailed explanation of the current or similar experience in providing/administering programs that have promoted positive youth development to address the needs for violence prevention and intervention programs for youth. Priority will be given in bonus points for organizations with annual operating budgets of less than \$100,000.

*\*Organizations must provide documents as evidence of its operating budget to receive the bonus points. \**

**Response:**

## **Scope of Work: (Maximum 35 points)**

Describe your organization's proposed plan for meeting the program objective.  
Responses must include:

- A timeline for implementation
- The number of youth to be served
- Strategies and interventions that will impact violence and crime
- Explanation of the need for the intervention in the targeted community
- Where, when and how often the services will be provided.

**Response:**

**Collaborations: (Maximum 15 points)**

Provide examples on current collaborations in the community for youth violence prevention and intervention programs. Collaborations may also include the addition of youth voice and input into the program from youth participants.  
**(Maximum 15 points)**

**Response:**